

Tender ID: CHE201902007

11.02.2019



SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD (SBIIMS)  
(A wholly Owned Subsidiary of SBI)

INVITES APPLICATIONS ON BEHALF OF STATE BANK OF INDIA (SBI) LHO, CHENNAI

FOR

**EMPANELMENT & SELECTION OF AGENCIES FOR SUPPLYING TANKER WATER  
AT VARIOUS OFFICES/RESIDENTIAL QUARTERS OF SBI ACROSS CHENNAI CITY**

**ENVELOPE-1**

**TECHNICAL BID**

The Vice President  
SBI Infra Management Solutions Pvt. Ltd  
Chennai Circle office  
4th floor, Circle Top House,  
16, College Lane, Chennai - 600 006

**NOTICE INVITING TENDER**

SBI Infra Management Solutions Pvt. Ltd. (A Wholly owned Subsidiary of SBI), Circle Office, Chennai, on behalf of State Bank of India, Chennai LHO, invites applications in the enclosed format from eligible applicants for empanelment of agencies for supplying tanker water at various offices/residential quarters of SBI across Chennai city.

2. The brief details of NIT are as under:

1	Earnest Money Deposit	<b>Rs. 20,000/-</b> (Rupees twenty thousand only) favoring “ <b>SBI, LHO, Chennai</b> ” in the form of DD payable at Chennai.
2	Tender processing fee <b>(Nonrefundable)</b>	<b>Rs. 2,000/-</b> (Rupees two thousand only) favoring “ <b>SBI Infra Management Solutions Pvt. Ltd.</b> ” in the form of DD payable at Chennai.
3	Date and time of Pre-Bid meeting	On 21.02.2019 at 11:00 hrs.
4	Last date and time of receipt of tender document	On 26.02.2019 up to 15:00 hrs.
5	Date and time of opening of Envelope-1 i.e. Technical bid	On 26.02.2019 at 15:30 hrs.
6	Date and time of opening of Envelope -2 i.e. Price bid	Will be intimated to all prequalified bidders after evaluation of Technical Bid.
7	Address for tender submission & tender opening	The Vice President & Circle Head, SBI Infra Management Solutions Pvt. Ltd., Circle office, 4 <sup>th</sup> Floor, SBI LHO, ‘Circle Top House’, 16, College Lane, Chennai – 600 006.
8	Validity of offer	90 days.
9	Others	In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time. SBIIMS will not be responsible for any postal delay / loss / non receipt thereof. No consideration will be given to a tender received after the date / time specified above and such tenders are deemed to be rejected. Contact: 04428308417 / 12 / 03 <a href="mailto:headche.sbiims@sbi.co.in">headche.sbiims@sbi.co.in</a> for any queries.

**Vice President and Circle Head  
SBIIMS, Circle Office, Chennai.**

**CHECK LIST:**

S. No.	Description	Status
01.	Furnished the details as per Annexures ‘A’, ‘B’, ‘C’ & ‘D’	
02.	Tender processing fees for Rs. 2,000/- (Rupees two thousand only)  DD No.....  Dated:.....	
03.	EMD for Rs. 20,000/- (Rupees twenty thousand only)  DD No.....  Dated:.....	
04.	Documentary proof for average annual financial turn over during the last 3 years ending 31.03.2018	
05.	Copy of valid Registration Certificates and Fitness Certificates of Vehicles	
06.	Copy of registration certificate issued by Water Resource Dept., Govt. of Tamil Nadu	
07.	Copy of PAN card and GST certificate	
08.	Enclosed duly filled Price Bid as per given format	
09.	Sign & Seal of the authorized representative in all pages of tender document	

**IMPORTANT DATES:**

**Pre-bid meeting - On 21.02.2019 at 11:00 hrs.**

**Last date of submission - On 26.02.2019 up to 15:00 hrs.**

*Note: It may please be noted that **only one representative for each company** will be permitted to attend the pre bid meeting. Also it is advised to submit your queries in writing via e-mail prior to pre-bid meeting to enable us to clarify the queries fruitfully.*

Application is invited from interested **tanker water suppliers for supplying tanker water at various offices/residential quarters of SBI across Chennai city** fulfilling the under mentioned eligibility criteria.

**1. Instructions to applicants:** Interested agencies are requested to read the following eligibility criteria, terms and conditions for self-assessment and furnish the details as desired.

**Envelope 1:** Technical Bid - Duly filled application along with supporting documents, EMD & Tender processing fees.

**Envelope 2:** Price Bid - Duly Filled price bid in the given format.

Both the envelopes shall be submitted in a sealed cover super-scribing “Application for empanelment & selection of agencies for supplying tanker water at various offices/residential quarters of SBI across Chennai city” duly completed in all respects to the address mentioned above.

**2. Eligibility Criteria (to be supported by documentary evidence):**

- a. Reputed agencies who have Government authority’s permission to supply tanker water in Chennai shall alone apply.
- b. Average annual financial turn over during the last 3 years ending 31.03.2018 should not be less than **Rs. 8.00 lakhs. (Duly certified by CA)**
- c. The firm should have at least **04 nos. of tanker vehicles of minimum 24,000 litres capacity** each supported by Registration Certificate (RC) with validity of not more than 10 years and valid Fitness Certificate (FC).
- d. Application processing fees in the form of Demand Draft (DD) for **Rs. 2,000/-** (Rupees two thousand only) favouring **“SBI Infra Management Solutions Pvt. Ltd.”** payable at Chennai (Nonrefundable).
- e. EMD in the form of Demand Draft (DD) for **Rs. 20,000/-** (Rupees twenty thousand only) favouring **“State Bank of India”** payable at Chennai towards EMD. (Refundable within two weeks to the unsuccessful bidders).

**3. Evaluation:**

- a. Applications shall be evaluated based on the predefined eligibility criteria, verification of credentials etc. Thus qualified will be called as **“Empanelled agencies for supplying tanker water at various offices/residential quarters of SBI across Chennai city”**.
- b. The panel will be in force for three consecutive years from the date of approval, during which Price/Commercial bids shall be invited only from them to meet Bank’s ensuing requirement.
- c. Envelope 2 i.e. Price bids of only prequalified/empanelled agencies shall alone be opened and considered for evaluation.
- d. Based on the no. of loads required on each day and the capacity of the L1 to meet the requirements of all locations in time, Bank reserves right to place order with L2 & L3 suppliers at L1 rate without assigning any reasons thereof.

### TERMS AND CONDITIONS

1. Water shall be suitable/fit for domestic consumption with permissible physical, chemical & biological characteristics as per relevant **IS standards**. Bank reserves right to send a water sample from any delivery point randomly at any given point of time. Test certificate certifying the quality of water for domestic purpose from an accredited laboratory as nominated by the Bank shall be submitted as & when mandated. Cost of water testing charges shall be borne by the supplier.
2. Water tanks shall be made of material suitable for storage of water and shall be in fresh & clean condition ensuring turbid free and unchanging the quality of water being transported for domestic use. The access must be covered with a dust-proof lockable cover. The air vent with an outlet shall prevent dust, insects, birds and other vermin entering the tank. Hoses and related couplings shall be stored in a sealed container to protect them from contamination. Pumps & other related equipment/accessories shall be in good condition & neatly maintained.
3. Water sourcing point shall be inspected by the Bank at any time during currency of contract to ensure that the water is drawn only from the approved location / drawing point. In case of discrepancy, Contract shall be terminated.
4. The supply of tanker water to offices/residential quarters at various locations within Chennai city limit preferably at the under mentioned facilities. However, the suppliers are required to deliver water at any facilities of SBI within Chennai city limit.
  - a) Underwoods Garden, RA Puram
  - b) Local Head Office, 16, College Lane, Nungambakkam.
  - c) Aparna Complex residential quarters, Nungambakkam.
  - d) SAF Games Village, Koyambedu.
  - e) Roshan Complex, Anna Nagar.
5. Applications without prescribed EMD & tender processing fees, non-submission of required details/information as per tender conditions shall summarily be rejected. Applications submitted by a firm shall be duly signed by the authorized person or Power of Attorney holder. Application by a company shall be executed by persons / duly authorized under the resolution of the Board of Directors of the Company.
6. EMD of the successful bidder(s) will be retained by the SBI till the validity of the tenure / contract **as a security deposit** for the work awarded and the same will be refunded without any interest on closure / expiry of contract.
7. The duration of the contract for the above services would be for a period of twelve (12) months from the date of acceptance. However, contract may be renewed for a further period of one year on the same terms and conditions subject to satisfactory service rendered.
8. The supply of required quantity of fresh water at short notice is the essence of this contract. In case of any water shortage / any other constraints, the supplier shall make necessary alternate arrangements ensuring uninterrupted service.
9. The acknowledgement of trips shall be signed duly by the contractor and hand over to departmental pump operators / security at receipt point located at various storage tanks. Original delivery Chelan shall be handed over to the departmental representative.

10. The Bill for water supply will be raised on fortnightly basis by the service provider with the Bank supported with delivery challans, statement of gate pass etc., and duly certified by authorized representative of Bank. Delivery challans without acknowledgement of Bank's representative shall not be considered for payment.
11. Total quoted rate shall be inclusive of all charges viz. water testing charges, GST, any other levies/taxes, loading, waiting & unloading etc., consumables viz. provision of fuel, insurance, maintenance, wages of drivers etc.
12. The rate quoted will be in force for a period of one year for whole quantity of water mentioned above without any change for any reason thereof. Escalation in prices citing shortage/scarcity/season/fuel price escalation/wage escalation etc. shall not be entertained during contract period.
13. Quotation is invited for supply of 24,000 L capacity tankers. However, suppliers may also be asked to supply 12,000 L tankers on pro-rata basis of L1 rate quoted for 24,000 L as & when demanded by the Bank.
14. Water shall have to be supplied on urgent basis on short notice say within three hours of receiving the telephonic order, as and when required.
15. The Courts in Chennai city alone shall have the jurisdiction in respect of any or all matters relating to or connected with the tender.
16. State Bank of India discourages the stipulation of any condition by the tenderers. The conditional tender will be liable to be rejected.
17. Final award of the contract for the above services will be subject to the approval of the Competent Authority in the Bank.
18. The specifications, duration of the work and the terms and conditions under which the contract is required to be performed and also the rights and obligations of the person/s whose tender is accepted shall be under an Agreement to be executed strictly in line with tender terms & conditions duly incorporating the contents of respective schedule. Applicants submitting the tender shall have read the same and is always deemed to have read and understood the same before submitting the tender. Cost of agreement shall be borne by the supplier.
19. The Bank reserves the right to terminate the contract without giving any notice and forfeit the security deposit during the validity of contract, if there is any breach of service / contract by the Service provider viz. failure/delay in supplying the required quantity of water on time, quantity lesser than specified/billed, poor quality of water delivered, unsatisfactory and/or non-complaint with terms & conditions of contract, instructions issued time to time, unacceptable behavior of driver/labours with Bank's representative etc.
20. Bank reserves the right to accept or reject or split any or all tenders without assigning any reasons thereof.

ANNEXURE - A

**BIDDER INFORMATION**

*(Bidder may furnish under mentioned details in separate sheet)*

1	Name of the company	
2	Address	
3	Name, mobile/telephone Nos. and e-mail id of the contact person	
4	Constitution of the Firm (whether company / firm / Proprietary)	
5	Year of Establishment	
6	Whether registered with the Registrar of Companies / Registrar of firms. (if so, mention number and date)	
7	Registration with Govt. Authorities Income-tax (PAN) No. and GST no. <i>(copies of the PAN card/GST certificate to be enclosed)</i>	
8	Names of Directors / Proprietor / Partners / Associates	
9	Bio-data of Partners / Associates <i>(Details may be furnished separately)</i>	
10	Banker's Name & address	
11	Name and address of the persons who will be in a position to certify about the quality as well as performance of your firm	

**Note:** Please enclose separate sheets for additional information and documents.

ANNEXURE -B**LIST OF CLIENTS TO WHICH TANKER WATER IS BEING SUPPLIED BY YOUR COMPANY**

<b>S. No.</b>	<b>Name of the client</b>	<b>Contact details of Client</b>	<b>Capacity of tanker</b>	<b>No. of loads supplied during 2018</b>	<b>Source of water</b>



ANNEXURE -C**DETAILS OF TANKERS TO BE DEPLOYED FOR WORK**

<b>RTO Registration No ./ Validity of registration</b>	<b>Fitness Certificate details</b>	<b>Registration no. of Water resource Dept., Govt. of Tamil Nadu</b>	<b>Capacity of Tanker</b>

ANNEXURE -DDECLARATION

*(To be furnished in the letter head of organization as per the format)*

1. I / We have read the application and instructions appended to the Tender ID CHE201902007 dated 11.02.2019 and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and SBI/SBIIMS, on the basis of the information given by me / us can be treated as invalid and I / We will be solely responsible for the any consequences as decided by the Bank.
2. I / We agree that the decision of SBI/SBIIMS in selection of contractors and award of work will be final and binding to me / us.
3. I / We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.
4. I / We agree that, I / We have not applied in the name of sister concern for the subject project.
5. I / We hereby submit that, our firm has not been blacklisted and/or we do not have any bad remarks with our past/present clients.
6. In case of discrepancy, if found, with the information submitted by us at any stage of contract, I / we solely accept that our company/firm can be removed from the panel and our security deposit can be forfeited.
7. All the information furnished by me hereunder is correct to the best of my knowledge and belief.