

State Bank of India

Local Head Office , Kolkata

State Bank of India, Local Head Office, Kolkata intends to engage one **Facilitator** for construction of it's proposed Apex Training Institute at Newtown , Kolkata on contract basis on the following terms & conditions :

- i) **Eligibility** –a) The applicant should have retired from the service of any Public Sector Bank in SMGS-V and age should not be more than 62 years as on the date of publication.
- b) The applicant should be resident of the locality and should possess the knowledge of the local language.
- c) The applicant should possess past experience of working and managing Estate/ Premises area of the parent Bank for a period of minimum one year. A certificate to this effect from the previous employer should be enclosed with the application.
- d) No punishment/penalty should have been inflicted on the applicant during 5 years of his service in the Bank preceding to his retirement.
- e) Cases of CBI or other law enforcement agencies should not be pending against the applicant.
- f) The applicant must be physically fit to supervise and visit the site of construction work and should be available on the construction site as and when required by the Bank.

ii)**Period of contract of service** – Six months or completion of project whichever is earlier. There will be option to terminate the contract with 30 days notice from either side or emoluments in lieu thereof. During the period of contract of service with the Bank, any assignment with any other organization can not be taken up

iii)**Remuneration** – A consolidated remuneration of Rs 55,000/- per month will be paid without prejudice to the pension being drawn by the appointed Facilitator.

Other facilities :

- a) Telephone & Mobile phone : The Facilitator will be eligible for reimbursement of monthly rental charges for mobile phone on actual basis subject to maximum of Rs 2000/-. No new handset and connection charges and security deposit amount etc. will be paid by Bank.

- b) Mode of Travel : For official visits and tours, the mode of travel will be Air/ACII/Car.
- c) Out of pocket allowances :A lump sum of Rs 1200/- per day will be payable towards out of pocket expenses and boarding expenses for outstation journey/travel other than headquarter :

d) Lodging charges :

| | | | |
|---------------|-----------|-----------|--------------|
| Metro centres | Major 'A' | Area-I | Other places |
| Rs 6000/- | Rs 5500/- | Rs 3200/- | Rs 2500/- |

iv) Other terms & Conditions :

Leave : The Facilitator will be eligible for one day leave per month during their period of engagement. The leave is not en-cashable and will lapse on termination of contract.

-The Facilitator will not be eligible for provision of any local conveyance/ other perquisites by the Bank

-The compensation mentioned above will be fixed and DA and other factors of addition/fluctuation during the period of engagement will not be taken into account.

-The Facilitator will not be eligible for any arrears/increase on account of salary revision in future. No allowances/facilities other than those mentioned above will be available to him. He will not be eligible for any other leave mentioned hereinabove, provident fund, gratuity, pension etc. from the Bank.

- Income Tax will be deducted at source as per the rates mentioned in the Income Tax rules, as applicable to Advisor/Consultant/Facilitators.

- Head Quarter will be SBI, Local Head Office, Kolkata and Facilitator will be reporting to The AGM(P&E), SBI, Local Head Office, Kolkata

v)Role & Responsibility :

As may be decided by DGM & Circle Development Officer, SBI, LHO Kolkata in consultation with DGM(L&D), SBI, Corporate Centre, Mumbai.

Eligible willing candidates are required to apply in prescribed format (Annexure –A). The application complete in all respects should reach the **Assistant General Manager (P&E)**, State Bank of India, Local Head Office, Block-B, Samriddhi Bhavan , I, Strand Road, Kolkata- 700001 within 15 days from the date of advertisement with all documents. Communication will be made to the suitable candidates for appearing for an interview. Applications received after due date will not be considered.

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ANNEXURE -A

**APPLICATION FOR ENGAGEMENT AS FACILITATOR IN
STATE BANK OF INDIA FOR CONSTRUCTION OF BANK'S
APEX TRAINING INSTITUTE AT NEWTOWN , KOLKATA.**



- 1 .Name in Block letter –
2. Father's Name –
3. Permanent residential address –
4. Date of birth –
5. Age as on 01.04.2013 -

6. Educational qualification –

7. Past employment details
including posts held in SMGS-V –

8. Date of retirement --

9. Details of Experience for working
and Managing Premises/Estate Dept. of
the parent Bank.-
(certificate from the previous employer
to be enclosed) –

10. Details of departmental proceedings
If any –

11. Details of criminal proceedings, if any –

12. Medical/health problem , if any –

13. Languages known –
(spoken & written)

14. Any other information if any -

(Signature of Applicant)

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