



STATE BANK OF INDIA

Notice Inviting

EXPRESSION OF INTEREST FOR EXTERNAL FAÇADE LIGHTING WORKS OF



SAMRIDDHI BHAVAN, KOLKATA

IMPORTANT DATES:

S.No.	Particular	Date
1	Date of uploading details for E-O-I on Bank's website	07/04/17
2	Opening date for submission of application	07/04/17
3	Last date for submission of application	24/04/2017, 3.00 p.m.
4	Date of opening of applications for E-O-I	24/04/2017, 3.30 p.m.
5	Tentative date of Power point presentation who are primarily satisfied the eligibility criteria as mentioned of E-O-I	02/05/2017

State Bank of India
Premises & Department,
9th Floor, Local Head Office, Kolkata.
Block -B, Samirddhi Bhavan,
1, Strand Road Kolkata-700001
Tel: 033-22436728

CONSULTANT OF THE PROJECT:

"Illumination Engineering section" under Electrical Engineering Department and "The School of Illumination Science, Engineering and Design" of Jadavpur University, Kolkata 700032

Contact Persons: Prof. (Dr.) Saswati Mazumdar , Mr. Suddhasatwa Chakraborty and Mr. Parthasarathi Satvaya.
Tel: 033-24572894

**STATE BANK OF INDIA
PREMISES & ESTATE DEPARTMENT
LOCAL HEAD OFFICE , KOLKATA**

State Bank of India proposed to have External facade lighting works for its Local Head Office, Kolkata, 1 Strand Road, Kolkata 700001. The illumination of RIVER FACING FRONT SIDE OF SAMRIDDHI BHAVAN, KOLKATA should be done aesthetically so as to reflect the Brand image of the Bank & create awareness about Brand SBI with dynamic colour changing LED luminaires with Integrated power and adjustable tilt angle facility for versatile and ease to use installation .

The Bank invites Expression of Interest (EOI) from reputed, established and reliable System Integrators (SIs) in connection with Supply, Installation, Integration, testing, commissioning and Maintenance of RGB LED Façade Illumination of Samriddhi Bhavan, Kolkata, displaying special effects on special days.

The EOI document, containing details on pre-qualification criteria, document requirements, application format etc., is to be downloaded from SBI website. The bidder shall have to submit the stipulated non refundable document fee **of Rs. 10,000/- (Rupees Ten Thousand Only)** by a **crossed Demand Draft** of any Nationalised / Scheduled Bank drawn in favour of SBI, Kolkata, along with its EOI, failing which EOI will not be entertained .

For further clarification, you may contact Assistant General Manager (Premises & Estate) of SBI or Prof.(Dr.). Saswati Mazumdar of Electrical Engineering Department , Jadavpur University, Kolkata 700032.

Interested parties may offer their Expression of Interest on their own Official Letter Head with duly signed by the authorised signatory. The documents are to be sent in a sealed envelope addressed to the Assistant General Manager (Premises & Estate), State Bank of India, Premises & Department, 9th Floor, Local Head Office, Kolkata, Block-B, Samirddhi Bhavan, 1 No Strand Road Kolkata-700001 along with nonrefundable fees as stated above and the information/ documents/ credentials indicated in Annexure. The words “EXPRESSION OF INTEREST FOR EXTERNAL FAÇADE LIGHTING WORKS OF SAMRIDDHI BHAVAN, KOLKATA” should be super scribed on the sealed envelope. This sealed EOI must be dropped in the Tender Box to be kept for this purpose at the Office of the Assistant General Manager (Premises & Estate), State Bank of India, Premises & Department, 9th Floor, Local Head Office, Block -B, Samirddhi Bhavan, 1 , Strand Road Kolkata-700001.

TENTATIVE SCOPE OF WORK:

Supply, Installation, Integration, testing, Commissioning and Maintenance of dynamic RGB LED Façade Illumination of Samriddhi Bavan, Kolkata, displaying special effects on special days.

GUIDELINES FOR FAÇADE LIGHTING OF SAMRIDDHI BHAVAN, KOLKATA

1. The lighting should also take into consideration the energy foot print (energy consumption) as well as safety aspects (including fire safety).

2. Serviceability and maintainability of the installed system should be considered.

3. The illumination should be taken up for maximum visibility and to enhance Bank's brand image and customer loyalty.

4. Light pollution from exterior and façade lighting should be reduced to increase night sky access and enhance nocturnal environment.

TECHNICAL FEATURES:

- ☐ The design should not destroy the Architectural features in daytime as well as night time.
- ☐ It should have smart lighting features with all modern amenities etc.
- ☐ Colour scheme etc. should be clearly mentioned.
- ☐ Preliminary layout plan and effective space utilization should be given.
- ☐ Innovative design, elevation & perspectives should be mentioned.
- ☐ Items/ Technology proposed for illumination with effectiveness in terms of Energy saving, Green building concept, look, & suitability in terms of Bank's heritage Buildings should be present.
- ☐ Type of Protection to the enclosure of light fittings for outdoor installation shall be IP-65 or better.
- ☐ All the lights for illumination of buildings should be controlled by proper size MCCB & MCB with astronomical timers (Where the time of on & off changes automatically based on change in sun set timings). The illumination may be kept on for 3-4 hrs. from the sunset time of that city to attract visitors. Further, the lights should be switched off after 10 pm.
- ☐ Scheduled maintenance and Breakdown maintenance facility should be mentioned.

GENERAL ELIGIBILITY CRITERIA FOR PREQUALIFICATION.

1. The bidder must be a manufacturer of LED Lighting system /Light Fittings/authorised dealers and Lighting Solutions Providers (LSP) with copy of the valid Trade license / Company Incorporation Certificate or,

The bidder must be an Authorized dealer/agent of LED Lighting system manufacturer with i)Copy of valid dealership certificate issued by the LED Lighting System Manufacturer and ii) Technical Support Assurance letter for the proposed work issued by the original LED Lighting System Manufacturer on their letter head

2. Applicant must have at least a service office at Kolkata or anywhere in West Bengal at least for last three (03) years as on 31-03-17 with copy of trade licenses of the local office issued for the year FINANCIAL YEAR in the name of the Applicant.
3. Minimum yearly turnover should not be less than 1.5Crores for each of the LAST THREE financial year. The copy of the Audited Balance sheet, and Profit & Loss A/C for the year 2013-14, 2014-15and 2015 – 2016 should be attached.
4. Applicant must have trade license / Company incorporation Certificate. Copy of the Trade License for the year 15-16 / Company Incorporation certificate should be attached.
5. Applicant must have Permanent Account Number (PAN)/TAN. Copy of the PAN/TAN Card should be attached.
6. Applicant must have VAT Registration. Copy of VAT registration Certificate should be attached.

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7. Applicant must have Service Tax Registration. Copy of the Service Tax Registration. Certificate should be attached.

8. Applicant must have PF Registration. Copy of the PF Registration Certificate should be attached.

9. All Electrical works related to the captioned project should be completed by authorised licence holder contractor.

Working Experience :

1. Supply and installation of LED luminaires of minimum SINGLE order value 50 LAKHS within last one year. The copies of the following should be attached:
 - i. The completion certificate indicating the detailed scope of work.
 - ii. Contact person's name & Ph. No. of ordering authority must be submitted on official letterhead of the applicant.
2. The company must have the experience to provide their LED Lighting fixture for illuminating any establishment of national importance and maintained by either Central or State Govt / PSUs / Semi Govt. / Banks etc. Name of the establishment along with the colour photograph of illumination of the said establishment must be submitted.
3. Reputation of Company, Awards, any special Recognition etc. of the company with their Collaborators should be mentioned.

SELECTION PROCESS

The vendors found eligible after evaluation of the concerned credentials as contained in the Terms and Conditions mentioned below will be short listed and called for a Presentation-cum-Discussion of their design concept. Clarity of overall presentation in terms of concept, experience, innovative ideas etc. and Cost effectiveness of the proposal / Design is required with description of the Installation Scheme. The cost regarding presentation including traveling etc. will borne by concerned vendor only.

The technical specification and Price bid of the captioned work duly prepared by consultant of the project will be circulated to the shortlisted vendors who are qualified in Power point presentation.

All the application with the above mentioned supporting documents must be submitted in the spiral binding. The first page of the application must start with index mentioning the page numbers for the supporting documents enclosed . Each page of the application must be provided with numbering and index should be prepared accordingly.

INSTRUCTIONS TO ALL THE APPLICANTS:

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1. This advertisement is not for submission of technical or financial proposal.
2. Only short listed companies/manufacturers of lamps or Lighting Solution Provider (LSP) will be allowed to participate in the EOI Power Point Presentation.
3. The decision of SBI to short list the companies/manufacturers shall be final and short listed vendors will be eligible for submitting the tender documents. The Bank is not bound to assign any reason for acceptance/ rejection of any applications.

4 .Intending applicants are required to submit their applications with full bio-data giving details about. All the application with the above mentioned supporting documents must be submitted with the spiral binding of all documents in original & duplicate .

5. The document must be arranged in the order first forwarding letter, page index, application form, Address proof documents , professional qualification as mentioned in prescribed form, work experience documents , turn-over documents balance sheet & Profit & Loss sheet in case of firm , Work experience details with work order , electrical supervisor license, date of birth proof etc. The numbering should be provided for each page and index must be prepared accordingly mentioning the page numbers for the supporting documents enclosed .

6.. Each page of the application shall be signed. The application shall be signed by persons/ persons on behalf of the organization having necessary authorization/ Power of Attorney to do so (Certified copies to be enclosed.

7. If the space in the performa is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper, stating therein the part of the performa and serial number. Separate sheets shall be used for each part. However, the format shall be as per performa.

8. Applications containing false, incomplete and/or inadequate information are liable to be rejected. Also mere fulfillment of eligibility criteria does not guarantee selection.

9.. While filling up the application, clarification, if any, may be obtained from the office of AGM (P&E), State Bank of India, 9th Floor, Local Head Office,1, Strand Road,Kolkata-700001

10. Applicants selected in the Bank's panel will be informed about the same after finalization of the panel.

11. Canvassing in any form in connection with selection is strictly prohibited and the application of such persons/organizations who resort to canvassing will be liable to rejection.

12. Incomplete/partly filled applications without relevant enclosures may not be considered for evaluation. Disputes, if any, regarding the empanelment shall be within the jurisdiction of Court in Kolkata.

13. Bidders should read these conditions carefully and comply strictly while sending their EOIs

14. Interested Vendor may visit the proposed site at their own cost.

15. Efforts on the part of the bidder or his agent to exercise influence or to pressurize the employer would result in rejection of application.

Signature of the Applicant with address & seal

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APPLICATION FORM

EXPRESSION OF INTEREST FOR EXTERNAL FAÇADE LIGHTING WORKS OF

SAMRIDDHI BHAVAN,KOLKATA

1. Name of the organization	
2. Address:	
3. Name, Telephone Nos. including Mobile and e-mail id of contact person	
4. Fax No.	
5. Status of the Firm (whether Public or Private Ltd Company / Firm / Proprietary)	
6. Year of Establishment: (Supporting document to be submitted)	:
7. Whether the applicant or their Sub-Contractor	
8. Whether registered with the Registrar of Companies / Registrar of firms. (if so, mention number and date and supporting documents to be submitted)	:
9. Registration with Government/Statutory Authorities (Photocopies to be furnished)	:
Income Tax (PAN) No.	:
Service Tax Registration No	:
EPF Registration. No.	
ESI Registration. No.	:
TIN / VAT No.	:
Trade License Particulars :	
10. Names of Directors / Proprietor /	
Partners / Associates	:

11. Details of "Similar" Nature of works	:
completed during the last 5 years.	
(Details may be given in the enclosed	
format ")	
12. List of Professionals / Technical / Non-technical Personnel employed Permanently (Details may be given in the enclosed format)	:
13. Banker's Name & address (Details may be given in the enclosed format)	:
14. Latest Income Tax Clearance Certificate/ Copy of Latest I T Return submitted to be enclosed	:
15. List of empanelment / enlistment / registration with other Organizations / statutory bodies etc If so, furnish their names, category and date of registration	:
16. Annual turnover for the last 3 financial years (year-wise) ending 31.03.2016 as per Audited Balance Sheet	:
17. Name and address of persons who will be in a position to certify about the quality as well as performance of applicant firm	:

Note:

1. Please enclose separate sheets for additional information, photographs, and documents.
2. Information has to be filled up specifically in this format. Please do not write remark "As Indicated In the Brochure"
3. Information Shall be limited to the applicant. If any relevant data Concerning the Group of Companies, to which the applicant belongs, is desired to be given, the same shall be rejected.
4. Applicant not providing details or with insufficient details shall be rejected.
5. All Pages shall be Signed and stamped with the rubber seal of the establishment. The person / Persons who will be signing the tender documents on behalf of the organization must have necessary authorization / Power of Attorney to do so.
6. If the space in the Proforma is insufficient for furnishing full details, such information shall be supplemented on separate sheet of paper, stating therein the part of the proforma and serial number. Separate sheet shall be used for each part.

Signature of the applicant with Seal:

Date :

Place :

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FINANCIAL INFORMATION

I. Banker Details

Name of the Bank :
Branch with Address :
City :
Contact person in the Bank :
Contact Details :

II. Details of Chartered Accountant

Name :
Address :
Registration details of accountant :
Contact Number :

E-mail address

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III. Financial Analysis – Details to be furnished duly supported by figures in Balance Sheet/Profit and Loss Account for the last Five years duly certified by the Chartered Accountant and as submitted by the applicant to the Income-Tax Department (Copies to be attached).

	YEAR		
	2013-14	2014-15	2015-16
Gross Annual turnover in FACDE LIGHT works			
Profit/Loss			
(iii) Financial position :			
(a) Cash			
(b) Current Assets			

(c) Current Liabilities			
(d) Working capital (b-c)			
(e) Current Ratio:			
(Current Assets/Current Liabilities (b/c))			

IV. Latest Income Tax clearance Certificate/Copy of Latest I T Return submitted

V. Solvency certificate from Bankers (Schedule Bank) of Applicant.

VI. Financial arrangements for carrying out the proposed work

Signature of Chartered Accountant Signature

Signature of Chartered Accountant
with seal

Signature of Applicant(s)
with Seal

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DETAILS OF ALL “SIMILAR” WORKS COMPLETED DURING THE LAST FIVE YEARS ENDING 31ST MARCH 2017.

1	2	3	4	5	6	7	8	9	10	11
Sl. No.	Name of work/ project & location	Owner or sponsoring organisations (Mention : Govt/ Central / PSU/State PSU/ Auto-nomous/ Pri-vate)	Date of Agree-ment with the owner	Nature & Scope of work executed	Cost of project/ work in Crores	Date of commencement as per contract & actual date of commencement	Stipulated Date of completion & Actual date of completion	Litigation/ Arbitration pending/ In progress with details (if any)	Name and address with contact No. of Officer of client to whom reference can be made	Remarks

Signature of Applicant

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Note : Actual date of completion of the project should be within 7 years ending 31.03.2016 for taking eligibility in to consideration.

The projects mentioned in the above format shall be entered in order of cost of projects (Descending order).

SUPPLEMENTARY INFORMATION ON COMPLETED MAJOR WORKS

1. Name of work :
2. Location :
3. Client's name and address :
4. Consultants name and address :
5. Scope of work :
6. Type of Facade light system :
7. Time taken for completion of the work :
8. Specialized service, if any, provided, with cost details :
9. Specialized Tools & Plant deployed for the project :

Signature of Applicant

Note : Separate Sheets may be attached for each work/project.

PERFORMANCE REPORT FOR “SIMILAR” MAJOR COMPLETED WORKS

1. Name of the work/ Project & Location	:	
2. Scope of work	:	
a. Number of floors in Basement	:	
b. Number of floors in Superstructure	:	
3. Agreement No & Date	:	
4. Estimated Cost / Tendered Cost	:	
5. Actual Value of work done	:	
6. Date of commencement		
a. Stipulated date of commencement	:	
b. Actual date of commencement	:	
6. Date of completion		
a. Stipulated date of completion	:	
b. Actual date of completion	:	
7. Amount of compensation levied for delayed Completion, if any	:	
8. Performance report based on		
Quality of Work,	:	Very Good / Good / Fair / Poor
Time Management,	:	Very Good / Good / Fair / Poor
Resourcefulness	:	Very Good / Good / Fair / Poor
Financial Soundness	:	Very Good / Good / Fair / Poor
Technical Proficiency	:	Very Good / Good / Fair / Poor
Superintending Engineer / Chief Project Manager or Equivalent (Name of Organization),		
Date		

Note :

1. The performance report is to be submitted separately for all major works.
2. The performance report is preferably to be submitted in the above Proforma. In case, different proforma is used, the applicant shall ensure that the report / certificate shall contain all the above information / details.

DECLARATION

(TO BE GIVEN BY THE APPLICANT WHO HAVE DOWNLOADED THE EOI DOCUMENT FROM THE WEB-SITE)

This is to certify that

- 1) I / We have submitted the EOI document in the proforma as **down-loaded directly from the web site & there is no change in formatting, number of pages etc.**
- 2) I / We have submitted EOI document which **are same / identical** as available in the website.
- 3) I / We have checked that **no page is missing** and all pages as per the index and checklist are available & that all pages of EOI document submitted by us are **clear & legible.**
- 4) I / We have **signed (with stamp) all the pages** of the EOI document before submitting the same.
- 5) I / We have **sealed** the EOI documents properly before submitting the same.
- 6) I / We have read carefully & understood the instructions to the applicants.
- 7) I / We have **not made any modification / corrections / additions / deletions etc** in the EOI documents downloaded from website by me / us. In case at any stage later, it is found there is difference in our downloaded EOI documents from the original and / or any documentation, SBI shall have the absolute right to disqualify / reject the application outright and also debar me / us in participating in any future tenders without any prior intimation to me / us.

Signature of Applicant

DETAILS OF KEY TECHNICAL AND ADMINISTRATIVE PERSONNEL EMPLOYED IN THE ORGANIZATION

Sr. No.	Designation	Total Number	Names	Educational Qualification	Professional Experience	Length of continuous service with the organization in years
1	2	3	4	5	6	7

Signature of Applicant

Note:

1. Details of Technical personnel shall be provided qualification-wise
2. Organization chart of the company, additional information about Technical and administrative personnel, if any, may be submitted on separate sheet
3. Professional experience in terms of High-rise building structures shall be mentioned separately.

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LETTER OF TRANSMITTAL

(Performa to be typed on the letter head of the Bidder)

To
The Assistant General manager (Premises & Estate)
State Bank of India
9th Floor, Local Head Office
Samriddhi Bhavan , Block-B
Kolkata – 700 001.

Date:
ref no.

Sub: Submission of E-O-I Document for “**External Facade Lighting of “ SBI SAMRIDDHI BHAVAN ”** .

Dear Sir,

Having examined the details given in web-notice and tender document for the above work, I/we hereby submit the documents (issued / downloaded from web) and other relevant information.

a. I/We hereby certify that all the statements made and information supplied in the Application Form, enclosed forms - A to H, Checklist and accompanying statements are true and correct.

b. I/We have furnished all information and details necessary for E-O-I and have no further pertinent information to supply.

c. I/We also authorize AGM (Premises), STATE BANK OF INDIA to approach individuals, employers, firms and corporation to verify our competence and general reputation.

d. I/We also submit prescribed declaration in respect of TENDER document.

e. I/We submit the following certificates in support of our suitability, technical know-how & capability for having successfully completed the following works

SL.NO	Name of Work	Certificate from
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Signature:

Name:

Designation:

Address with Seal

Applications complete in all respect along with relevant documents & **in Bank's format** in **original and duplicate** and DD of Rs. 10,000/- in sepearate envelope duly superscribing “**APPLICATION FOR EXPRESSION OF INTEREST FOR EXTERNAL FAÇADE LIGHTING WORKS OF SAMRIDDHI BHAVAN, KOLKATA**” should be super scribed on the sealed envelope. **whichever is applicable** in sealed envelope should reach at the following address latest by to **3:00 p.m on 24.04.2017** .

Delays in submission of application due to postal irregularities /or any other at any stage will not be considered. Also the Bank will not be responsible for damage in transit in case of Postal Delivery.

Assistant General manager (Premises & Estate)
State Bank of India
9th Floor, Local Head Office
Samriddhi Bhavan , Block-B
Kolkata – 700 001.