



**SBI INFRA MANAGEMENT SOLUTIONS PVT.LTD., GROUND FLOOR, RAHEJA CHAMBER,
FREE PRESS JOURNAL MARG, NARIMAN POINT, MUMBAI-400021**

NOTICE

INVITING EXPRESSION OF INTEREST FOR

PRE-QUALIFICATION OF BUILDING CONTRACTORS for

Composite works of Civil, Interior, Plumbing, Sanitary, Electrical, HVAC,
Fire-fighting, Lift, Integrated Building Management System, Solar PV,
Land Scaping, STP and Allied Building Services etc.

FOR

PROPOSED CONSTRUCTION OF

MULTI-STOREY BUILDING FOR STATE BANK OF INDIA

AT

Plot No. 53-A, State Bank of India, GIFT CITY, Gandhinagar, Gujarat

(Application to be submitted on any working day on or before the last date
at the following address)

**SBI INFRA MANAGEMENT SOLUTIONS PVT.LTD., GROUND FLOOR, RAHEJA CHAMBER,
FREE PRESS JOURNAL MARG, NARIMAN POINT, MUMBAI-400021**

Last date and time for submission: 28.09.2017, 3.00 pm



PRE-QUALIFICATION DOCUMENT

**Prequalification of Building Contractors
For composite works of Civil, Interior, Plumbing, Sanitary, Electrical, HVAC, Fire-fighting, Lift,
Integrated Building Management System, Solar PV,
Land Scaping, STP and Allied Building Services etc.**

At Plot No. 53-A, State Bank of India, GIFT City, Gandhinagar, Gujarat

INDEX

Sl. No.	Description	Page
1.	Brief Particulars of Work	3
1.0	Website Notice - Invitation of Expression of Interest for Pre-Qualification	4
1.4	Initial Eligibility Criteria	4
1.6	Evaluation Criteria	7
2.0	Instruction to Applicants	8
<u>Annexures</u>		
i)	Letter of Transmittal	15
ii)	Application Form	16
iii)	Bio-data of the Directors / Partners / Key Associates	19
iv)	Form 'A' - Financial Information	
v)	Form 'B' - Details of All 'Similar' works completed	
vi)	Form 'B-1' - Supplementary Information on completed major works	
vii)	Form 'C' - 'Similar' projects on hand – Under execution or awarded	
viii)	Form 'D' - Performance report for 'Similar' Major completed works	
ix)	Form 'E' - Declaration (to be given by the applicant who have downloaded the PQ document from the web)	
x)	Form 'F' - Details of Key Personnel	
xi)	Form 'G' - Details of Plant & Machinery	
xii)	Form 'H' - Proforma on ISO Certification or others	
xiii)	Check List - Eligibility criteria and Annexures	



**SBI INFRA MANAGEMENT SOLUTIONS PVT.LTD., GROUND FLOOR, RAHEJA CHAMBER,
FREE PRESS JOURNAL MARG, NARIMAN POINT, MUMBAI-400021**

WEBSITE NOTICE

Ref. No. /PQ/2017

Dt :

BRIEF PARTICULARS OF THE WORK

- 1.0 SBI INFRA MANAGEMENT SOLUTIONS PVT.LTD. (SBIIMS Pvt. Ltd.) on behalf of SBI proposes to construct a Multi-Storied Building comprising of three (3) basements and (G+13) Floors (Appx.85.0 m high) at Plot No. 53-A, State Bank of India, GIFT City, Gandhinagar, Gujarat.
- 1.1 The proposed buildings will be reinforced concrete framed structures having total BUA of approximately 2,00,000 sq. ft. having facility of parking for four/two wheelers and allied building services in the basements. The buildings shall be equipped with all modern facilities such as various MEP systems, Fire detection & fire-fighting system, Security system, STP, Water Treatment plant, Waste Water Management system, Site Development, Site infrastructure, Landscaping and Horticulture and other facilities like Lift, DG Sets, Solar system, and Air conditioning, Public Address System, CCTV, Access Control System, Baggage Scanner etc.
- 1.2 The Estimated cost of the project inclusive of Foundation, Civil, Electrical, Sanitary, Plumbing, Fire-fighting, STP, Lift and other Allied Services as described above is **Rs.135 Crore(appx.)**.
- 1.3 The proposed buildings are to be constructed and completed in all respects on FAST TRACK. The time allowed for completion of the total project is **24(Twenty-four) months including monsoon period**.
- 1.4 SBIIMS Pvt. Ltd. intends to pre-qualify the Building Contractors who have the requisite qualifying experience specified in the pre-qualification documents for selection of competent contractors for the above project of construction of the building at Plot No. 53-A, State Bank of India, GIFT City, Gandhinagar, Gujarat.
- 1.5 All drawings (Architectural, structural and MEP, Allied Services etc.) for the work shall be made available by the Architectural Consultancy Firm M/s Premnath & Associates, 4, Merewether Road, Near Gate way of India, Mumbai 400-001
- 1.6 Work shall, in general, be executed according to General Conditions of the Contract for SBI works.
- 1.7 Work shall, in general be executed as per the detailed specifications, special technical specifications drawn by the Architect, relevant Indian Standard (IS) Codes etc.; However, for all specialized items of work, the Contractor shall be required to engage specialized agencies with prior approval of SBIIMS Pvt. Ltd. / Architects as per the criteria in the tender document.



1. NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR PRE-QUALIFICATION OF BUILDING CONTRACTORS.

1.0 SBI INFRA MANAGEMENT SOLUTIONS PVT.LTD. (SBIIMS PVT. LTD) on behalf of STATE BANK OF INDIA invites EOI from Building Contractors for prequalification of Building contractors for construction of a Multi-Storied Building comprising of three (3) basements and (G+13) Floors (Appx.85.0 m high) at Plot No. 53-A, State Bank of India, GIFT City, Gandhinagar, Gujarat.

1.1 The proposed buildings will be of reinforced concrete framed structure having **accumulated built up area** of approximately **2,00,000 sq.ft.**

1.2 The **Contractual scheduled completion period is 24(Twenty-four) months** from the date of issue of work order or date of hand over of the site whichever is later including the monsoon.

1.3 The contractors who have applied earlier for the pre-qualifications notice published by SBI, LHO Ahmedabad on Dt.11.08.2017 in various newspaper for the above work need to apply afresh.

1.4 INITIAL ELIGIBILITY CRITERIA FOR APPLYING TO PREQUALIFICATION.

1.4.1. The applicant should be a well-established and reputed Indian Construction Company (in existence for a minimum period of 10 years) engaged in construction of large multi-storeyed building projects.

1.4.2. The applicant should have satisfactorily completed "Similar" works of magnitude as specified below during the last 7 years ending 31.03.2017. This should be certified by an Officer not below the rank of Superintending Engineer / Chief Project Manager or equivalent of the Organization for whom the work has been done.

(i) Three "similar" completed works each costing not less than Rs.38 Crore during the last seven years ending 31.03.2017.

OR

(ii) Two "similar" completed works each costing not less than Rs.48 Crore during the last 7 years ending 31.03.2017.

OR

(iii) One "similar" completed works costing not less than Rs.76 Crore during the last 7 years ending 31.03.2017.

NOTE: (i) "Similar" works under this clause shall mean "successful completion of construction of "Multistoried building" involving Civil, Structural, Interior, Plumbing, sanitary and Landscaping works.etc.



(ii) “Cost of work” shall mean actual gross value of completed “similar’ work including all the components executed under single contract. The applicant shall submit a copy of final Bill certificate of each project executed by them, during the said period.

(iii) Out of above said completed works, minimum one work of required value should be for some Central / State Government / Central / Autonomous Body / Central / State Public Sector Undertaking / Bank / Financial Institutions etc.

(iv) “Applicant” means proprietary concern, partnership firm, private or public limited company applying for pre-qualification. “Employer” or “Client” or “Bank” means State Bank of India.

- 1.4.3. The applicant should have average annual financial turnover of Rs.45Crore in construction work during the last five years ending 31/03/2017. This should be duly audited and certified by a Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.
- 1.4.4. The applicant should not have incurred any loss for more than two years during the last five years ending 31/03/2017, duly certified by a Chartered Accountant. The firm should not be under liquidation, court receivership or similar proceedings.
- 1.4.5. The applicant should have a solvency of Rs.10 Crore certified by a Scheduled Bank. The Solvency Certificate should not have been obtained earlier than 31/03/2017 in case, the applicant is not able to supply the solvency certificate in original, the certificate shall be attested by a Notary.
- 1.4.6. The applicant should own adequate tools and equipments required for the proper execution of the work on a fast track basis and the details of the same shall be furnished duly authenticated as per the format enclosed in the annexure Form G.
- 1.4.7. The applicant should have sufficient number of Technical and Administrative employees on their roles for the proper execution of the contract as per the format enclosed in the annexure Form F.
- 1.4.8. Applicant’s performance for each work completed in the last 7 (Seven) years and works should be good and it should be certified by an officer not below the rank of Superintending Engineer/Chief Project Manager or equivalent of the client for whom work was executed.
- 1.4.9. The applicant should have executed electrical works (including solar system, CCTV, Access control system, Baggage scanner etc.) of value as mentioned below during last seven years ending 31.03.2017 and shall provide a documentary proof of the same along with required license for executing the electrical works. In case, the applicant has himself not executed any electrical works individually, he can have a sub-contractor who meets the condition as mentioned below in respect of electrical works. In such case, the applicant shall include/provide the name of at least 3 firms of Electrical Contractors of repute & standing who will fulfill the following Eligibility Criteria, one of whom will be appointed by the applicant as their sub-contractor for executing the electrical installation work.



(i) Three 'similar' completed works (i.e. Electrical work including solar system, CCTV, Access control system, Baggage scanner etc.) each costing not less than Rs.8.00 crore during the last seven years ending 31.03.2017.

OR

(ii) Two 'similar' completed works (i.e. Electrical work including solar system, CCTV, Access control system, Baggage scanner etc.) each costing not less than Rs.10.00 crore during the last 7 years ending 31.03.2017.

OR

(iii) One 'similar' completed works (i.e. Electrical work including solar system, CCTV, Access control system, Baggage scanner etc.) each costing not less than Rs. 16.00 crore during the last 7 years ending 31.03.2017.

(Note- 'similar' works mean "Electrification and allied works including solar system, CCTV, Access control system, Baggage scanner etc. for Office Building having basement)

In such case, all the documentary proof as required of the proposed associate party meeting the eligibility criteria should be enclosed. However, the applicant will be the lead partner in MOU and responsible to the Bank, in case his firm gets prequalified and awarded the work.

1.4.10 The applicant should have executed HVAC works of value as mentioned below during last seven years ending 31.03.2017 and shall provide a documentary proof of the same along with required license (if any) for executing the said works. In case, the applicant has himself not executed any HVAC works individually, he can have a sub-contractor who meets the condition as mentioned below in respect of HVAC works. In such case, the applicant shall include/provide the name of at least 3 firms of HVAC Contractors of repute & standing who will fulfill the following Eligibility Criteria, one of whom will be appointed by the applicant as their sub-contractor for executing the Sanitation & Plumbing work.

(i) Three 'similar' (HVAC) completed works each costing not less than Rs.3.20 crore during the last seven years ending 31.03.2017.

OR

(ii) Two 'similar' (HVAC) completed works each costing not less than Rs.4.00 crores during the last 7 years ending 31.03.2017.

OR

(iii) One 'similar' (HVAC) completed works costing not less than Rs. 6.40 crores during the last 7 years ending 31.03.2017.

(Note- 'similar' (HVAC) works mean "Heat, Ventilation and Air-conditioning and allied works for Office Building having basements)



In such case, all the documentary proof as required of the proposed associate party meeting the eligibility criteria should be enclosed. However, the applicant will be the lead partner in MOU and responsible to the Bank, in case his firm gets prequalified and awarded the work.

1.4.11 The applicant should have executed fire-fighting and allied works such as Public address and Voice evacuation system works of value as mentioned below during last seven years ending 31.03.2017 and shall provide a documentary proof of the same along with NOC obtained for the works executed. In case, the applicant has himself not executed any fire-fighting works individually, he can have a sub-contractor who meets the condition as mentioned below in respect of fire-fighting works. In such case, the applicant shall include/provide the name of at least 3 firms of Contractors of repute & standing who executes fire-fighting works as well as fulfill the following Eligibility Criteria, one of whom will be appointed by the applicant as their sub-contractor for executing the fire-fighting works.

(i) Three 'similar' (fire-fighting and allied works) completed works each costing not less than Rs.3.20 crore during the last seven years ending 31.03.2017.

OR

(ii) Two 'similar' (fire-fighting and allied works) completed works each costing not less than Rs.4.00 crore during the last 7 years ending 31.03.2017.

OR

(iii) One 'similar' (fire-fighting and allied works) completed works costing not less than Rs.6.40 crores during the last 7 years ending 31.03.2017.

(Note- 'similar' (fire-fighting and allied works) works mean "Supply and installation of fire-fighting system with wet-riser system and / or sprinkler system, fire alarm system / Manual fire alarm system and allied works such as Public address and Voice evacuation system works etc. for Office Building having basements.

1.5 Only such contractors who fulfill the aforesaid eligibility criteria need apply. Joint ventures and/or consortium are not allowed and are not accepted.

1.6 EVALUATION CRITERIA FOR PRE-QUALIFICATION:

For the purpose of pre-qualification, applications will be evaluated in the following manner:

1.6.1 The initial eligibility criteria prescribed in Para 1.4 above (in respect of experience of similar class of works completed) shall first be scrutinized and the applicant's eligibility for pre-qualification for the work be determined.

1.6.2 Only the applicants who meet the initial eligibility criteria specified as above will be further evaluated on the basis of details furnished by them.



- 1.6.3 If necessary, the authorized representatives of SBI/SBIIMS Pvt. Ltd. will visit many / few projects / sites which are recently executed / being executed by the applicants, in order to evaluate the performance of the applicants. In such case, the applicant will be required to obtain/give them the necessary permission/facilities and arrangements for site visit as necessary.
- 1.6.4 On the basis of the prequalification criteria mentioned above and after the evaluation of the applicants based on the site visit report, credentials submitted by the applicants, confidential reports obtained from various clientele (wherever necessary), applications will be shortlisted. The shortlisted applicants will be considered as the empanelled contractors subject to verification of relevant documents and only from them the tenders for the construction of captioned project will be invited.
- 1.7 The prequalification document is available on the web site of SBI, www.sbi.co.in under "Procurement news"
- 1.8 The duly filled-in Pre-Qualification Document along-with fees of Rs.10000/-(Non-refundable) by way of Bank draft/Banker's Cheque favouring "SBI Infra Management solutions Pvt.Ltd."payble at Mumbai shall be received up to **15.00 Hrs. on 28.09.2017** by SBIIMS Pvt. Ltd. at the below mentioned address in sealed envelope superscribed "Prequalification of Building Contractors for the Proposed construction of Multi-Storied Building for State Bank of India at Plot no.53-A, GIFTCITY, Gandhi Nagar, Gujarat." Application without fees mentioned above will not be considered.

"SBI INFRA MANAGEMENT SOLUTION PVT.LTD.,
GROUND FLOOR, RAHEJA CHAMBER,
FREE PRESS JOURNAL MARG,
NARIMAN POINT, MUMBAI-21"

- 1.9 SBI/SBIIMS Pvt.Ltd. reserves the right to accept or reject any or all applications without assigning any reason thereof. However, Bank also reserves the right to restrict the list of prequalified contractors to any number deemed suitably by it. This prequalification does not bind SBI/SBIIMS Pvt.Ltd. to award any job/project to the prequalified contractors.

2.0 **INSTRUCTIONS TO APPLICANTS**

GENERAL INSTRUCTIONS:

- (i) Please read these instructions carefully before filling up the application form.
- (ii) The application must be submitted in the proforma to be downloaded from our website without editing the text whatsoever. Any violation of this condition shall render the application invalid.
- (iii) **The Application form have to be submitted in the prescribed format with Letter of Transmittal along with all the annexures and necessary documents / details as sought in a separate sealed cover supported by prescribed annexures containing**



other details etc. as mentioned. The sealed cover super scribed with the legend “Prequalification of Building contractors for Proposed construction of Multi-Storied Building for State Bank of India at Plot no.53-A, GIFTCITY, Gandhi Nagar, Gujarat.”

- (iv) The applicant should seal and sign each page of the application and its annexures / documents.

The last date for submission of completed application form in the prescribed format at this office will be up to 3.00 pm on 28.09.2017 to the office of

**“SBI INFRA MANAGEMENT SOLUTION PVT.LTD.,
GROUND FLOOR, RAHEJA CHAMBER,
FREE PRESS JOURNAL MARG,
NARIMAN POINT, MUMBAI-21”**

- (v) Prospective applicants may contact Mr. V.K. Diwan, Vice-President at Head office, Mumbai (Contact No.022-22880258) and Mr. D.K. Gupta, Vice President at Circle Office, Ahmedabad (Contact No.079-25507187) for any clarification/issue relevant to this notice. However, queries / clarifications (if any) may also be sent to **sbiims.ho@gmail.com**
- (vi) The applicant is advised to visit the site of work, at his own cost, and examine it and its surroundings by himself, collect all information that he considers necessary for proper assessment of the prospective assignment. He may contact Mr. D.K. Gupta, Vice President at Circle Office, Ahmedabad (Contact No.079-25507187, Mobile No. 7600035176) for fixing appointment prior to visit the site.
- (vii) All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a “Nil” or “no such case” or “Not Available” entry should be made in that column. If any particulars/queries are not applicable in case of the applicant, it should be stated as “Not Applicable”. The applicants may please note that giving incomplete/unclear information called for in application forms, or making any changes in the prescribed forms, or deliberately suppressing any information, may result in disqualification of the applicant summarily. Applications received thus will not be entertained. Application made by telex/telegram also will not be entertained.
- (viii) Overwriting and using of correcting fluid should be avoided. Corrections, if any, should be made by neatly crossing out and shall be rewritten with initials and date. Pages of the document have to be numbered. Additional sheets, if any added by the contractor, should also be numbered by him. They should be submitted as a package with signed letter of transmittal.
- (ix) The applicant may furnish any additional information, which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous information. No information shall be entertained after submission of Expression of Interest document unless it is called for by the Employer.



- (x) A soft copy of all the details furnished (Submittals) by the Applicant shall also be submitted in CD / DVD along with the application in digital format.
- (xi) References, information and certificates from the respective clients certifying suitability, technical know-how or capability of the applicant should be signed by an officer not below the rank of Superintending Engineer/Chief Project Manager or equivalent.
- (xii) Documents submitted in connection with pre-qualification will be treated as confidential and will not be returned.

2.1 LETTER OF TRANSMITTAL

The applicant should submit the letter of transmittal on the letter head of the applicant attached/appended with Application form along with annexures of pre-qualification document as mentioned / necessitated.

2.2 ORGANISATIONAL INFORMATION - BIODATA

Applicant is required to submit the information in respect of his organization (**in Application form**) and Biodata of the Directors / Partners / Key associates.

2.3 FINANCIAL INFORMATION

Applicant should furnish the following financial information as per the format as mentioned **in Form 'A'**:

- 2.3.1 Banker's Details, Chartered Accountant, Annual financial statement for the last five years (**in Form 'A'**) should be supported by audited balance sheets and profit and loss accounts duly certified by a Chartered Accountant, as submitted by the applicant to the Income Tax Department.
- 2.3.2 Name and address of the banker's identification of individuals familiar with the applicant's financial standing and a banker's statement on availability of credit.

2.4 EXPERIENCE IN SIMILAR WORKS HIGHLIGHTING MAJOR PROJECTS

Applicant should furnish the following:

- 2.4.1 List of all "Similar" works successfully completed during the last Seven years (**in Form "B"**).

This list is to be substantiated with the documentary evidences such as copies of work orders, certified final bill copy, satisfactory completion certificate obtained from client etc. without which, the projects mentioned in the format may not be considered for scrutiny. List of works completed before seven years may be mentioned in separate sheet if the applicant intends to do so. **Form B-1** may be submitted project wise as supplementary



information for the major projects only executed during the last seven years ending 31.03.2017.

2.4.2 List of the 'similar' projects under execution or awarded (**in Form "C"**)

Particulars of 'Similar' Major completed works (mentioned in **Form 'B'**) indicating the performance of the applicant duly authenticated/certified by an officer not below the rank of Superintending Engineer/Chief Project Manager or equivalent should be furnished separately for each major work completed. (**in Form "D"**)

2.4.3 List of 'similar' (electrical) completed works during the last seven years (**in Form "B-2"**)

This list is to be submitted only when the applicant has himself not executed any electrical works individually and propose to appoint any one of the electrical contractor out of 3 contractors mentioned in the list. This list is to be substantiated with the documentary evidences of the proposed contractor such as copies of work orders, certified final bill copy, satisfactory completion certificate obtained from client etc.

2.4.4 List of 'similar' (HVAC) completed works during the last seven years (**in Form "B-3"**)

This list is to be submitted only when the applicant has himself not executed any Sanitation & Plumbing works individually and propose to appoint any one of the Sanitation & Plumbing contractor out of 3 contractors mentioned in the list. This list is to be substantiated with the documentary evidences of the proposed contractor such as copies of work orders, certified final bill copy, satisfactory completion certificate obtained from client etc.

2.4.5 List of 'similar' (fire) completed works during the last seven years (**in Form "B-4"**)

This list is to be submitted only when the applicant has himself not executed any fire-fighting works individually and propose to appoint any one of the contractor out of 3 contractors mentioned in the list who executes fire-fighting works as mentioned in the list. This list is to be substantiated with the documentary evidences such as copies of work orders, certified final bill copy, satisfactory completion certificate obtained from client etc.

2.5 ORGANISATIONAL INFORMATION - OTHERS

2.5.1. Number of Technical and Administrative Employees in the organization and how they would be involved in this work (**in Form F**)

2.5.2. Details of ISO certification or others (**in Form "H"**)

2.6 CONSTRUCTION PLANT AND EQUIPMENTS:

The applicant should furnish the list of tools, plant and equipment (**in Form 'G'**). The applicant shall also furnish the particulars of steel shuttering, centering and scaffolding which he proposes to use for carrying out the work on FAST TRACK basis.

2.7 TENDER SUBMISSION



- 2.7.1 After evaluation of applications for pre-qualification, based on the evaluation criteria, list of qualified / shortlisted contractors will be prepared. Thereafter, pre-qualified contractors would be invited to submit tenders for the work.
- 2.7.2 The employer reserves the right to: -
- (a) Amend the scope and value of contract to the applicant.
 - (b) Reject any or all of the applications without assigning any reason.
- 2.8 The SBI/SBIIMS Pvt. Ltd. reserves the right to verify the particulars furnished by the applicant independently. If any information furnished by the applicant is found incorrect at a later date, he shall be liable to be debarred from tendering/taking up of work in SBI/SBIIMS Pvt. Ltd., the tender/work will be cancelled, whenever it is so noticed. The department will not pay any damages to the Company or firm or the concerned person. The Company or Firm or the person will be also debarred for further participation in any tender in the SBI/SBIIMS Pvt. Ltd.. Further, any breach of this condition by the applicant would also render him liable to be removed from the approved list of contractors of SBI/SBIIMS Pvt. Ltd.
- 2.9 (a) SBI/SBIIMS Pvt. Ltd. reserves the right to reject any application without assigning any reason and to restrict the list of pre-qualified contractors to any number deemed suitable by it, if too many applications are received satisfying the basic Pre-Qualification criteria.
- (b) Even though an applicant may satisfy the above requirements, he would be liable to disqualification if he has:
- (i) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.
 - (ii) Record of poor performance such as, abandoning work, not properly completing the contract, or financial failures/ weaknesses etc.
- 2.10 The prequalification of the shortlisted contractors stands valid for **two years** from the date of Confirmation of pre-qualification by the Bank. However, SBIIMS Pvt.Ltd. reserves the right to curtail or extend this period at its sole discretion.
- 2.11 Corrigendum / addendums (if any) to this notice shall only be available / posted on SBI's website
- 2.12 The applicants who have down-loaded the PQ document from the website, should read the following important instructions carefully before submitting the PQ documents: -
- a) The applicants should see carefully & ensure that the **complete PQ document** contains the pages in all in the PQ document.
 - b) **The printout of PQ document should be taken on 'A 4' size paper only & the printer settings, such that document is printed as appearing in the web & there is no change in formatting, number of pages etc.**



- c) The applicant should ensure that **no page** in the down-loaded PQ document is **missing**.
 - d) The applicant should ensure that all pages in the down-loaded PQ document are **legible & clear** & are printed on a good quality paper.
 - e) The applicant should ensure that **every page** of the down-loaded PQ document is **signed by applicant with stamp (seal) of the applicant company and all the blanks are filled by the Applicant, suitably**.
 - f) The applicant should ensure that the down-loaded PQ document is properly **bound and sealed** before submitting the same and any correction / addition / alteration / omission are made in the PQ document by the applicant, it shall be treated as non – responsive and the application shall be similarly rejected.
 - g) The applicant shall furnish a declaration as per the format to this effect that no addition / deletion / corrections have been made in the PQ document submitted and it is identical to the PQ document appearing on Website.
 - h) The applicant who has downloaded the PQ document from website should read carefully & **sign the declaration** given on the Form E before submitting the PQ document.
 - i) In case of any doubt in the down-loaded PQ document, the same should be got clarified from the SBI or Architects before submitting the PQ document.
- 2.13 The Company or firm or any other person shall not be permitted to seek pre-qualification for the work in case his near relative(s) (directly recruited or on deputation in SBI & the Office of PKCE) is/are posted in any capacity either non-executive or executive employee in Mumbai. Near relative(s) for this purpose is/are defined as –
- i) Member of Hindu Undivided family (HUF)
 - ii) They are Husband and wife
 - iii) The one is related to other in the manner as father, mother, son(s) & son's wife (daughter-in-law), Daughters(s), Daughter's husband (son-in-law), brother(s), brother's wife, sister(s), sister's husband (brother-in-law)

The applicant (principal contractor) shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him or who are near relative to any executive employee/Gazetted officer in the STATE BANK OF INDIA/SBIIMS Pvt.Ltd..

- 2.14 Efforts on the part of the applicant or his agent to exercise influence or to pressurize the employer would result in rejection of application. Canvassing of any kind is prohibited.



ANNEXURES



LETTER OF TRANSMITTAL

(Performa to be typed on the letter head of the Applicant)

To
M.D&CEO
SBIIMS Pvt.Ltd.
Head Office,
Raheja Chamber,
Free Press Journal Marg, Nariman Point
Mumbai-21

Sub: Submission of Expression of Interest (EOI) for Prequalification of Building Contractors for proposed construction of Multi-Storied Building for **State Bank of India** at Plot No.53-A, GIFT CITY, Gandhinagar, Gujarat

Dear Sir,

Having examined the details given in pre-qualification web-notice and pre-qualification document for the above work, I/we hereby submit the pre-qualification documents (issued / downloaded from web) and other relevant information.

- a. I/We hereby certify that all the statements made and information supplied in the Application Form, enclosed forms - A to H, Checklist and accompanying statements are true and correct.
- b. I/We have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply.
- c. I/We submit the requisite certified solvency certificate and authorize the M.D.&CEO, SBIIMS Pvt. Ltd., Mumbai to approach the Bank issuing the solvency certificate to confirm the correctness thereof if they so desire. I/We also authorize M.D.&CEO, SBIIMS Pvt. Ltd. Mumbai to approach individuals, employers, firms and corporation to verify our competence and general reputation.
- d. I/We also submit prescribed declaration in respect of downloaded PQ document. (Applicable only in case of application on downloaded PQ document)
- e. I/We submit the following certificates in support of our suitability, technical know-how & capability for having successfully completed the following works

SL.NO	Name of Work	Certificate from

- f. In case at any stage later, information/details submitted by me / us is / are found to be incorrect / false / fabricated, SBIIMS Pvt.Ltd. shall have the absolute right to disqualify / reject the application out-rightly and also debars me / us in participating in any future tenders without any prior intimation to me / us

Enclosures:

Seal of applicant
Date of submission

Signature of Applicant



APPLICATION FORM

1. Name of the organization :

2. Address :

3. Name, Telephone Nos. including Mobile and e-mail id of contact person :

4. Fax No. :

5. Constitution of the Firm (whether Public or private company / firm / Proprietary) :

6. Year of Establishment (Supporting document to be submitted) :

7. Whether registered with the Registrar of Companies / Registrar of firms. (if so, mention number and date and supporting documents to be submitted) :

8. Registration with Govt. Authorities :
Income-tax (PAN) No. :
G.S.T.No.
Service tax no. :
EPF Regn. No. :
ESI Regn. No. :
TIN / VAT No. :

9. Names of Directors / Proprietor / Partners / Associates :



10. Bio-data of Directors / Partners / Associates, Details may be given in the format mentioned below :
11. Amount of service tax paid year-wise during last 3 financial years ending 31.03.2017 :
12. Details of 'Similar' Class of works completed during the last 7 years. :
(Details may be given in the enclosed format - Form 'B')
13. Details of 'Similar' Class of works on hand Under execution / awarded. :
(Details may be given in the enclosed format - Form 'C')
14. List of Professionals / Technical / Non-technical Personnel employed permanently :
(Details may be given in the enclosed format - Form 'F')
15. Details of Plant & Machinery / Manufacturing unit/ tools / equipments owned by the company :
(Details may be given in the enclosed format - Form 'G')
16. Banker's Name & address :

(Enclose solvency certificate from the bankers)
17. Latest Income Tax Clearance Certificate to be enclosed :



18. List of empanelment / enlistment / registration with other Organizations / statutory bodies etc

If so, furnish their names, category and date of registration:

Name of the Organization	Category	Year since empanelled / registered

19. Annual turnover for the last 5 financial years (year-wise) ending 31.03.2017 duly audited. (Turn Over for 2015-17 can be unaudited):

Financial Year	Annual Turn Over
FY 2016-17	
FY 2015-16	
FY 2014-15	
FY 2013-14	
FY 2012-13	

20. Name and address of the persons who will be in a position to certify about the quality as well as performance of your firm :

Note: Please enclose separate sheets for additional information, photographs, and documents.

Signature of the applicant with seal

Date:

Place:



BIO-DATA OF THE DIRECTORS/PARTNERS/ KEY ASSOCIATES

1. Name :
2. Date of Birth :
3. Associates with the organization since:
4. Professional Qualification :
5. Professional Experience :
6. Professional Affiliation :
7. Membership in :
8. Details of Published papers
in Magazine / Journals (if any) :
9. Details of cost effective methods/
innovative techniques adopted
in the projects :
10. Exposure to new materials/
Technology :

Signature of Applicant



FORM 'A'

FINANCIAL INFORMATION

I. Banker Details

Name of the Bank :
 Branch with Address :
 City :
 Contact person in the Bank :
 Contact Details :

II. Details of Chartered Accountant

Name :
 Address :
 Registration details of accountant :
 Contact Number :
 E-mail address :

III. Financial Analysis – Details to be furnished duly supported by figures in Balance Sheet/Profit and Loss Account for the last Five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income-Tax Department (Copies to be attached).

YEARS	2012-13	2013-14	2014-15	2015-16	2016-17
(i) Gross Annual turn-over in Construction works					
(ii) Profit/Loss					
(iii) Financial position:					
(a)Cash					
(b)Current Assets					
(c)Current Liabilities					
(d)Working capital (b-c)					
(e)Current Ratio: (Current Assets/Current Liabilities (b/c))					
(f) Acid Test Ratio: (Quick Assets/Current Liabilities (a/c))					



IV. Income Tax Clearance Certificate

V. Solvency certificate from Bankers (Schedule Bank) of Applicant.

VI. Financial arrangements for carrying out the proposed work

Signature of Chartered Accountant
with seal

Signature of Applicant(s)
with Seal



FORM 'B'

DETAILS OF ALL 'SIMILAR' WORKS COMPLETED DURING THE LAST SEVEN YEARS ENDING BY 31ST MARCH 2017.

1	2	3	4	5	6	7	8	9	10	11	12
S. No.	Name of work/ project & location	Owner or sponsoring organizations	Date of Agreement with the owner	Scope of work executed	Built up area of the project in sqm.	Cost of project work in Crores	Date of commencement as per contract & actual date of commencement	Stipulated Date of completion & Actual date of completion	Litigation/ Arbitration pending/ In progress with details (if any)	Name and address with contact No. of Officer of client to whom reference shall be made	Remarks

Signature of Applicant

Note:

Actual date of completion of the project should be within 7 years ending 31.03.2017 for taking into eligibility consideration.
The projects mentioned in the above format shall be sorted in the order of cost of the project (Descending order)



FORM- B1

SUPPLEMENTARY INFORMATION ON COMPLETED MAJOR WORKS

1. Name of work
2. Location
3. Client's name and address
4. Consultants name and address.
5. Scope of work.
 - a. Number of floors in Basement.
 - b. Number of floors in Superstructure.
 - c. Height of the building (m).
 - d. Built up area. (Sqm)
 - i. Basement.
 - ii. Superstructure
6. Type of power supply system.
7. Type of equipment in substation & for internal works.
8. Time taken for
 - i. Substation.
 - ii. Internal works.
 - iii. Total Project.
9. Specialized service, if any, provided, with cost details,
10. Specialized Tools & Plant deployed for the project.
11. Project Management organization structure.
12. Number of shift and its duration adopted in execution.
13. Systems adopted for timely completion of the project.

Signature of Applicant



FORM 'B-2'

DETAILS OF ALL 'SIMILAR (ELECTRICAL)' WORKS COMPLETED DURING THE LAST SEVEN YEARS ENDING BY 31ST MARCH 2017.

Name & Address of the proposed Electrical Sub-Contractor:

1	2	3	4	5	6	7	8	9	10	11	12
S. No.	Name of work/ project & location	Owner or sponsoring organizations	Date of Agreement with the owner	Scope of work executed	Built up area of the project in sqm.	Cost of project work in Crores	Date of commencement as per contract & actual date of commencement	Stipulated Date of completion & actual date of completion	Litigation/ Arbitration pending/ In progress with details (if any)	Name and address with contact No. of Officer of client to whom reference shall be made	Remarks

Signature of Applicant

Note:

This list has to be prepared for all 3 contractors separately only if the applicant proposes to appoint a separate sub-contractor
 Actual date of completion of the project should be within 7 years ending 31.03.2017 for taking into eligibility consideration.
 The projects mentioned in the above format shall be sorted in the order of cost of the project (Descending order)



FORM 'B-3'

**DETAILS OF ALL 'SIMILAR' (HVAC) WORKS COMPLETED
DURING THE LAST SEVEN YEARS ENDING BY 31ST MARCH 2017.**

Name & Address of the proposed HVAC Sub-Contractor:

1	2	3	4	5	6	7	8	9	10	11	12
S. No.	Name of work/ project & location	Owner or sponsoring organizations	Date of Agreement with the owner	Scope of work executed	Built up area of the project in sqm.	Cost of project work in Crores	Date of commencement as per contract & actual date of commencement	Stipulated Date of completion & Actual date of completion	Litigation/ Arbitration pending/ In progress with details (if any)	Name and address with contact No. of Officer of client to whom reference shall be made	Remarks

Signature of Applicant

Note:

This list has to be prepared for all 3 contractors separately only if the applicant proposes to appoint a separate sub-contractor
Actual date of completion of the project should be within 7 years ending 31.03.2017 for taking into eligibility consideration.
The projects mentioned in the above format shall be sorted in the order of cost of the project (Descending order)



FORM 'B-4'

**DETAILS OF ALL 'SIMILAR (FIRE)' WORKS COMPLETED
DURING THE LAST SEVEN YEARS ENDING BY 31ST MARCH 2017.**

Name & Address of the proposed Fire Fighting Sub-Contractor:

1	2	3	4	5	6	7	8	9	10	11	12
S. No.	Name of work/ project & location	Owner or sponsoring organizations	Date of Agreement with the owner	Scope of work executed	Built up area of the project in sqm.	Cost of project work in Crores	Date of commencement as per contract & actual date of commencement	Stipulated Date of completion & Actual date of completion	Litigation/ Arbitration pending/ In progress with details (if any)	Name and address with contact No. of Officer of client to whom reference shall be made	Remarks

Signature of Applicant

Note:

This list has to be prepared for all 3 contractors separately only if the applicant proposes to appoint a separate sub-contractor
Actual date of completion of the project should be within 7 years ending 31.03.2017 for taking into eligibility consideration.
The projects mentioned in the above format shall be sorted in the order of cost of the project (Descending order)



FORM 'C'

'SIMILAR' PROJECTS ON HAND - UNDER EXECUTION OR AWARDED

1	2	3	4	5	6	7	8	9	10	11	12	13
Sl. No	Name of work/ project & location	Client / Owner or sponsoring organizations	Type of Client / Owner (Mention Govt / Semi Govt / PSU / Autonomous / Private)	Date of Agreement with the owner	Built up area of the project in sqm	Cost of project work in Crores	Date of commencement as per contract & actual date of commencement	Stipulated Date of completion	Up to date percentage of progress of work completed	Delay in progress (if any) and reasons thereof	Name and address with contact No. of Officer of client to whom reference shall be made	Remarks (Indicate whether any show cause notice issued or Arbitration initiated during the progress work)

Signature of Applicant

Note:

The projects mentioned in the above format shall be sorted in the order of cost of the project (Descending order)



FORM 'D'

**PERFORMANCE REPORT FOR 'SIMILAR' MAJOR COMPLETED WORKS
(REFERRED TO IN FORM 'B')**

1. Name of the work/
Project & Location.
2. Scope of work.
 - a. Number of floors in Basement.
 - b. Number of floors in Superstructure.
3. Agreement No & Date.
4. Estimated Cost / Tendered Cost
5. Actual Value of work done
6. Date of commencement
 - a. Stipulated date of commencement.
 - b. Actual date of commencement.
7. Date of completion
 - a. Stipulated date of completion.
 - b. Actual date of completion.
8. Amount of compensation levied for delayed completion if any.
9. Performance report based on

Quality of Work,	: Very Good / Good / Fair / Poor
Time Management,	: Very Good / Good / Fair / Poor
Resourcefulness	: Very Good / Good / Fair / Poor
Financial Soundness	: Very Good / Good / Fair / Poor
Technical Proficiency	: Very Good / Good / Fair / Poor

Superintending Engineer /
Chief Project Manager or Equivalent
& (Name of Organization), Date

Note:

1. The performance report is to be submitted separately for all major works mentioned in Form 'B'.
2. The performance report preferably be submitted in the above Performa. In case, different performas are used, the applicant shall ensure that the report / certificate shall contain all the above information / details



FORM 'E'

DECLARATION

(TO BE GIVEN BY THE APPLICANT WHO HAVE DOWNLOADED THE PQ DOCUMENT FROM THE WEB)

It is to certify that

- 1) I / We have submitted the PQ document in the proforma as **down-loaded directly from the web site & there is no change in formatting, number of pages etc.**
- 2) I / We have submitted PQ document which **are same / identical** as available in the website.
- 3) I / We have checked that **no page is missing** and all pages as per the index and checklist are available & that all pages of PQ document submitted by us are **clear & legible.**
- 4) I / We have **signed (with stamp) all the pages** of the PQ document before submitting the same.
- 5) I / We have **sealed** the PQ documents properly before submitting the same.
- 6) I / We have read carefully & understood the instructions to the applicants.
- 7) I / We have **not made any modification / corrections / additions /deletions etc** in the PQ documents downloaded from web by me / us. In case at any stage later, it is found there is difference in our downloaded PQ documents from the original and / or any documentation, SBI shall have the absolute right to disqualify / reject the application out-rightly and also debar me / us in participating in any future tenders without any prior intimation to me / us.

Signature of Applicant



FORM 'F'

DETAILS OF KEY TECHNICAL AND ADMINISTRATIVE PERSONNEL EMPLOYED IN THE ORGANIZATION

Sr. No.	Designation	Total Number	Names	Educational Qualification	Professional Experience	Length of continuous service with employer in years
1	2	3	4	5	6	7

Signature of Applicant

Note:

1. Details of Technical personnel shall be provided qualification-wise
2. Organization chart of the company, additional information about Technical and administrative personnel, if any, may be submitted on separate sheet
3. Professional experience in terms of High rise residential structures shall be mentioned separately.



FORM 'G'

**DETAILS OF PLANT & MACHINERY, MANUFACTURING UNITS, TOOLS AND EQUIPMENTS
LIKELY TO BE USED IN CARRYING OUT THE WORK.**

Sr. No	Name of the Tools / Machinery / Equipment	Unit	Make / Model / Capacity or Type	Age in years	Condition of the unit	Ownership Status (mention the quantity)			Current location	Remarks
						Presently owned	To be purchased	Leased		
1	2	3	4	5	6	7	8	9	10	11

Signature of Applicant

Note:

1. Details shall be submitted separately for (i) Earth moving equipment, (ii) Hoisting / lifting equipment, (iii) Equipments for foundation works, (iv) Equipment for concrete works, building works, (v) Manufacturing units etc.
2. Use extra sheet if required



FORM 'H'

PROFORMA ON ISO CERTIFICATION OR OTHERS (IF ANY)

1. Year of Certification
2. Name and Address of Certifying Agency
3. Name of Management Representative
4. Validity of Certificate

Signature of Applicant



[A] CHECK LIST: ELIGIBILITY CRITERIA REQUIREMENTS

(Put Tick Mark as applicable)

S.No	Parameter	
1.	Do you satisfy requirement of Clause 1.4.1	Yes / No
2.(i)	Do you satisfy requirement of Clause 1.4.2 (i) OR	Yes / No
(ii)	Do you satisfy requirement of Clause 1.4.2 (ii) OR	Yes / No
(iii)	Do you satisfy requirement of Clause 1.4.2 (iii)	Yes / No
3.	Do you satisfy requirement of Clause 1.4.3.	Yes / No
4.	Do you satisfy requirement of Clause 1.4.4.	Yes / No
5.	Do you satisfy requirement of Clause 1.4.5.	Yes / No
6.	Do you satisfy requirement of Clause 1.4.6	Yes / No
7.	Do you satisfy requirement of Clause 1.4.7	Yes / No
8.	Do you satisfy requirement of Clause 1.4.8	Yes / No
9.	Do you satisfy requirement of Clause 1.4.9	Yes / No
10.	Do you satisfy requirement of Clause 1.4.10	Yes / No
11.	Do you satisfy requirement of Clause 1.4.11	Yes / No

Signature of Applicant



[B] CHECK LIST: Details of Enclosures.

Sl. No.	Information	Confirmation of Submission	Page no.
1	Pre-Qualification Document including Letter of Transmittal, Application Form and Forms A to H.	Yes/No	
2	Proof of constitution:	Yes/No	
	(a) In case of sole proprietorship/HUF: an affidavit executed before a 1 st Class Magistrate that the applicant is the sole proprietor of the firm/Karta of HUF		
	(b) In case of partnership firm: (Submit attested copies)		
	In case of private/Public Ltd. Co. Article of Association duly attested by Notary Public		
	Power of attorney, if any, attested by Notary Public		
3	Certificate of Registration as contractor	Yes/No	
4	Certificate of Registration with taxation authorities	Yes/No	
5	Certificate of Tax Clearance (ITCC, VAT, Service Tax etc)	Yes/No	
6	Details of requisite licenses	Yes/No	
7	Registration with EPF	Yes/No	
8	Proof of eligibility of essential criteria	Yes/No	
9	Proof of eligibility of electrical service work	Yes/No	
10	Financial Information	Yes/No	
	A) Balance sheets of last 5 years	Yes/No	
	B) Calculation sheets of net worth	Yes/No	
	C) Solvency Certificate in original	Yes/No	
11	Details of completed work as given in Form B	Yes/No	
12	Attested copies of award letters/work orders/LOI for completed work	Yes/No	
13	Original or attested copies of certificate for works done, from concerned clients	Yes/No	
14	Performance report of completed works as given in form D	Yes/No	
15	Details of work on hand as given in Form F	Yes/No	
16	Attested copies of award letters/work orders/LOI for on going projects / Works on Hand	Yes/No	
17	Details of key personnel as given in Form F	Yes/No	
18	Details of plant and machinery etc as given in Form G	Yes/No	
19	CD/DVD containing all submittals in digital format	Yes/No	

Signature of Applicant