

Tender No- SBIIMSPL/KO/CO/2018-19/019  
Kolkata



SBIIMS, Circle Office,



**SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.  
STATE BANK OF INDIA, CIRCLE OFFICE KOLKATA,  
SAMMRIDDHI BHAWAN, 1, STRANDS ROAD,  
KOLKATA-700 001**

**NOTICE INVITING ONLINE e-TENDER**

**SBIIMS KOLKATA CIRCLE OFFICE INVITES E-TENDER ON  
BEHALF OF SBI FOR**

**FOR CIVIL/ALLIED STRUCTURAL WORK OF BRANCH RENOVATION & BPR OF  
PORT BLAIR BRANCH INCLUDING SME BRANCH OPENING IN THE EXISTING PORT  
BLAIR BRANCH (FLOOR AREA (8000 SQFT)**

**THE SBI APPROVED CONTRACTOR EMPANELLED ON FOLLOWING CATEGORY.**

- 1. STRUCTURAL/CIVIL WORK-(CATEGORY-  
1b)/SBI/LHO/KOLKATA/2017**



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**A. NOTICE INVITING TENDER**

Sir,

**SBIIMS** Kolkata Office on behalf of **SBI** invites “online item rate e-tender” from the SBI empaneled vendors (**Kolkata Circle**) under category- 1b) & for **Civil & allied Structural work of Port Blair Branch renovation & BPR including SME Branch Opening in the existing premises of Port Blair Branch through online e-Tender Portal <https://etender.sbi>** The other details are as under:

SL.N	Description-1	Description-2
1	Name & Nature of work	<b>Civil and Structural addition &amp; alteration work for SME Branch Opening in Port Blair Branch.</b>
2	Time allowed for completion	<b>45 days</b> including Sundays and holidays. <b>From date of issue of work order or date of handing over the site for execution of work whichever is later.</b>
3	<b>Earnest Money Deposit</b>	<b>Rs 24,500.00</b> by means of <b>Demand Draft</b> (Valid for a period of <b>180 Days</b> from the last date of submission of the tender) from scheduled Nationalized Bank drawn <b>in favor of State Bank of India</b> . Under sealed envelope.
4	<b>Cost of tender document</b>	<b>Rs. 3000/-</b> by means of <b>Demand Draft</b> (Valid for a period of <b>180 Days</b> from the last date of submission of the tender) from any scheduled Nationalized Bank drawn <b>in favour of SBI Infra Management Solutions Pvt. Ltd.</b> under sealed envelope.
5	Start for downloading of tender documents form Bank's website	<b>29.09.2018 from 5:00 pm</b>
6	Last date & time for submission of Technical bid, EMD and cost of tender document.	<b>10.10.2018 till 3:00 pm</b>
7	Address at which Technical bid ( <b>hard copy</b> ) along with EMD & Cost of tender document has to be submitted.	<b>Vice President &amp; Circle Head SBI Infra Management Solutions Pvt. Ltd. Circle Office Kolkata LHO, Samriddhi Bhawan, Block-D, 9<sup>th</sup> Floor, 1, Strand Road, Kolkata – 700001</b>
8	Date and time of e-opening of Tender at SBIIMS, Circle Office address	<b>10.10.2018 at 4.00 pm</b>
09	Liquidated Damages	0.50% of contract amount per week subject to max. 5% of contract value or final bill value whichever is higher.
10	<b>Defects liability period</b>	<b>12 months from the virtual completion of work.</b>
11	<b>Validity of offer</b>	<b>90 days</b> from the date of opening of price bid
12	Initial Security Deposit	2 % of the contract value including EMD amount.
13	Total Security Deposits	5% of the contract value including the EMD amount.
14	<b>Approximate Estimated Cost for</b>	<b>Rs 24.38 Lakh + Applicable GST</b>



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	the project	
15	<b>Documents Required to be submitted with Technical Bid at SBIIMS Circle Office</b>	1. EMD as prescribed 2. Tender Document Cost as prescribed 3. Empanelment letter of SBI 4. <b>Process Compliance statement as per Annexure-II of NIT</b>
16	Submission of online Technical and Price Bid	As prescribed in Bank's online tender portal <a href="https://etender.sbi">https://etender.sbi</a>
17	<b>CORRIGENDUM</b>	<b>All the Corrigendum will be uploaded in Bank's online portal <a href="https://etender.sbi">https://etender.sbi</a> only</b>
18	For e-Tender related queries	<b><u>Service provider:</u></b> M/s. E-procurement Technologies Limited (abc procurement/ Auction Tiger) , B-705, Wall Street-II, Opp. Orient Club, Ellis Bridge, Near Gujarat College, Ahmedabad- 380006, Gujarat <b><u>Help Desk:</u></b> Contact Persons: Darshik Pathak (Mon-Fri working Hours 10 AM to 7 PM) (Sat working hours 10AM to 4PM) Mobile No.: +91 9879996111 Support Landline- <b>07968136889/07940270579/07940270580/07940270567)</b>

19. Tenders can be downloaded from the bank's website **www.sbi.co.in** (link) <Procurement News>.

20. No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the price-bid.

**21. The SBIIMS Pvt. Ltd. reserve their rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim /correspondence shall be entertained in this regard.**

**22. Tenders received without EMD and Cost of Tender Documents shall be summarily rejected and such tenders shall not be allowed to participate in the online price bidding process.**

23. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

Sd/-

**Vice President & Circle Head,  
SBI Infra Management Solutions Pvt Ltd,  
Circle Office - Kolkata**



SAMPLE BUISNESS RULE DOCUMENT (Annexure- I)

**ONLINE E-TENDERING FOR FOR CIVIL/ALLIED STRUCTURAL WORK OF BRANCH RENOVATION & BPR OF PORT BLAIR BRANCH INCLUDING SME BRANCH OPENING IN THE EXISTING PORT BLAIR BRANCH (FLOOR AREA (8000 SQFT);**

1. Only empaneled contractors with SBI under appropriate category (2a) shall only be eligible to participate.
2. SBIIMS PVT.LTD. will engage the services of an E-tendering service provider who will provide necessary training and assistance before commencement of online bidding on Internet.
3. In case of e-tendering, the details of service providers are given here to enable them to contact and get trained.
4. Business rules like event date, closing and opening time etc. also will be communicated through service provider for compliance.
5. The Contractors will be required to submit the various documents in sealed Envelope to the office of SBI Infra Solutions Pvt Ltd. at the address mentioned hereinbefore by the stipulated date i.e. (1) Hard Copy of Technical Bid duly signed and stamped on each page (2) Demand Draft of specified amount of EMD (3) Demand Draft of Cost of Tender documents. Contractors not submitting any one or more documents shall not be eligible to participate in the on-line price bidding.
6. E-tendering will be conducted on schedule date & time.
7. **The e-tendering will be treated as closed only when the bidding process gets closed in all respects for the item listed in the tender.**

**(A) Terms & conditions of E-tendering:**

SBIIMS PVT.LTD. shall finalize the Tender through e-tendering mode for which **M/s. e-Procurement Technology**, will be engaged by SBIIMS . Please go through the guidelines given below and submit your acceptance to the same along with your Commercial Bid.

1. E-tendering shall be conducted by SBIIMS through **M/s. e-Procurement Technology**, on pre-specified date. While the Contractors shall be quoting from their own offices/ place of their choice, Internet connectivity and other paraphernalia requirements shall have to be ensured by Contractors themselves. In the event of failure of their Internet connectivity, (due to any reason whatsoever it may be) it is the bidders' responsibility
- SBIIMS or its authorized service provider shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.
- SBIIMS or its authorized service provider is not responsible for any damages, including damages that result from, but are not limited to negligence.
- SBIIMS or its authorized service provider will not be held responsible for consequential damages, including but not limited to systems problems, inability to



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use the system, loss of electronic information etc.

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**N.B.**

- All the Bidders are required to submit the Process Compliance Statement (Annexure-II) duly signed to the Service Provider.
  - **All the bidders are requested to ensure that they have a valid digital signature certificate well in advance to participate in the online event.**
  - In order to ward-off such contingent situation bidders are requested to make all the necessary arrangements/alternatives such as back-up power supply whatever required so that they are able to circumvent such situation and still be able to participate in the E- tendering successfully. Failure of power at the premises of Contractors during the E- tendering cannot be the cause for not participating in the E-tendering. On account of this the time for the E-tendering cannot be extended and SBIIMS Pvt. Ltd. Is not responsible for such eventualities.
2. **M/s. e-Procurement Technology**, shall arrange to train your nominated person(s), without any cost to you. They shall also explain you all the Rules related to the E-tendering. You are required to give your compliance on it before start of bid process.
  3. **BIDDING CURRENCY AND UNIT OF MEASUREMENT:** Bidding will be conducted in Indian currency & unit of measurement will be displayed in online E-tendering.
  4. **BID PRICE:** The bidder has to quote the rate as per the tender document provided by SBIIMS Pvt. Ltd. their appointed Architects.
  5. **VALIDITY OF BIDS:** The bid price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever.
  6. **Procedure of E-tendering:**

**i. Online E-tendering:**

- (a) The hardcopy of the Technical as well as Price Bid is available on the Bank's website during the period specified in the NIT.
- (b) Online e-tendering is open to the empanelled bidders who receive NIT from the SBIIMS and qualified for participating in the price bidding as provisions mentioned hereinabove through SBIIMS approved Service Provider.
- (c) The Price-Bid shall be made available online by the Service Provider wherein the contractors will be required to fill-in their Item-wise rates for each item.
- (d) The Contractors are advised not to wait till the last minute to submit their online item- wise quote in the price bid to avoid complications related with internet



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connectivity, network problems, system crash down, power failure, etc.

- (e) It is mandatory to all the bidders participating in the price bid to quote their rates for each and every item.
- (f) In case, contractor fails to quote their rates for any one or more tender items, their tender shall be treated as ***"Incomplete Tender"*** and shall be liable for rejection.
- 7. LOG IN NAME & PASSWORD: Each Bidder is assigned a Unique User Name & Password by **M/s. e-Procurement Technology**, . All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.
- 8. BIDS PLACED BY BIDDER: Bids will be taken as an offer to execute the work as specified. Bids once made, cannot be cancelled / withdrawn and the Bidder shall be bound to execute the work at the quoted bid price. In case the L-1 Bidder backs out or fail to complete the work as per the rates quoted, SBIIMS shall at liberty to take action as deemed necessary including de-paneling such contractors and forfeiting their EMD.
- 9. At the end of the E-tendering, SBIIMS Pvt. Ltd. will decide upon the winner. SBIIMS Pvt. Ltd. decision on award of Contract shall be final and binding on all the Bidders.
- 10. SBIIMS shall be at liberty to cancel the E-tendering process/tender at any time, before ordering, without assigning any reason.
- 11. SBIIMS shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
- 12. Other terms and conditions shall be as per your techno-commercial offers and other correspondences till date.
- 13. OTHER TERMS & CONDITIONS:
  - The Bidder shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other suppliers/ bidders.
  - The Bidder shall not divulge either his Bids or any other exclusive details of SBIIMS Pvt. Ltd. to any other party.
  - SBIIMS Pvt. Ltd. decision on award of Contract shall be final and binding on all the Bidders.
  - SBIIMS Pvt. Ltd. Reserve their rights to extend, reschedule or cancel any E-tendering within its sole discretion



**PROCESS COMPLIANCE STATEMENT (ANNEXURE II)**

*(The bidders are required to print this on their company's letter head and sign, stamp and submit with technical Bid)*

To,

M/s. ....,

.....  
.....  
.....

**Email id:**

**Phone no:**

**AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS FOR THE ONLINE E-TENDERING FOR CIVIL/ALLIED STRUCTURAL WORK OF BRANCH RENOVATION & BPR OF PORT BLAIR BRANCH INCLUDING SME BRANCH OPENING IN THE EXISTING PORT BLAIR BRANCH (FLOOR AREA (8000 SQFT))**

Dear Sir,

This has reference to the Terms & Conditions for the E-tendering mentioned in the Tender document

This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the E-tendering as mentioned in RFP of SBIIMS Pvt. Ltd. as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the E-tendering tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBIIMS Pvt. Ltd. and **M/s. e-Procurement Technology**, shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-E-tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E- tendering event.
- 5) We confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.
- 6) We, here by confirm that we will honour the Bids placed by us during the E-tendering process.

With regards,

Date:

Signature with company seal

Name: Company / Organization:

Designation within Company /

Organization: Address of

Company / Organization: