

**Housekeeping Services for various branches/offices under control of SBI Regional Business Office, Pitampura, Delhi**

SCHEDULE-II

**FINANCIAL/ PRICE BID**

S.No.	DETAILS OF WORK	Basic + VDA (for 25 days) per Labour	EPF per Labour	ESIC per Labour	BONUS per Labour If applicable	LEAVE COVERAGE (EL + NH) per Labour- If and whenever applicable	LWF (CASUAL LEAVE) per Labour-If applicable	ADMIN. CHARGE per Labour (RS.) (To be quoted by Bidders)	SERVICE CHARGE per Labour (RS.) (To be quoted by Bidders)	TOTAL RATE (RS.) per Labour (G + H) (To be quoted by Bidders)	UNIT	QTY.	AMT. (Rs.) PER MONTH	
A	B	C	D	E	F	G	H	I	J	K	L	M	N	
	<b>Brief details of work:</b> Cleaning/sweeping, spray/ manual dusting, mopping, water/chemical cleaning of scheduled premises comprising of marble/ quality granite, ornamental and decorative wooden furniture, crystal, glass doors /panes, modern electric gadgets, windows & sills, window glasses, curtains and blinds, carpets, wind screens, polished metal surfaces including lobby area, lounges, corridors, toilets, wash basins/ water cooler areas, all staircases, various floors, furniture, various fittings, basements, generator room, lift lobbies, parking (open and covered) and other open area within the compound, walkways, driveways, ramps, roofs, terraces, green areas, ceiling, walls, compound walls, drains, sewer lines, exterior facade cleaning, polishing and cleaning of glass and metallic engravings, logos, sign names, chairs, carpets etc. and cleaning of telephones, all computer hardware etc. as described in detail in Schedule-I and Scope of Works for various house keeping and cleaning works etc. complete. Details of services to be rendered also include periodically or as & when required, anti-termite treatment, pest control measures to keep the premises in excellent condition etc. as mentioned in detail in Schedule- I. Manpower to be engaged : Approximately 43 Unskilled Workmen for various Branches/ offices spread in geographical area of North West District of Delhi under control of SBI Regional Business Office, Pitampura, Delhi which may increase or decrease depending upon the actual requirement of the user departments/ offices.													
A	<b>Cost of Labour</b>													
(i)	Unskilled	Rates not to be quoted by Bidders. Will pe considered as per Central Govt. Min. Wages Norms. If any of the above components is not applicable the same shall not be paid by the Bank.									0	Nos.	43	0
											<b>GRAND TOTAL</b>		0	

**Cells to be only filled by Bidders**

**Note:**

- GST will be paid extra, as per govt. rule, on total bill.
- Only statutory wages and taxes will be revised from time to time, as per central govt. notifications and circulars, on production of documentary proof by the Contractor.
- No column should be left blank or filled zero, otherwise bid will be treated as invalid and rejected
- If any bidder/ contractor quotes "Nil" charges/ consideration over and above the minimum wages, the bid shall be treated as unresponsive and will not be considered. (Ref.: Ministry of Finance, Department of Expenditure, P.P. Division Memorandum No. 29 (1)/ 2014-PPD dated 28.01.2014).
- The L-1 bidder will be decided on the basis of rates quoted in column: i & j (i.e. i+j=k) only

**Minimum Wages Norms as on the date of issue of NIT as per Central Govt. Minimum Wages Norms (The below mentioned components are for reference purpose only. If any component is not applicable the same shall not be paid by the Bank).**

Sl. No.	Head	Rate/ Percentage	Unskilled
1	Basic + VDA	25 days	14600
2	EPF on S. No. (1)	13.15	1919.90
3	ESIC on S. No. (1)	4.75	693.50
4	Bonus on S. No. (1)	8.33	1216.18
5	Leave Coverage (EL + NH) on S. No. (1)	6.75	985.50
6	LWF (Casual Leave) on S. No. (1), if applicable.	3.85	562.10
	<b>Total</b>		<b>19977.18</b>