



State Bank of India

CENTRAL RECRUITMENT AND PROMOTION DEPARTMENT, CORPORATE CENTRE, MUMBAI.
RECRUITMENT OF SPECIALIST OFFICERS IN STATE BANK OF INDIA
ADVERTISEMENT NO. CRPD/SCO/2011-12/3

Applications are invited from eligible Indian citizens for appointment in following Specialist Cadre posts in State Bank of India. Before applying, candidates should ensure that they fulfill the eligibility criteria for the post applied. Candidates should not apply for more than two posts under this project. Candidates desirous of applying for more than one post must apply separately for each post along with separate fee/postage as applicable.

Online registration will start from 08.06.2011 Last date for online registration 30.06.2011
Deposit of application fee at SBI Branches from 06.06.2011 to 27.06.2011 Last date for receipt of application at registered Post Box 07.07.2011

Unless the printout of computer generated application, alongwith original fee receipt is received at the designated Post Box, the online registration will not be valid.

Sr. No.	Post	Grade	Post Code	Vacancies					PWD	Total monthly Emoluments Approx. Rs.	Maximum Age as on 01.06.2011	Eligibility Criteria as on 01.06.2011	
				SC	ST	OBC	GEN	Total				Essential Qualification	Relevant full time post qualification experience
	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Manager (Law)	MMGS - III	MGLA	2	2	4	8	16	-	42,000/-	35 Years	Graduation with minimum Bachelors degree in Law	Minimum 5 years experience with reputed National or International law firm(s) of Advocates / Solicitors
2	Manager (Economist)	MMGS - III	MGEC	-	-	-	2	2	-	42,000/-	35 Years	(1) M.A. in Economics (minimum 55%) with Econometrics and M.Phil in related area / MBA (Finance) from a reputed institution. (2) Should hold a proficiency certificate in MS-Office. (3) The candidates should have to their credit published work / research papers in the area of finance and banking.	5 years' work experience as economist / analyst in a reputed organisation. Those with research experience in the area of finance and banking with application of econometric techniques are also eligible to apply.
3	Deputy Manager (Economist)	MMGS - II	DMEC	-	-	-	2	2	-	32,000/-	30 Years	(1) M.A. in Economics (minimum 55%) with Econometrics / Mathematical Economics and M.Phil in related area from a reputed institution. (2) Should hold a proficiency certificate in MS-Office.	Minimum 1 year work experience as economist / analyst in a Financial Institution / Government / reputed institutions.
4	Deputy Manager (Security)	MMGS - II	DMSY	4	2	9	15	30	-	32,000/-	35 Years	An officer with minimum 5 years commissioned service in Army / Navy / Air Force or a Police Officer not below the rank of ASP / Dy. SP with minimum 5 years service in that rank or officer of identical rank with minimum 5 years service in para-military services. Officers from the fighting arms will be given preference.	
5	Assistant Manager (Systems)	JMGS - I	AMSY	15	8	27	50	100	OH 1 VI 1 HI 1	24,000/-	30 Years	First Class B.E. (Computers), B.Tech (Computer Engineering), M.Sc. (Computer Science) or MCAs from Govt. recognised reputed institutes. Fresh candidates who do not have work experience may also apply.	Experience in computer programming in a reputed organisation, where available, would be desirable.
6	Assistant Manager (Law)	JMGS - I	AMLA	2	1	4	8	15	-	24,000/-	30 Years	Graduate with a degree in Law from a recognised university or a Law Graduate who has passed a 5 years integrated law course.	The candidate should be enrolled as an Advocate with the Bar Council and should have (i) minimum 2 years active practice as an Advocate OR (ii) 2 years combined active experience of practice as an Advocate and in the Legal Department of a Central/State Government or Scheduled Bank/Public Sector undertaking/Organisation OR (iii) 2 years experience as a member of State Judicial Service.
7	Permanent Part Time Medical Officer (PPMO)	JMGS-I	PPMO-I	6	2	12	21	41	-	22,700/-	35 Years	MBBS degree from a recognised university	Minimum 5 years experience as a General Practitioner as on the date of eligibility reckoned from the date of registration with the Medical Council of India (MCI). (Experience gained during internship will not be counted for eligibility)

SCALE ABBREVIATION

JMGS - I : Junior Management Grade Scale - I	MMGS - II : Middle Management Grade Scale - II	MMGS - III : Middle Management Grade Scale - III
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SCALE OF PAY (Rs.)

JMGS - I : 14,500-600/7-18,700-700/2-20,100-800/7-25,700	MMGS - II : 19,400-700/1-20,100-800/10-28,100	MMGS - III : 25,700-800/5-29,700-900/2-31,500	PPMO : 14,500-600/7-18,700-700/2-20,100
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SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Classes, PWD - Persons with Disability, OH - Orthopaedically Handicapped VI - Visually Impaired, HI - Hearing Impaired

Note: 1) The maximum age indicated for each post is for General category candidates. Relaxation in upper age limit will be available to SC/ST/OBC/Ex-Servicemen/Commissioned officers/Domiciles of Jammu & Kashmir State/PWD candidates as per Government directives mentioned in point C of General Instructions, wherever such reservations are available.

2) The number of vacancies including reserved vacancies as mentioned above are provisional and may vary according to the actual requirements of the Bank.

3) Candidates belonging to reserved category including Persons with Disabilities (PWD), for which no reservation has been mentioned, are free to apply for vacancies announced for unreserved (General) category and they must fulfil all the eligibility conditions for unreserved (General) Category.

4) Total initial emoluments per month have been worked out for posting in Metropolitan Centers. It will vary as per place of posting and percentage of dearness allowance payable from time to time.

5) For the posts relating to security, Officers from the fighting arms will be given preference. They will be paid DA, CCA and HRA as payable to Officers in that scale in the Bank. Total emoluments are subject to deduction of pensionary benefits, if any, being enjoyed from previous employer ignoring Rs. 500/- p.m. and as per guidelines issued by Government of India from time to time.

6) Reservation for PWD (VI, HI, OH) is horizontal and within the overall vacancies for the post.

GENERAL INSTRUCTIONS

A) EDUCATIONAL QUALIFICATIONS: The qualifications prescribed for various posts are the minimum. Candidates possessing higher qualification suitable for the post will be preferred, at the time of interviews. Candidates must possess the qualification and relevant full time post qualification experience as on 01.06.2011.

B) AGE LIMIT: The minimum age limit for the specialist cadre officers posts wherever not mentioned is 21 yrs. Candidates born on or after 01.06.1990 are not eligible to apply.

C) RELAXATION IN UPPER LIMIT:

1) SC/ST candidates by 5 years; SC/ST - PWD candidates by 15 years.

2) OBC candidates by 3 years; OBC - PWD candidates by 13 years; Gen - PWD candidates by 10 years.

3) Ex-servicemen, Commissioned officers including those ECOs/SSCOs who have rendered at least 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within one year from the last date of receipt of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or on invalidment. a) by 5 years for selection through written test and interview b) by 3 years plus period of service in Armed Forces for the selection through interview only c) by 5 years for the posts of Dy. Manager (security) subject to maximum age limit of 40 years. 4) Persons domiciled in the state of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989 by 5 years. No other relaxation in upper age limit is available.

D) RESERVATION FOR PERSONS WITH DISABILITY (PWD): Candidates having disabilities classified as OA, MW, OL, BLA, PD, LV may apply for the post of Assistant Manager (System).

OA- One arm affected (R or L)- (a) impaired reach; (b) weakness of grip; (c) ataxia,

MW- Muscular weakness and limited physical endurance, OL- One leg affected (R or L), BLA- Both legs and both arms affected, PD- Partially deaf, LV- Low Vision

E) MISCELLANEOUS: The selected candidates (except Medical Officers- permanent part time) will be eligible for leased residential accommodation at place of posting. Leave and other benefits, like LFC/HTC, medical benefits, conveyance allowance and other perquisites will be as per extant rules.

F) PROBATION: 1) Probation period for post Sr. No. 1&2 will be 1 year from the date of joining

2) Probation period for post Sr. No. 3 to 6 will be 2 years

G) APPLICATION FEE AND POSTAGE (FOR EACH POST): (NON- REFUNDABLE)

CATEGORY	FEE	POSTAGE	TOTAL (to be remitted as mentioned below)
a) SC/ST/PWD/XS	NIL	Rs. 50/-	Rs. 50/-
b) For all others (including OBC)	Rs 450/-	Rs 50/-	Rs 500/-

Fee once paid will neither be refunded nor adjusted against any future recruitment project.

H) HOW TO APPLY: Eligible candidates are required to apply only 'ONLINE' through the website www.statebankofindia.com, www.sbi.co.in or www.timesjobs.com and no other means/ mode of application will be acceptable.

i) Candidates are required to download from Bank's website the CASH VOUCHER (fee payment voucher) for payment of the application fee. The cash voucher is in duplicate. ii) Candidates are required to go to any Branch

of State Bank of India and pay the amount of prescribed fees and postage and get the receipt. iii) Application fees is to be paid between 06.06.2011 to 27.06.2011. iv) Obtain the duplicate copy of the cash voucher duly receipted by the branch and ensure that this cash receipt contains
a) Journal number (7-10 digits) b) Branch Name c) Branch code No. d) Date of deposit e) Amount
This fee receipt needs to be sent along with the printout of the computer generated application form to the designated post box. Before applying online candidates are required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below. Candidates are required to upload a scanned copy of his/her photograph along with a scanned copy of signature in the online application. (Guidelines for scanning and uploading photograph and signature are available below)
All the posts are on all India basis except Permanent Part Time Medical Officer (PPMO). For PPMO the vacancies are at the centres mentioned below:

Circles/Centres	Vacancies	Circles/Centres	Vacancies
1 AHMEDABAD CIRCLE		9 KOLKATA CIRCLE	
a) Rajkot	1	a) Kolkata	1
b) Bhavnagar	1	10 LUCKNOW CIRCLE	
2 BANGALORE CIRCLE		a) Varanasi	1
a) Bangalore	3	11 MUMBAI CIRCLE	
3 BHOPAL CIRCLE		a) Mumbai	2
a) Bhopal	1	b) Nalasopara, Maharashtra	1
b) Indore	1	c) Navi Mumbai	1
4 BHUBANESWAR CIRCLE		d) Pune	1
a) Bhubaneswar	2	e) Panaji, Goa	1
5 CHANDIGARH CIRCLE		12 NEW DELHI CIRCLE	
a) Chandigarh	1	a) New Delhi	2
b) Ludhiana	1	b) Dehradun	1
c) Shimla	1	c) Haldwani	1
6 CHENNAI CIRCLE		d) Almora	1
a) Madurai	1	e) Faridabad	1
b) Coimbatore	1	13 NORTH EAST CIRCLE	
c) Tiruchirappalli	1	a) Jorhat	1
7 HYDERABAD CIRCLE		b) Guwahati	1
a) Hyderabad	2	14 PATNA CIRCLE	
b) Secunderabad	1	a) Patna	2
c) Tirupati	1	b) Bhagalpur	1
8 KERALA CIRCLE			
a) Thiruvananthapuram	2		
b) Ernakulam	1		

GUIDELINES FOR FILLING ONLINE APPLICATION :

i) Candidates should first scan their photograph and signature, ensuring that both the photograph and signature are within the required specifications. If the size of the file is more than the specified limit then adjust the settings of the scanner. ii) Candidates to visit Bank's website and open the appropriate Online Application Format. iii) Candidates should have valid email ID. This will help him/her in getting call letter/ interview advices etc. by e-mail. iv) Fill the application carefully. Fill in the fee payment details at the appropriate places. v) After filling the application form candidates are required to submit the application online. vi) Once submitted a registration number and password will be generated by the system. Please note the registration number and password for future use. vii) Candidates to take a printout of the system generated application form immediately. viii) The printout of the application form must be sent to the designated post box along with the original fee receipt and photo copies of documents/testimonials certificate.

GUIDELINES FOR SCANNING THE PHOTOGRAPH & SIGNATURE

Before applying online a candidate will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below.

i) PHOTOGRAPH IMAGE : a) Photograph must be a recent passport size colour picture. b) The picture should be in colour, against a light-coloured, preferably white, background. c) Look straight at the camera with a relaxed face d) If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows. e) If you have to use flash, ensure there's no "red-eye" f) If you wear glasses make sure that there are no reflections and your eyes can be clearly seen. g) Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face. h) Dimensions 200 x 230 pixels (preferred) i) Size of file should be between 20kb-50 kb. j) Ensure that the size of the scanned image is not more than 50KB. If the size of the file is more than 50 KB, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning. ii) SIGNATURE IMAGE: a) The applicant has to sign on white paper with Black Ink pen. b) The signature must be signed only by the applicant and not by any other person. c) The signature will be used to put on the Hall Ticket and wherever necessary. d) If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Hall Ticket, the applicant will be disqualified. e) Dimensions 140 x 60 pixels (preferred) f) Size of file should be between 10kb - 20kb g) Ensure that the size of the scanned image is not more than 20KB

SCANNING THE PHOTOGRAPH & SIGNATURE:

i) Set the scanner resolution to a minimum of 200 dpi (dots per inch) ii) Set Color to True Color iii) File Size as specified above iv) Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above). v) The image file should be JPG or JPEG format. An example file name is : image01.jpg or image01.jpeg Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.

Candidates using MS Windows/MsOffice can easily obtain photo and signature in .jpeg format not exceeding 50KB & 20KB respectively by using MS Paint or MSOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 50KB (photograph) & 20KB (signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in other photo editor also.

If the file size and format are not as prescribed, an error message will be displayed.

While filling in the Online Application Form the candidate will be provided with a link to upload his photograph and signature.

Procedure for Uploading the Photograph and Signature: i) There will be two separate links for uploading Photograph and Signature ii) Click on the respective link "Upload Photograph / Signature" iii) Browse & Select the location where the Scanned Photo / Signature file has been saved. iv) Select the file by clicking on it v) Click the 'Upload' button

Your Online Application will not be registered unless you upload your photo and signature as specified.

Note: i) In case the face in the photograph or signature is unclear the candidate's application may be rejected. ii) Candidates are advised to take a printout of their system generated online application forms after registering and forward the computer generated application to the designated post box along with the original cash deposit receipt and attested copies of the certificates/testimonials/medical certificates. Unless the print out of computer generated application along with original fee receipt is received at the designated post box, the online registration will not be

valid. iii) In case the photograph or signature is unclear, the candidate may edit his application and reupload his photograph or signature. Candidates applying for more than one post must apply separately for each post together with separate fees/postages, as applicable iv) Candidates should keep a copy of the Application printout and Fee Receipt for their record. Candidates serving in government/quasi government offices, public sector undertaking including nationalised banks and financial institutions will be required to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and traveling expenses, if any, otherwise admissible, will not be paid. v) The reserve category candidate will have to produce his/her original caste certificate/relevant certificates issued by the competent authority along with a declaration for availing reservation of OBC on prescribed format at the time of interview, failing which his/her candidature shall be cancelled and he/she will not be admitted for interview. OBC candidates, availing reservation will have to produce OBC certificate with Non-creamy layer clause issued on or before 31-7-2011 at the time of interview.

Enclosures to the computer generated application. a) Cash receipt b) School leaving certificate or any other documentary proof of age, or where applicable, copy of discharge Certificate/retirement, pension Order and documentary proof of rank last held (those who are still in Defence Services but have not completed their initial period of assignment of 5 years should submit a certificate from the competent Authority that they will be relieved from the Defence Services within one year from the last date of receiving applications. This does not apply to those ECOs/SSCOs who have completed their initial period of assignment of 5 years military service and whose assignment has been extended beyond 5 years), c) Caste certificate issued by Competent Authority on format prescribed by the Government of India in case of SC/ST candidates, d) Candidates belonging to OBCs but coming under the 'CREAMY LAYER' are not entitled to OBC reservation. They should indicate their category as 'GEN' or 'GEN PH' as applicable. OBC certificates in the format as prescribed by the Government of India and issued by the competent authority inter alia specifically stating that the candidate does not belong to the socially advanced sections excluding from the benefits of reservations for OBCs in civil posts and services under the Government of India should be submitted. e) Mark sheets and certificates in support of Educational Qualification, e.g. Degree, LLB/BL/BE, Post-graduation, Professional Qualifications etc. (as the case may be) and f) Experience certificate(s) specifying NATURE & PERIOD of experience.

Candidates belonging to reserved categories for whom no vacancy has been announced are free to apply against vacancies announced for unreserved category. The candidates will have to produce their original educational/experience/caste certificate/relevant certificates at the time of interview, failing which his/her candidature shall be cancelled and he/she will not be admitted for interview. Application and its enclosure should be sent in an envelope superscribed "APPLICATION FOR THE POST OF _____" to reach POST BOX NO.7480, JOGESHWARI (EAST) MUMBAI-400 060. Application MUST be sent by ordinary post ONLY to the above Post Box ONLY and not on any other address.

I) **LAST DATE FOR RECEIPT OF APPLICATION AT DESIGNATED POST BOX:** 07.07.2011

(including for candidates from far flung areas).

Computer generated Application, complete in all respects, should reach the above Post Box on or before 07.07.2011.

J) **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT**

Candidates are warned that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if the candidate is (or has been) found guilty of: 1. using unfair means during the examination or 2. impersonating or producing impersonation by any person or 3. misbehaving in the examination hall or taking away question booklet or any part thereof/answer sheet from the examination hall or 4. resorting to any irregular or improper means in connection with his/her candidature for selection or 5. obtaining support for his/her candidature by any means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, also be liable: a) to be disqualified from the examination for which he/she is a candidate b) to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by the Bank.

K) **GENERAL INFORMATION**

(i) While applying for any post, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above as on the specified date and that the particulars furnished by him/her are correct in all respects. IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT A CANDIDATE DOES NOT FULFIL THE ELIGIBILITY NORMS AND/OR THAT HE/SHE HAS FURNISHED ANY INCORRECT/FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT (S), HIS/HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS/ARE DETECTED EVEN AFTER APPOINTMENT, HIS/HER SERVICES ARE LIABLE TO BE TERMINATED.

(ii) Candidates are advised to keep their e-mail ID alive for receiving advices, viz. call letters etc. (iii) The selection of the candidates will be on the basis of written tests and interviews except for the post of Dy. Manager (Security) and Medical Officer Permanent Part Time. The date of written test will be advised to the candidates by call letters issued to them. Written test will be held off line. Wherever there will be no written test, short-listing and interviews will be held. The written tests, where applicable, may be held at Ahmedabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Guwahati, Hyderabad, Kolkata, Lucknow, Mumbai, New Delhi, Patna & Trivandrum centres. The Bank, however, reserves the right to add, delete or allot any center at its discretion. The written test will be of test of English Language, Reasoning and/or Quantitative Aptitude in addition to Descriptive Paper (DP) for law/Professional Knowledge (PK) for other posts. Except Descriptive Paper/Professional Knowledge, other papers will be of qualifying nature. Candidates have to score minimum qualifying marks to be decided by the Bank in these papers. The question booklets will be bilingual i.e. in Hindi & English. Candidates must secure minimum qualifying marks to be decided by the Bank in the descriptive/PK paper. (iv) Merit List for selection will be prepared in descending order on the basis of scores obtained in DP/PK and interview. (v) Admission to written test will be purely provisional without verification of age/qualification/category (ST/SC/OBC/PH) etc. of the candidates with references to documents. Candidature will be subject to verification of documents before permitting the candidate for the personal interview (vi) The candidates will have option to answer written test questions in Hindi or English (except for test of English Language) and opt for Hindi at the time of interview. (vii) The candidates will have to appear for the tests, where applicable, at their own cost. Outstation candidates called for INTERVIEW for the posts from Sr. Nos. 1 to 4 are entitled to 1st class/3AC to & fro railway fare by shortest route in India. Candidates called for INTERVIEW for the post from Sr. Nos. 5 to 7 will be reimbursed 2nd class/sleeper to & fro railway fare by shortest route in India. (viii) Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the service and conduct rules of the Bank.

(ix) DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF WRITTEN EXAMINATION, OTHER TESTS, SELECTION, ALLOTMENT TO ANY BANK OF THE STATE BANK GROUP WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.

(x) Selected candidates will be governed by the terms and conditions of the service regulations of the Bank in force at the time of joining the Bank. The candidates are advised NOT to send original certificates/mark sheets. (xi) Incomplete/defective applications, applications accompanied by incorrect remittances/or no remittances shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances. (xii) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and courts/tribunals/forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION

State Bank of India, Central Recruitment And Promotion Department, Corporate Centre. Mumbai

Date: 03.06.2011

GENERAL MANAGER (CRPD)

CASH VOUCHER

BRANCH'S COPY



STATE BANK OF INDIA
Application Fee Details
Recruitment of Specialist Officers in
STATE BANK OF INDIA

Candidate's Name : Mr./Mrs/Kum.

Account No. : 31751290080

Category* - : SC/ST/PWD - Only Postage Rs. 50/-
Others - Application Fee & Postage Rs. 500/-

SBI Branch Name :Branch Code No :Journal No. :

(7 to 10 digits)

Deposit Date :

Application Fee/Postage Rs. _____

(Rupees _____ only)

Signature of Depositer

Authorised Signatory

Stamp

* Tick whichever is applicable.

Fee receiving branch is advised to write the Deposite Journal No. and branch code no. above invariably

CASH VOUCHER

CANDIDATE'S COPY



STATE BANK OF INDIA
Application Fee Details
Recruitment of Specialist Officers in
STATE BANK OF INDIA

Candidate's Name : Mr./Mrs/Kum.

Account No. : 31751290080

Category* - : SC/ST/PWD - Only Postage Rs. 50/-
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(Rupees _____ only)

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Stamp

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