



REQUEST FOR PROPOSAL  
FOR COMPREHENSIVE AMC OF VARIOUS TYPES OF ACS  
AT SBI-GITC & ANNEXE BUILDINGS IN NAVI MUMBAI

**Ref:** GITC/CGMOPS/EST/403

DATE: 06.07.2017

The Asst. General Manager  
Estate Department  
State Bank of India  
Ground floor, GITC  
Plot no:9,10,11  
Sector 11,  
CBD Belapur  
Navi Mumbai-400 614

**COMPREHENSIVE AMC OF VARIOUS TYPES OF ACS AT SBI-GITC & ANNEXE BUILDINGS IN NAVI MUMBAI**

Name of work	Comprehensive AMC of various types of ACS at SBI-GITC & Annexe buildings in NAVI MUMBAI
EMD to be enclosed with the Bid. DD/BC or BG as mentioned in clause 4.	Rs10,000/- (without EMD Bid will be rejected) Bidders claiming exemption may submit valid NSIC certificate
Eligibility of Contractor	As per Annexure <b>C</b>
Bid document available for download from Bank's website	07.07.17 to 25.07.17
Date & time for seeking clarifications	16.07.17 at 18:00hrs {All communications regarding points / queries requiring clarifications shall be given in writing to AGM(Estate) or by e-mail at email addresses given below }
Date of Pre-bid meeting	17.07.17 at 14:30hrs
Date of uploading clarification in Bank's website	19.07.17
Date of submission of Bid	<b>26.07.17 by 15:00hrs</b>
Date & time of opening of Technical Bids	<b>26.07.17 at 15:30hrs</b> {In case the date of opening of Bids is declared as a holiday, the Bids will be opened on the next working day at the same time. The Bidder or their representatives, if desired, may remain present at the time of opening of the bids. However, Bids would be opened even in the absence of any or all of the bidders representatives}
Validity of Offer	<b>180days</b> from the date of opening
Period of Contract	1(one) year and extendable by another year at the same terms and conditions.
Security Deposit	The successful Bidder will have to submit a sum equivalent to 10% of contract value by means of D/D drawn in favor of State Bank of India within a period of 15 days of acceptance of Bid or PBG for 10% of the contract value as per the enclosed format.
Penalties	As per penalty clause
Bid to be submitted to	The Asst. General Manager Estate Department

	State Bank of India Ground floor, GITC Plot no:9,10,11 - Sector 11, CBD Belapur Navi Mumbai-400 614
Place of opening the Bids	- As above -
For any clarification, please contact	Chief Manager(Electrical) – 27577388 <a href="mailto:Sbi.11342@sbi.co.in">Sbi.11342@sbi.co.in</a> <a href="mailto:Dgm.fnoa@sbi.co.in">Dgm.fnoa@sbi.co.in</a> <a href="mailto:mariappan.m@sbi.co.in">mariappan.m@sbi.co.in</a>
Price bid opening / Date of conducting e-Reverse auction	On a subsequent date which will be communicated to such bidders who qualify in the Technical Bid.  All the participating <b>bidders must have valid digital certificate (DC)</b> or arrange to take the DC before the e-auction. No excuses will be allowed in this regard.
<b>e-Procurement service provider</b>	e-Procurement Technologies Pvt. Ltd. (abcprocure.com) B-705, Wall Street - II, Opp. Orient Club, Nr. Gujarat College, Ahmedabad - 380 006. Gujarat State, India Tel.:- 91 - 079 - 4001 6860 / 6861 / 079 - 4001 6863 / 6864 / 6877 Fax:- 91 - 079 - 4001 6876 <a href="http://SBI.abcprocure.com">http://SBI.abcprocure.com</a>

## **PART – 2 DISCLAIMER**

The information contained in this Request for Proposal (RFP) document or information provided subsequently to Bidder(s) or applicants whether verbally or in documentary form/email by or on behalf of State Bank of India (Bank), is subject to the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

This RFP is neither an agreement nor an offer and is only an invitation by the Bank to the interested parties for submission of bids. The purpose of this RFP is to provide the Bidder(s) with information to assist the formulation of their proposals. This RFP does not claim to contain all the information each Bidder may require. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP and where necessary obtain independent advices/clarifications. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP. No contractual obligation whatsoever shall arise from the RFP process *unless a Purchase order has been issued by* duly authorized officers of the Bank with the selected Bidder.

.The Bank, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way for participation in this Bid Stage.

The Bank also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP.

The issue of this RFP does not imply that the Bank is bound to select a Bidder or to appoint the Selected Bidder or Concessionaire, as the case may be, for the Project and the Bank reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Bank or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Bank shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

## **INSTRUCTIONS TO THE BIDDERS**

### **1.0 Scope of Work**

Sealed Bids are invited by State Bank of India, GITC, CBD Belapur for the work of Comprehensive AMC of various types of ACs at SBI-GITC & Annexe buildings in Navi Mumbai

### **1.1 Site and Its Location**

The proposed work is to be carried out at the following locations

- i) GITC building,  
Plot no:8,9,10, Sector-11,  
CBD Belapur,  
Navi Mumbai – 400 614
- ii) Omsagar Building,  
MIDC, Shiravne Village,  
Nerul (E).
- iii) SBI-Residential Colony,  
Sector-13, Near Shani Mandir  
Nerul (E)
- iv) MTNL building,  
Opp to Railway station  
CBD Belapur
- v) Kapas Bhavan,  
Near SBI Konkan Bhavan Branch  
CBD Belapur.
- vi) Balaji Bhavan,  
3rd floor, Balaji Udyog Bhavan,  
Near Railway station,  
CBD Belapur

### **2.0 Bid Documents**

2.1 The work has to be carried out strictly according to the conditions stipulated in Bid consisting the following documents and in the most workman like manner,

- \_ Instructions to Bidders
- \_ General Conditions of Contract
- \_ Special conditions of Annual Maintenance contract
- \_ Price Bid

2.2 The above documents shall be taken as complementary and mutually explanatory of one another but in case of ambiguities or discrepancies, shall take precedence in the order given below :

- \_ Price Bid
- \_ Special conditions of Annual Maintenance contract
- \_ General Conditions of Contract

\_ Instructions to Bidders

2.3 Complete set of Bid documents can be downloaded from the Bank's website [www.sbi.co.in](http://www.sbi.co.in) under the link **Procurement News** during the period mentioned in the NIT

### 3.0 Site Visit

3.1 The Bidder must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this Bid document and enter into a contract for the satisfactory performance of the work. The Bidder is requested to satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc; The Bidder will be fully responsible for considering the financial effect of any or all the factors while submitting his Bid.

### 4.0 Earnest Money Deposit

4.1 The Bidder shall furnish, as part of its Bid, an EMD as stipulated.

The Bidders are requested to submit the required Earnest Money in the form of

i) Demand Draft or Banker's Cheque in favour of "State Bank of India" drawn on any Bank in India

ii) (or) Bank Guarantee as per Annexure-1, issued by a Scheduled Commercial Bank in India, other than State Bank of India, drawn in favour of State Bank of India payable at Mumbai and valid for a period of 180 days. In case the bidder opts to give Banker's Cheque or Demand Draft, he will have to give another BG or DD well before expiry of earlier BC/DD having validity of 90 days. Where bidder chooses to furnish Bank Guarantee as EMD, the BG needs to be valid for 180 days + 30 days for claim period.

iii) In case, SBI is the sole Banker for the Bidder, a Letter of Comfort from SBI may be accepted.

iv) Bidders claiming exemption from submission of the EMD shall submit valid NSIC certificate

**Any Bid not secured, as above, will be rejected by the Bank, as non-responsive.**

4.2 EMD in any other form other than as specified above will **not be accepted. Bid not accompanied by the EMD as above shall be rejected.**

4.3 No interest will be paid on the EMD.

4.4 The EMD of the unsuccessful Bidder shall be refunded soon after the decision to award the contract is taken, without interest.

4.5 EMD of successful Bidder will be retained as a part of security deposit.

4.6 The EMD shall stand absolutely forfeited :-

a. if the finally selected bidder revokes his Bid at any time during the period when he is required to keep his Bid open acceptance by the SBI

(or)

b. after the bid is accepted by SBI, the vendor fails to enter into a formal agreement

(or)

- c. they fail to pay the initial security deposit as stipulated  
(or)
- d. they fail to commence the work within the stipulated time.

## 5.0 BID SUBMISSION

**Only those bidders satisfying the eligibility criteria as per Annexure C need to apply.**

The bidders should submit the bids in two separate sealed Non-Window envelopes

**Cover I** The first cover (**Technical bid**) will contain the following **in the serial order** as given below

- A) Bid participation fee
- B) Earnest Money Deposit(EMD) as per clause 4
- C) Undertaking to be submitted by the bidder in his letterhead Annexure-A
- D) Basic information of the bidder as per Annexure-B
- E) Dealership certificate from M/s Carrier Toshiba
- F) Copy of Certificate of Incorporation and Certificate of Commencement of business in case of Public Limited Company or Certificate of incorporation in case Private Limited Company, issued by the Registrar of Companies. The copies should be self attested by the authorized person with seal and signature.
- G) Copy of Self certification along with location and contact details of the service center / office in Mumbai, Navi Mumbai, Thane to be enclosed.
- H) A certificate from the auditor shall be submitted along with the audited Balance Sheet for last three financial years ie 2013-14, 2014-15 & 2015-16
- I) A copy of satisfactory Performance Certificate from the client mentioning the AC capacity and date of installation to be submitted.
- J) The entire bid document (downloaded from our website) consisting of Instructions to the bidders, General Condition of contract and Technical specification etc. duly signed and stamped on all the pages.

**Any Technical Bid not containing the above will be rejected. The Technical Bid should NOT contain any price information. Such Bid, if received, will be rejected.**

**Cover II** Second Cover will contain

The Indicative Price bid only (duly filled in, signed and stamped) as per - Annexure D

**Note:** The price bid will be opened only if the Bid is **unconditional and the bidder qualifies as per eligibility criteria and meets technical specifications.**

**The rates shall be inclusive of all costs involved including LBT, cost of materials, transport charges, labour for installation, loading and unloading the Spares etc. GST as applicable shall be paid separately. GST should be shown separately in the price bid.**

The contractor shall be deemed to have satisfied himself before Bidding as to the correctness and sufficiency of his Bid for the works and the rates/ amounts stated in the schedule of quantities and / or the schedule of rates and amount as provided covering all his obligations under the contract and all matters necessary for proper completion of the works expected in this document.

**Late Bids:** Any Bid received after the deadline for submission of Bids prescribed, will be rejected and returned unopened to the bidder.

## **6. Opening and Evaluation of Bids**

### **6.1 Opening of Technical Bids by the Bank**

6.1.1 The Bidders' names, Bid modifications or withdrawals and the presence or absence of requisite EMD and such other details as the Bank, at its discretion, may consider appropriate, will be announced at the time of technical Bid opening.

6.1.2 Bids and modifications sent, if any, that are not opened at Bid Opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the Bidders.

### **6.2 Preliminary Examination**

6.2.1 The Bank will examine the Bids to determine whether they are complete, on required formats & accompanied by supporting Documents duly signed, and the Bids are generally in order.

6.2.2 Prior to the detailed evaluation, the Bank will determine the responsiveness of each Bid to the Bidding Document. For purposes of these Clauses, a responsive Bid is one, which conforms to all the terms and conditions of the Bidding Document without any deviations.

6.2.3 The Bank's determination of a Bid's responsiveness will be based on the contents of the Bid itself, without recourse to extrinsic evidence.

6.2.4 If a Bid is not responsive, it will be rejected by the Bank and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

### **6.3 Technical Evaluation**

6.3.1 Only those Bidders and Bids who have been found to be in conformity of the eligibility terms and conditions during the preliminary evaluation would be taken up by the



Bank for further detailed evaluation. Those Bids who do not qualify the eligibility criteria and all terms during preliminary examination will not be taken up for further evaluation.

6.3.2 The Bank will evaluate the bids on technical & functional parameters including factory visit and witness demos of the system and verify functionalities, response times, etc.

6.3.3 During evaluation of bids, the Bank may, at its discretion ask the bidders for clarification of its bid. The request for clarification shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification at the initiative of the bidder shall be entertained.

#### **6.4 Evaluation of Price Bids and Finalisation**

6.4.1 Only those Bidders who qualify in Technical evaluation would be shortlisted for commercial evaluation.

Reverse Auction, will be conducted by the Bank's authorized e-Procurement service provider.

6.4.2 The L1 Bidder will be selected on the basis of net total of the price evaluation as quoted in the Reverse Auction.

6.4.3 The successful bidder is required to provide price breakup as per Annexure - D within 48 hours of conclusion of the Reverse Auction.

#### **6.5 Contacting the Bank**

6.5.1 No Bidder shall contact the Bank on any matter relating to its Bid, from the time of opening of Price Bid to the time the Contract is awarded.

6.5.2 Any effort by a Bidder to influence the Bank in its decisions on Bid evaluation, or contract award may result in rejection of the Bid.

#### **6.6 Award Criteria**

6.6.1 The Bank will award the Contract to the successful Bidder who has been determined to qualify to perform the Contract satisfactorily, and whose Bid has been determined to be responsive, and is the lowest evaluated Bid.

6.6.2 The Bank reserves the right at the time of award of contract to increase or decrease the quantity of services from what was originally specified while floating the RFP without any change in unit price or any other terms and conditions.

#### **6.6.3 Bank's right To Accept Any Bid and to reject any or All Bids:**

The Bank reserves the right to accept or reject any Bid in part or in full or to cancel the Bidding process and reject all Bids at any time prior to contract award, without incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Bank's action.

## 6.7 Notification of Award

6.7.1 Soon after discovery of prices through reverse auction, (in any case, prior to expiration of the period of Bid validity), the Bank will notify the successful Bidder in writing, that his Bid has been accepted.

6.7.2 The notification of award will constitute the formation of the Contract. The selected Bidder should convey acceptance of the award of contract by returning duly signed and stamped duplicate copy of the award letter within 15 days of receipt of the communication.

6.7.3 Upon notification of award to the L1 Bidder, the Bank will promptly notify each unsuccessful Bidder and will discharge its EMD.

## 6.8 Performance Bank Guarantee

6.8.1 Total security deposit shall be 10% of contract value.

6.8.2 The successful Bidder will have to submit a sum equivalent to 10% of contract value by means of D/D drawn in favor of State Bank of India within a period of 15 days of acceptance of Bid or PBG for 10% of the contract value as per the enclosed format.

6.8.3 If the successful bidder who has claimed exemption under NSIC for submission of EMD at the time of bidding **should also submit Performance Bank Guarantee**. No exemption in this regard will be given.

6.8.4 The successful Bidder's EMD will be discharged upon the Bidder signing the Contract and furnishing the Performance Bank Guarantee (PBG). The PBG will be for the period of the contract with claim period of 3 months after date of expiry of PBG.

6.8.5 No interest shall be paid on the amount retained by the Bank as Security Deposit.

6.8.6 Security deposit shall be refunded to the contractors without interest after Ninety days after the end of contract period provided the contractor has satisfactorily attended to all defects in accordance with the conditions of contract including site clearance.

## 7.0 Signing of Contract Documents

The successful Bidder shall be bound to execute the Service Level Agreement within 15 days from the receipt of intimation of acceptance of his Bid by the Bank. However, the written acceptance of the Bid by the Bank will constitute a binding agreement between the Bank and successful Bidder pending execution of formal agreement. All expenses, stamp duty and other charges/ expenses in connection with the execution of the Agreement as a result of this RFP process shall be borne by the successful bidder.

## 8.0 Period of Contract:

The Annual Maintenance Contract will be of comprehensive in nature and for a period of **one year**. Bank, at its discretion may extend the term further for a period of one year at the same rates and terms and conditions

Extensions for further period of one year shall be given based on the satisfactory performance of the contractor in the previous period.

## 9.0 Validity of Bid

Bids shall remain valid and open for acceptance for a period stipulated in this document from the date of opening price bid. If the Bidder withdraws his/her offer during the validity period or makes modifications in his/her original offer, without prejudice to any other right or remedy the Bank shall be at liberty to forfeit the EMD.

## 10.0 Penalty Clause:

10.1 Penalty will be recovered in monthly bills of AMC as per following in case of non-satisfactory services provided under AMC:

- **Rs 1000/- per air conditioner per day** for all the air conditioner that are not rectified within 72 hours from reporting of complaint. The penalty will be effected for every air conditioner which is not repaired post completion of 72 hours of reporting the complaint till the day the complaint is rectified.
- **Rs 5,000/- per air conditioner per month** will be recovered for every air conditioner that breaks down for more than three times in a month.

10.2 Losses incurred due to mishandling / misplacement / theft or any malpractice by technicians during the period of AMC , the Contractor has to re-imburse / make good of the losses suffered by the Bank due to fault of his technicians. In case of non – reimbursement / making good by the contractor, the same will be recovered from the bills by Bank

10.3 In case of violation of terms and conditions of the contract by the contractor during AMC period, bank at its discretion may penalize monetarily according to the losses occurred to Bank. Further Bank reserves the right to terminate the contract at any time during the validity of the Contract period by giving 30 days' notice to the Contractor with or without any reason.

## 11. Force Majeure

(i) Notwithstanding the provisions of General terms and conditions of the Contract, the Vendor shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that the delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

(ii) For purposes of this clause, "Force Majeure" means an event beyond the control of the Vendor and not involving the Vendor's fault or negligence and not foreseeable. Such events may include, but are not

restricted to, acts of the Bank in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

(iii) If a Force Majeure situation arises, the Vendor shall promptly notify the Bank in writing of such condition and the cause thereof. Unless otherwise directed by the Bank in writing, the Vendor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

## **12.0 Rates and Prices**

12.1 In case of item rate Bid

12.1.1 The Bidders shall quote their rates for individual items both in words and figures. In case of discrepancy between the rates quoted in words and figures the unit rate quoted in words will prevail. If no rate is quoted for a particular item, the contractor shall not be paid for that item when it is executed. The amount of each item shall be calculated and the requisite total is given. In case of discrepancy between the unit rate and the total amount calculated from multiplication of unit rate and the quantity the unit rate quoted will govern and the amount will be corrected.

12.1.2 The Bidders need not quote their rates for which no quantities have been given. In case the Bidders quote their rates for such items those rates will be ignored and will not be considered during execution.

12.1.3 The Bidders should not change the units as specified in the Bid. If any unit is changed the Bids would be evaluated as per the original unit and the contractor would be paid accordingly.

The Bidder should not change or modify or delete the description of the item. If any discrepancy is observed he should immediately bring to the knowledge of the Architect/ Bank.

12.1.4 Each page of the BOQ shall be signed by the authorized person and cutting or overwriting shall be duly attested by him.

12.1.5 Each page shall be totaled and the grand total shall be given.

12.1.6 The rate quoted shall be firm and shall include all costs, allowances, levies, all type of Insurance Charges, transport, handling charges etc. No extra charges will be paid over and above the contract amount on account of any other charges (existing or future addition) or on any other account.

The GST shall be paid extra as applicable.

12.1.7 Rate Revision in the contract amount is not be permitted during the validity period of the contract for any reason including during the extended period of one year.

## **13.0 Payment Terms**

13.1 No advance is payable.

13.2 AMC Charges will be paid in arrears at end of every quarter of the AMC period as per the actuals.

13.3 The actual number of air conditioners for which service has been rendered will be considered for making payment for the quarter post completion of the quarter.

13.4 The payment will generally be made within 15 days from the submission of bills. The quarterly bill must be enclosed with service reports endorsed by End User Department for all air conditioners which have been covered under AMC during the quarter.

13.5 Bills without service reports will be deemed incomplete submission and payments will be made only on submission of all service reports. However, no interest is liable to be paid by the Bank in case of delays if any in payment.

13.6 Statutory deduction towards income tax and other taxes as and when directions from statutory bodies are received will be made at the time of making payments.

## **GENERAL CONDITIONS OF CONTRACT**

### **1.0 Definitions**

“Contract” means the documents forming the Bid and the acceptance thereof and the formal agreement executed between State Bank of India (Client) and the contractor, together with the documents referred therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the Architects/Bank and all these documents taken together shall be deemed to form one contract and shall be complementary to one another.

1.1 In the contract the following expressions shall, unless the context otherwise requires, have the meaning hereby respectively assigned to them.

1.1.1 ‘SBI’ shall mean State Bank of India (client) a body Corporate created under State Bank of India Act 1955, having its Corporate Centre at State Bank Bhavan, Madame Cama Road, Mumbai 400 021 and includes the client’s representatives, successors and assigns.

‘Architects/Consultants’ shall mean the finally selected vendor.

1.1.2 ‘Site Engineer’ shall mean an Engineer appointed by the Bank as their representative to give instructions to the contractors.

1.1.3 ‘The Contractor’ shall mean the finally selected bidder/vendor, undertaking the works and shall include legal personal representative of such individual or the composing the firm or company and the permitted assignees of such individual or firms or company.

The expression ‘works’ or ‘work’ shall mean all the permanent or temporary work described in the ‘Scope of Work’ and/or to be executed in accordance with the contract and includes materials, apparatus, equipment, supports, fittings and things of all kinds to be provided, the obligations of the contractor hereunder and work to be done by the contractor under the contract.

1.1.4 ‘Engineer’ shall mean the representative of the Bank.

1.1.5 ‘Drawings’ shall mean the drawings prepared by the Architects and issued by the Engineer and referred to in the specifications and any modifications of such drawings as may be issued by the Engineer from time to time.

‘Contract value shall mean the value of the entire work as stipulated in the letter of acceptance of Bid subject to such additions thereto or deductions there from as may be made under the provision herein after contained.

1.1.6 ‘Specifications’ shall mean the specifications referred to in the Bid and any modifications thereof as may time to time be furnished or approved by the Bank “Month” means calendar month.

1.1.7 “Week” means seven consecutive days.

1.1.8 “Day” means a calendar day beginning and ending at 00 Hrs and 24 hrs respectively.

## **2.0 Language Errors, Omissions and Discrepancies**

2.1 The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Bank and supporting documents and printed literature shall be submitted in **English**.

2.2. The Bid form must be filled in English and all entries must be made by hand and written in ink.

2.3 Each and every page of the Bid document must be signed by an authorized person.

2.4 The Bids must be submitted in the prescribed format only. The Bidder must quote the rates and amount in the Indicative price bid. The rates should be written both in words and figures without any erasures and alterations. However, if errors are made, the wrong figures or words must be neatly scored out under full signature of the Bidder and the correct figures and words neatly rewritten. Over writing is not permitted.

2.5 In case of errors, omissions and/or disagreement between written and scaled dimensions on the drawings or between the drawings and specifications etc, the following order shall apply.

i) Between scaled and written dimension (or description) on a drawing, the latter shall be adopted.

ii) Between the written or shown description or dimensions in the drawings and the corresponding one in the specification the former shall be taken as correct.

iii) Between written description of the item in the specifications and descriptions in bills of quantities of the same item, the latter shall be adopted.

iv) Between the duplicate/subsequent copies of the Bid, the original Bid shall be taken as correct.

a. Errors in the Bill of Quantities (BOQ), rates and amount shall be dealt with in the following manner :

i) In the event of a discrepancy between the rates quoted in words and the rates in figures, the rate in words shall prevail.

ii) In the event of an error occurring in the amount columns as a result of wrong multiplication and extension of unit rate and quantities, the unit shall be regarded as firm and the amount shall be amended accordingly.

iii) All errors in totaling the amount column and in carrying forward, the totals shall be corrected.

**If the bidder does not accept the correction of errors as stipulated above, the bid will be rejected.**

## **3.0 Ownership of specifications**

All specifications furnished by the SBI are the properties of the SBI. They are not to be used on other work.

## **4.0 Schedule of work**

The work shall be executed in accordance with the scope of work and the contractor shall prepare a detailed programme/schedule indicating the date of start and completion of various activities on receipt of the work order and submit the same to the Bank.

### **5.0 Materials, Appliances and Employees**

Unless or otherwise specified the contractor shall provide and pay for all materials, labour, water, power, tools, equipment transportation and any other facilities that are required for the satisfactory execution and completion of the work. Unless or otherwise specified all materials shall be new and both workmanship and materials shall be of **best** quality. The contractor shall at all times enforce strict discipline and good order among his employees and shall not employ on the work any unfit person or anyone not skilled in the work assigned to him. Workman whose work or behaviour is found to be unsatisfactory by the Bank, he shall be removed from the site immediately.

### **6.0 Permits, Laws and Regulations**

Permits and licences required for the execution of the work shall be obtained by the contractor at his own expenses. The contractor shall comply with the regulations, laws, and ordinances rules, applicable to the contractor. If the contractor observes any discrepancy in the specifications, he shall promptly notify the SBI in writing under intimation of the Bank. If the contractor performs any act which is against the law, rules and regulations he shall meet all the costs arising there from and shall indemnify the SBI any legal actions arising there from.

### **7.0 Protection of works and property**

The contractor shall continuously maintain adequate protection, of all his work from damage and shall protect the SBI's properties from injury or loss arising in connection with contract. He shall make good any such damage, injury, loss due to his fault or negligence except which are due to causes beyond his control. He shall take adequate care and steps for protection of the adjacent properties. The contractor shall take all precautions for safety and protection of his employees on the works and shall comply with all applicable provisions of Government and local bodies' safety laws and building codes to prevent accidents, or injuries to persons or property of about or adjacent to his place of work. The contractor shall take insurance covers at his own cost. The policy may be taken in joint names of the contractors and the SBI and the original policy may be lodged with the SBI.

### **8.0 Inspection of Work**

The SBI or their representatives shall at all reasonable time have free access to the workshop, factories or other places from where materials are obtained and the contractor shall give every facility to the SBI, Bank and their representatives necessary for inspection and examination and test of the materials and workmanship.

### **9.0 Assignment and subletting**

The whole of work included in the contract shall be executed by the contractor and he shall not directly entrust and engage or indirectly transfer assign or underlet the contract or any part or share thereof or interest therein without the written consent of the SBI and no undertaking shall relieve the contractor from the responsibility of the contractor from active superintendence of the work during its progress.

### **10.0 Quality of Materials, Workmanship & Test**

(i) All materials and workmanship shall be best of the respective kinds described in the contract and in accordance with Bank instructions and shall be subject from time to time to such tests as the Bank may direct at the place of manufacture or fabrication or on the site or an approved testing laboratory. The contractor shall provide such assistance, instruments, machinery, labour and materials

(ii) The cost of making any test shall be borne by the contractor if such test is intended by or provided for in the specifications or BOQ.

### **11.0 Obtaining Information related to execution of work**

No claim by the contractor for additional payment shall be entertained which is consequent upon failure on his part to obtain correct information as to any matter affecting the execution of the work nor any misunderstanding or the obtaining incorrect information or the failure to obtain correct information relieve him from any risks or from the entire responsibility for the fulfilment of contract.

### **12.0 Contractor's superintendence**

The contractor shall give necessary personal superintendence during the execution of the works and as long, thereafter, as the Bank may consider necessary until the expiry of the AMC period, stated hereto.

### **13.0 Variations:**

No alteration, omission or variation ordered in writing by the Bank shall vitiate the contract.

In case the Bank thinks proper at any time during the progress of works to make any alteration in, or additions to or omission from the works or any alteration in the kind or quality of the materials to be used therein, the Bank shall give notice thereof in writing to the contractor or shall confirm in writing within seven days of giving such oral instructions the contractor shall alter to, add to, or omit from as the case may be in accordance with such notice but the contractor shall not do any work extra to or make any alteration or additions to or omissions from the works or any deviation from any of the provisions of the contract, stipulations, specifications without previous consent in writing of the Bank and the value of such extras, alterations, additions or omissions shall in all cases be determined by the Bank and the same shall be added to or deducted from the contract value, as the case may be.

The quantities indicated in the BOQ are only probable quantities and are liable to alteration by omission, reduction or addition. Payment shall be made on the basis of actual quantities of work done at the accepted rates

### **14.0 Valuation of Variations**

No claim for an extra shall be allowed unless it shall have been executed under the authority of the Bank with the concurrence of the SBI as herein mentioned. Any such extra is herein referred to as authorized extra and shall be made in accordance with the following provisions.

- a) i) The net rates or prices in the contract shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced herein.



ii) Rates for all items, wherever possible should be derived out of the rates given in the price breakup given after the reverse auction.

b) The net prices of the original Bid shall determine the value of the items omitted, provided if omissions do not vary the conditions under which any remaining items of works are carried out, otherwise the prices for the same shall be valued under sub-clause (c) hereunder.

c) Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items or works are carried out, then the contractor shall within 7 days of the receipt of the letter of acceptance inform the Bank of the rate which he intends to charge for such items of work, duly supported by analysis of the rate or rates claimed and the Bank shall fix such rate or prices as in the circumstances in his opinion are reasonable and proper, based on the market rate.

### **15.0 Damage to persons and property**

The contractor shall, except if and so far as the contract provides otherwise indemnify the SBI against all losses and claims in respect of injuries or damages to any person or material or physical damage to any property whatsoever which may arise out of or in consequence of the execution and maintenance of the works and against all claims proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto except any compensation of damages for or with respect to :

a) Injuries or damages to persons or properties which are unavoidable result of the execution or maintenance of the works in accordance with the contract.

b) Injuries or damage to persons or property resulting from any act or neglect of the SBI, their agents, employees or other contractors not being employed by the contractor or in respect of any claims, proceedings, damages, costs, charges and expenses in respect thereof or in relation thereto or where the injury or damage was contributed to by the contractor, his servants or agents such part of the compensation as may be just and equitable having regard to the extent of the responsibility of the SBI, their employees, or agents or other employees, or agents or other contractors for the damage or injury.

**16.0 Responsibility for safety of building :** The contractor shall be responsible the safety of the works during the period of contract and they shall stand at their risk and be in the sole charge of the contractor who shall be responsible for and must with all possible speed make good all damage from whatever cause.

### **17.0 Contractor's superintendence**

The contractor shall fully indemnify and keep indemnified the SBI against any action, claim, or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties which may be payable in respect of any article or part thereof included in the contract. In the event of any claim made under or action brought against SBI in respect of such matters as aforesaid the contractor shall be immediately notified thereof and the contractor shall be at liberty, at his own expenses to settle any dispute or to conduct any litigation that may arise there from, provided that the contractor shall not be liable to indemnify the SBI if the infringement of the patent or design or any alleged patent or design right is the direct result of an order passed by the Bank in this behalf.

### **18.0 Third Party Insurance**

18.1 Before commencing the execution of the work the contractor but without limiting his obligations and responsibilities shall insure against his liability for any material or physical damage, loss, or injury which may occur to any property including that of SBI, or to any person, including any employee of the SBI, by or arising out of the execution of the works.

18.2 Such insurance shall be effected with an insurer and in terms approved by the SBI which approval shall not be reasonably withheld and for at least the amount stated below. The contractor shall, whenever required, produce to the Bank the policy or policies of insurance cover and receipts for payment of the current premiums.

18.3 The minimum insurance cover for physical property, injury, and death is Rs.5.0 lacs per occurrence with the number of occurrences limited to four. After each occurrence contractor will pay additional premium necessary to make insurance valid for four occurrences always.

### **19. Accident or Injury to Workmen**

The SBI shall not be liable for or in respect of any damages or compensation payable at law in respect or in consequence of any accident or injury to any workmen or other person in the employment of the contractor or any sub-contractor, save and except an accident or injury resulting from any act or default of the SBI or their agents, or employees. The contractor shall indemnify and keep indemnified SBI against all such damages and compensation, save and except as aforesaid and against all claims, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

### **20. Insurance against accidents etc to workmen**

The contractor shall insure against such liability with an insurer approved by the SBI during the whole of the time any person employed by him on the works and shall, when required, produce to the Bank such policy of insurance and receipt for payment of the current premium. Provided always that, in respect of any persons employed by any sub-contractor the contractor's obligation to insure as aforesaid under this sub-clause shall be satisfied if the sub contractor shall have insured against the liability in respect of such persons in such manner that SBI is indemnified under the policy but the contractor shall require such sub-contractor to produce to the Bank when required such policy of insurance and the receipt for the payment of the current premium.

#### **21.1. Remedy on Contractor's failure to insure**

If the contractor fails to effect and keep in force the insurance referred to above or any other insurance which he may be required to effect under the terms of contract, then and in any such case the SBI may effect and keep in force any such insurance and pay such premium or premiums as may be necessary for that purpose and from time to time deduct the amount so paid by the SBI as aforesaid and also deduct 15% of contract value from any amount due or which may become due to the contractor, or recover the same as debt from the contractor.

21.2 Without prejudice to the other rights of the SBI against contractors, in respect of such default, the Bank shall be entitled to deduct from any sums payable to the

contractor the amount of any damages costs, charges, and other expenses paid by the SBI and which are payable by the contractors under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause, proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the monies received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payment in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged.

### **22.0 Work during nights and holidays**

Subject to any provision to the contrary contained in the contract no permanent work shall save as herein provided be carried on during the night or on holidays without the permission in writing of the SBI, save when the work is unavoidable or absolutely necessary for the saving of life or property or for the safety of the work in which case the contractor shall immediately advise the SBI. However the provision of the clause shall not be applicable in the case of any work which becomes essential to carry by rotary or double shifts in order to achieve the progress and quality of the part of the works being technically required and continued with the prior approval of the SBI at no extra cost to the SBI.

All work at night after obtaining approval from competent authorities shall be carried out without unreasonable noise and disturbance.

### **23.0 No compensation for restrictions of work**

If at any time after acceptance of the Bid SBI shall decide to abandon or reduce the scope of work for any reason whatsoever and hence not require the whole or any part of the work to be carried out, the SBI shall give notice in writing to that effect to the contractor and the contractor shall act accordingly in the matter.

The contractor shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work fully but which he did not derive in consequence of the foreclosure of the whole or part of the work.

### **24.0 Suspension of work**

i) The contractor shall, on receipt of the order in writing of the Bank (whose decision shall be final and binding on the contractor) suspend the progress of works or any part thereof for such time and in such manner so as not cause any damage or injury to the work already done or endanger the safety thereof for any of following reasons.

- a) On account any default on the part of the contractor, or
- b) For proper execution of the works or part thereof for reasons other than the default of the contractor, or
- c) For safety of the works or part thereof.

The contractor shall, during such suspension, properly protect and secure the works to the extent necessary and carry out the instructions given in that behalf by the Bank.

ii) If the suspension is ordered for reasons (b) and (c) in sub-Para (i) above, No compensation whatsoever shall be paid on this account.

### **25.0 Action when the whole security deposit is forfeited**

In any case in which under any clause or clauses of this contract, the Contractor shall have rendered himself liable to pay compensation amounting to the whole of his security

deposit the SBI shall have the power to adopt any of the following course as they may deem best suited to the interest of the SBI.

a) To rescind the contract (of which rescission notice in writing to the contractor by the SBI shall be conclusive evidence) and in which case the security deposit of the contractor shall be forfeited and be absolutely at the disposal of SBI.

b) To employ labour paid by the SBI and to supply materials to carry out the work, or any part of the work, debiting the contractor with the cost of the labour and materials (the cost of such labour and materials as worked out by the Bank shall be final and conclusive against the contractor) and crediting him with the value of the work done, in all respects in the same manner and at the same manner and at the same rates as if it had been carried out by the contractor under the terms of this contract the certificate of Bank as to the value of work done shall be final and conclusive against the contractor.

c) To measure up the work of the contractor, and to take such part thereof as shall be unexecuted, out of his hands, and to give it to another contractor to complete in which case any expenses which may be incurred in excess of the sum which would have been paid to the original contractor, if the whole work had been executed by him shall be borne by original contractor and may be deducted from any money due to him by SBI under the contract or otherwise, or from his security deposit or the proceeds of sale thereof, or sufficient part thereof.

In the event of any of above courses being adopted by the SBI the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any material or entered into any engagements or make any advances on account of, or with a view to the execution of the work or the performance of the contract and in case the contract shall be rescinded under the provision aforesaid, the contractor shall not be entitled to recover or to be paid any sum or any work thereto for actually performed under this contract, unless, and until the Bank will have certified in writing the performance of such work and the value payable in respect thereof, and he shall only be entitled to be paid the value so certified.

### **26.0 Bank's Right to Terminate the Contract**

If the contractor being an individual or a firm commit any 'Act of Insolvency' or shall be adjusted an insolvent or being an incorporated company shall have an order for compulsory winding up voluntarily or subject to the supervision of Government and of the Official Assignee of the liquidator in such acts of insolvency or winding up shall be unable within seven days after notice to him to do so, to show to the reasonable satisfaction of the Bank that he is able to carry out and fulfil the contract, and to give security therefore if so required by the Bank.

(Or) if the contractor (whether an individual firm or incorporated Company) shall suffer execution to be issued or shall suffer any payment under this contract to be attached by or on behalf of any of the creditors of the contractor.

(Or) shall assign or sublet this contract without the consent in writing of the SBI or shall charge or encumber this contract or any payment due to which may become due to the contractor there under.

a) Has abandoned the contract; or

b) Has failed to commence the works, or has without any lawful excuse under these conditions suspended the progress of the works for 14 days after receiving from the SBI written notice to proceed, or

c) Has failed to proceed with the works with such diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or has failed to remove the materials from the site or to pull down and replace work within seven days after written notice from the SBI that the said materials were condemned and rejected under these conditions; or has neglected or failed persistently to observe and perform all or any of the acts, matters or things by this contract to be observed and performed by the contractor for seven days after written notice shall have been given to the contractor to observe or perform the same or has to the detriment of good workmanship or in defiance of the SBI's instructions to the contrary subject any part of the contract. Then and in any of said cases the SBI, may notwithstanding any previous waiver, after giving seven days notice in writing to the contractor, determine the contract, but without thereby affecting the powers of the SBI or the obligation and liabilities of the contractor the whole of which shall continue in force as fully as if the contract had not been so determined and as if the works subsequently had been executed by or on behalf of the contractor. And, further the SBI through, their agents or employees may enter upon and take possession of the work and all materials lying upon the premises use the same by means of their own employees or workmen in carrying on and completing the work or by engaging any other contractors or persons to complete the work and the contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other persons employed for completing and finishing or using the materials for the works.

When the works shall be completed or as soon thereafter as convenient the SBI shall give a notice in writing to the contractor to remove his surplus materials and should the contractor fail to do so within 14 days after receipt thereof by him the SBI sell the same by public auction after due publication and shall adjust the amount realized by such auction. The contractor shall have no right to question any of the act of the SBI incidental to the sale of the materials etc.

### **26.2 Termination for Convenience:**

The Bank, by written notice of not less than 90 (ninety) days sent to the Vendor, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Bank's convenience, the extent to which performance of the Vendor under the Contract is terminated, and the date upon which such termination becomes effective.

### **26.3 Termination for Default:**

- i. The Bank, without prejudice to any other remedy for breach of Contract, by a written notice of not less than 30 (thirty) days sent to the Vendor, may terminate the Contract in whole or in part:
  - a. If the Vendor fails to deliver any or all of the Services within the period(s) specified in the Contract, or within any extension thereof granted by the Bank; or
  - b. If the vendor fails to perform any other obligation(s) under the contract; or
  - c. Laxity in adherence to standards laid down by the Bank; or
  - d. Discrepancies/deviations in the agreed processes or
  - e. Violations of terms and conditions stipulated in this RFP.

- ii. In the event the Bank terminates the Contract in whole or in part for the breaches attributable to the Vendor, the Bank may procure, upon such terms and in such manner as it deems appropriate, Services similar to those undelivered, and the Vendor shall be liable to the Bank for any increase in cost for such similar Services. However, the Vendor shall continue performance of the Contract to the extent not terminated.
- iii. If the contract is terminated under any termination clause, the vendor shall handover all documents/ executable/ Bank's data or any other relevant information to the Bank in timely manner and in proper format as per scope of this RFP and shall also support the orderly transition to another vendor or to the Bank.
- iv. During the transition, the Vendor shall also support the Bank on technical queries/support on the proper maintenance and smooth running of the AC equipments.
- v. The Bank's right to terminate the Contract will be in addition to the penalties / liquidated damages and other actions as deemed fit.
- vi. In the event of failure of the Service Provider to render the Services or in the event of termination of agreement or expiry of term or otherwise, without prejudice to any other right, the Bank at its sole discretion may make alternate arrangement for getting the Services contracted with another vendor. In such case, the Bank shall give prior notice to the existing Service Provider. The existing Service Provider shall continue to provide services as per the terms of contract until a 'New Service Provider' completely takes over the work. During the transition phase, the existing Service Provider shall render all reasonable assistance to the new Service Provider within such period prescribed by the Bank, at no extra cost to the Bank, for ensuring smooth switch over and continuity of services. If existing vendor is breach of this obligation, they shall be liable for paying a penalty of **15% of the contract value** on demand to the Bank, which may be settled from the payment of invoices or Performance Bank Guarantee for the contracted period or by invocation of Performance Bank Guarantee.

## **27.0 Payment of bills**

The contractor shall be entitled for payment of bills within **15** working days from the date of submission of bills to SBI. The SBI shall recover the statutory recoveries and other dues including the retention amount from the payment.

The Bank shall have power to withhold the payment if the work or any part thereof is not carried out to their satisfaction.

The employer is entitled to deduct all taxes and rates as per existing laws and rules, from any moneys due or that may become due to the contractor. The contractor shall indemnify the employer from and against all claims, demands, proceedings, damages cost and expenses which may be brought or made against the employer or to which it may be put by reason of the contractor not conforming to or complying with any of the provisions or requirements of any act or sections, Central or State rules and regulations Bye laws of local authorities Panchayat, Collector of any other companies relating to or in water, light or amenities at the site.

## 28.0 Settlement of Disputes and Arbitration

Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications, design, and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, specifications, estimates, instructions, orders or these conditions or otherwise concerning the work or the execution or failure to execute the same, whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter :

i) If the contractor considers that he is entitled to any extra payment or compensation in respect of the works over and above the amounts admitted as payable or in case the contractor wants to dispute the validity of any deductions or recoveries made or proposed to be made from the contract or raise any dispute, the Contractor shall forthwith give notice in writing of his claim, or dispute to the Assistant General Manager (Estate)/Dy.General Manager (F&OA) within 30 days from the date of disallowance thereof or the date of deduction or recovery. The said notice shall give full particulars of the claim, grounds on which it is based and detailed calculations of the amount claimed and the contractor shall not be entitled to raise any claim nor shall the Bank be in any way liable in respect of any claim by the contractor unless notice of such claim shall have been given by the contractor to the Assistant General Manager(Estate)/Dy.General Manager (F&OA) in the manner and within the time as aforesaid. The contractor shall be deemed to have waived and extinguished all his rights in respect of any claim not notified to the Assistant General Manager (Estate)/Dy.General Manager (F&OA) in writing in the manner and within the time aforesaid.

ii) The Assistant General Manager (Estate)/Dy.General Manager (F&OA) shall give his decision in writing on the claims notified by the contractor.

The contractor may within 30 days of the receipt of the decision of the Assistant General Manager(Estate)/Dy.General Manager (F&OA) submit his claims to the conciliating authority namely the Circle Development Officer/General Manager (Corporate Services) for conciliation along with all details and copies of correspondence exchanged between him and the Assistant General Manager (Estate)/Dy.General Manager (F&OA)

iii) If the conciliation proceedings are terminated without settlement of the disputes, the contractor shall, within a period of 30 days of termination thereof shall give a notice to the concerned Chief General Manager/Dy.Managing Director & Corporate Development Officer of the Bank for appointment of an arbitrator to adjudicate the notified claims failing which the claims of the contractor shall be deemed to have been considered absolutely barred and waived.

iv) Except where the decision has become final, binding and conclusive in terms of the contract, all disputes or differences arising out of the notified claims of the contractor as aforesaid and all claims of the Bank shall be referred for adjudication through arbitration by the Sole Arbitrator appointed by the Chief General Manager/Dy.Managing Director &Corporate Development Officer. It will also be no objection to any such appointment that the Arbitrator so appointed is a Bank Officer and that he had to deal with the matters to which the Contract relates in the course of his duties as Bank Officer. If the arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed in the manner aforesaid by the said Chief General Manager/Dy.Managing Director &Corporate

Development Officer. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor.

It is a term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each dispute along with the notice for appointment of arbitrator.

It is also a term of this contract that no person other than a person appointed by such Chief General Manager aforesaid should act as arbitrator.

The conciliation and arbitration shall be conducted in accordance with the provisions of the Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof and the rules made there under.

It is also a term of the contract that if any fees are payable to the arbitrator these shall be paid equally by both the parties. However, no fees will be payable to the arbitrator if he is a Bank Officer.

It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims. The venue of the arbitration shall be such place as may be fixed by the arbitrator in his sole discretion. The fees if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner, such costs or any part thereof shall be paid and fix or settle the amount of costs to be so paid.

**Applicable Law :** The Contract shall be interpreted in accordance with the laws of the Union of India and shall be subject to the exclusive jurisdiction of courts at Mumbai.

### **29.0 Maintenance of Registers**

The contractor shall also maintain the records/registers as required by the local authorities/Government from time to time and should produce the same for inspection of SBI/Bank whenever desired by them. The contractor is required to comply with all acts of Government relating to labour and the rules and regulations made there under from time to time and submit at the proper times all particulars and statements required to be furnished to the labour authorities.

**30.** No alterations which are made by the Bidder in the specifications or in probable quantities accompanying the Bid, will be recognized and the Bid is likely to be invalidated.

**Remarks and explanations should be given in a separate cover along with EMD and will become binding only if specially accepted in writing by the Bank at the time of acceptance of Bid.**

**31.** The Bidder must obtain for himself in his own responsibility and at his own expenses all the information necessary for the purpose of filling the Bid and to enter into a contract with the Bank, he must examine the specifications, conditions etc., and must inspect the site of work and must acquaint himself with all the local conditions and matters pertaining thereto.

**32.** On acceptance of the Bid the contractor shall in writing inform the Bank names of his accredited representatives who will be responsible to take instructions from the Bank.



33. The contractor shall be required to co-operate and work in accordance with such other agencies / specialists as may be employed by the Bank on other work/sub works in connection with the work.

34. The work shall be carried in such a way that no inconvenience is caused to the staff during working hours. The premises should be kept neat and clean daily after work

35. The contractor shall provide at his own cost all materials (except such materials if any, as may in accordance with the contract be supplied by the employer) machinery, plant tools, appliances, implements, in fact everything necessary or proper for the proper execution of work.

36. All necessary marking on the fittings / switches / panels / cables DB etc. shall be done with paint / fluorescent stickers as required by the engineer-in-charge at the contractor's expenses.

37. The contractor shall strictly comply with all labour and such other statutory laws in relation to the services to be provided and the personnel engaged by the contractor and shall be solely responsible for all acts of the said personnel so enrolled. Child labour should not be engaged by the contractor.

### **SCOPE OF THE WORK**

1. The details of Air Conditioner Brands, Type, Capacity, numbers and locations where the Air Conditioners under proposed AMC are covered is given **Annexure**
2. New air-conditioners installed and which are under warranty period presently will not come under the purview of this Contract immediately on awarding of AMC. When the Warranty period of these units expire during the period of AMC then, these units are to be maintained by the Contractor till the expiry period of AMC. Additional AMC Charges will be paid on the pro-rata basis for the period for which these units are to be maintained at the same unit rate as applicable to similar item in the original AMC and on the same terms and conditions of the AMC.
3. If any additional number of air-conditioners is added during period of AMC in the offices covered in Tender, after completing of warranty periods of additionally installed air conditioners, the additionally installed air conditioners are to be maintained by the Contractor till the expiry period of AMC of the Contractor according to the same terms and conditions of the Contract.
4. If any units covered under these AMC are removed /dismantled /shifted from this location to another location the Contract proportionate amount as per the unit rate of the Tender will be deducted from the AMC bills.
5. This comprehensive Contract includes replacement of faulty spares like Compressors, Starting Capacitors, Running Capacitors, Relays, Thermostats, Fan Capacitors, Fan Motors, Selector switches, Power Contactors, Control Contactors, External Time Switch Units provided for specific time running of A.C's, Stabilizers, Rewinding of motors, providing Ball bearing of motors, Fan blades, Electronic Control Circuitry, Remote Control units, etc at Contractor's cost including Gas charging and attending all complaints and breakdowns of all types of air-conditioners. The complete list of materials to be replaced covered under this AMC is provided in Scope of the work. However, any parts which are not mentioned in the Tender Schedule of this Contract but required for the smooth and trouble free operation of the AC equipments are also required to be rectified or replaced with in the scope of this contract.
6. Only original spare parts/quality approved by the Bank will be permitted to be used for the maintenance during the AMC Period.
7. It is the responsibility of the Contractor to accurately specify the damaged spare parts and to rectification of the fault in A.C under maintenance.
8. Periodical preventive servicing has to be carried out once in three months for all the Air conditioners covered under AMC. During the quarterly servicing, the contractor should water service the AC unit including water washing of filter, drain tray and pipe cleaning, Evaporator brush cleaning, oiling/greasing of all Fans,

checking of current consumption, checking of output performance, testing of Gas pressure if necessary, water washing of Condenser Coil, etc

9. Complaints regarding the non-functioning of air-conditioners are to be attended within 3 hours from the time of reporting the complaint. In case of Minor technical problems same are to be rectified within 1 hour of diagnosing of complaint. In case of major technical problems, the same are to be rectified within 72 hours of reporting the complaint. The AMC Contractor is entitled to take back the old faulty/damaged parts of the Air-conditioner, which are replaced by new parts.

10. Defective spares compressors / condensers are to be replaced with new compressors / condensers and repairing of the old compressors is not permitted. Whenever new compressors / condensers are used, the Contractor has to produce original invoice and Warranty Card of the new Compressor/ condenser at the discretion of the Bank. The compressor/ condenser being replaced should match with the original star rating of the air conditioner.

11. All the Air-conditioners covered in this contract have to be maintained as per the standards of the original manufacturing company. The contractor has to repair /service/ maintain the air conditioners under the AMC in as is where is condition when handed over to them under AMC. The Bank has installed its own transformer for the site premises; hence the power supply is stable and is well regulated. The bank will not admit any claim from the contractor that the fault/damage is caused due to quality of power supply and it will not absolve the responsibility of the contractor in rectifying the fault.

12. It is the primary duty of the successful contractor to ensure that all air-conditioners under the contract are in working condition including those in unmanned area such as Server Room, UPS Room etc. Hence the contractor should monitor and daily inspect all air-conditioners in unmanned areas of Office. One full time technician and a helper from 10.00 AM to 6.00 PM on all working days of Office have to be deployed at the Electrical Maintenance room provided with intercom telephone. Necessary space will be provided to them to maintain the spares, tackles and tools and registers required for carrying out the AMC works by the Bank.

13. Technicians should have competency certificate in Air-conditioning issued by recognized Government Agency and shall have a minimum of 3 years' experience in the field of air conditioning maintenance. Those who are not having Competency Certificate should have minimum 5 years of continuous experience from reputed organizations acceptable to the Bank. Necessary proof shall be submitted along with application of tender and whenever demanded by the Bank. Each Technician should be in a position to independently attend and rectify all kind of servicing/breakdowns/faults in the air conditioners. The technicians have to

attend periodical services and all breakdown complaints pertaining to the air-conditioners.

14. Contractor should deploy more technicians in addition to the stationed technician in case of heavy workload or in case of urgency to complete the work promptly in time. The emergency break downs calls must be attended within 3 hours from time of reporting.

15. Contractor should deploy additional technicians to undertake Preventive Maintenance schedules of all the ACs in the various buildings.

16. The Technicians shall be paid Minimum wages as per the Central Govt Minimum wages prevailing at the time. ESIC, EPF etc as applicable shall be paid to the technicians and proof shall be submitted along with every month bill and as and when required by the Bank.

17. The technicians shall wear uniform and Company identity card and shall be bound by the Security norms / instructions of the Bank from time to time.

18. In case of absence of the technicians deployed in our office, relief arrangement shall be made by the Contractor to ensure continuous and smooth operations of Air conditioners. If reliever is not deployed, then **double the Minimum wages** prevailing at that time shall be deducted from the bill of the contractor.

19. Details of important programs / functions of the Bank such as Conference, Review Meeting, etc that may be held in the Office will be informed to the technicians and they should assist the Bank in maintaining smooth running of the air-conditioners on that day without failure even if they are held on Bank Holidays. Non-attendance of the technicians on such a day will attract penalty at the discretion of the Bank.

20. The technicians deployed under AMC are to be covered by insurance under Workman Compensation Policy through reputed Insurance Companies during the AMC Period. Copies of the Insurance Policies are to be submitted to the Bank along with first quarter bill.

21. At least one set of tools and tackles necessary for carrying out repair and maintenance works of Air Conditioners under AMC are to be maintained at the Electrical Maintenance Room. The tools and tackles must be good working condition and maintained properly. Sufficient quantity of gas, pressure gauges, flare torches etc shall be provided.

22. Whenever technicians are attending to repairs and services, the information of location where repairs and services of air conditioners is being carried out must be recorded in the Movement Register existing in Electrical Maintenance room along with time at which they have left . On returning back the same to be recorded.

23. Following registers are to be maintained by technicians at the site without fail:

i) Service / Breakdown Register: The air conditioners serviced/ maintained / repaired has to be recorded in register and endorsement from End User Department has to be obtained in register. Also Further service reports are to be made after carrying out periodical servicing and endorsement (Sign and Seal) to be obtained from End User Department.

ii) Complaint Register: All complaints received with respect to air conditioners under AMC are to be recorded with time and date of receipt, as and when complaints are received from end user departments.

24. Spare Tool and Tackle Register: All the spares and tools and tackles are to be recorded in the register. Spares taken outside the premises also to be recorded with serial number of spare and in and out date and time

25. Apart from regular letter communications, all the E-mail communications from Estate Department are to be treated as formal communication for all practical purposes.

26. The mobile number of the technicians deployed at Office must be registered with Estate Department and whenever the numbers are changed the same must be intimated to the dept. The numbers registered must be accessible 24 hours round the clock.

27. Further mobile number, land line number and email ID of the supervisor to whom the technicians are reporting and that of Top Management level is to be provided to Bank for communication purpose.

28. All security and safety regulations and guidelines as per the applicable law are to be followed. All guidelines/directions of Bank's Security Division must be followed.

**LIST OF PARTS COVERED UNDER THIS CONTRACT**

<b>SNo</b>	<b>Item</b>
1	Compressors
2	Starting Capacitors
3	Running Capacitors
4	Relays, Thermostats
5	Fan Capacitors
6	Fan Motors
7	Selector switches
8	Contactors (Power / Control)
9	Gas charging

10	Stabilizers
11	Rewinding of motors
12	Ball bearings of motors
13	Fan blades
14	Electronic Control Circuitries
15	Remote Control Units
16	Micro Swing Motors
17	Built – in Timer kit
18	Air-Filters
19	External Electronic / Analog time switches for timed running of A.C's
20	Outdoor unit mounting frames
21	Condenser Coils/Copper Tubes of indoor/outdoor units
21	Parts of indoor / Outdoor unit enclosures
22	Batteries in the remote control
23	Cabling from indoor to outdoor
24	Existing copper piping from indoor to outdoor

Note: The scope of the contract include replacement / repairs of any spares other than those indicated above for the smooth running of the AC equipments. No extra cost will be paid.

Date:

Place:

**Signature and seal of the Bidder**

**(TECHNICAL BID – Undertaking to be submitted by the bidders  
in their letter head)**

Date: \_\_\_\_\_

To:

Asst. General Manager (Estate),  
State Bank of India,  
Ground floor, State Bank Global IT Centre,  
Sector 11, CBD Belapur,  
Navi Mumbai 400 614

Dear Sir,

**Ref: RFP No:GITC/CGMOPS/EST/ \_\_\_\_\_ dated /**  
**/2017**

We have examined the above RFP, the receipt of which is hereby duly acknowledged and subsequent pre-Bid clarifications/ modifications / revisions, if any, furnished by the Bank and we offer to undertake Annual Maintenance Contract of the AC equipments detailed in this RFP. We shall abide by the terms and conditions spelt out in the RFP. We shall participate and submit the commercial Bid through online auction to be conducted by the Bank's authorized service provider, on the date advised to us.

2. While submitting this Bid, we certify that:

- The undersigned is authorized to sign on behalf of the Bidder and the necessary support document delegating this authority is enclosed to this letter.
- We declare that we are not in contravention of conflict of interest obligation mentioned in this RFP.
- Indicative prices submitted by us have been arrived at without agreement with any other Bidder of this RFP for the purpose of restricting competition.
- The indicative prices submitted by us have not been disclosed and will not be disclosed to any other Bidder responding to this RFP.
- We have not induced or attempted to induce any other Bidder to submit or not to submit a Bid for restricting competition.
- The rate quoted in the indicative *price Bids are as per the RFP* and subsequent pre-Bid clarifications/ modifications/ revisions furnished by the Bank, without any exception.

3. We agree to abide by all the Bid terms and conditions, contents of Service Level Agreement as per sample enclosed with this document and the rates quoted therein for the orders awarded by the Bank up to the period prescribed in the Bid, which shall remain binding upon us.

4. Until a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.
5. We undertake that in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".
6. We undertake that we will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Bank, connected directly or indirectly with the bidding process, or to any person, organisation or third party related to the contract in exchange for any advantage in the Bidding, evaluation, contracting and implementation of the contract.
7. We undertake that we will not resort to canvassing with any official of the Bank, connected directly or indirectly with the bidding process to derive any undue advantage. We also understand that any violation in this regard, will result in disqualification of bidder from further bidding process.
8. We certify that we have not made any changes in the contents of the RFP document read with its amendments/clarifications provided by the Bank submitted by us in our Bid document.
9. It is further certified that the contents of our Bid are factually correct. We also accept that in the event of any information / data / particulars proving to be incorrect, the Bank will have the right to disqualify us from the Bid.
10. We understand that you are not bound to accept the lowest or any Bid you may receive and you may reject all or any Bid without assigning any reason or giving any explanation whatsoever.
11. We hereby undertake that our name does not appear in any "**Caution**" list of RBI / IBA or any other regulatory body for outsourcing activity.
12. If our Bid is accepted, we undertake to enter into and execute at our cost, when called upon by the Bank to do so, a contract in the prescribed form and we shall be jointly and severally responsible for the due performance of the contract.
13. The commercial bidding process will be through the reverse auction process to be conducted by the Bank or a company authorized by the Bank. We understand that our authorized representative who would participate in the reverse auction process would be possessing a valid digital certificate for the purpose.
14. We also confirm that we have not been **blacklisted** by any Bank / PSU / State or Central Govt departments for any reasons.





15. We confirm that we do not have any **litigation / cases** pending against us in any Bank / PSU / State or Central Govt departments.
16. We confirm that we are submitting bid on behalf of the principal /OEM, and we are not submitting bid on behalf of another principal /OEM for this RFP.
17. We confirm that we are responsible to obtain all necessary licenses, permission, NOC from all the statutory /local authorities for the smooth execution of this contract in SBI premises.
18. We hereby confirm that all the components /parts /assembly etc. used in the Maintenance of the AC equipments shall be original new components / parts / assembly / only, from respective OEMs of the products and that no refurbished / duplicate / second hand components /parts/ assembly shall be supplied or shall be used

Dated this ..... day of ..... 2017

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*(Signature)*

*(Name)*

*(In the capacity of)*

Duly authorised to sign Bid for and on behalf of

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**Annexure B**

**BASIC INFORMATION OF THE BIDDER**

<b>1</b>	Name of the Company/ Organization with Address	
<b>2</b>	Year of Establishment:	
<b>3</b>	Constitution of the Establishment:	1. Proprietary 2. Partnership 3. Public Ltd Company 4. Private Ltd Company
<b>4</b>	Place of The site / Registered Office with address	
	Telephone No.	
	Fax no	
	Email address	
	Web site (if any)	
<b>5</b>	Branch Office in Mumbai with address	

	<p>Telephone No.</p> <p>Fax no</p> <p>Email address</p>	
<b>6</b>	<p>Name of Chief Executive</p> <p>Proprietor / Partners</p>	
	<p>Telephone No.</p> <p>Fax no</p> <p>Email address</p>	
<b>7</b>	<p>Name of contact person :</p> <p>Telephone No. :</p> <p>Land Line :</p> <p>Mobile:</p> <p>Fax No :</p> <p>Email :</p>	
<b>8</b>	Nature of Business	<p>1. Manufacturer (OEM)</p> <p>2. Distributor</p> <p>3. Dealer</p> <p>4. Stockist</p>
<b>9</b>	Type of Products Sold & Serviced :	Please specify
<b>10</b>	Annual Turnover during last 3 years (Enclose Audited Balance	2013-14

	Sheet for last 3 years)	2014-15  2015-16
<b>11</b>	Commercial Information Registration (Enclose Attested Copy wherever Applicable)	
	TIN no	
	Pan no	
	Service Tax no	
	Trade License no	
	PF AC no	
	ESI AC no	
	LAbour License no	
	Group Insurance Policy no	
	Name and address of the Bankers:	
<b>12</b>	Furnish name, designation and address with telephone of 2 responsible persons who will be in a position to testify about the quality and performance of your works as well as the past performance of your works	<b>1.</b>  <b>2.</b>

		<b>3.</b>
<b>13</b>	Whether are you and authorized Dealer for Sales / Service Agent of any of the Air Conditioner Company. ( If yes, please specify the name of Air Conditioning Company)	

14. Details of Major work done during last five years

Details of work done satisfying the minimum eligibility criteria in the descending order of the Value of Work. (Enclose copies of supporting documents)

Sl NO	Name and address of Customer	Nature and Description of work	No of Air Conditioners and total tonnage	Value of work	Year of execution of the work
1					
2					
3					

15. Details of Major works in hand  
Details of works in the descending order of the Value of Work. (Enclose  
copies of supporting documents)

No	Name and address of Customer	Nature and Description of work	Value of work	Date of issue Of work Order
1				
2				
3				

16. Details of major equipment / machineries / Tools available for maintenance work:

Sl No	Name of the equipment/Tool	Usage
1		
2		
3		
4		
5		
6		
7		
8		



17. Details of Employees working:

a) Office Staff:

Name	Qualification	Experience	Nature of Duty

b) Supervisory Staff

Name	Qualification	Experience	Nature of Duty

RFP for COMPREHENSIVE AMC OF VARIOUS  
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 BUILDINGS IN NAVI MUMBAI



c) Technicians:

Name	Qualification	Experience	Nature of Duty

I confirm that No employee or direct relation of any employee of Bank is any way related as Partner /Shareholder/Director/Advisor/Consultant/Employee etc. of the Company/Organisation.

The information furnished is correct to the best of my knowledge and belief.

.....

(Signature of Proprietor/Partner/Chief Executive)

Name .....

Place: .....

(In Capital Letter)

Date: .....

(Seal of the signatory)

**INSTRUCTIONS TO BIDDERS:**

1. All details in forms to be furnished.
2. Use additional sheets for want of space
3. Attach copies of latest documents in support of details provided



**ELIGIBILITY CRITERIA**

Bidders meeting the following criteria are eligible to submit their Bids along with supporting documents. If the Bid is not accompanied by all the required documents supporting eligibility criteria, the same would be rejected:

<b>S. No.</b>	<b>Eligibility Criteria</b>	<b>Documents to be submitted</b>
1.	The bidder must be an Indian firm / company / organization registered under applicable Act in India.	Copy of the Partnership deed/Bye Law/ Certificate of Incorporation issued by Registrar of Companies along with Memorandum & Articles of Association and full address of the registered office.
2.	The bidder must have an average turnover of minimum Rs.50 lakhs during last 3 financial year(s). The bidder should be profitable organization (on the basis of Operating Profit / PBT / PAT) for at least 2 out of last 3 financial years.	Copy of the audited Balance Sheet and / or Certificate of the Chartered Accountant for preceding three years. I.e 2013-14, 2014-15 & 2015-16
3.	Bidder should have experience of minimum 5 years in providing the product/services.	Copy of the order and / or Certificate of completion of the work.
4.	Client references and contact details (email/ landline/ mobile) of customers for whom the Bidder has executed similar projects. (Start and End Date of the Project to be mentioned) in the past (At least __ client references are required)	1. 2. 3.
5.	The bidder shall have a valid PAN and Service Tax number.	Copy of the PAN and Service Tax registrations shall be submitted
6.	The bidder should be an Original Equipment Manufacturers or an Authorized service provider of reputed brands like Voltas, Bluestar, Carrier, Daikin, O'General, Panasonic, LG, Samsung, Hitachi etc. However they	A copy of Dealership Certificate/ Authorization letter issued by the company to the bidder for being Authorized service provider is to be submitted

RFP for COMPREHENSIVE AMC OF VARIOUS TYPES OF ACS AT SBI-GITC & ANNEXE BUILDINGS IN NAVI MUMBAI



	should have requisite expertise in servicing and maintenance of other Brands of Air Conditioners also.	
7.	The Bidder must have its office /branch located either in Navi Mumbai / Thane / Mumbai District.	Address Proof for the office / branch is to be submitted.
8.	<p>The Bidder should have satisfactorily completed similar Annual Maintenance Contract works during the last 7 years as on 31<sup>st</sup> March 2017 with a Government Department / Public Sector Undertaking / Government Autonomous Bodies / Financial Institutions / Insurance Companies / Banks / Corporate Offices / IT companies.</p> <p>i) One Similar AMC work of 388tons (or)</p> <p>ii) Two Similar AMC works of 243tons (each) (or)</p> <p>iii) Three Similar AMC works of 194tons (each)</p> <p>(‘Similar AMC work’ shall mean Annual Maintenance Contract of one year for any type of Air conditioner (Chillers/Package/VRF/Ductable/Cassette/Split/Window) consisting replacement of spares, periodical servicing, break down servicing etc. At least one year of the AMC has to be completed to consider completion of 1 AMC)</p>	<p>Completion Certificate issued by the authorized officer of the client will have to be furnished along with the tender document. <b>Please do not submit experience of lesser capacity.</b></p> <p>The Completion Certificate along with the copy of the client’s work order must clearly indicate:-</p> <p>a) Date of commencement of AMC</p> <p>b) Date of completion of AMC</p> <p>c) Nature of AMC</p> <p>d) Whether the AMC has been completed satisfactorily or not.</p> <p>e) Value of Air conditioner Tonnage involved in AMC</p>

Note: Documentary evidence like certificates etc. must be furnished against each of the above criteria along with an index. All documents must be signed by the authorized signatory of the bidder. Relevant portions, in the documents submitted in pursuance of eligibility criteria, should be **highlighted**.

**INDICATIVE PRICE BID  
(to be included in Indicative Price Proposal Envelope)**

To  
Asst. General Manager (Estate),  
State Bank of India,  
Ground Floor, State Bank Global IT Centre,  
Sector 11, CBD Belapur,  
Navi Mumbai 400 614

Dear Sir,

**Ref: RFP No.SBI:xx:xx dated dd/mm/yyyy**

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, submit our Indicative Price Bid of Rs.\_\_\_\_\_ (Rupees \_\_\_\_\_) (*Total Proposal amount in words and figures*) for supply, installation, testing & commissioning of the equipments in conformity with the said Bidding documents

S.No.	Description of Work	Rate / ton (Rs)	Total tons	Total(Rs)
1	Comprehensive Annual Maintenance Contract for one year for the various types of Air conditioners installed at State Bank of India–GITC and GITC Annexe buildings at Navi Mumbai		485	
		Rate per day (Rs)	Charges per month (Rs)**	Charges per year (Rs)
2	Providing one skilled Technician in our office to attend breakdown repairs			
3	Providing one semi-skilled helper in our office to attend breakdown repairs			
	<b>Total Cost of CAMC = (1) + (2) + (3)</b>			
	<b>GST</b>			

**Note: The GST shall be shown separately and shall be paid extra as applicable.**

Date:

(Signature of the Bidder)

RFP for COMPREHENSIVE AMC OF VARIOUS  
TYPES OF ACS AT SBI-GITC & ANNEXE  
BUILDINGS IN NAVI MUMBAI



Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

\*\* Charges per month shall be calculated for 26 days in a month and shall include minimum wages, ESIC, EPF, travel expenses between various buildings, cell phone call charges etc

**FORMAT FOR EMD BANK GUARANTEE**

To:

Asst. General Manager (Estate),  
State Bank of India,  
1<sup>st</sup> Floor, State Bank Global IT Centre,  
Sector 11, CBD Belapur,  
Navi Mumbai 400 614

Dear Sir,

**EMD BANK GUARANTEE FOR  
SBI RFP NO: SBI:xx:xx DATED dd/mm/yyyy**

WHEREAS State Bank of India (SBI), having its Corporate Office at Nariman Point, Mumbai, and Regional offices at other State capital cities in India has invited Request for Proposal for supply, installation, testing and *commissioning of* .....to *State Bank of India* and such services as are set out in the State Bank of India, Request for Proposal SBI:xx:xx dated dd/mm/yyyy.

2. It is one of the terms of said Request for Proposal that the Bidder shall furnish a Bank Guarantee for a sum of Rs. \_\_\_\_\_/-(Rupees \_\_\_\_\_ Only) as Earnest Money Deposit.

3. M/s. \_\_\_\_\_, (hereinafter called as Bidder, who are our constituents intends to submit their Bid for the said work and have requested us to furnish guarantee in respect of the said sum of Rs. \_\_\_\_\_/-(Rupees \_\_\_\_\_ Only)

4. NOW THIS GUARANTEE WITNESSETH THAT

We \_\_\_\_\_ (Bank) do hereby agree with and undertake to the State Bank of India, their Successors, assigns that in the event of the SBI coming to the conclusion that the Bidder has not performed their obligations under the said conditions of the RFP or have committed a breach thereof, which conclusion shall be binding on us as well as the said Bidder, we shall on demand by the SBI, pay without demur to the SBI, a sum of Rs. \_\_\_\_\_/-(Rupees \_\_\_\_\_ Only) that may be demanded by SBI. Our guarantee shall be treated as equivalent to the



Earnest Money Deposit for the due performance of the obligations of the Bidder under the said conditions, provided, however, that our liability against such sum shall not exceed the sum of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ Only).

5. We also agree to undertake to and confirm that the sum not exceeding Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ Only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the SBI on receipt of a notice in writing stating the amount is due to them and we shall not ask for any further proof or evidence and the notice from the SBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. We undertake to pay the amount claimed by the SBI within 24 hours from the date of receipt of the notice as aforesaid. We confirm that our obligation to the SBI under this guarantee shall be independent of the agreement or agreements or other understandings between the SBI and the Bidder. This guarantee shall not be revoked by us without prior consent in writing of the SBI.

6. We hereby further agree that –

- a) Any forbearance or commission on the part of the SBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said Bid and/or hereunder or granting of any time or showing of any indulgence by the SBI to the Bidder or any other matter in connection therewith shall not discharge us in any way our obligation under this guarantee. This guarantee shall be discharged only by the performance of the Bidder of their obligations and in the event of their failure to do so, by payment to us of the sum not exceeding Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ Only)
- b) Our liability under these presents shall not exceed the sum of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ Only)
- c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents in tendering for the said work or their obligations there under or by dissolution or change in the constitution of our said constituents.
- d) This guarantee shall remain in force upto 180 days provided that if so desired by the SBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.
- e) Our liability under this presents will terminate unless these presents are renewed as provided herein upto 180 days or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the SBI alone is the conclusive proof, whichever date is later.



f) Unless a claim or suit or action is filed against us within six months from that date or any extended period, all the rights of the SBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

Notwithstanding anything contained hereinabove:

- (a) Our liability under this Bank Guarantee shall not exceed Rs...../-  
(Rupees .....only)
- (b) This Bank Guarantee shall be valid upto .....
- (c) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before .....

Yours faithfully,  
For and on behalf of

Authorized official.

(Note: This guarantee will require stamp duty as applicable in the State where it is executed and shall be signed by the official(s) whose signature and authority shall be verified)



**Annexure - 2**

**ARTICLE OF AGREEMENT**

ARTICLES OF AGREEMENT made the ..... day of ..... between STATE BANK OF INDIA, a body, Corporate constituted under the State Bank of India, Act and having its The Assistant General Manager (Estate), STATE BANK OF INDIA, Estate Department, 'C' Wing, Ground Floor, GITC, CBD Belapur, Navi Mumbai 400 614. and M/s.....having its office at ..... (Hereinafter called "the Contractor") if the other part.

WHEREAS the employer is desirous of execution of ..... and has caused specification describing the works to be done.

AND WHEREAS the said the specifications and the Schedule of quantities have been signed by or on behalf of the parties hereto.

AND whereas the contractor has agreed to execute upon and subject to the condition set forth herein and Schedule of items and quantities, General & special Conditions of Contract, specification etc. contained in the tendered documents including all correspondences exchanged by or between the parties from the submission of tender till the award of work, both letters inclusive, (all of which are collectively hereinafter referred to as "the said conditions" details of which are described in the said specification and included in the schedule of Quantities at the respective rates therein set forth amounting to the sum as there in arrived at or such other sum as shall become payable there under (hereinafter referred to as the said Contact Amount")

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said Contract amount to be paid at the times and the manner set forth in the said Conditions, the Contractor shall upon and subject to the said conditions execute and complete the work shown upon the said this form of Agreement, letter of acceptance, form of performance Bank guarantee or bond, Tender and appendix, instructions to Bidders, bills of quantities and schedule of supplementary, technical specification, Drawings, special conditions of contract, general conditions of contract, the notice inviting tender etc.



2. The employer shall pay the Contractor the amount or such other sum as shall become payable, at the times and in the manner specified in the said conditions.
3. The said general conditions, special condition, technical drawings, Notice Inviting Tender, specifications, Guarantee, Instruction to Bidders Price Bid (Schedule of quantities), correspondences, Letter of acceptance, Agreements and appendix there to contained in the tendered documents / said conditions shall be read and constructed as forming part of this agreement, and the parties hereto shall respectively abide by submit themselves to the said conditions and perform the agreements on their part respectively in the said conditions contained.
4. The agreement and documents mentioned herein shall form the basis of this contract. This contract is neither a fixed Lump sum contract nor a piece work contract but is a contract to carry out the work in respect of the entire project on item rate basis to be paid for according to actual measured quantities at the rates contained in the schedule of rates and probable quantities or as provided in the said conditions.
5. The Bank reserve to itself the rights of altering the specifications and nature of work by adding to or omitting any item of work or having portions of the same carried out without prejudice to the contract.
6. The contractors represent that they have experience and competent staff which will enable them to ensure proper quality check on the materials, whether brought by the contractors or supplied by the Bank to the contractors and which will ensure that the contractor will carry out proper tests as required by the specifications and will supervise the day to day working and execution of the contract work.
7. If the contractors have any doubt about the quality of the materials or any difficulty in supervision of the day to day work it shall be duty of the contractors to report the matter in writing forthwith to the employer and for the time being suspend that portion of the work about which difficulty is experienced, and the contractors will abide by the directions given by the employer.
8. The contractors are aware that the Bank will not give day to day supervision but will periodically supervise and the contractor has to perform their obligations under the instructions given to him periodically.
9. The contractors covenant and warrant that completed items of work as well as the entire work on completion will be in conformity with the specifications and the terms and

conditions contained in the said conditions and will be of contract quality and description.

10. The Employer reserves to itself the right of altering the Drawings and nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this contract.

11. Time shall be considered as the essence of this contract and the contractor here by agrees to commence the work soon after the site is made open to him or from the date of issue of intimation to you as provided for in the said conditions of contract whichever is later.

12. All payments by the Employer under this contract will be made only at Mumbai.

13. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Mumbai and only courts in Mumbai shall have jurisdiction to determine the same.

#### **14. Annual Maintenance Contract**

14.1 The warranty would be on-site and comprehensive in nature and back to back support from the OEM. The vendor will warrant all the spares against defects arising out of faulty design, materials and workmanship etc. during the period of warranty

14.2. Any worn or defective parts withdrawn from the equipment and replaced by the vendor during the warranty period shall become the property of the vendor and the parts replacing the withdrawn parts shall become the property of Bank.

14.3. The vendor's maintenance personnel shall, be given access to the equipment when necessary, for purpose of performing the repair and maintenance services indicated in this agreement.

14.4. However if Bank desires to shift the equipment to a new site and install it thereof urgently, the vendor shall be informed of the same immediately. The Bank shall bear the charges for such shifting and the vendor shall provide necessary arrangement to Bank in doing so. The terms of this agreement, after such shifting to the alternate site and reinstallation thereof would continue to apply and binding on the vendor. The Bank would have the right to shift supplied systems to an alternative site of its choice. The warranty terms would not be considered as violated due to the above shifting. The vendor, would not unreasonably assume that the causes lie with the shifting activity.

14.5. During the term of the contract, the vendor will maintain the equipment in perfect working order and condition and for this purpose will provide the following repairs and maintenance services:

a) Free maintenance services during the period of warranty and during the AMC period. Professionally qualified personnel who have expertise in the Equipment supplied by the vendor will provide these services.

The Bidder shall rectify any defects, faults and failures in the equipment and shall repair/replace worn out or defective parts of the equipment during working hours i.e. from 8.00 A.M. to 8.00 P.M. on all working days (viz. Monday to Saturday). In case any defects, faults and failures in the equipment could not be repaired or rectified during the said period, the engineers of the vendor are required to accomplish their duties beyond the said schedules in case of any situation if it warrants. In cases where unserviceable parts of the equipment need replacement, the vendor shall replace such parts, at no extra cost to the Bank, with brand new parts or those equivalent to new parts in performance. For this purpose the Vendor shall keep sufficient stock of spares at Bank's premises and at the premises of the Vendor.

b) The maximum response time for a maintenance complaint from the site of installation (i.e. time required for Vendor's maintenance engineers to report to the installations after a request call / fax /e-mail is made or letter is written) shall not exceed 4 (four) hours.

c) The Vendor shall ensure that faults and failures intimated by Bank as above are set right within 6 (six) hours of being informed of the same. In any case the equipment should be made workable and available not later than the Next Business Day.

d) In the event of the equipment not being repaired or a workable solution not provided during Warranty period and the AMC period, a penalty of one (1) percent of the total consideration for each week or part thereof the delay, subject to maximum amount of ten (10) percent of the total consideration will be charged to vendor. The vendor may provide temporary equivalent replacement as a workable solution to avoid the above penalty.

e) Any penalty due during the Warranty period will be adjusted against the bills payable or 20% retention money retained by the Bank during the warranty period or from the AMC bills

f) Preventive maintenance: the Vendor shall conduct Preventive Maintenance (including but not limited to inspection, testing, satisfactory execution of all diagnostics,

cleaning and removal of dust and dirt from the interior and exterior of the equipment, and necessary repair of the equipment) once within first 30 days of the installation once within the first 15 days of every alternate month during the currency of this agreement on a day and time to be mutually agreed upon. Notwithstanding the foregoing the Vendor recognizes Bank's operational needs and agrees that Bank shall have the right to require the Vendor to adjourn preventive maintenance from any scheduled time to a date and time not later than 15 working days thereafter.

g) Qualified maintenance engineers totally familiar with the equipment shall perform all repairs and maintenance service described herein.

h) The Bank shall maintain a register at its site in which, the Bank's operator / supervisor shall record each event of failure and / of malfunction of the equipment. The Vendor's engineer shall enter the details of the action taken in such register. Additionally every time a preventive or corrective maintenance is carried out, the Vendor's engineer shall make, effect in duplicate, a field call report which shall be signed by him and thereafter countersigned by the Bank's official. The original of the field call report shall be handed over to the Bank's official.

i) The Vendor shall provide replacement equipment if any equipment is out of the premises for repairs.

14.6. No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to or waiver of a breach by other, whether express or implied, shall not constitute a consent to or waiver of or excuse for another different or subsequent breach.

14.7. If, in any month, the Vendor does not fulfill the provisions of clauses (b), (c) and (f) only the proportionate maintenance charges for that period during the month will be considered payable by Bank without prejudice to the right of the Bank to terminate the contract. In such event if the invoice was paid to the Vendor without deducting the proportionate maintenance charges for that month, the Bank can deduct the same from future payments payable or the Vendor shall refund the amount forthwith to Bank on demand by Bank.

14.8. On account of any negligence, commission or omission by the engineers of the Vendor and if any loss or damage caused to the Equipment, the Vendor shall indemnify/pay/reimburse the loss suffered by the BANK.

15. CONFIDENTIALITY:

15.1 The VENDOR acknowledges that all material and information which has and will come into its possession or knowledge in connection with this agreement or the performance thereof, whether consisting of confidential and proprietary data or not, whose disclosure to or use by third parties may be damaging or cause loss to Bank will all times be held by it in strictest confidence and it shall not make use thereof other than for the performance of this agreement and to release it only to employees requiring such information, and not to release or disclose it to any other party. the VENDOR agrees to take appropriate action with respect to its employees to ensure that the obligations of non-use and non-disclosure of confidential information under this agreement are fully satisfied. In the event of any loss to the Bank in divulging the information by the employees of the Vendor, the bank shall be indemnified. The Vendor agrees to maintain the confidentiality of the Bank's information after the termination of the agreement also.

15.2 The Vendor / Bank will treat as confidential all data and information about the Vendor / Bank / Contract, obtained in the execution of this tender including any business, technical or financial information, in strict confidence and will not reveal such information to any other party.

15.3 In the event of failure of the Service Provider to render the Services or in the event of termination of agreement or expiry of term or otherwise, without prejudice to any other right, the Bank at its sole discretion may make alternate arrangement for getting the Services contracted with another vendor. In such case, the Bank shall give prior notice to the existing Service Provider. The existing Service Provider shall continue to provide services as per the terms of contract until a 'New Service Provider' completely takes over the work. During the transition phase, the existing Service Provider shall render all reasonable assistance to the new Service Provider within such period prescribed by the Bank, at no extra cost to the Bank, for ensuring smooth switch over and continuity of services. If existing vendor is breach of this obligation, they shall be liable for paying a penalty of 15% of the contract value on demand to the Bank, which may be settled from the payment of invoices for the contracted period.

16. That all the parts of this contract have been read by the contractor and fully understood by the contractor. They further agree to complete the said work to fullest satisfaction of Employer.

If The Contractor is a partnership or an individual



IN WITNESS WHEREOF the Employer and the contractor have set their respective hands to these presents and two duplicates hereof the day and at first here in above written.

If the Contract is a Company

I WITNESS WHEREOF the Employer has set its hands to these presents through its duly authorized official and contractor has caused its common seal to be affixed hereunto and the said two duplicates has caused these presents and the said two duplicates hereof to be executed on its behalf, the day and year first here in above written.

Signature Clauses:

SIGNED AND DELIVERED by the  
..... (Name and Designation)

In the presence of

(1) .....  
Address: .....  
.....

(2) .....  
Address: .....  
.....

Witnesses

SIGNED AND DELIVERED BY                      If the party is a partnership firm or  
An individual should be signed by All or on behalf of one partners in the presence of

(1) .....  
Address: .....  
.....

Witness

(2) .....  
Address: .....  
.....

Note: The successful Bidder has to signed & submit required stamp paper for agreement as per prevailing laws of Govt. at their own cost.

**ANNEXURE-3**

**PERFORMANCE BANK GUARANTEE FORMAT**

***(TO BE STAMPED AS AN AGREEMENT)***

**THIS PERFORMANCE BANK GUARANTEE AGREEMENT** executed at .....this.....day of ..... 201 by ..... (Name of the Bank)..... having its Registered Office at .....and its Branch at .....(hereinafter referred to as "the Guarantor", which expression shall, unless it be repugnant to the subject, meaning or context thereof, be deemed to mean and include its successors and permitted assigns) **IN FAVOUR OF** State Bank of India, a Statutory Corporation constituted under the State Bank of India Act, 1955 having its Corporate Centre at State Bank Bhavan, Nariman Point, Mumbai and one of its offices at----- **(procuring office address)**, hereinafter referred to as "**SBI**" which expression shall, unless repugnant to the subject, context or meaning thereof, be deemed to mean and include its successors and assigns).

WHEREAS M/s \_\_\_\_\_, incorporated under \_\_\_\_\_ Act having its registered office at \_\_\_\_\_ and principal place of business at \_\_\_\_\_ (hereinafter referred to as "**Service Provider/ Vendor**") which expression shall unless repugnant to the context or meaning thereof shall include its successor, executor & assigns) has agreed to supply of hardware/software and/ or services (hereinafter referred to as "**Services**") to SBI in accordance with the Request for Proposal (RFP) No. SBI:xx:xx dated dd/mm/yyyy.

WHEREAS, SBI has agreed to avail the Services from the Service Provider for a period of \_\_\_\_\_ year(s).

WHEREAS, in accordance with terms and conditions of the RFP/Purchase order/Agreement dated....., Service Provider is required to furnish a Bank Guarantee for a sum of Rs.\_\_\_\_\_/ - (Rupees \_\_\_\_\_ only) for due performance of the obligations of the Service Provider in providing the Services, in accordance with the RFP/Purchase order/Agreement guaranteeing payment of the said amount of Rs.\_\_\_\_\_/ - (Rupees \_\_\_\_\_ only) to SBI, if Service Provider fails to fulfill its obligations as agreed in RFP/Agreement.

WHEREAS, the Bank Guarantee is required to be valid for a total period of \_\_\_\_\_ months and in the event of failure, on the part of Service Provider, to fulfill any of its commitments / obligations under the RFP/Agreement, SBI shall be entitled to invoke the Guarantee.



AND WHEREAS, the Guarantor, at the request of Service Provider, agreed to issue, on behalf of Service Provider, Guarantee as above, for an amount of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ only).

**NOW THIS GUARANTEE WITNESSETH THAT**

1. In consideration of SBI having agreed to entrust the Service Provider for rendering Services as mentioned in the RFP, we, the Guarantors, hereby unconditionally and irrevocably guarantee that Service Provider shall fulfill its commitments and obligations in respect of providing the Services as mentioned in the RFP/Agreement and in the event of Service Provider failing to perform / fulfill its commitments / obligations in respect of providing Services as mentioned in the RFP/Agreement, we (the Guarantor) shall on demand(s), from time to time from SBI, without protest or demur or without reference to Service Provider and notwithstanding any contestation or existence of any dispute whatsoever between Service Provider and SBI, pay SBI forthwith the sums so demanded by SBI in each of the demands, subject to a cumulative maximum amount of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ only).
2. Any notice / communication / demand from SBI to the effect that Service Provider has failed to fulfill its commitments / obligations in respect of rendering the Services as mentioned in the Agreement, shall be conclusive, final & binding on the Guarantor and shall not be questioned by the Guarantor in or outside the court, tribunal, authority or arbitration as the case may be and all such demands shall be honoured by the Guarantor without any delay.
3. We (the Guarantor) confirm that our obligation to the SBI, under this guarantee shall be independent of the agreement or other understandings, whatsoever, between the SBI and the Service Provider. 4. This guarantee shall not be revoked by us (the Guarantor) without prior consent in writing of the SBI.

**WE (THE GUARANTOR) HEREBY FURTHER AGREE & DECLARE THAT-**

- (i) Any neglect or forbearance on the part of SBI to Service Provider or any indulgence of any kind shown by SBI to Service Provider or any change in the terms and conditions of the Agreement or the Services shall not, in any way, release or discharge the Bank from its liabilities under this Guarantee.
- (ii) This Guarantee herein contained shall be distinct and independent and shall be enforceable against the Guarantor, notwithstanding any Guarantee or Security now or hereinafter held by SBI at its discretion.
- (iii) This Guarantee shall not be affected by any infirmity or absence or irregularity in the execution of this Guarantee by and / or on behalf of the Guarantor or by





- merger or amalgamation or any change in the Constitution or name of the Guarantor.
- (iv) The guarantee shall not be affected by any change in the constitution of SBI or Service Provider or winding up / liquidation of Service Provider, whether voluntary or otherwise
  - (v) This guarantee shall be a continuing guarantee during its validity period and the SBI can make its claim in one or more events within the total liability of the Guarantor mentioned herein.
  - (vi) This Guarantee shall remain in full force and effect for a period of \_\_\_ years from the date of the issuance i.e. up to \_\_\_\_\_. Unless a claim under this Guarantee is made against us within three (3) months from that date i.e. on or before \_\_\_\_\_ all your rights under this Guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.
  - (vii) This guarantee shall be governed by Indian Laws and the Courts in Mumbai, India alone shall have the jurisdiction to try & entertain any dispute arising out of this guarantee.

Notwithstanding anything contained herein above:

- (a) Our liability under this Bank Guarantee shall not exceed Rs...../- (Rupees .....only)
- (b) This Bank Guarantee shall be valid upto.....
- (c) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if SBI serve upon us a written claim or demand on or before ..... (date which is 3 months after date mentioned at (b) above).

Yours faithfully,

For and on behalf of Bank.

---

Authorised official

**Annexure-4**

**DETAILS OF ACS IN SBI RESIDENTIAL COLONY AT NERUL**

Sno	Location	AC type	Make	capacity(Ton)	Qty	Total tons
1	G1/1	Ductable	Voltas	4.3	2	8.6
2	G1/1	window	Voltas	1	1	1
3	G1/2	window	Voltas	1	1	1
4	G1/2	window	Samsung	1	2	2
5	G1/2 GYM	split	Voltas	1.5	1	1.5
6	G1/2 EPABX	split	Bluestar	1.5	2	3
7	G2/1 HALL	split	Sharp	1	1	1
8	G2/1 R1	split	Hitachi	1	1	1
9	G2/1 R2	window	Voltas	1	1	1
10	G2/1 R3	window	Voltas	1	1	1
11	G2/2 HALL	window	Carrier	1	1	1
12	G2/2 HALL	split		1.5	1	1.5
13	G2/2 R1	split	Voltas	1	1	1
14	G2/2 R2	window	Voltas	1	1	1
15	G2/2 R3	window	Voltas	1	1	1
16	T-Tower A wing R1	split	Samsung	1	1	1
17	S1	split	Samsung	1.5	2	3
18	S2	split	Samsung	1.5	2	3
19	S3	split	Samsung	1	2	2
20	T-Tower B WING HALL	split	Voltas	1	1	1
21	R5	split	Samsung	1	1	1
22	R4	split	Samsung	1	1	1
23	R3	split	Samsung	1	1	1
24	R2	split	Samsung	1	1	1
25	T-Tower C WING GYM	split	Samsung	1.5	2	3
26	R9	split	Samsung	1	1	1
27	R6	split	Samsung	1	1	1
28	R7	split	Samsung	1	1	1
29	R8	split	Samsung	1	1	1
30	EA1/1	window	Voltas	1	1	1
31	EA2/1	split	Bluestar	1.5	1	1.5
32	EA2/1	split	Bluestar	1	1	1
33	B36/1	split	Voltas	1.5	2	3

RFP for COMPREHENSIVE AMC OF VARIOUS  
TYPES OF ACS AT SBI-GITC & ANNEXE  
BUILDINGS IN NAVI MUMBAI



34	B36/2	split	Panasonic	1.5	2	3
35	B41/1	window	Carrier	1.5	1	1.5
36	B41/1	window	LG	1.5	1	1.5
37	B38/1	split	Voltas	1.5	2	3
38	B38/2	split	Voltas	1.5	2	3
39	B39/1	split	Bluestar	1.5	2	3
40	B39/2	split	Bluestar	1.5	2	3
41	B41/2	split	LG	1.5	1	1.5
42	B41/2	window	LG	1.5	1	1.5
43	B44/2	split	Bluestar	1.5	2	3
44	B15/2 GYM	split	Bluestar	1.5	2	3
45	B24/1 DISPENSARY	split	Bluestar	1.5	3	4.5
46	B10/1 CARETAKER	window	LG	1	1	1
47	B10/1 CARETAKER	window	Voltas	1	1	1
48	H BUNGALOW	Cassette	Voltas	1.5	2	3
49	H BUNGALOW	split	Voltas	1.5	6	9
50	Bank house	split	Bluestar	2	1	2

**GITC, Belapur**

Sno	Location	AC type	Make	capacity(Ton)	Qty	Total tons
	<b>5th Floor</b>					
1	A wing server room	Split	Samsung	1.5	1	1.5
2	B Wing Computer room	Split	Samsung	1.5	1	1.5
3	C Wing Server Room	Split	Blue Star	2	1	2
4			Samsung	1.5	1	1.5
5	D Wing server room	Split	Videocon	2	1	2
6	<b>4th floor</b>					
7	A wing UPS room	Split	Videcon	2	2	4
8		Split	Panasonic	2	1	2
9		Split	Blue Star	2	1	2
10		Split	Voltas	1.5	1	1.5
11	A wing SDS Room	Split	Daikin	2	3	6
12		Split	Samsung	1.5	1	1.5
13	CGM (IT-Ops.)	Split	Daikin	2	1	2
14		Split	Samsung	1.5	2	3

RFP for COMPREHENSIVE AMC OF VARIOUS  
TYPES OF ACS AT SBI-GITC & ANNEXE  
BUILDINGS IN NAVI MUMBAI



15	A wing server room	Split	Voltas	1.5	1	1.5
16	B wing DGM room	Split	Samsung	1.5	1	1.5
17	B wing System / Server room	Split	Voltas	2	1	2
18		Split	Daikin	2	4	8
19	C Wing UPS Room	Split	Daikin	2	1	2
20		Split	Blue Star	2	1	2
21	C wing Meeting room	Split	Blue Star	1.5	2	3
22	C wing Telecom room	Split	Blue Star	1.5	1	1.5
23	C wing DGM room	Split	LG	1.5	1	1.5
24	D wing TCS Room	Split	Daikin	2	1	2
25	D wing UPS room	Split	Voltas	1.5	1	1.5
26		Split	LG	1.5	1	1.5
27	D wing Computer Room	Split	LG	1.5	1	1.5
28	D wing UPS room	Split	Daikin	2	1	2
29		Split	Blue Star	2	1	2
30	<b>3rd Floor</b>					
31	B wing commander room	Split	Blue Star	1.5	1	1.5
32		Split	Daikin	2	1	2
33	C wing	Split	Daikin	2	1	2
34	D wing Communication room	Split	LG	1.5	1	1.5
35	<b>2nd floor</b>					
36	BOB Room	Split	Blue Star	1.5	1	1.5
37		Split	Voltas	2	1	2
38	Meeting Room - 2 C3 (IT-UAT	Split	Daikin	2	2	4
39	C wing DGM Room	Split	Voltas	1.5	1	1.5
40	User Experience Centre	Split	Voltas	1.5	1	1.5
41	Command Centre IT Risk Mgmt	Split	Voltas	1.5	2	3
42	C wing Manager cabin	Split	Videocon	2	2	4
43	D Wing - Dusk Room	Split	Daikin	2	10	20
44	D Wing - Data centre	Split	Daikin	2	6	12
45		Split	Blue Star	2	5	10
46	<b>1st Floor</b>					
47	CBS room	Split	Daikin	2	2	4
48		Split	Blue Star	2	1	2
49	IT-Room	Split	Blue Star	1	1	1
50	C Wing Meeting room	Split	Daikin	2	2	4

RFP for COMPREHENSIVE AMC OF VARIOUS  
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51	Training Room	Split	Videocon	1	1	1
52	GM Room	Split	Samsung	1.5	1	1.5
53	C Wing CGM Room	Split	Voltas	1.5	1	1.5
54	C wing Server Room	Split	Daikin	2	1	2
55	UPS Room	Split	Videocon	2	1	2
56		Split	Voltas	1.5	1	1.5
57	Printing Room	Split	Daikin	2	3	6
58		Split	Samsung	1.5	1	1.5
59		Split	Panasonic	2	1	2
60		Split	Videocon	1.5	1	1.5
61	Passage Server Room	Split	Voltas	1.5	1	1.5
62	<b>Ground Floor</b>					
63	A wing GM Room	Split	Voltas	1.5	1	1.5
64	Server Room	Split	Daikin	2	2	4
65	B Wing Control Room	Split	Daikin	2	1	2
66	B Wing Server Room	Split	Blue Star	1.5	1	1.5
67		Split	Samsung	1.5	1	1.5
68	B Wing CGM Room	Cassette	Voltas	1.5	2	3
69	B wing DGM Room	Split	Voltas	1.5	1	1.5
70	B Wing Telecom Room	Split	Daikin	2	2	4
71		Split	LG	1.5	1	1.5
72	Basement ATM	Split	Voltas	1.5	1	1.5
73	Medical Department	Split	Daikin	2	1	2
74	Dental Doctor Room	Split	Videocon	1.5	1	1.5
75	Pin Mailer Room	Split	LG	1.5	1	1.5
76	Officers' Union Room	Split	Samsung	1.5	1	1.5
77	C Wing DGM Room	Split	LG	1.5	1	1.5
78	Server Room	Split	Samsung	1.5	1	1.5
79		Split	Daikin	2	1	2
80	GM Room	Split	Daikin	2	1	2
81	Union Room	Split	LG	2	1	2
82		Split	Samsung	1.5	1	1.5
83	Library	Split	Blue Star	2	2	4
84	Printing Room	Split	Videocon	1.5	2	3
85	ITFO Lab	Split	Samsung	1.5	1	1.5
86		Split	Daikin	2	1	2

RFP for COMPREHENSIVE AMC OF VARIOUS  
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87	<b>4th Floor</b>					
88	B Wing Hall	Ductable	Voltas	8.5	2	17
89	- do -	Ductable	Voltas	5.5	1	5.5
90	B Wing In Touch	Ductable	Blue Star	11	2	22
91						
92	<b>Om Sagar</b>					
93	<b>1st Floor</b>					
94	DGM Room	Split	Daikin	2	1	2
95	C Wing Computer Room (IT)	Split	Daikin	2	1	2
96	A & B Wing	Split	Voltas	1.5	12	18
97	<b>2nd Floor</b>					
98	C wing Server	Split	Daikin	2	1	2
99	C-Hall	Split	Videocon	3.5	1	3.5
100	C Wing	Split	Voltas	1.5	6	9
101	A & B Wing	Split	Voltas	1.5	12	18
102	<b>3rd Floor</b>					
103	A Wing	Split	Samsung	1.5	2	3
104		Split	Videocon	2	3	6
105		Split	Daikin	2	1	2
106	B Wing	Split	Videocon	2	3	6
107		Split	Daikin	2	1	2
108		Split	Blue Star	2	2	4
109	C Wing	Split	Videocon	3.5	3	10.5
110		Split	LG	2	1	2
111		Split	Voltas	1.5	1	1.5
112		Split	Blue Star	2	1	2
113	IT Room	Split	Panasonic	2	1	2
114	MTNL	Split	Voltas	1.5	2	3