

**STATE BANK OF INDIA
ADMINISTRATIVE OFFICE, 2nd FLOOR,
BHUBANESWAR ZONE-II,
RAJPATH, UNIT-I, BHUBANESWAR**

QUOTATIONS FOR HIRING OF CASH VANS

State Bank of India invites sealed quotations from Registered Travel Agents/ firms/ companies/Trusts, having adequate experience in providing **Cash Vans** for cash remittance work to Banks/ other reputed organisations on hire basis for use by its Cluster Model Cash Administration Cells at its existing Currency Chest Branch centres at Angul, Dhenkanal, Talcher, Balasore, Bhadrak, Jajpur Road, Kendrapara and also at centres, which shall be considered subsequently for opening of CAC . Interested parties complying with required specifications of the Cash Van and other terms and conditions may submit their quotations to the undersigned in the above address **on or before 4.00 PM of 29th May, 2017**. Details of application form-cum-terms & conditions with specification of the vehicle can be downloaded from the Bank's Website www.sbi.co.in under “**PROCUREMENT NEWS**”.

AUTHORISED OFFICER

FOR COVER - A

STATE BANK OF INDIA ADMINISTRATIVE OFFICE, 2nd FLOOR, BHUBANESWAR ZONE-II, RAJPATH, UNIT-I, BHUBANESWAR

QUOTATIONS FOR HIRING OF CASH VANS

State Bank of India invites sealed quotations from Registered Travel Agents/firms/companies/trusts having adequate experience in providing Cash Vans for cash remittance works to Banks/other reputed organisations on hire basis for use by its Cluster Model Cash Administration Cells functioning at its existing Currency Chest branches of Angul, Dhenkanal, Talcher, Balasore, Bhadrak, Jajpur Road, Kendrapara and also at centres, which shall be considered subsequently for opening of CAC such as Barbil, Baripada etc.

1. Interested parties complying with required specifications of the Cash Van and other terms and conditions, as detailed below, may submit their quotations to the undersigned in the above address on or before 4.00 PM of 29th May, 2017.
2. The quotations will be opened by the Tender Committee on 29.05.2017 at 04.30 PM. in our above referred Administrative Office.
3. The applicants or their authorised representatives may remain present at the time of opening of tenders.
4. Applications received beyond the stipulated period by post or otherwise will not be taken into consideration.

Applicant should submit the quotations in two parts (separate covers) viz. **TECHNICAL BID (Cover – A) & PRICE BID (Cover – B)** . Both the covers, superscribed with **TECHNICAL BID (Cover – A) & PRICE BID (Cover – B)** should be placed in another **Cover -" C "** superscribing “ **Quotations for hiring of Cash Vans**” and sent to us.

(Signature of the Applicant/ Agency)

QUOTATIONS FOR HIRING OF CASH VANS

TECHNICAL BID

APPLICATION FORM-CUM-TERMS & CONDITIONS AND DETAILS OF SPECIFICATIONS OF THE CASH VAN

DETAILS OF THE APPLICANT

1	Name & address of the applicant/ Agency : (With contact numbers)	
2	Specify TIN/ PAN numbers, if any	PAN No. :
		TIN No. :
3	When from dealing with leasing of Cash Vans ?	
4	Particulars of past experience in the line and to which organisation such Cash Vans provided . (The details may be provided on a separate sheet, if space is not sufficient) :-	
5	I have gone through the contents of the terms & conditions and specification of the cash van. I also undertake to supply _____nos. of Cash Van(s) as per the required specifications of the bank.	

DATE : _____

(Signature of the Applicant/ Agency)

SPECIFICATIONS OF THE CASH VAN

- a) It should be an LCV (Light Commercial Vehicle) with an Engine capacity of not less than 2200 CC, preferably Turbo-charged.
- b) Turning radius : Not more than 8 m.
- c) Should have puncture resistant tyres.
- d) Ground clearance – Not less than 190 mm.
- e) Vehicle should accommodate minimum 1 + 4 passengers.
- f) Body should be of a sheet metal of minimum 18 Gauge, however the floor should be of minimum 16 Gauge checkered plate.
- g) There should be at least 4 iron eyelets on cash cage floor of sufficient diameter (say 2-2.5”), bolted to the chassis from below. The eyelets should be spaced in a way so as to accommodate multiple cash box stacks in the cash cage.
- h) The entrance of the case should be from the left side of the van and rear should be completely closed.
- i) There should be 2 rows of seats in the driver's cabin, front row for driver and one Bank Guard (co-driver) and the rear row for one armed guard and 2 bank staff (Cashier/ Cash Assistant + Cash Coolie).
- j) The cash van should be provided with a small CCTV with a single camera installed at the rear and the monitor placed on the dash board. This may be a simple gadget such as a video door phone or its like and need not have any recording provision.
- k) A security alarm should be provided with a motorized siren.
- l) Installation of GPS based vehicle tracking system is a must in disturbed areas such as Naxal/ terrorist infested areas.
- m) All windows and wind screen should have wire mesh protection (of not more than 1 square inch). Each Window mesh should have a circular porthole of dia. 6 inches for use of weapon.

(Signature of the Applicant/ Agency)

TERMS AND CONDITIONS

- a) The Cash Van should comply to the specifications mentioned above.
- b) **New cash vans will be preferred.** Generally the age of the cash vans should not be more than 3 years old however the existing vans in good running condition but not than more than 5 years old may also be considered.
- c) The repair and maintenance of the vehicles shall be the sole responsibility of the service provider/ agency. In case the vehicle(s) remains idle due to mechanical defect or breakdown or non-availability of driver for running the vehicle, and on intimation being given by the Bank, the agency fails to repair the same and provide alternate driver, the Bank shall be at liberty to terminate the contract or get the same repaired to use the vehicle through other driver and the expenses so incurred in this connection shall be deducted from the rent payable to the Agency. For reason of breakdown/repair or non-availability of driver, Bank's work should not be disrupted.
- d) All statutory dues/ requirements such as, vehicle insurance, RTO Registration, Pollution check etc. and resultant penalties for deviation/non-compliance, if any, are the responsibilities of the Agency.
- e) The Cash Van should be parked within the compound of the bank or at a space identified by the Bank in locked conditions during the night at the risk and responsibility of the Agency. The vehicle should be preferably released for servicing/ maintenance on Bank holidays.
- f) The vehicle shall be made available on all working days of the Bank, except Sundays and holidays. The Driver should report for duty at 09.30 am and should be available up to 8.30 pm. daily, except bank holidays.
- g) The vehicle will be hired for a minimum period of three years. However, in the event of non-compliance with the terms and conditions, the Bank will have the right to terminate the service with one month's notice.
- h) The Driver engaged by the Agency should be an experienced, well behaved with good conduct and must have valid driving license with ID card in his possession while on duty. He should have the ability to rectify minor mechanical failures of routine nature. The Agency should provide uniforms to the Drivers with its laminated Photo ID Cards. The salary/allowances of the driver and compliances to labour laws shall be borne and observed by the agency.

(Signature of the Applicant/ Agency)

- i) The antecedents of the drivers engaged should be ascertained by the Agency by way of Police verification.
- j) Any change of the driver should be communicated to the Bank well in advance and agency's representative known to the Bank shall come along with the new driver. The new driver should satisfy all the above mentioned criteria.
- k) The driver engaged by the Agency should have an insurance policy and Bank will not be held responsible for any injury or casualties while on duty.
- l) Quotation with insufficient or ambiguous information is liable to be rejected.
- m) Normally, Bank will indent required number of vehicles (for the time being 10) from one applicant. In case the L-1 applicant is not in a position to meet our requirement, to save time, the Bank reserves the right to avail it from other applicant(s) subject to condition of supplying the same at the L-1 quoted price.
- n) The **Tender Committee will open the Technical Bid first** and thereafter the Financial Bid for only those applicant(s) fulfilling the Technical specifications. The consideration for quoting monthly rent per vehicle has been specified in the Price Bid. Any condition incorporated contrary to our terms & conditions will not be entertained.
- o) The Bank reserves the right to cancel the tender without assigning any reason thereof.

DATE : _____

(Signature of the Applicant/ Agency)

-: 06 :-

PRICE BID

Name & Address of the Applicant/ Agency :-

CONSIDERATION *

QUOTED PRICE

I) Expected monthly hiring charges for each vehicle :- Rs. _____
Rupees _____

(Please quote the price both in words and figure)

*NB: 1) Please quote the price taking into consideration cost of diesel and all other expenses & taxes (inclusive of monthly rentals) per Cash Van for a coverage of 2000 Kms in a month. Extra kilometers covered beyond 2000 Kms. in a month will be reimbursed @ Rs.10/- per KM. In other words, you have to quote the monthly rent up to 2000 Kms. inclusive of cost of diesel/ lubricants etc. Any condition incorporated contrary to our terms & conditions of vehicle will not be considered.

2) No other cost/ charges (other than service tax, to be reimbursed on production of paid challans) will be borne by the Bank.

DATE : _____

(Signature of the Applicant/ Agency)