RECRUITMENT OF PROBATIONARY OFFICERS

APPROVAL NO: CRPD/ PO/ 2020-21/12

ONLINE REGISTRATION OF APPLICATION & PAYMENT OF FEES: FROM 14.11.2020 TO 04.12.2020

Applications are invited from eligible Indian Citizens for appointment as Probationary Officers (POs) in State Bank of India. The selected candidates may be posted anywhere in India.

1. Before applying, candidates are requested to ensure that they fulfill the eligibility criteria for the post on the date of eligibility.
2. The process of receipt of online application form is scheduled to close on 04.12.2020 for payment of fee.
3. Candidates are advised to check Bank's website https://bank.sbi/careers or https://www.sbi.co.in/careers regularly for details and updates. No separate intimation on any notification etc. will be issued in case of any change/update.

Prospective candidates, who aspire to join State Bank of India as a Probationary Officer, can apply after carefully reading the advertisement regarding eligibility criteria, online registration processes, payment of application fee, issuance of call letters, process & path of examinations & interviews, etc. and ensure that they fulfill the stipulated criteria and follow the prescribed processes.

Eligible candidates are required to register on-line for the recruitment process which will be held in three phases viz. (i) Phase-I, (ii) Phase-II, and (iii) Phase-III. Candidates who are shortlisted after Phase-I will have to appear for Phase-II. Candidates who are shortlisted after the Phase-II will be subsequently called for Phase-III.

The tentative schedule of events is as follows:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Tentative Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>On-line registration including Editing/ Modification of Application by candidates</td>
<td>14.11.2020 to 04.12.2020</td>
</tr>
<tr>
<td>Payment of Application Fee</td>
<td>14.11.2020 to 04.12.2020</td>
</tr>
<tr>
<td>Download of Preliminary Examination Call Letters</td>
<td>3rd week of Dec 2020 onwards</td>
</tr>
<tr>
<td>Phase-I: Online Preliminary Examination</td>
<td>31st Dec 2020 &amp; 2nd, 4th, 9th Jan 2021</td>
</tr>
<tr>
<td>Declaration of Result of Preliminary Examination</td>
<td>3rd week of Jan 2021</td>
</tr>
<tr>
<td>Download of Main Examination Call Letter</td>
<td>3rd week of January 2021 onwards</td>
</tr>
<tr>
<td>Phase-II: Online Main Examination</td>
<td>29th January 2021</td>
</tr>
<tr>
<td>Declaration of Result of Main Examination</td>
<td>3rd/ 4th week of February 2021</td>
</tr>
<tr>
<td>Download of Phase-III Call Letter</td>
<td>3rd/ 4th week of February 2021 onwards</td>
</tr>
<tr>
<td>Phase-III: Interview (Or Interview &amp; Group Exercises)</td>
<td>February/ March 2021</td>
</tr>
<tr>
<td>Declaration of Final Result</td>
<td>Last week of March 2021</td>
</tr>
<tr>
<td>Pre-Examination Training for SC/ ST/ Religious Minority Community Candidates</td>
<td>2nd week of Dec 2020 onwards</td>
</tr>
</tbody>
</table>

Candidates are advised to regularly visit Bank’s website https://bank.sbi/careers or https://www.sbi.co.in/careers for details and updates.

VACANCIES:

<table>
<thead>
<tr>
<th>Category</th>
<th>SC/ ST</th>
<th>OBC*</th>
<th>EWS*</th>
<th>GEN</th>
<th>Total</th>
<th>LD*</th>
<th>V*</th>
<th>H*</th>
<th>d &amp; e*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vacancy</td>
<td>300</td>
<td>540</td>
<td>200</td>
<td>810</td>
<td>2000</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Residual</td>
<td>49</td>
<td>49</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>300</td>
<td>540</td>
<td>200</td>
<td>810</td>
<td>2000</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>20</td>
</tr>
</tbody>
</table>

VACANCIES above detailed are provisional and may vary according to Bank’s requirements.

* Vacancies reserved for OBC category are available only to the "Non-creamy layer" OBC candidates. "Creamy layer" OBC candidates should indicate their category as General.

* Vacancies for PWD candidates category reserved horizontally.

* PWD categories under clauses ‘d’ & ‘e’ of Section 34 (i) of RPWD Act 2016 are:
  a) "Specific Learning Disability (ISL)");
  b) "Mental Illness" (M);
  c) "Multiple Disabilities" (m disabillities according to LD, VI, HI, BLD)

* For Economically Weaker Section (EWS) in recruitment is governed by Office Memorandum no. 30303/2019/EWS (Est) dated 31.01.2019 of Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions, Government of India.

NOTE: EWS vacancies are tentative and subject to further directives of Government of India and outcome of any litigation. The appointment is provisional and is subject to the Income & Asset certificate being verified through the proper channel.

1. ELIGIBILITY CRITERIA:

   (A) Essential Academic Qualifications (as on 31.12.2020):

   Graduation in any discipline from a recognized University or any equivalent qualification recognised as such by the Central Government. Those who are in the Final Year/ Semester of their Graduation may also apply provisionally subject to the condition that, if selected, they will have to produce proof of having passed the graduation examination on or before 31.12.2020. Candidates having Integrated Dual Degree (IDD) certificate should ensure that the date of passing the IDD is on or before 31.12.2020. Candidates possessing qualification of Chartered Accountant may also apply.

   I. The date of passing eligibility examination will be the date appearing on the mark sheet or the certificate issued by the University/ Institute. In case the result of a particular examination is posted on the website of the University/ Institute, a certificate issued by the appropriate authority of the University/ Institute indicating the date on which the result was posted on the website will be taken as the date of passing.

   II. Candidate should indicate the percentage obtained in Graduation calculated to the nearest two decimals in the online application. Where CGPA/ CGPA is awarded, the same should be converted to the percentage and indicated in the online application. If called for interview, the candidate will have to produce a certificate issued by the appropriate authority inter alia stating the norms of the University regarding conversion of grade into percentage and the percentage of marks scored by the candidate in terms of these norms.

   III. Calculation of Percentage: The percentage marks shall be arrived at by dividing the total marks obtained by the candidate in all the subjects in all the semesters/year(s) of the full-time regular course marks in all the subjects irrespective of Honours/ optional/ additional optional subject, if any. This will be applicable for those Universities also where Class/ Grade is decided on basis of Honours marks only. The fraction of percentage so arrived will be ignored i.e. 59.99% will be treated as less than 60% and 54.99% will be treated as less than 55%.

   (B) Age Limit: (As on 01.04.2020):

   Not below 21 years and not above 30 years as on 01.04.2020 i.e. candidates must have been born not later than 01.04.1999 and not earlier than 02.04.1990 (both days inclusive).

   Relaxation in upper age limit shall be as below:

   Sr. Category | Age relaxation |
  -------------|---------------|
   1. Scheduled Castes/ Scheduled Tribes | 5 Years |
   2. Other Backward Classes (Non-Creamy Layer) | 3 Years |
   3. Persons With Benchmark Disabilities | 15 Years |
   - PWD (SC ST) | 15 Years |
   - PWD (OBC) | 15 Years |
   - PWD (Gen/EWS) | 10 Years |

   NOTE: CUMULATIVE AGE RELAXATION WILL NOT BE AVAILABLE EITHER UNDER THE ABOVE ITEMS OR IN COMBINATION WITH ANY OTHER ITEMS.

(C) Other:

   I. Candidates with record of default in repayment of loans/ credit card dues and/ or against whose name adverse report of CIBIL or other external agencies are available are not eligible for appointment.

   II. Candidates against whom there is/ are adverse report regarding character & antecedents, moral turpitude are not eligible to apply for the post.

 2. RESERVATION FOR PERSONS WITH DISABILITY (PWD):

   4% horizontal reservation has been provided to Persons with Benchmark Disabilities as per provisions of “Rights of Persons with Disabilities Act, 2016”. The post is identified suitable for the Persons with undersigned categories of disabilities as defined in the Schedule of RPWD Act 2016:

   A. Locomotor Disability (LD) category:

   Only those persons are eligible to apply under Locomotor Disability (LD) category who have in ability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both, including Cerebral Palsy, Leprosy, Cured Dwarfism, Muscular Dystrophy and Acid Attack Victims.

   Orthopedically challenged persons with following benchmark are covered under Locomotor Disability:

   a. OA
   - One arm affected (Right or Left)

   b. OL
   - One leg affected (Right or Left)

   c. OAL
   - One arm & One Leg affected

   d. BL
   - Both legs affected but not arms

   Persons with OA and OR should have normal bilateral hand functions.

   a. "Leprosy cured person": means a person is cured of leprosy but suffers from:
   - Loss of sensation in hands or feet as well as loss of sensation and paresthesia in the eye and eyelid but with no manifest deformity;
   - Manifest deformity of hands and/or feet but without any significant mobility in their hands and feet to enable them to engage in normal economic activity;
   - Extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression “leprosy cured” shall be construed accordingly;

   b. "Cerebral palsy": means a Group of non-progressive neurological conditions affecting body movements and muscle coordination, caused by damage to any one or more specific areas of the brain, usually occurring before, during or shortly after birth;

   c. "Dwarfism": means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimetres) or less;

   d. "Muscular dystrophy": means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making certain proteins that they need for healthy muscles. It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

   e. "Acid attack victims": means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

   B. Visual Impairment (VI): Only those Visually Impaired (VI) persons who suffer from any one of the following conditions, after best correction, are eligible to apply.

   a. Blindness:
   - Total absence of sight; OR
   - Visual acuity not less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; OR
   - Limitation of the field of vision subtending an angle of less than 10 degree. OR

   b. Low Vision:
   - Visual acuity not exceeding 6/18 or less than 20/60 up to 3/60 or up to 10/200 (Snellen) in the better eye with best possible correction; OR
   - Limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

   C. Hearing Impaired (HI): Only those Hearing Impaired (HI) persons who suffer from any one of the following conditions, after best correction, are eligible to apply.

   a. Deaf means person having 70 DB hearing loss in speech frequencies in both ears.

   b. Hard of Hearing means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears.
D. ‘of’ & ‘&’: Only those persons, who suffer from any one of the following types of disabilities, are eligible to apply under this category:

a. “Specific Learning Disability” (SLD) means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations, and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental asaphasia.

b. “Mental Illness” (MI) means a substantial disorder of thinking, mood, perception, speech, or action caused by substantial distress or disability, which includes psychiatric disorders such as schizophrenia, depression, or anxiety or hypochondriasis.

c. “Multiple Disability” (MD) means a person having two or more disabilities, where each disability has been defined in a measurable term, as certified by the certifying authority.

A person who wants to avail benefit of reservation will have to satisfy the following rules will applicable:

• Candidates who are eligible and wish to use the services of scribe in the examination should carefully indicate the same in the online application form.

• Both the candidate and the scribe will have to give a suitable undertaking, on the prescribed format at the time of online examination.

• Such candidates who are eligible to use scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination in addition to the total compensatory time granted to the disabled category.

• Candidate will have to arrange his/ her own scribe at his/her own cost.

• Any candidate who is not eligible to use scribe as per guidelines, as referred above, unless he is in the category examined shall be disqualified to participate further in the process of recruitment.

• Any candidate who is using scribe should ensure that he/ she is eligible to use scribe in the examination as per the guidelines.

• Any candidate using scribe as per the above guidelines shall stand disqualified and can be removed from the post.

• The scribe will be allowed to use per the guidelines vide Office Memorandum No.16-110/2003-DDII dated February 26, 2013 of Government of India, Ministry of Social Justice and Empowerment, Department, Government of India, New Delhi and clarifications issued by Government of India, Ministry of Social Justice and Empowerment, Ministry of Social Justice and Empowerment (the categories of disabilities viz. Gen (LD) or Gen (VI) or Gen (H) or Gen (dissable) as applicable).

Benefit of reservation under EWS category can be availed upon production of an ‘Income and Asset Certificate’ issued by a Competent Authority on the format prescribed by Government of India.

4. SELECTION PROCEDURE:

The selection for Probationary Officers will be done through a three-tier process:

Phase-I: Preliminary Examination:

Preliminary Examination consisting of Objective Test for 100 marks will be conducted online. The test will have of 3 Sections (with separate timings for each section) as follows:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Test</th>
<th>No. of Questions</th>
<th>Marks</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>English Language</td>
<td>40</td>
<td>50</td>
<td>60 minutes</td>
</tr>
<tr>
<td>2.</td>
<td>Quantitative Ability</td>
<td>35</td>
<td>50</td>
<td>60 minutes</td>
</tr>
<tr>
<td>3.</td>
<td>Reasoning Ability</td>
<td>35</td>
<td>50</td>
<td>60 minutes</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>100</td>
<td>150</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

Selection criteria for Main Examination:

Category wise merit list will be drawn on the basis of the aggregate marks scored in the Preliminary Examination. There will be no sectional cut-off. Candidates numbering 10 times (approx.) the number of vacancies in each category will be shortlisted for phase-II.

Phase-II: Main Examination:

Main Examination will be conducted online and will consist of Objective Tests for 200 marks and Descriptive Test for 50 marks. The Descriptive Test will be administered immediately after completion of Objective Tests. The candidates who are shortlisted on the basis of the aggregate marks scored in phase-II (Main Exam), will be required to take a written test. The candidates who score minimum aggregate qualifying marks for phase-II (Main Exam) will be shortlisted for phase-III of the top of the category wise merit list subject to a candidate scoring minimum marks for the respective category.

Penalty for Wrong Answers (Applicable to both - Preliminary & Main Examination):

There will be penalty for wrong answers marked in Objective Tests. For each question for which a wrong answer has been given by the candidate, 1/4th of marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. if no answer is marked by candidate, there will be no penalty for that question.

Sectional Marks will not be maintained for both Preliminary & Main Examinations.

Phase-III: In view of the Social Distancing and safety measures necessitated due to COVID-19 pandemic, the phase-III will consist of (a) Interview only (50 marks) OR (b) Interview (30 marks) & Group Exercises (20 marks).

Candidates will have to score minimum qualifying marks in phase-III to be considered for final selection.

Candidates qualifying for phase-III under ‘OBC’ category would be required to submit OBC certificate containing the ‘Non-Creamy layer’ clause. Candidates who have registered themselves as OBC but do not submit OBC ‘Non-Creamy layer’ certificate are required to be interviewed under General category will not be entertained.

Final Selection:

The candidates will have to qualify both in Phase-II and Phase-III separately. The marks obtained in Main Examination (Phase-II), both in the Objective Test and the Descriptive Test, will be added to the marks obtained in phase-III for preparing the final merit list. The marks obtained in the Preliminary Examination (Phase-I) will not be added for preparing the final merit list for selection.

Marks secured by the candidates in the Phase-II (out of 250 marks) are converted to out of 75 marks and Phase-III scores of candidates (out of 50 marks) are converted to out of 25 marks. The final merit list is arrived at after aggregating (out of 100) converted marks of Phase-II and Phase-III. Selection will be made from the top merit ranked candidates in each category.

Result Publication:

Results of the Preliminary Examination, Main Examination and the Final Result will be made available on the Bank’s website.

5. EXAMINATION CENTERS:

The examinations will be conducted online at venues across many centres in India. A tentative list of centres for Preliminary Examination is attached as Annexure-I.

• iii. SBI reserves the right to cancel any of the Examination Centres and or add some other Centres, at its discretion, depending upon the response, administrative feasibility, etc.

iv. SBI also reserves the right to allot any centre to the candidate other than the one opted for.

v. Candidate will appear for the examination at an Examination Centre at his/ her own risk and expenses and SBI will not be responsible for any injury or losses etc. therefor.

vi. Any unruly behaviour / misbehaviour in the examination hall may result in cancellation of candidature/ disqualification from future exams conducted by SBI.

vii. The centres for the Main Examination will be limited.

6. OTHERS:

Presently, the starting basic pay is `27,620/- (with 4 advance increments) in the scale of `23700-980-7-30560-1145/2-3880-13107-4720 applicable to Junior Management Grade Scale-I. The official will also be eligible for D.A, H.R.A Lease rental, C.C.A, Medical benefits/other allowances as may be as per rules in force from time to time (the emoluments are likely to be revised shortly).

7. JOINTING, TRAINING & CAREER PATH:

The selected candidates will be exposed to basic banking knowledge through an online course and will have to complete this course before joining. The selected candidates, at the time of joining, will have to execute a Bond for a value of `2,00,000/-( `2 two lakh only) to serve the Bank for a minimum period of three years. The Bond will be invoked by the Bank if the candidate resigns from the service of the Bank before expiry of three years from the date of joining.

On joining, the selected candidates will be designated as ‘Probationary Officers’ and may be on probation for two years. They will be subjected to continuous assessment, as per the existing policy, during the probation period. Those candidates who are assessed as pass in the assessment as per standards determined by the Bank from time to time, will be confirmed in the Service of the Bank in Junior Management Grade Scale-I (JMG-I).

If any candidate fails to achieve minimum standards stipulated, his/ her services may be terminated as per policy of the Bank in force at the material time.

Bank provides immense opportunities for growth in career, including opportunities for posting abroad. The attractive promotion policy of the Bank provides an opportunity to the meritorious and exceptionally brilliant officers to reach the Top Management Grade in a reasonably quick time.

8. APPLICATION FEE AND INTIMATION CHARGE (Non-Refundable):

Application Fee will be `750/- for General/ EWS OBC candidates and `Nil for SC/ ST/ PWD candidates. Application Fee once paid will not be refunded on any account nor can it be held in reserve for any other examination or selection.

9. PRE-EXAMINATION TRAINING:

Bank may arrange pre-examination training (PET) at certain centres for SC/ ST/ Religious Minority Community candidates in consonance with the guidelines issued by Government of India. Candidates belonging to the above categories who desire to avail themselves of such pre-examination training at the Bank's own cost may indicate to that effect against relevant column while applying online. An indicative list of training centres is given as Annexure-I.

Bank may add additional centers or may delete some of the centers indicated for training. Candidates opting for pre-examination training should download their call letter from the Bank's website by entering their registration number and password date of birth. No hard copy of the call letter will be sent.

In view of the situation arising out of COVID-19 pandemic, Bank may, depending on feasibility, hold the PET through physical classes OR by way of Online tests.

10. NUMBER OF CHANCES:

<table>
<thead>
<tr>
<th>Category</th>
<th>Max. Permissible Number of Chances</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>EWS</td>
</tr>
<tr>
<td></td>
<td>General EWS (PWD)</td>
</tr>
<tr>
<td></td>
<td>OBC</td>
</tr>
<tr>
<td></td>
<td>Medical (PWD)</td>
</tr>
<tr>
<td></td>
<td>SC/SC (PWD)/ST/ST (PWD)</td>
</tr>
<tr>
<td></td>
<td>No Restriction</td>
</tr>
</tbody>
</table>
Candidates who have already appeared for the maximum number of permissible chances are not eligible to apply. The number of chances will be counted from the examination held on 18.04.2010. Appearing in Preliminary Examination will not be counted as a chance. In the years which in only one written examination has been held (i.e. no Preliminary Examination has been held), appearing in this examination will be counted as a chance.

11. HOW TO APPLY:
Candidates can apply online only from 14.11.2020 to 04.12.2020. No other mode of application will be accepted.

Preparation for Applying Online:
Candidates should have valid email ID and mobile no. which should be kept active till the declaration of results. It will be essentially required for receiving any communication/ call letters/ advices from the bank by email/ SMS.

GUIDELINES FOR FILING ONLINE APPLICATION:
Candidates will be required to register themselves online through Bank’s ‘Career’ website https://bank.sbi/careers or https://www.sbi.co.in/careers. After registration candidates are required to pay the requisite application fee through online mode by using debit card/ credit card/ Internet Banking.

Helpdesk of the Bank will be available for filling up the form, payment of fee/ intimation charges or receipt of Admissions/ call letter, queries may be made at telephone no. 022-22820427 (between 11:00 AM to 06:00 PM on working days) or lodge their query on https://bansupport.sbi.co.in/ in case of any query under ‘RECRUITMENT OF PROFESSIONAL OFFICERS IN STATE BANK OF INDIA - 2020’ in the subject of the email.

a. REGISTRATION & PAYMENT OF FEES [Online Mode Only]:

i. First scan the photograph and signature as detailed under the guidelines given in Annexure-II.
ii. Visit Bank’s website https://bank.sbi/careers or https://www.sbi.co.in/careers and open the Online Application Form, available under ‘Current Openings’.
iii. Fill the application carefully. Once the application is filled completely, candidates should submit their data. In case a candidate is unable to fill the data in one go, he/ she can save the entered data. On saving complete/ partially complete application, a provisional registration number and password is generated by the system and displayed on the screen which should be carefully noted down by the candidate.
iv. Candidates can reopen and edit their saved application form (if required) by using their registration number and password. This facility will be available till the closing date of application.
vi. Candidates should carefully check the form before final submission. No change/ edit will be allowed thereafter. The registration at this stage is provisional.
ix. After reviewing the details entered in the application form, candidate should pay the fee through the payment gateway integrated with the application, by following the instructions available on the screen.

v. The payment can be made by using debit card/ credit card/ Internet Banking by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
vi. On successful completion of the transaction, e-receipt and application form will be displayed on the screen, which may be printed/ downloaded/ saved, as the case may be.
ix. If the online transaction is not successfully completed, please register again and make payment.

vii. There is also a provision to reprint the e-Receipt and Application form containing fee details, at later stage.
ix. Please do not send the printout of application form to the Bank.

b. GUIDELINES FOR SCANNING THE PHOTOGRAPH & SIGNATURE:

Before applying online, a candidate will be required to have a scanned (digital) image of his/ her photograph and signature as per the specifications given in Annexure-II. Online application will not be registered unless candidates upload photo and signature as specified.

Note: I. In case, the face in the photograph or signature is unclear, the applicant’s candidature will be rejected.
ii. In case, the photograph or signature is unclear, the candidate may edit his/ her/ their application and re-upload his/ her/ their photograph or signature.

12. DOWNLOAD OF CALL LETTERS:
The candidates should download their call letter (Pre-exam Training/ Preliminary Exam/ Main exam) along with ‘EVIDENCE’ and an ‘acquaint yourself booklet’, by entering the registration number and password/ date of birth from the Bank’s website.

NO HARD COPY OF THE CALL LETTER/ ACQUAINT YOURSELF BOOKLET WILL BE SENT BY POST.

13. PROOF OF IDENTITY TO BE SUBMITTED AT THE TIME OF EXAMINATION:
The candidates must bring one photo identity proof such as passport/ Aadhar/ PAN Card/ Driving License/ Voter’s ID Card/ Bank Passbook with duly attested Photograph/ Identity Card issued by School or College/ Gazetted Officer in the official letterhead in original. A photograph in the Photostate printout will also do. The candidate should be submitted along with call letter to the invigilators in the examination hall, failing which, (or if identity of candidates is in doubt) the candidate will not be permitted to appear for the test.

14. BIOMETRIC VERIFICATION:
The Bank, at various stages, may capture photo and thumb impression/ IRIS Scan of the candidates in digital format for biometric verification of the candidates. Candidate will also be required to upload his/ her scanned image for authentication. IRIS Scan is captured at various stages as any inconsistency will lead to rejection of their candidature. Accordingly, candidates are advised to follow the guidelines that shall be provided to them in their call letter.

In case, if any candidate is found not to be genuine, then apart from taking legal actions against him/ her, his/ her/ their candidature will be cancelled.

15. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

a. Candidates are cautioned that they should not furnish any particulars or documents that are false, fraudulent or tampered and should not suppress any material information while filling up the application form.

b. At the time of examination/ interview, if a candidate is (or has been) found guilty of: (i) using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) resorting to any improper or irregular means in connection with his/ her/ their candidature for selection or (iv) obtaining support for his/ her/ their candidature by any unfair means, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, will also be liable to:
   - Debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank.
   - The Bank would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such an analysis, if it is found that the responses have been shared and scores obtained are not genuine/ authentic, then such a candidate would be suspended/ cancelled.
   - Debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank.
   - Use of MOBILE PHONES, PAGERS, CALCULATOR OR ANY SUCH DEVICES:
   i. Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination/ interview is being conducted. Any infringement of these instructions shall lead to debarment of candidate and disciplinary action including ban from future examinations.
   ii. Candidates are advised in their own interest not to bring any of the prohibited items including mobile phones, pagers, to the examination/ interview, as arrangement for safekeeping cannot be assured.
   iii. Candidates are not permitted to use or have in possession calculators in examination premises.

16. GENERAL INFORMATION:

i. Candidates are advised to take a printout of their system generated online application form after submitting the application.
ii. Candidates should satisfy themselves about their eligibility for the post applied for. The Bank would admit to the test all the candidates applying for the posts with the relevant fee on the basis of the information available in the online application and shall determine their eligibility only at the time of interview.
iii. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability to failure to log on to the website on account of heavy load on internet or website jam.
iv. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

v. Not more than one application should be submitted by a candidate. In case of multiple applications, only the last valid (completed) application will be retained and the application fee/ intimation charges paid for the other applications will be refunded. Multiple applications by the candidate in examination/ interview will result in summary rejection/ cancellation of candidature.

vi. The possibility of occurrence of some problems in administration cannot be ruled out, which may impact delivery/ generation of result. In such cases, every effort will be made to resolve the problem, which may include the conduct of another examination if considered necessary.

vii. Final decisions regarding reservation policy, regarding eligibility criteria and proof of date of birth should be produced for verification on the date of interview. Candidate will not be allowed to attend the interview if original certificates are not produced for verification on the date of interview.

viii. Certificate issued by Competent Authority on the format prescribed by the Government of India will have to be submitted by the SC/ ST candidates, if called for interview.

ix. A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/ she does not belong to the Creamy Layer “as on 04.12.2020”. OBC certificate containing the ‘Non-creamy layer’ clause, issued during the period 01.04.2020 to the date of interview, should be called for interview.

x. No separate advertisement for the post will be notified in any newspaper/ e-paper.

xi. Benefit of reservation under EWS category can be availed upon production of an ‘Income and Asset Certificate’ issued by a Competent Authority on the format prescribed by Government of India.

xii. Candidates are advised to keep their e-mail ID alive for receiving advices.

xiii. Appointment of selected candidates is subject to his/ her/ their being medically fit as per the requirement of the Bank.

xiv. Any legal proceedings in respect of any matter of dispute or claim arising out of the candidature of any person for or application in response thereto can be instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any such causal dispute.

xv. Outstation candidates called for interview will be reimbursed Railway AC-II fare for the shortest route in India or actual expenses incurred (whichever is lower) from place of stay to Interview venue. Local transportation expenses will not be reimbursed. A candidate who is ineligible for the post will not be permitted to appear in interview and will not be reimbursed any fare.

xvi. BANK RESERVES RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY AT ANY STAGE.

xvii. All information/ details pertaining to this process will be published/ provided only on https://bank.sbi/careers or https://www.sbi.co.in/careers from time to time.

xviii. No separate advertisement will be issued in this regard.

17. ANNOUNCEMENTS:

All further announcements/details pertaining to this process will be published/ provided only on https://bank.sbi/careers or https://www.sbi.co.in/careers from time to time.

18. DISCLAIMER:

In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/ or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/ her/ their candidature will stand cancelled. If any of the shortcomings is/ are detected even after appointment, his/ her/ their services are liable to be terminated. Decisions of bank in all matters regarding eligibility, conduct of written examination and other terms of recruitment are final on candidates. No representation or correspondence will be entertained by the Bank in this regard.

Mumbai
General Manager
CRID, SBI
Date: 14.11.2020

The Bank is not responsible for printing errors, if any.
### EXAMINATION CENTERS (Tentative List)

<table>
<thead>
<tr>
<th>State Code</th>
<th>State/UT</th>
<th>Pre-Examination Training Centre/ Preliminary Examination Centre</th>
<th>Main Examination Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Andaman &amp; Nicobar</td>
<td>Port Blair</td>
<td>Port Blair</td>
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<tr>
<td>12</td>
<td>Andhra Pradesh</td>
<td>Chirala, Chittoor, Eluru, Guntur, Kadapa, Kakinada, Kurnool, Nellore, Ongole, Rajahmundry, Srikakulam, Tirupati, Vijayawada, Vishakapatnam, Vizianagaram</td>
<td>Guntur, Kurnool, Vijayawada, Vishakapatnam, Vizianagaram</td>
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<td>Arunachal Pradesh</td>
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<td>Naharlagun</td>
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<td>Assam</td>
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<td>Bihar</td>
<td>Arrah, Aurangabad (Bihar), Bhabhalpur, Darbhanga, Gaya, Muzzafarpur, Patna, Purnea</td>
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<tr>
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<td>Chandigarh</td>
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<td>Chandigarh/Mohali</td>
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<td>Haryana</td>
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<td>Ambala, Hisar, Faridabad, Gurugram</td>
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<td>Himachal Pradesh</td>
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<td>Jammu &amp; Kashmir</td>
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<td>Karnataka</td>
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<td>Kerala</td>
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<td>Kochi, Thiruvananthapuram</td>
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<td>Ladakh</td>
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<td>Aurangabad, Nagpur, Pune, Mumbai, Navi Mumbai</td>
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<td>Delhi &amp; New Delhi</td>
<td>Delhi &amp; New Delhi</td>
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<td>Chennai, Madurai, Tirunelveli</td>
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<td>Telangana</td>
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<td>42</td>
<td>Tripura</td>
<td>Agartala</td>
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<td>Uttar Pradesh</td>
<td>Agra, Allahabad, Bareilly, Banda, Faizabad, Ghazipur, Gonda, Gorakhpur, Jhansi, Kanpur, Lucknow, Mathura, Meerut, Moradabad, Muzaffarnagar, Noida, Greater Noida, Stipur, Varanasi.</td>
<td>Agra, Allahabad, Ghaziabad, Noida, Greater Noida, Kanpur, Lucknow, Meerut, Varanasi</td>
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<td>Uttarakhand</td>
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<td>West Bengal</td>
<td>Asansol, Durgapur, Hooghly, Kalyani, Kolkata, Siliguri</td>
<td>Hooghly, Kalyani, Kolkata,</td>
</tr>
</tbody>
</table>

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### Guidelines for scanning and upload of Signature & Photograph (4.5cm x 3.5cm)

**Before applying online,** a candidate will be required to keep ready a scanned (digital) image of his/ her photograph and signature as per the specifications given below.

**Photograph:**
- Must be a recent passport style picture.
- Make sure that the picture is colour and is taken against a light-coloured, preferably white background.
- Look straight at the camera with a relaxed face.
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.
- If you have to use flash, ensure there is no 'red-eye'.
- If you wear glasses make sure that there are no reflections and your eyes are clearly visible.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover the face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20kb-50 kb
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

**Signature:**
- The candidate must sign on white paper with Black Ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put on the Call Letter and whenever necessary.
- If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Call Letter, the applicant will be disqualified.
- Dimensions 140 x 60 pixels (preferred)
- Size of file should be between 10kb to 20kb
- Ensure that the size of the scanned image is not more than 20kb
- Signature in CAPITAL LETTERS shall NOT be accepted.

**Scanning the photograph & signature:**
- The scanner resolution to a minimum of 200 dpi (dots per inch)
- Set Color to True Color and the File Size should be as specified above
- Crop the image in the scanner to the edge of the photograph/ signature, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPEG or JPG format. An example file name is 'image01.jpg' or 'image01.jpeg'. The dimensions of the Image can be checked by listing the folder files or moving the mouse over the file image icon.
- Candidates using MS Windows/ MSOffice can easily obtain photo and signature in 'jpeg' format not exceeding 50kb & 20kb respectively by using MS Paint or MS Office Picture Manager. The scanned photograph and signature in any format can be saved in ‘.jpg’ format by using ‘Save As’ option in the File menu and size can be reduced to below 50 kb (photograph) & 20 kb (signature) by using crop and then resize option. (Please see point (i) & (ii) above for the pixel size) in the image menu. Similar options are available in other photo editor also.
- If the file size and format are not as prescribed, an error message will be displayed.
- While filling in the Online Application Form the candidate will be provided with a link to upload his/ her photograph and signature.

**Procedure for uploading the Photograph and Signature**
- There will be two separate links for uploading Photograph and Signature.
- Click on the respective link “Upload Photograph/ Signature”.
- Browse and select the location where the Scanned Photograph/ Signature file has been saved.
- Select the file by clicking on it.
- Click the ‘Open/ Upload’ button.

**Your Online Application will not be registered unless you upload your photograph and signature as specified.**

**Note:**
1. In case the face in the photograph or the signature is unclear, the candidate’s application may be rejected. After uploading the photograph/ signature in the online application form, candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his/ her photograph or signature, prior to submitting the form.
2. After completing online registration, candidates are advised to take a printout of their system generated online application forms.