**TENDER NOTICE**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name of the work and place</td>
<td>Civil &amp; Plumbing works to wash areas of staff canteen at State Bank of India, Bank street, Koti, Hyderabad.</td>
</tr>
<tr>
<td>2</td>
<td>Estimated Cost</td>
<td>Rs 4.13 lakhs (Approx.)</td>
</tr>
<tr>
<td>3</td>
<td>EMD</td>
<td>Rs 4,000/- in favour of AGM (P&amp;E), SBI.</td>
</tr>
<tr>
<td>4</td>
<td>Date of issue of tender through Bank’s website</td>
<td>From 07/11/2017 up to 14/11/2017</td>
</tr>
<tr>
<td>5</td>
<td>Date and time for submission of tenders</td>
<td>14/11/2017 up to 2.30 P.M. at AGM(P&amp;E), SBI, LHO, Koti, Hyderabad</td>
</tr>
<tr>
<td>6</td>
<td>Date and time of opening of tenders</td>
<td>14/11/2017 at 3.00 P.M. at tender opening room at Premises &amp; Estate Department, 3rd floor, SBI, LHO, Koti, Hyderabad</td>
</tr>
<tr>
<td>7</td>
<td>Date of commencement of work</td>
<td>Within next day from the date of issue of work order.</td>
</tr>
<tr>
<td>8</td>
<td>Initial Security deposit</td>
<td>2% of the accepted value of the tender including the EMD</td>
</tr>
<tr>
<td>9</td>
<td>Period of completion</td>
<td>30 days</td>
</tr>
<tr>
<td>10</td>
<td>Liquidated damages</td>
<td>½ % per week subject to maximum of 5% of the value of work done.</td>
</tr>
<tr>
<td>11</td>
<td>Deduction of income tax and GST, Etc.</td>
<td>As per Central / State Government rules including GST.</td>
</tr>
<tr>
<td>12</td>
<td>Retention Money</td>
<td>10% of the gross value of the bill will be deducted from every running bill up to a maximum of 5% of Contract Value</td>
</tr>
<tr>
<td>13</td>
<td>Defect liability period</td>
<td>1 year</td>
</tr>
</tbody>
</table>
| 14 | Release of retention money | i. 2.5% of total retention money will be released along with final payment subjected to completion of works in all respect and removing of all debris from the premises  
ii. Remaining 2.5% will be kept for DL period of 1 year and will be released after rectification of defects Satisfactorily |
| 15 | Liquidated damages | ½ % per week subject to maximum of 5% of the value of work done. |
| 16 | Download of Tender details | All eligible Civil contractors may download the tender details including terms and conditions, BOQ etc from the Banks Web site. For detailed drawings, they may contact concerned Engineer. |
| 17 | For clarification and other details | Please contact:  
1. Assistant General Manager (Premises & Estate), SBI, LHO, Koti, Hyderabad. |
INSTRUCTIONS TO THE TENDERERS

Bank has the right to accept/reject any/all tenders without assigning any reasons.

In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

Please Note:
All Civil contractors who are empanelled with SBI, LHO, Hyderabad are eligible for the above work.

Assistant General Manager (P&E)
SBI, LHO, Koti, Hyderabad.
1. The tender process will be in two cover system.

1.1 Envelope One:

This envelope will contain the required EMD of Rs 4,000.00 (Rupees Four thousand only) drawn in favor of Assistant General Manager (P&E) SBI, LHO, Koti, Hyderabad.

NOTE: TENDER WILL BE REJECTED IF THE TENDERER FAILS TO SUBMIT THE REQUIRED EMD AND WILL BE RETURNED WITHOUT OPENING THE PRICE BID.

1.2 Envelope Two:

This envelope will contain the price bid. All the tenderers are requested to note that SBI will not accept any conditional tender and the tender will be rejected if any tenderer found quoted conditional tender and if the same are not withdrawn at the time of opening of tender / price bid. All conditions if any to be loaded with rate. The rate should be inclusive of all taxes applicable.

1.3 Envelope Three:

3rd envelope contains both the above envelope 1 & envelope 2 in sealed condition and superscribed as “CIVIL & PLUMBING WORKS TO WASH AREAS OF STAFF CANTEEN AT STATE BANK OF INDIA, BANK STREET KOTI, HYDERABAD.”

2. TENDER DOCUMENTS: The tender documents are not transferable.

3. SITE VISIT: The tenderer must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work.

4. EARNEST MONEY

4.1 The tenderers are requested to submit the Earnest Money of ₹ 4,000/- in the form of Demand Draft or Banker’s Cheque in favour of “Assistant General Manager (P&E), SBI, LHO, koti, Hyderabad” drawn on any Bank in India. Payable at Hyderabad

4.2 EMD in any other form other than as specified above will not be accepted. Tender not accompanied by the EMD in accordance with clause 4.1 above shall be rejected.

4.3 No interest will be paid on the EMD.

4.4 EMD of unsuccessful tenderers will be refunded.

4.5 EMD of successful tenderer will be retained as a part of security deposit.

5. VALIDITY OF TENDER
Tenders shall remain valid and open for acceptance for a period of 3 (Three) months from the 
date of opening price bid. If the tenderer withdraws his/her offer during the validity period or 
makes modifications in his/her original offer which are not acceptance to the Bank without 
prejudice to any other right or remedy the Bank shall be at liberty to forfeit the EMD.

6. RATES AND PRICES
6.1 The tenderers shall quote their rates both in words and figures, in case of discrepancy 
between the rates quoted in words and figures the unit rate quoted in words will prevail.
6.2 The rate quoted shall be firm and including all costs, allowances, taxes, GST, levies, 
labour charges, transportation etc. All the tenderer are requested to note that SBI will not 
accept any conditional tender and will be rejected if any tenderer found quoted 
conditional tender.
6.3 The tenderers should not change the units as specified in the tender. If any unit is 
changed the tenders would be evaluated as per the original unit and the contractor 
would be paid accordingly.
6.4 The tenderer should not change or modify or delete the description of the item. If any 
discrepancy is observed he should immediately bring to the knowledge of the Bank.
6.5 Each page of the BOQ shall be signed by the authorized person and cutting or overwriting 
shall be duly attested by him.
6.6 The rate quoted including all costs, allowances, taxes, GST, levies, labour charges, 
transportation as per Government Norms etc.

7. ACCIDENT OR INJURY TO WORKMAN
The SBI shall not be liable for or in respect of any damages or compensation payable at law 
in respect or in consequence of any accident or injury to any workmen or other person in the 
employment of the contractor or any sub contractor, save and except an accident or injury 
resulting from any act or default of the SBI or their agents, or employees. The contractor 
shall indemnify and keep indemnified SBI against all such damages and compensation, save 
and except as aforesaid and against all claims, proceedings, costs, charges and expenses 
whatsoever in respect thereof or in relation thereto.

8. USE OF MATERIALS
Contractor shall supply and provide materials as per the list enclosed with this tender. In case 
the specified make of materials are not available, the contractors shall use equivalent make of 
materials only with the prior approval of the Bank’s Engineer –in-charge. Any other material 
not in the list shall be got approved by the Engineer-in-charge before put into use.

9. METHOD OF MEASUREMENT
Unless otherwise mentioned in the schedule of quantities or in mode of measurement, the 
measurement will be on the net quantities or work produced in accordance with up to date. 
Rules laid down by the Bureau of Bank shall be final and binding on the contractor.

10. TIME FOR COMPLETION
Time is essence of the contract and shall be strictly observed by the contractor. The entire 
work shall be completed within a periods of 60 days from the date of commencement.

11. LOCAL LAWS, ACTS, REGULATIONS
The contractor shall strictly adhere to all prevailing labour laws inclusive of contract labour (Regulation and abolition act of 1970) and other safety regulations. The contractor shall comply with the provision of all labour legislation including the latest requirements of all the acts, laws, any other regulations that are applicable to the execution of the project.

- Minimum wages act, 1948 (Amended)
- Payment of wages act, 1936 (Amended)
- Workmen’s compensation act 1923 (Amended)
- Contract labour Regulation and Abolition act 1970 and Central rules 1971 (Amended)
- Apprentice act 1961 (Amended)
- Industrial employment (Standing order) Act 1946 (Amended)
- Personal injuries (compensation insurance) Act 1963 and other modifications
- Employees’ Provident Fund and Miscellaneous Provisions Act 1952 and amendment thereof
- Shop and Establishment Act
- Any other Act or enactment thereof and rules framed there under from time to time.

12. IMPORTANT NOTE REGARDING WORKING HOURS/WORKING CONDITIONS

1) The works shall not be carried out during Lunch Hours that is between 11:30 AM to 2:30 PM.
2) Vendor shall take all necessary permissions from other authorities (like Traffic etc.) especially with respect to disturbance to neighborhood as also with respect to movement of labour/material to and fro from the premises.
3) Vendor shall ensure that labour working at night shall maintain decent behavior and shall not create nuisance or cause any disturbance to the residents within the campus.
4) Contractor shall keep the premises clean and tidy so as to allow the office to function smoothly at all times. Debris shall be cleared at regular intervals from the site and extra care shall be taken to ensure that the site is clean when the office resumes work in the morning.

13. RETENTION MONEY

The retention money from the running account bill at the rate of 10% of the gross value of work done will be deducted from every running bill up to a maximum of 5% of the contract value. This retention money shall be released to the contractor without interest within fifteen days after the end of defects liability provided the contractor has satisfactorily attended to all defects in accordance with the conditions of contract including site clearance.

14. CONTRACT’S ALL RISK POLICY

The Contractor shall within 14 days from the date of commencement of the work insure the work at Cost and keep them insured until one month after the works are taken over by the Bank or three months after the date of completion whichever is earlier, against loss or damage by fire and usual Risks other than fire against which insures generally provide cover in a CONTRACTOR’S ALL RISCKS POLICY, with an insurer to be approved by the Bank in the joint names of the Bank and the contractor (the name of the former being placed first in the policy) progressively for the full amount of the contract. Such policy shall cover the property of the Bank only and shall not cover any property of the contractor of any sub
contractor or employee. The contractor shall deposit the policy and receipts for the premium paid with the Bank within 21 days of commencement of work, unless otherwise instructed as provided above failing which the Bank on the contractor’s behalf may insure and may deduct the premium paid form any money that may be due to the contractor. The contractor shall, as soon as claim under the policies settled or the work re instated by the insurers should they elect to do so, proceed with all due diligence with the completion of the works in the same manner as though the fire or such risk had not occurred and in all respects under the same conditions of the contract. The contractor in case of rebuilding or reinstatement after fire or other such usual risk shall be entitled to such extension of time for completion as recommended by the Bank

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE

To
Assistant General Manager
Premises & Estate
Local Head Office
Koti
Hyderabad.

Dear Sir,

I/ we agree to pay the government, General and Sales Tax (state and Central) Exercise and Octroi duties, insurance and all other taxes including work contract tax, GST etc as prevailing from time to time, on such items for which the same are leviable and to get the work, workers, employers (of contractors, Architect & Employer) engaged on the work at site and all materials and machinery collected and kept /operated at site for execution of the work shall be insured comprehensive insurance including fore/accidents/ rain / floods/riots/CAR policy (Contractor’s all risk insurance policy) and the insurance shall cover the period from date of start of work to date of actual completion of work.

All the rates quoted by me / us are inclusive of the same in full and nothing extra shall be claimed anytime on account of any of these.

I/We agree to pay income tax, to be deducted at source at the rate as applicable on the gross value of the work done and the rates quoted by me /we are inclusive of same.

I/We agree to pay work contract tax, GST to be deducted at source, at the rates prevailing from time to time as per State Government rules as amended and rates quoted by me/us are inclusive of the same.

Yours faithfully,

Contractor’s Signature

Address: Date:

Signature of the Contractor with Seal & date