NOTICE INVITING TENDER

SBI Infra Management Solutions Pvt. Ltd., Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, Mumbai – 400 021 on behalf of State Bank of India, Mumbai invite two-bid tenders from Catering Contractors for the Tender for Providing Catering Services at State Bank Bhawan & Air India Building of State Bank of India, Corporate Centre, Madam Cama Road, Nariman Point, Mumbai - 21.

2. The other details of the tender are as under:

1.	Name of Work	Tender for Providing Catering Services at State Bank Bhawan & Air India Building of State Bank of India, Corporate Centre, Madam Cama Road, Nariman Point, Mumbai – 21.
2	Cost of Tender Documents cum processing Fee (Non-refundable)	**Rs. 10,000/- (Rupees. Ten Thousand Only)** non-refundable to be deposited along with Tender Part-A in the form of Demand Draft issued by any Nationalised/Schedule Bank drawn in favour of **"SBI Infra Management Solutions Pvt. Ltd."** payable at Mumbai.
3	Earnest Money Deposit (EMD)	Rs 3,10,000/- (Rupees Three Lac Ten Thousand Only) in the form of Demand Draft issued by any Nationalised/Scheduled Bank drawn in favour of **"SBI Infra Management Solutions Pvt. Ltd."** payable at Mumbai which shall be converted into Security Deposit for successful contractor, whose tender is accepted.
4	Security Deposit (ISD)	The successful Contractor whose tender is accepted by the Bank shall be bound to deposit a sum equivalent to 5% of accepted "Annual Contract Value" including EMD as Security Deposit (SD) in the form of banker's Cheque/demand draft issued by any Nationalised/Scheduled Bank favoring **"SBI Infra Management Solutions Pvt. Ltd."** payable at Mumbai. The contractor may choose to deposit the said Security Deposit (SD) in the form of Bank Guarantee (BG) of equivalent amount issued by any Nationalized / Scheduled Bank as per the SBIIMS/Bank's approved format.
5.	Date for Downloading of Tender Document (Technical and Price Bid)	18.06.2018 to 01.07.2018 from Bank's Website: **www.sbi.co.in** <LINK>Procurement News
6	Last date and time for receipt of written queries for clarification from bidders in Pre-bid meeting.	At 12.00 Noon on 02.07.2018
7	Pre-Bid Meeting	At 3.00 PM on 03.07.2018 at address mentioned hereinafter. (Only written queries submitted by the bidders till stipulated date and time shall be discussed and clarified in the meeting)

8	Date of posting of clarifications on the Bidder's queries.	04.07.2018 (Clarifications, if any, shall be posted only on the Bank's website. No individual communication shall be provided to the Bidder).
9	Last date & time for submission of Technical bid along with EMD, Cost of tender document cum processing Fee and other documents as specified in the tender.	Up to 03:00 PM on 06.07.2018 Note: 1. It is sole responsibility of the bidder to ensure submission of their bid by stipulated date and time at specified address. The SBIIMS Pvt. Ltd. shall not entertain bids received late due to any delay on account of delivery by the courier agency/speed post or any other mode for the reasons whatsoever. 2. Tenders received without EMD and / or Tender Processing Fee shall be summarily rejected.
10	Address for submission and opening of Technical bid.	Vice President & Vertical Head (FM), SBI Infra Management Solutions Pvt. Ltd., Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, Mumbai-21.
11	Date and Time of Opening of Technical Bid	11.00 am on 07.07.2018 at SBIIMS Head Office.
12	Date and Time of submission of **Online Price-Bid** **Note**: The bidders qualified and found eligible in Technical bid evaluation shall only be eligible to quote Price Bid.	*The bidders qualified and found eligible in Technical bid evaluation shall only be eligible to quote Price Bid and will be advised individually through Email. Price Bid will be uploaded on Service Provider's portal https://tenderwizard.com/
13	Date and Time of Opening of Online Price Bid	Through online e-tendering process hosted by Service Provider M/s Antares Systems Pvt Ltd., Bangalore Website: https://tenderwizard.com/SBIETENDER
14	Validity for Offer	3 (three) months from the date of opening of price bid
15	Date of Commencement of Work	1st Day of Succeeding month of the Work Order
16	Penalty/Liquidated damages	As per relevant clause in the tender document
17	Period of Honoring Payment Certificate	15 days from the date of receipt of bill (excluding Sunday and Public Holidays).
18	Insurance	As per insurance clause of the tender document

3. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

*4. Tenders received without EMD and Non-Refundable Cost of Tender Documents shall be summarily rejected and such bidders **shall not be allowed** to participate in the online price bidding process.*

5. SBIIMS reserves their rights to accept any or to reject all the tenders in part or whole without assigning reasons thereof and no correspondence shall be entertained in this regard.

6. Tenders can be downloaded from www.sbi.co.in (link) <Procurement News>.It shall be responsibility of the Vendor to arrange and ensure that all pages of technical and financial bid are properly bound separately. Tenders in loose pages shall be disqualified.

7. The Vendor shall sign and stamp each page of the tender document thereby ensuring the number and sequence of all pages. Tender documents without seal and signature of the authorized tenderer are liable to be rejected.

8. The intending bidders are categorically advised to submit the prequalification documents strictly in the attached formats only. The information required should be neatly filled/typed in ***each and every columns* and row** of the Formats. *The applications received with "partly filled formats" not containing desired information in each and every columns/points/row of various annexures shall be treated as INCOMPLETE and such applications shall be* ***summarily rejected without any reference to the bidder and at the bidder's risk and responsibility.***

9. The applicants are categorically advised to refrain from mentioning the remark "AS PER ATTACHEMENT/ENCLOSURES" in their applications and annexures to avoid rejection of their applications.

8. Conditional tenders shall be summarily rejected.

Vice President and Vertical Head (FM)