



**REQUEST FOR PROPOSAL FOR SUPPLY OF BATTERIES TO
BRANCHES, ADMIN OFFICES IN ANDHRA PRADESH - ONLINE
TENDER (RATE CONTRACT)**

THROUGH: E-PROCUREMENT & REVERSE AUCTION

RETENDER

**Reputed Manufacturers / Authorised dealers of reputed brands only eligible to
apply**

**LETTER OF AUTHORISATION FROM MANUFACTURER TO PARTICIPATE IN THIS
TENDER SHOULD BE ENCLOSED.**

Bidders details:- **To be filled in by bidder**

Name of Bidder:-

Address: -

Email: -

Contact person and No:

**State Bank of India
Premises & Estates Department
Amravati Local Head Office
2dn floor, Gunfoundry building
Gun foundry, Hyderabad- 500001
Ph: 040 23387 371/856
Fax: 040 23387630
E Mail: dgmcivil.lhoand@sbi.co.in**

PART - 1: INVITATION TO BID

State Bank of India, Amravati Local Head Office (hereinafter referred to as SBI / the Bank) is having its Local Head Office at Hyderabad and other offices (Branches, ROs, ZOs, AOs & ATMs etc.) at various places across the state of Andhra Pradesh.

In order to meet the requirements of batteries for UPS's installed in various branches / admin offices/ ATM'S in AP, the Bank proposes to invite tenders from the **reputed manufacturers/ authorized dealers** (hereinafter referred to as "Bidder") to undertake supply various sizes of batteries as per details listed out in this document.

The Bidding Document may be downloaded from Bank's Website <https://www.sbi.co.in/Procurementnews> and the bid form along with all the required supporting documents should be submitted online to e-PROCUREMENT SERVICE PROVIDER of the bank & the EMD along with annexure-1 and 3 to the office of:

The Asst General Manager (P&E),
Premises & Estates Department
State Bank of India
2nd Floor, Gun foundry Building,
Amravati Local Head Office,
Gunfoundry, Hyderabad - 500 001

- ❖ Please note that all the information desired needs to be provided. Incomplete information may lead to non-consideration of the proposal.
- ❖ All Bids must be accompanied by Earnest Money Deposit as specified in the Bid document.
- ❖ Bank reserves the right to change the dates mentioned in this RFP document, which will be communicated to the bidders.
- ❖ The information provided by the bidders in response to this RFP document will become the property of Bank and will not be returned. Bank reserves the right to amend, rescind or reissue this RFP and all amendments will be advised to the bidders and such amendments will be binding on them.

PART: 2 SCHEDULE OF EVENTS

Name of the work	RATE CONTRACT FOR SUPPLY BATTERIES OF VARIOUS CAPACITIES TO BRANCHES, ATMs and ADMIN OFFICES IN ANDHRA PRADESH
Bid Document Availability	Bidding document can be downloaded from our website (www.sbi.co.in - Procurementnews) from 09.08.2017, 11:00 Hrs to 18.08.2017, 14:30 Hrs.
Earnest Money Deposit (EMD)	Rs 1,00,000/- (Rupees One Lakhs only) in form of DD/ BC in favour of AGM (P&E), SBI,Amravati LHO, Hyderabad Payable at Hyderabad issued by a scheduled bank other than SBI
Last date for requesting clarification (optional)	17:30 hours on 14/08/2017. All communications regarding points / queries requiring clarifications shall be given in writing to : The Asst General Manager (P&E), Premises & Estates Department, State Bank of India 2 nd Floor, Gunfoundry Building, Amravati Local Head Office, Gunfoundry, Hyderabad - 500 001 by e-mail to dgmcivil.lhoand@sbi.co.in
Last date of submission of technical bids online to e -procurement service provider and EMD submission	14:30 hours on 18.08.2017. Note :- EMD along with annexure-1 and 3 to be submitted at Premises & Estates Department, State Bank of India, 2 nd Floor, Gun foundry Building, Amravati Local Head Office Gunfoundry, Hyderabad - 500 001
Opening of Technical Bids	16:00 hours on 18.08.2017. Authorised representatives of vendors may be present during opening of the Technical Bids. However Technical Bids would be opened even in the absence of any or all of the vendors representatives.
Reverse Auction	On a subsequent date which will be communicated to such bidders who qualify in the Technical Bid.
Address for Communication and submission of bid.	The Asst General Manager (P&E), Premises & Estates Department State Bank of India 2 nd Floor, Gun foundry Building, Amravati LHO Gunfoundry, Hyderabad - 500 001
Telephone	Land line: +91-40-23387 371/856
All correspondence relating to this RFP should be sent to following email ids	dgmcivil.lhoand@sbi.co.in agmpe.lhoand@sbi.co.in suresh.sd@sbi.co.in

PART - 3: INSTRUCTIONS FOR BIDDERS (IFB)

A. INTRODUCTION

3.1 Broad Scope of Work :

- 3.1.1 Supply, installation Batteries of various sizes for branches/ATM/ Admin Offices in Andhra Pradesh on rate contract basis for period of one (1) Year.
- 3.1.2 The specifications given are a minimum. Bidders can quote equivalent or higher technical specifications to meet the Bank's requirements. However no weightage would be given for higher configurations.

3.2 Eligibility Criteria

- 3.2.1
 - 1) Battery manufacturers/ Authorized dealers/ distributors of batteries of makes mentioned in **Annexure 6.0**.
 - 2) Approved UPS vendors of SBI having dealership/channel partnership of batteries of makes mentioned in **Annexure 6.0**.
 - 3) Should be capable of delivery/ maintenance in various locations in the state of Andhra Pradesh.
 - 4) Detailed Eligibility criteria given as Part 6 on page 21.

3.3 Cost of Bidding

- 3.3.1 The Bidder shall bear all costs associated with the preparation and submission of its Bid and the Bank will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the Bidding process.

B. THE BIDDING DOCUMENTS

3.4 Documents constituting the Bid

- 3.4.1 The Bidding Documents include:

- (a) PART 1 - Invitation to Bid (ITB)
- (b) PART 2 - Schedule of Events
- (c) PART 3 - Instruction for Bidders (IFB)
- (d) PART 4 - Terms and Conditions of Contract (TCC)
- (e) PART 5 - Indicative bid and other forms (BF)
 - 1. Bid Form as per Annexure-1
 - 2. Authorization form - Annexure-2
 - 3. Indicative Proposal - Annexure-3
 - 4. Price breakup schedule – Annexure-4
 - 5. E-Procurement Details – Annexure-5
 - 6. Approved Makes – Annexure-6
- (f) PART 6 - Eligibility Criteria
- (g) PART 7 – Checklist

- 3.4.2 The Bidder is expected to examine all instructions, forms, terms and specifications in the Bidding Document. Failure to furnish all information required by the Bidding Document or to submit a Bid not substantially responsive to the Bidding Document in every respect will be at the Bidder's risk and may result in the rejection of the Bid.

3.5 Clarification / Amendment of Bidding Document

- 3.5.1 Bidder requiring any clarification of the Bidding Document may notify the Bank in writing at the address or by e-mail indicated in Schedule of Dates on or before (time) on (date) indicated therein.
- 3.5.3 For modification in any of the terms contained in the Bid, a suitable corrigendum will be published on Bank's Website as well as in the e-procurement portal two days before the submission of Tender.
- 3.5.4 All bidders must ensure that such clarifications / amendments have been considered by them before submitting the bid. Bank will not take responsibility for any omissions by bidder and the amendments/ clarifications should be submitted along with Technical Bid.
- 3.5.5 Upto two days prior to the deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the Bidding Document, by amendment.
- 3.5.6 In order to enable bidders reasonable time in which to take amendments into account in preparing the bids, the Bank, at its discretion, may extend the deadline for submission of bids.

C. PREPARATION OF BIDS

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3.6 Language of Bid

- 3.6.1 The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Bank and supporting documents and printed literature shall be submitted in English.

3.7 Documents Comprising the Bid

- 3.7.1 Documents comprising the **Technical Proposal**, should contain following:

- (a) PART 1 - Invitation to Bid (ITB)
- (b) PART 2 - Schedule of Events
- (c) PART 3 - Instruction for Bidders (IFB)
- (d) PART 4 - Terms and Conditions of Contract (TCC)
- (e) PART 5 - Indicative bid and other forms (BF)
 - 1. Bid Form as per Annexure-1
 - 2. Authorization form - Annexure-2
 - 3. Indicative Proposal - Annexure-3
 - 4. Price breakup schedule – Annexure-4
 - 5. E-Procurement Details – Annexure-5
 - 6. Approved Makes – Annexure-6
- (f) PART 6 - Eligibility Criteria
- (g) PART 7 – Checklist

Documents submitted/ uploaded should be completed in accordance with the clauses in the BID and duly signed by the authorized representative of the Bidder and stamped with the official stamp of the Bidder (a resolution authorizing representative to bid and make commitments on behalf of the Bidder to be attached).

- 3.7.2 The **tender should NOT be sent to us in hard copy**. The technical bid details with relative/ relevant information/ documents as per checklist (PART 7: Checklist) should be submitted online.

- 3.7.3 **Any or all tenders uploaded without all the supporting documents will be summarily rejected. No documents will be accepted after the due date and time, either online or offline.**

- 3.7.4 **The EMD envelope containing DD for 1 Lakh along with Annexure-1 and Annexure 3 should be submitted in the drop box kept at Premises & Estates Department, 2nd Floor, Gunfoundry Building, Gunfoundry, Hyderabad on or before scheduled date and time of tender.**

- 3.7.3 **Any Technical Proposal not containing the above will be rejected.**

- 3.7.5 For Reverse Auction, the indicative price proposal is accepted online.

3.8 Bid Prices

- 3.8.1 Prices are to be quoted in **Indian Rupees** only.
- 3.8.2 Prices quoted should be inclusive of all taxes, GST etc., and also cost of incidental services such as transportation, delivery at site, insurance etc.
- 3.8.3 Prices quoted by the Bidder shall be fixed prices during the Bidder's performance of the Contract and shall not be subject to variation on any account, including exchange rate fluctuations, changes in taxes, duties, levies, charges etc. A Bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.
- 3.8.4 The prices finalized in the tendering process will remain valid for purchase of Batteries for **a period of 12 Months** from the date of finalization of tender. The validity period may be extended by another two months with approval of the Procurement Committee in case purchase of the tendered equipment is not completed. This will be binding on the vendors, if the Bank chooses to place Purchase Order for any or some or the entire lot of equipment, as indicated in the tender document on or before that date. The prices should be valid for the orders directly placed by any Regional Office/ Zonal Office / Branches of the Bank /Local Head Office.

3.9 Delivery Schedule & Penalty for Delayed Deliveries

- 3.9.1 Delivery of all equipment should be within **One (1) week** from date of placing of order.
- 3.9.2 In the event of the equipment not being delivered within a period of **One (1) week** from date of Purchase Order, a penalty of one (.5) percent of the total consideration for each week or part thereof the delay, subject to maximum amount of ten (5) percent of the total consideration payable in respect of the undelivered, non-commissioned or untested goods/items/services will be charged to vendor.
- 3.9.3 This amount of penalty so calculated shall be deducted at the time of making final payment after successful installation and commissioning of hardware.
- 3.9.4 PLEASE NOTE THAT THE DELIVERY SCHEDULE SHALL BE FOLLOWED STRICTLY AS STIPULATED. ANY DELAY SHALL BE VIEWED SERIOUSLY AND PENALTIES LEVIED.
- 3.9.5 In case of non-delivery, any delay beyond **4 Weeks** will lead to cancellation of PO/LOI itself and also forfeiture of EMD. Apart from the above, the vendor shall be barred from participating in the next three eligible tenders.

3.10 Documentary Evidence Establishing Bidder's Eligibility and Qualifications

- 3.10.1 The documentary evidence of the Bidder's qualifications to perform the Contract if its Bid is accepted shall establish to the Bank's satisfaction that:

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- (a) all the products quoted must be manufactured by the vendor, except when quoting MNC brands
- (b) in the case of a Bidder offering to supply products and/or Systems under the Contract which the Bidder did not produce, the Bidder has been duly authorized as per authorization letter (Annexure-2)
- (c) adequate, specialized expertise are available to ensure that the support services are responsive and the Bidder will assume total responsibility for the fault-free operation of the solution proposed and maintenance during the warranty period and provide necessary maintenance services.

3.11 Documentary Evidence Establishing Eligibility of Products and Conformity to Bidding Documents

- 3.11.1 The Bidder shall submit point by point compliance to the technical documents and specifications and it should be included in the Bid.
- 3.11.2 Any deviations from specifications should be clearly brought out in the bid.
- 3.11.3 The Bidder should quote for the entire package on a single responsibility basis.

3.12 Earnest Money Deposit (EMD)

- 3.12.1 The Bidder shall furnish, as part of its Bid, an EMD of **Rs 1.00 Lakhs (Rupees One Lakhs only)**.
- 3.12.2 The EMD is required to protect the Bank against the risk of Bidder's conduct, which would warrant the EMD's forfeiture.
- 3.12.3 The EMD shall be denominated in Indian Rupees and shall be in the form of a Demand Draft issued by a Scheduled Commercial Bank in India, drawn in favour of AGM (P&E), Amravati L HO, State Bank of India, payable at Hyderabad and valid for a period of **90 days**.
- 3.12.4 Any Bid not secured, as above, will be rejected by the Bank, as non-responsive.
- 3.12.5 The EMD of the unsuccessful Bidders shall be returned within 2 weeks from the date of bid finalisation.
- 3.12.7 The EMD of successful Bidder will be discharged upon the Bidder signing the contract and furnishing the Performance Bank Guarantee (PBG).
- 3.12.9 The EMD may be forfeited:
 - a) if a Bidder withdraws his Bid during the period of Bid validity specified in this RFP;

OR

 - b) if a Bidder makes any statement or encloses any form which turns out to be false / incorrect at any time prior to signing of Contract; **OR**
 - c) in the case of a successful Bidder, if the Bidder fails;
 - (i) to sign the Contract;

3.13 Period of Validity of Bids

- 3.13.1 Bids shall remain valid for a period of **12 Months, however bank reserve right to review the rate contract after period of six (6) months** from the date of opening of the Bid. A Bid valid for a shorter period may be rejected by the Bank as non-responsive.
- 3.13.2 In exceptional circumstances, the Bank may solicit the Bidders' consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The EMD provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its EMD.

D. SUBMISSION OF BIDS

3.15 Online Submission of Bids

Both the technical and indicative price bids will be accepted online on the e-procurement portal of the Bank's authorized service provider (M/s. e-Procurement Technologies Pvt. Ltd). The Bidder should be willing to participate in e-procurement and have a valid Digital Signature Certificate on the date of submission of Technical and Indicative Price Bids. Details of the Bank's authorized e-procurement service provider are detailed at Annexure-5

3.16 Deadline for Submission of Bids

- 3.16.1 Bids must be uploaded online and EMD received by the Bank at the address specified, no later than the date & time specified in the "Schedule of Events" in Invitation to Bid.
- 3.16.2 In the event of the specified date for submission of bids being declared a holiday for the Bank, the bids will be received up to the appointed time on the next working day.
- 3.16.3 The Bank may, at its discretion, extend the deadline for submission of bids by amending the bid documents, in which case, all rights and obligations of the Bank and bidders previously subject to the deadline will thereafter be subject to the extended deadline.

- 3.17 **Late Bids:** Any Bid received after the deadline for submission of Bids prescribed, will be rejected and EMD COVER WILL BE returned unopened to the bidder.

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3.18 Modification and Withdrawal of Bids

- 3.18.1 The Bidder may modify or withdraw its Bid after the Bid's submission but prior to the deadline prescribed for submission of Bids.
- 3.18.2 No Bid can be modified after the deadline of submission of Bids.

E. Opening and Evaluation of Bids

3.19 Opening of Technical Bids by the Bank

- 3.19.1 The Bidders' names, Bid modifications or withdrawals and the presence or absence of requisite EMD and such other details as the Bank, at its discretion, may consider appropriate, will be announced at the time of technical Bid opening.
- 3.19.2 Bids and modifications sent, if any, that are not opened at Bid Opening shall not be considered further for evaluation, irrespective of the circumstances.

3.20 Preliminary Evaluation

- 3.20.1 The Bank will examine the Bids to determine whether they are complete, required formats have been furnished, the documents have been properly signed, and the Bids are generally in order.
- 3.20.2 Prior to the detailed evaluation, the Bank will determine the responsiveness of each Bid to the Bidding Document. **For purposes of these Clauses, a responsive Bid is one, which conforms to all the terms and conditions of the Bidding Document without any deviations.**
- 3.20.3 The Bank's determination of a Bid's responsiveness will be based on the contents of the Bid itself, without recourse to extrinsic evidence.
- 3.20.4 If a Bid is not responsive, it will be rejected by the Bank and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

3.21 Technical Evaluation

- 3.21.1 Only those Bidders and Bids who have been found to be in conformity of the eligibility terms and conditions during the preliminary evaluation would be taken up by the Bank for further detailed evaluation. Those Bids who do not qualify the eligibility criteria and all terms during preliminary examination will not be taken up for further evaluation.
- 3.21.2 The Bank reserves the right to evaluate the bids on technical & functional parameters including factory visit and witness demos of the system and verify functionalities, response times, etc.
- 3.21.3 No post bid clarification at the initiative of the bidder shall be entertained.

3.22 Evaluation of Price Bids and Finalisation

- 3.22.1 Only those Bidders who qualify in pre-qualification and Technical evaluation would be shortlisted for commercial evaluation via Reverse Auction conducted by the Bank's authorized e-procurement service provider, details of which are provided in **Annexure-5**
- 3.22.2 Bank will take the cost of the following items for arriving at L-1:-(See note below) .L1 will be considered for each item separately

Sl No	Rating of Battery (SMF)	Make & Model Number	Unit price of Battery (Rs)*	Buyback of existing battery	Net unit price (Rs.)	Qty	Amount in Rs inclusive of buyback old batteries
			A	B	C=A-B	D	E=C*D
1	12V, 26 AH						
2	12V, 28 AH						
3	12V, 42AH						
4	12V,55AH						
5	12V,65 AH						
6	12V,75 AH						
7	12V,100 AH						

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8	12V,120 AH						
9	12V,150 AH						
Note: L1 will be considered for each item separately. Only Valve Regulated Lead Acid (VRLA) type SMF batteries with electrolyte in paste form are acceptable. Any other type including calcium batteries are not acceptable. *Prices inclusive of 2 Years Warranty .							

xSI No	Rating of Battery (TUBULAR)	Name of the Make	Unit price of Battery (Rs)*	Buyback of existing battery	Net unit price (Rs.)	Qty	Amount in Rs inclusive of buyback old batteries
			A	B	C=A-B	D	E=C*D
1	12V,100 AH , C 1 0 R A T I N G						
2	12V,120 AH, C 1 0 R A T I N G						
3	12V,130 AH, C 1 0 R A T I N G						
4	12V,150 AH, C 1 0 R A T I N G						
Note: L1 will be considered for each item separately. *Prices inclusive of 3 Years Warranty							

3.22.3 For factors retained in the Bid, one or more of the following quantification methods will be applied:

- (a) Delivery Schedule: the batteries to be supplied and installed within the period mentioned in Clause 3.9.1. No credit will be given to early deliveries.
- (b) Quotation of Prices for all Items: The Bidder should quote for complete solution proposed/listed in this Bid.

3.23 Contacting the Bank

3.23.1 No Bidder shall contact the Bank on any matter relating to its Bid, from the time of completion of Reverse Auction to the time the Contract is awarded.

3.23.2 Any effort by a Bidder to influence the Bank in its decisions on Bid evaluation, Bid comparison or contract of award may result in the rejection of the Bidder's Bid.

3.24 Award Criteria

3.24.1 The Bank will award the Contract to the successful Bidders who have been determined to qualify to perform the Contract satisfactorily, and whose Bid has been determined to be responsive, and is the lowest evaluated Bid.

3.24.2 The Bank reserves the right at the time of award of contract to increase or decrease the quantity of goods and / or services or change in location where equipment are to be supplied from what was originally specified while floating the RFP without any change in unit price or any other terms and conditions.

3.25 Bank's right To Accept Any Bid and to reject any or All Bids: The Bank reserves the right to accept or reject any Bid in part or in full or to cancel the Bidding process and reject all Bids at any time prior to contract of award, without incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Bank's action.

3.26 Notification of Award

3.26.1 The Bank will notify the successful Bidder in writing or by e-mail, that his Bid has been accepted.

3.26.2 The notification of award will constitute the formation of the Contract. The selected Bidder should convey acceptance of the award of contract by returning duly signed and stamped duplicate copy of the award letter within seven (7) days of receipt of the communication. If no such communication is received within seven (7) days, it will be construed that the vendor has accepted the award of contract.

3.26.3 Upon notification of award to the L1 Bidder, the Bank will promptly notify each unsuccessful Bidder and will discharge its EMD.

Signature of Vendor

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3.28 **Signing of Contract:**

- 3.28.1 In the absence of a formal contract, the Bid document, together with the Bank's notification of award and the vendor's acceptance thereof, would constitute a binding contract between the Bank and the successful Bidder.
- 3.28.2 Failure of the successful Bidder to comply with the requirement of Clause 3.27 or 3.29 shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD.
- 3.28.3 The Bank reserves the right either to invoke the Performance Bank Guarantee or to cancel the purchase order or both if the Bidder fails to meet the terms of this RFP or contracts entered into with them.

3.29 **Miscellaneous**

- 3.29.1 The Purchase Orders will be issued by the respective Admin Office/ Branches of the Bank during validity period of the rate contract.
- 3.29.3 The selected Bidder should undertake, during the period of contract, if required by the Bank, the relocation / shifting of the equipment without any cost to the Bank.
- 3.29.4 The selected Bidder should undertake to implement the observations / recommendations of the Bank's IS-Audit, Security Audit Team or any other audit conducted by the Bank or external agencies and any escalation in cost on this account will not be accepted by the Bank.

Note: Notwithstanding anything said above, the Bank reserves the right to reject the contract or cancel the entire process without assigning reasons thereto.

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PART - 4: TERMS AND CONDITIONS OF CONTRACT (TCC)

4.1 Definitions: In this Contract, the following terms shall be interpreted as indicated:

- 4.1.1 "The Bank" or "SBI, Amravati LHO" means State Bank of India located in India.
- 4.1.2 "The Contract" means the agreement entered into between the Bank and the Vendor, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;
- 4.1.3 "Vendor" is the successful Bidder whose technical bid has been accepted and whose price as per the commercial bid is the lowest and to whom notification of award has been given by Bank.
- 4.1.4 "The Contract Price" means the price payable to the Vendor under the Contract for the full and proper performance of its contractual obligations;
- 4.1.5 "The Equipment" means all batteries which the Vendor is required to supply to the Bank under the Contract;
- 4.1.6 "The Services" means those services ancillary to the supply of batteries to various branches/ RBOs/ AO in the state of Andhra Pradesh, such as transportation and insurance, installation, provision of technical assistance, training, maintenance and other such obligations of the Vendor covered under the Contract;
- 4.1.7 "TCC" means the Terms and Conditions of Contract contained in this section;
- 4.1.8 "The Project" means supply of batteries to various branches/ RBOs/ AO in the state of Andhra Pradesh.
- 4.1.9 "The Project Site" means various branches / offices of the State Bank of India, SBI, Amravati LHO, AO/ RBO/ Branches in Andhra Pradesh where the equipment is to be supplied, installed and commissioned.

In case of a difference of opinion on the part of the Bidder in comprehending and/or interpreting any clause / provision of the Bid Document after submission of the Bid, the interpretation by the Bank shall be binding and final on the Bidder.

4.2. Country of Origin / Eligibility of Goods & Services

- 4.2.1 All goods and related services to be supplied under the Contract shall have their origin in eligible source countries, as per the prevailing Import Trade Control Regulations in India.
- 4.2.2 For purposes of this clause, "origin" means the place where the goods are mined, grown, or manufactured or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.

4.3. Use of Contract Documents and Information

- 4.3.1 The Vendor shall not, without the Bank's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Bank in connection therewith, to any person other than a person employed by the Vendor in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 4.3.2 The Vendor shall not, without the Bank's prior written consent, make use of any document or information except for purposes of performing the Contract.
- 4.3.3 Any document, other than the Contract itself, shall remain the property of the Bank and shall be returned (in all copies) to the Bank on completion of the Vendor's performance under the Contract, if so required by the Bank.

4.4. Patent Rights/Intellectual Property Rights:

- 4.4.1 In the event of any claim asserted by a third party of infringement of trademark, trade names, copyright, patent, intellectual property rights, industrial design rights, etc. arising from the use of the Products or any part thereof in India, the Vendor shall act expeditiously to extinguish such claim. If the Vendor fails to comply and the Bank is required to pay compensation to a third party resulting from such infringement, the Vendor shall be responsible for the compensation to claimant including all expenses, court costs and lawyer fees. The Bank will give notice to the Vendor of such claim, if it is made, without delay. The Vendor shall indemnify the Bank against all third party claims.

4.5 Inspection and Quality Control Tests

- 4.5.1 The Bank reserves the right to carry out pre-shipment factory / godown inspection at by a team of Bank officials or demand a demonstration of the solution proposed on a representative model in Bidder's office.
- 4.5.2 The Bank's right to inspect, test and where necessary reject the products after the products arrival at the destination shall in no way be limited or waived by reason of the products having previously being inspected, tested and passed by the Bank or its representative prior to the products shipment from the place of origin by the Bank or its representative prior to the installation and commissioning.
- 4.5.3 Nothing stated hereinabove shall in any way release the Vendor from any warranty or other obligations under this contract.

4.6 Delivery & Documentation

- 4.6.1 The Vendor shall provide such packing of the products as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperature, salt and precipitation during transit and open storage. Size and weights of packing case

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shall take into consideration, where appropriate, the remoteness of the Products final destination and the absence of heavy handling facilities at all transit points.

4.6.2 Delivery of the equipment shall be made by the Vendor in accordance with the system approved / ordered. The details of the documents to be furnished by the Vendor are specified hereunder:-

- (a) 2 copies of Vendor's Invoice showing Contract number, Products description, quantity, unit price and Total amount.
- (b) Delivery Note or acknowledgement of receipt of Products from the Consignee or in case of products from abroad original and two copies of the negotiable clean Airway Bill.
- (c) 2 copies of packing list identifying contents of each package.
- (d) Insurance Certificate.(if any)
- (e) Manufacturer's / Vendor's warranty certificate.
- (f) Test Certificate from approved testing agency if any.

4.6.3 The above documents shall be received by the Bank before arrival of Products (except where it is handed over to the Consignee with all documents) and if not received the Vendor will be responsible for any consequent expenses.

4.6.4 Delivery, Installation and commissioning of the equipment shall be made by the vendor in accordance with the system approved / ordered.

4.7 Acceptance Procedure: On successful completion of installation, commissioning, acceptability test, receipt of deliverables, etc., the acceptance certificate signed by the Vendor and the representative of the Bank will be issued. The date on which such certificate is signed shall be deemed to be the **date of successful commissioning** of the systems.

4.8 Warranty :

24 Months from date of installation or 30Months from date of delivery for SMF.

36 Months from the date of installation or 42 months for the date of delivery for tubular.

Please note warranty terms cannot be changed.

4.9 Payment Terms

4.9.1 Payment shall be made in Indian Rupees.

4.9.2 The payment terms are as under:

- a) 100% will be released on delivery and successful installation
- b) In case Site is Not Ready (SNR) 75% will be released after 15 days from the date of delivery to the respective branches/ offices and
 - i. 25% on successful installation at the branch **or** after 30 days from the date of delivery whichever is earlier.

4.9.3 Payments will not be released for any part-shipment or short-shipments.

4.9.4 The payments will be made at respective Zonal Office/ Regional Business Office after successful installation of Batteries at the branches/ Regional Offices/ Zonal Offices/ Head Office.

4.10 Prices

4.10.1 Prices payable to the Vendor as stated in the Contract shall be firm and not subject to adjustment during performance of the Contract, irrespective of reasons whatsoever, including exchange rate fluctuations, changes in taxes, duties, levies, charges, etc.

4.10.2 The Bidder will pass on to the Bank, all fiscal benefits arising out of reductions, if any, GST or the benefit of discounts if any announced in respect of the cost of the items for which orders have been placed during that period.

4.10.3 The Bank reserves the right to re-negotiate the prices in the event of change in the international market prices for batteries.

4.11 Change Orders

4.11.1 The Bank may, at any time, by a written order given to the Vendor, make changes within the general scope of the Contract in any one or more of the following:

- (a) Method of shipment or packing;
- (b) Place of delivery;
- (c) Quantities to be supplied subject to **25% above or below** the originally declared quantities.

4.13 Contract Amendments: No variation in or modification of the terms of the Contract shall be made, except by written amendment, signed by the parties.

4.14 Assignment: The Vendor shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Bank's prior written consent.

4.15 Delays in the Vendor's Performance

4.15.1 Delivery installation, commissioning of the Products/Solution and performance of Services shall be made by the Vendor within the timelines prescribed.

Signature of Vendor

Rate Contract for Batteries -- Amravati LHO

- 4.15.2 If at any time during performance of the Contract, the Vendor or its subcontractor(s) should encounter conditions impeding timely delivery of the Products and performance of Services, the Vendor shall promptly notify the Bank in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Vendor's notice, the Bank shall evaluate the situation and may, at its discretion, extend the Vendors' time for performance, with or without liquidated damages, in which case, the extension shall be ratified by the parties by amendment of the Contract.
- 4.15.3 Except as provided in the above clause, a delay by the Vendor in the performance of its delivery obligations shall render the Vendor liable to the imposition of liquidated damages, unless an extension of time is agreed upon without the application of liquidated damages.
- 4.16 Liquidated Damages :** If the Vendor fails to deliver any or all of the Products or perform the Services within the time period(s) specified in the Contract, the Bank may, without prejudice to its other remedies under the Contract, and unless otherwise extension of time is agreed upon without the application of Liquidated Damages as mentioned in clause 4.15.3 above, deduct from the Contract Price, as liquidated damages, a sum equivalent to .5% per week or part thereof of contract price subject to maximum deduction of 5% of the delivered price of the delayed Products or unperformed services for each week or part thereof of delay, until actual delivery or performance. Once the maximum deduction is reached, the Bank may consider termination of the Contract. No change in this clause is permitted.
- 4.17 Termination for Default**
- 4.17.1 The Bank, without prejudice to any other remedy for breach of Contract, by a written notice of default sent to the Vendor, may terminate the Contract in whole or in part:
- (a) If the Vendor fails to deliver any or all of the Products and Services within the period(s) specified in the Contract, or within any extension thereof granted by the Bank; **OR**
- (b) If the Vendor fails to perform any other obligation(s) under the Contract.
- 4.17.2 In the event the Bank terminates the Contract in whole or in part, it may procure, upon such terms and in such manner as it deems appropriate, Products and Services similar to those undelivered, and the Vendor shall be liable to the Bank for any excess costs for such similar Products or Services. However, the Vendor shall continue performance of the Contract to the extent not terminated.
- 4.18 Force Majeure**
- 4.18.1 Notwithstanding the provisions of TCC, the Vendor shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that the delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 4.18.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Vendor and not involving the Vendor's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Bank in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 4.18.3 If a Force Majeure situation arises, the Vendor shall promptly notify the Bank in writing of such condition and the cause thereof. Unless otherwise directed by the Bank in writing, the Vendor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 4.19 Termination for Insolvency:** The Bank may, at any time, terminate the Contract by giving written notice to the Vendor if the Vendor becomes Bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Vendor, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Bank.
- 4.20 Termination for Convenience:** The Bank, by written notice sent to the Vendor, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Bank's convenience, the extent to which performance of the Vendor under the Contract is terminated, and the date upon which such termination becomes effective.
- 4.21 Resolution of Disputes :**
- 4.21.1 The Bank and the Vendor shall make every effort to resolve amicably by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.
- 4.21.2 If, the Bank and the Vendor have been unable to resolve amicably a Contract dispute even after a reasonably long period, either party may require that the dispute be referred for resolution to the formal mechanisms specified herein below. These mechanisms may include, but are not restricted to, conciliation mediated by a third party and/or adjudication in an agreed national forum.
- 4.21.3 The dispute resolution mechanism to be applied shall be as follows:
- (a) In case of Dispute or difference arising between the Bank and the Vendor relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996. Where the value of the Contract is above `1.00 Crore, the arbitral tribunal shall consist of 3 arbitrators, one each to be appointed by the Purchaser and the Vendor. The third Arbitrator shall be chosen by mutual discussion between the Purchaser and the Vendor. Where the value of the contract is `1.00 Crore and below, the disputes or differences arising shall be referred to a Sole Arbitrator who shall be appointed by agreement between the parties.

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- (b) Arbitration proceedings shall be held at State Bank of India, AA&BU, Premises & Estates Department, 2nd Floor, Gunfoundry Building, Gunfoundry, Hyderabad and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English;
- (c) The decision of the majority of arbitrators shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings will be paid as determined by the arbitral tribunal. However, the expenses incurred by each party in connection with the preparation, presentation, etc., of its proceedings as also the fees and expenses paid to the arbitrator appointed by such party or on its behalf shall be borne by each party itself; and

4.22 Governing Language: The governing language shall be English.

4.23 Applicable Law: The Contract shall be interpreted in accordance with the laws of the Union of India and shall be subject to the exclusive jurisdiction of courts at Hyderabad.

4.24 Addresses for Notices

4.24.1 The following shall be the address of the Bank and Vendor.

Bank's address for notice purposes:

The Asst General Manager (P&E),
Premises & Estates Department
State Bank of India
2nd Floor, Gun foundry Building,
Amravati LHO
Gunfoundry, Hyderabad - 500 001

Vendor's address for notice purposes

<(To be filled in by the Vendor)>

Name of the firm:-

Address for correspondence:-

Contact Person:-

Email and telephone:-

4.24.2 A notice shall be effective when delivered or on effective date of the notice whichever is later.

4.25 Taxes and Duties

4.25.1 The Vendor will be entirely responsible for all applicable taxes like GST, Transport and any other taxes etc.

4.25.2 Income / Corporate Taxes in India: The Vendor shall be liable to pay all corporate taxes and income tax that shall be levied according to the laws and regulations applicable from time to time in India and the price bid by the Vendor shall include all such taxes in the contract price.

4.25.3 Tax deduction at Source: Wherever the laws and regulations require deduction of such taxes at the source of payment, the Bank shall effect such deductions from the payment due to the Vendor. The remittance of amounts so deducted and issuance of certificate for such deductions shall be made by the Bank as per the laws and regulations in force. Nothing in the Contract shall relieve the Vendor from his responsibility to pay any tax that may be levied in India on income and profits made by the Vendor in respect of this contract.

4.25.4 The Vendor's staff, personnel and labour will be liable to pay personal income taxes in India in respect of such of their salaries and wages as are chargeable under the laws and regulations for the time being in force, and the Vendor shall perform such duties in regard to such deductions thereof as may be imposed on him by such laws and regulations.

4.26 Vendor's obligations

4.26.1 The Vendor is responsible for and obliged to conduct all contracted activities in accordance with the contract using state-of-the-art methods and economic principles and exercising all means available to achieve the performance specified in the Contract.

4.26.2 The vendor will be responsible for arranging and procuring all relevant permissions / Road Permits etc. for transportation of the equipment to the location where installation is to be done. The Bank would only provide necessary letters for enabling procurement of the same.

4.26.3 The Vendor is obliged to work closely with the Bank's staff, act within its own authority and abide by directives issued by the Bank and implementation activities.

4.26.4 The Vendor will abide by the job safety measures prevalent in India and will free the Bank from all demands or responsibilities arising from accidents or loss of life, the cause of which is the Vendor's negligence. The Vendor will pay all indemnities arising from such incidents and will not hold the Bank responsible or obligated.

4.26.5 The Vendor is responsible for managing the activities of its personnel or sub-contracted personnel and will hold itself responsible for any misdemeanors.

4.26.6 The Vendor will treat as confidential all data and information about the Bank, obtained in the execution of his responsibilities, in strict confidence and will not reveal such information to any other party without the prior written approval of the Bank.

4.27 **Right to use defective product:** If after delivery, acceptance and installation and within the guarantee and warranty period, the operation or use of the product is found to be unsatisfactory, the Bank shall have the right to continue to operate or use such product until rectification of defects, errors or omissions by partial or complete replacement is made without interfering with the Bank's operation.

RESPONSE SHEET.

(Invariably respond to all the following parameters/aspects. Do not delete or add any parameter from/to this list.)

CONDITIONAL TENDERS WILL BE SUMMARILY REJECTED.

S No	Parameter	Your Response (Yes/ No)
1.	Whether agreeable to all the terms and conditions expressed by the Bank?	
2.	Whether agreeable to the payment norms and warranty norms of the Bank?	
3.	Whether agreeable to supply and install as per the Bank's standard specification and maintain the units?	
4.	Whether giving comprehensive warranty for i. 24 Months from date of installation or 30Months from date of delivery for SMF? ii. 36 Months from the date of installation or 42 months for the date of delivery for tubular?	
5.	Whether agreeable to supply as per specifications of the Bank as mentioned in the 'technical bid'.	
6.	Whether agreeable to furnish list of all the service network in Andhra Pradesh with contact numbers/ persons for the same	
7.	Whether agreeable to change of delivery places to Branches/ATMs/ Admin Offices in Andhra Pradesh	
8.	Whether agreeable to supply more/ Less / any quantity than indicated in this tender in case of need at any point of time, during period of contract	

We have read and understood all the terms and conditions stipulated by the Bank for all categories of equipment and do hereby agree to each and every item indicated therein.

We agree to abide by the Proposal and the rates quoted therein for the contract awarded by the Bank. Until a formal contract is prepared and executed, this Proposal, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us. We understand that State Bank of India reserves the right to accept or reject any or all bids without assigning any reason whatsoever thereof.

BID FORM (TECHNICAL BID)
(To be included in Envelope along with EMD)

Date: _____

To:

The Asst General Manager (P&E),
Premises & Estates Department
State Bank of India
2nd Floor, Gun foundry Building,
Amravati Local Head Office
Gunfoundry, Hyderabad - 500 001

Dear Sir:

**RATE CONTRACT FOR SUPPLY BATTERIES OF VARIOUS SIZES FOR BRANCHES, ATMs
and ADMIN OFFICES IN ANDHRA PRADESH**

We have examined the RFP, the receipt of which is hereby duly acknowledged and subsequent modifications / revisions, if any, furnished by the Bank and we offer to supply, install batteries of various sizes for branches, ATMs and Admin Offices across the state of Andhra Pradesh as per the terms and conditions spelt out in the RFP. We shall participate and submit the commercial bid through online auction to be conducted by the Bank's authorized service provider, on the date advised to us.

2. While submitting this bid, we certify that:

- The undersigned is authorized to sign on behalf of the VENDOR and the necessary support document delegating this authority is enclosed to this letter.
- Indicative prices submitted by us have been arrived at without agreement with any other Bidder of this RFP for the purpose of restricting competition.
- The indicative prices submitted by us have not been disclosed and will not be disclosed to any other Bidder responding to this RFP.
- We have not induced or attempted to induce any other Bidder to submit or not to submit a bid for restricting competition.
- The rate quoted in the indicative price bids for the products are as per the RFP and subsequent pre-bid clarifications/ modifications/ revisions furnished by the Bank, without any exception.

3. If our offer is accepted, we undertake to complete the formalities for the above rate contract within a period of **2 weeks** from date of Purchase Order.

4. We also undertake to provide maintenance support till the end of life of the product at the Annual Maintenance Contract Charges quoted.

5. We agree to abide by the Bid and the rates quoted therein for the orders awarded by the Bank up to the period prescribed in the Bid, which shall remain binding upon us.

6. Until a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

7. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

Signature of Vendor

Rate Contract for Batteries -- Amravati LHO

8. We also certify that the information/ data/ particulars furnished in our bids are factually correct. We also accept that in the event of any information / data / particulars proving to be incorrect, the Bank will have the right to disqualify us from the bid.

9. We understand that you are not bound to accept the lowest or any Bid you may receive.

10. Details of EMD

- a) Name of bank
- b) Amount
- c) Dd no
- d) Date

Dated this day of 2017

(Signature) (Name) (In the capacity of) Seal

Office Address:-

The above mentioned official is authorized to sign the tender Bid for and on behalf of

Name of authorizing official:-

Designation:-

Office Address:-

Office Stamp

MANUFACTURERS'/PRODUCERS' AUTHORIZATION FORM

No. _____

Date: _____

To:

The Asst General Manager (P&E),
Premises & Estates Department
State Bank of India
2nd Floor, Gun foundry Building,
Amravati Local Head Office
Gunfoundry, Hyderabad - 500 001

Dear Sir:

RATE CONTRACT FOR SUPPLY BATTERIES OF VARIOUS SIZES FOR BRANCHES, ATMs and ADMIN OFFICES IN ANDHRA PRADESH

We _____ who are established and reputable manufacturers / producers of _____ having factories / development facilities at (address of factory / facility) do hereby authorize M/s _____ (Name and address of Agent) to submit a Bid, and sign the contract with you against the above Bid Invitation.

2. We hereby extend our full guarantee and warranty for the Solution, Products and services offered by the above firm against this Bid Invitation.

3. We also undertake to provide any or all of the following materials, notifications, and information pertaining to the Products manufactured or distributed by the Vendor:

- (a) Such Products as the Bank may opt to purchase from the Vendor, provided, that this option shall not relieve the Vendor of any warranty obligations under the Contract; and
- (b) in the event of termination of production of such Products:
 - (a) advance notification to the Bank of the pending termination, in sufficient time to permit the Bank to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the Bank, the blueprints, design documents, operations manuals, standards, source codes and specifications of the Products, if requested.

4. We duly authorize the said firm to act on our behalf in fulfilling all installations, Technical support and maintenance obligations required by the contract.

Yours faithfully,

(Name of Manufacturers / Producers)

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. The Bidder in its Bid should include it.

Signature of Vendor

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INDICATIVE PRICE PROPOSAL.

(to be uploaded and also to be submitted along with EMD and Annexure 1)

To:

The Asst General Manager (P&E),
Premises & Estates Department
State Bank of India, 2nd Floor, Gun foundry Building,
Amravati Local Head Office, Gunfoundry, Hyderabad - 500 001

Dear Sir,

**RATE CONTRACT FOR SUPPLY BATTERIES OF VARIOUS SIZES FOR BRANCHES,
ATMs and ADMIN OFFICES IN ANDHRA PRADESH**

Having examined Documents the Bidding, the receipt of which is hereby duly acknowledged, we, the undersigned, submit our Indicative Price Bid for supply, installation of the batteries in conformity with the said Bidding documents

Sl No	Rating of Battery (SMF)	Make & Model Number	Unit price of Battery (Rs)*	Buyback of existing battery	Net unit price (Rs.)	Qty	Amount in Rs inclusive of buyback old batteries
			A	B	C=A-B	D	E=C*D
1	12V, 26 AH						
2	12V, 28 AH						
3	12V, 42AH						
4	12V,55AH						
5	12V,65 AH						
6	12V,75 AH						
7	12V,100 AH						
8	12V,120 AH						
9	12V,150 AH						

Note: **L1 will be considered for each item separately.**

*Prices inclusive of **2 Years Warranty**

Note: Only Valve Regulated Lead Acid (VRLA) type SMF batteries with electrolyte in paste form are acceptable. Any other type including calcium batteries are not acceptable.

Sl No	Rating of Battery (TUBULAR)	Name of the Make	Unit price of Battery (Rs)*	Buyback of existing battery	Net unit price (Rs.)	Qty	Amount in Rs inclusive of buyback old batteries
			A	B	C=A-B	D	E=C*D
1	12V,100 AH , C10 RATING						
2	12V,120 AH, C10 RATING						
3	12V,130 AH, C10 RATING						
4	12V,150 AH, C10 RATING						

Note: **L1 will be considered for each item separately.**

*Prices inclusive of **3 Years Warranty**

Price Breakup Schedule
(To be submitted after Reverse Auction)

To:

The Asst General Manager (P&E),
 Premises & Estates Department
 State Bank of India, 2nd Floor, Gun foundry Building,
 Amravati Local Head Office
 Gunfoundry, Hyderabad - 500 001

Dear Sir,

**RATE CONTRACT FOR SUPPLY BATTERIES OF VARIOUS SIZES FOR BRANCHES,
 ATMs and ADMIN OFFICES IN ANDHRA PRADESH**

SI No	Rating of Battery (SMF)	Make & Model Number	Unit price of Battery (Rs)*	Buyback of existing battery	Net unit price (Rs.)	Qty	Amount in Rs inclusive buyback batteries	Rs of old
			A	B	C=A-B	D	E=C*D	
1	12V, 26 AH							
2	12V, 28 AH							
3	12V, 42AH							
4	12V,55AH							
5	12V,65 AH							
6	12V,75 AH							
7	12V,100 AH							
8	12V,120 AH							
9	12V,150 AH							

SI No	Rating of Battery (TUBULAR)	Name of the Make	Unit price of Battery (Rs)*	Buyback of existing battery	Net unit price (Rs.)	Qty	Amount in Rs inclusive of buyback old batteries
			A	B	C=A-B	D	E=C*D
1	12V,100 AH , C10 RATING						
2	12V,120 AH, C10 RATING						
3	12V,130 AH, C10 RATING						
4	12V,150 AH, C10 RATING						

Note: L1 will be considered for each item separately.

*Prices inclusive of **3 Years Warranty**

Dated this day of 201

(Signature)

(Name)

(In the capacity of)

Duly authorised to sign Bid for and on behalf of

Signature of Vendor

DETAILS OF e-PROCUREMENT SERVICE PROVIDER

AUCTION TO BE CONDUCTED BY	e-Procurement Technologies Pvt. Ltd. (www.abcprocure.com) B-705, Wall Street - II, Opp. Orient Club, Nr. Gujarat College, Ahmadabad - 380 006. Gujarat State, India Tel.:- +91 - 079 – 40016811/40230801 / 802
Portal for submission of technical bids:	www.sbi.abcprocure.com
Portal for Online Sealed bid and Reverse Auction:	https://sbi.abcprocure.com

ANNEXURE – 6**List of Approved Makes**

S No	Approved Makes
1	SMF BATTERIES: Exide, Panasonic, Amararaja, Rocket, AMCO, HBL.
2	TUBULAR BATTERIES : Exide, Southern Batteries, AMCO Insta Power

PART - 6: Eligibility Criteria**Eligibility Criteria:**

- i. Should be a Battery manufacturer/ Authorized dealer/distributor /channel partner.
- ii. Should have sufficient sales and service network offices across Andhra Pradesh. List of offices to be submitted.
- iii. Proof of valid Authorized dealership (authorization form to be submitted)
- iv. Proof of GST registration certificate to be submitted.
- v. Average annual turnover for last three years should be more than **Rs 100 Lakhs**
- vi. They should have sales and service facility in Andhra Pradesh (list of offices/ branch with proof to be enclosed).
- vii. They should have supplied similar capacity Batteries to Govt/PSU/Banks/Insurance companies / reputed IT firms etc. (completion certificates to be submitted).
- viii. The vendor must possess valid Digital certificate in the name of Company to take part in Reverse Auction Activity.
- ix. Should submit manufacturer's authorization certificate to participate in the tender process as per annexure 2.

PART - 7: CHECKLIST

(All pages of these documents should be signed in full and sealed by the authorized person. Full signature to be affixed and not initials. Erasures / Overwriting / Cutting /Corrections should be authenticated)

S. No.	Particulars	Complied YES/NO
1	Complete tender document duly signed by the authorized signatory of the company with company seal submitted	
2	Manufacturer's Authorization Form (applicable for dealers/distributors) (not applicable if the bidder is the Original Equipment Manufacturer) submitted	
3	Attested Copy of GST Registration.	
4	Dealership certificate	
5	Audited turnover certificates for the last three years ending 2016-17	
6	Details of Bank account furnished	
7	EMD for Rs.1,00,000/- enclosed	
8	Details of service centres in the state of Andhra Pradesh should be enclosed. Spread of service centres will be taken into consideration for qualification.	
9	Meeting eligibility Criteria	
10	Bidder has to sign on all pages before uploading of the tender.	
11	Bidder has to fill in inputs in the following pages of the tender prior to uploading of the tender. 1)Page 1/21, 2)Page 13/21 3)Page 14/21 4) Page 16/21 5) Page 18/21	

Vendors should verify the above checklist and ensure accuracy of the same before submission of the bid.

Checked for accuracy

Date:

Signature with seal

Name:

Designation: