



**STATE BANK OF TRAVANCORE
(Associate of the State Bank of India)
ZONAL OFFICE : KOTTAYAM**

Furnishing works at Bharanganam Branch

Sealed tenders are invited from furnishing contractors empanelled with the bank who have expressed willingness to do works in Kottayam Zone for the furnishing work of Bharanganam Branch(new premises). You may quote your rates for the items in the schedule after carefully studying the specification and submit the same to The Assistant General Manager VI, State Bank of Travancore, Regional Office , Pala in sealed cover super scribing the name of work as stated above to reach him before 3pm on 11.09.2014. Tenders shall be opened at 3.30pm on the same day.

Rates should be quoted in figures and words. All pages of this tender schedule, including this covering letter should be signed and returned to us. Photocopies may be retained for reference.

The tenderers are requested to visit the office before submitting quotations to acquaint with the works involved, if necessary. .

**ASSISTANT GENERAL MANAGER
REGION VI**

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|-------|---------------------------------|-------------|
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Schedule for furnishing works at Bharananganam Branch

Sl. No.	<u>Details of works</u>	<u>Qty</u>	<u>Unit</u>	<u>Rate</u>	<u>Amount</u>
1	Providing entrance door cum glazed partition fixed with teakwood framework of size 10x5cm at top and bottom as required, with 12mm edge polished glass in between the frame with brushed steel handle on both sides of door etc with all fixtures etc complete as per directions.	30.00	Sq.m.		
2	Glazed/partly glazed partition made of double skin partition made of hard wood frame work of size: 5x5cm both horizontally and vertically as per site condition & 6mm approved quality marine plywood on both sides, glazing from 75 to 210cms level with 12mm sticker etched glass. Top of the partition same as bottom as per design. Providing doors matching with the partition with door closer, Godrej lock and handle. All plywood portions are finished with 1mm lamination of approved colour and make as per design for Manager's cabin , server room, UPS etc.	25.00	Sq.m.		
3	Non glazed partition made of double skin partition made of slected quality hard wood frame work of size: 5x5cm (60cm maximum spacing both horizontally and vertically) & 6mm approved quality marine plywood on both sides up to a height of 9.5'. Providing doors matching with the partition, Godrej lock and handle. All plywood portions are finished with 1mm lamination of approved colour and make as per design for Records, dining, ante room. (Provide 6mm wire mesh inside the framework shall also be included in the cost).	50.00	Sq.m.		

4	<p>Providing glazed partitions using powder coated Aluminium framework 63.5x38.10x1.2mm sections vertically at 65 to 75cms spacing, horizontally as required, with all fixtures with 6mm glass from bottom to +240cm level and balance covered with 9mm both side prelaminated interior grade 'Novopan' particle board, access doors wherever required with all fixtures etc complete as per directions.</p>	5.00	Sq.m.		
5	<p>Single window counter made of 12 mm marine plywood on all sides with hard wood frame work, finished with 1mm mica lamination of approved colour & pattern. Table top finished with 1mm laminate finish over 18mm marine plywood as per directions. Providing two drawers with 18mm teakwood sides and 6mm marine plywood bottom and 'Ebco' brand drawer sliders, 1 shutter & 1 key board pull out with good quality draw channel, with Godrej make multi latch locks & handle including one cable manager, one CPU stand & foot rest as per design. All inside plywood portions are painted with two coats of enamel paint/ polish of approved colour. All exposed edges are finished with stained beech wood lipping as per design. All wooden portions are finished with melamine/french polish.</p>	4.00	RM		
6	<p>Cash counter with ledger top and transaction top at two levels as per design, counter top at 3'8" ht and table top at 2'6" ht with 1mm mica finish of approved colour and design over 19mm marine plywood top (width of ledger top to be reduced to 45 cm on left side of each seat to accommodate computers). Front side of the cash cage made of 12 mm marine plywood with hard wood frame work and finished with 1mm lamination of approved colour and make. Providing two drawers with 18mm teakwood sides and 6mm marine plywood bottom and 'Ebco' brand drawer sliders, 1 shutter & 1 key board pull out with good quality draw channel, with Godrej make multi latch locks & handle including one cable manager, one CPU stand & foot rest as per design. Inside plywood portions of the cash table painted with two coats of enamel of approved colour. Counter top and ledger</p>	2.50	RM		

	top finished with 1mm laminate of approved colour. All wooden portions are finished with melamine/french polish.				
7	Providing and fixing in position Server counter 210x60x75cm with one drawer, key board and a small cupboard as per directions.	2.50	RM		
8	Clerical Counter made of 12 mm marine plywood on all sides with hard wood frame work, finished with 1mm mica lamination of approved colour & pattern. Table top finished with 1mm laminate finish over 18mm marine plywood along with 23 cm high 8mm thick glass in front of the table and as per directions. Providing two drawers with 18mm teakwood sides and 6mm marine plywood bottom and 'Ebco' brand drawer sliders, 1 shutter & 1 key board pull out with good quality draw channel, with Godrej make multi latch locks & handle including one cable manager, one CPU stand & foot rest as per design. All inside portions are painted with enamel of approved colour. All exposed edges are finished with beech wood lipping as per design. All wooden portions are finished with melamine/french polish.	6.00	RM		

9	Providing / fixing tables made of 18mm marine plywood on all sides, finished with 1mm lamination of approved colour and pattern. Providing three drawers with 18mm teakwood sides and 6mm marine plywood bottom and 'Ebco' brand drawer sliders, 1 shutter & 1 key board pull out with good quality draw channel, with Godrej make multi latch locks & handle, french polishing internal surfaces, including one cable manager, one CPU stand with 18mm ply and 1 mm laminate, heavy duty nylon bushes, & teak wood foot rest of size 7.5 x 3.5cm as per design. 5.0 x 3.0 cm teak frame to be given along inner edge of table top. Inside plywood portions are painted with two coats of enamel paint of approved colour. All exposed plywood edges are finished with 10mm beech wood lipping stained with approved colour as per design. All wooden portions are finished with french polish.				
9.a	Manager's table of size 180x90x75 cms	1.00	Each		
9.b	Officer's table of size 150x75x75 cms	2.00	Each		
10	Side table for Officers having size 75x45x60cm , with 18mm marine plywood for top, intermediate shelf and three vertical sides and 18mm marine ply for openable shutters, all external surfaces with 1mm laminate finish, beech wood lippings, Godrej make multi latch locks & handle, all fixtures etc complete. All internal surfaces with melamine/french polish. All plywood to be ISI marked marine ply wood according to Bank's Standard Specificaton.				
10.a	Side table for Manager 120x50x60	1.00	Each		
10.b	Side table for Officer 75x45x60	7.00	Each		
11	Providing low partition & wicket door, made of hard wood frame work of size 5x5cm (60cm space between) and 6 mm marine plywood on both sides upto the height of 2'6" and the balance 1'6" with 12 mm glass and edge polished glass matching with general partitions. All plywood portions are finished with 1mm lamination of approved colour & design.	5.00	Sq.m.		

12	Cash partition made of hard wood frame work of 5x5cm (60cm space between) and 6mm plywood on both sides upto the height of 2'6" and the balance 4' with 12 mm glass in two pieces with 2" gap in between - with necessary wooden frame work . Front side of the partition with beech wood frame work & 12mm sticker etched glass with necessary lipping and openings/slits as per design. Providing one pigeon hole with openable door for security purpose as per design. Providing door of matching design with the partition with Godrej night latch.Voucher tray to be given as required. All plywood portions are finished with 1mm lamination (both sides) of approved colour and make.	20.00	Sq.m.		
13	Single window partition made of hard wood frame work of 5x5cm (60cm space between) and 6mm plywood on both sides upto the height of size 2'6" and the balance 2' with 12 mm sticker etched glass with beach wood frame work . Providing door of matching design with the partition with Godrej night latch. All plywood portions are finished with 1mm lamination (both sides) of approved colour and make.	16.00	Sq.m.		
14	Providing 12 mm glass for front portion of single window counters. Glass to be provided with sticker etching and openings with machine polished edges as per design.	3.00	Sq.m.		
15	Providing and fixing 'Everite' make door closers.	7.00	Each		
16	Providing and fixing of 12.5mm thick seamless Gypsum board false ceiling of 18 gauge GI frame work at the distance of 2' c/c (maximum both ways strictly as per the specification of India Gypsum at the entire office area & cabins with flat and drop design including cutting cost for providing lighting, as per the layout including painting with white colour plastic emulsion two coat as directed.	150.00	Sq.m.		
17	Providing and fixing POP cornice 10cm x 10 cm size with design as per direction.	70.00	RM		
18	Painting the Banking Area walls with 2 coats of plastic emulsion with premium quality paint after primer and putty finish as directed.	150.00	Sq.m.		

19	Providing Panelling to Pillar Projections with hard wood frames 6mm marine plywood and 1mm laminate, beech wood beadings at corners, staining and polishing grooves as required etc. complete for pillars in banking hall.	25.00	Sq.m.		
20	Providing and fixing in position vertical blinds as per directions.	25.00	Sq.m.		
21	Providing writing desk having size 100x60cm with top, vertical sides, front apron etc in 19mm marine ply and 1 mm laminated sheet.10mm beach wood lipping at all edges, height approximately 120cms with slop top,18mm ply,1mm laminate, voucher rack using 8mm glass panels as directed.	1.00	Each		
22	Providing and fixing in position Notice board as per Bank's standard specifications.	1.00	Each		
23	Providing and fixing in position Beat box as per Bank's standard specifications.	1.00	Each		
	TOTAL				
	VAT 3.00%				
	Service Tax 4.944 %				
	Transporting charge.				
	GRAND TOTAL				

TERMS & CONDITIONS

- (1) Quotation Validity - 4 Months
- (2) Period of Work Completion - 21 days
- (3) Defects Liability Period -Six months from the date of completion
- (4) Liquidated Damages towards delay in completion of work -Rs.500/- per day up to maximum of 10% of total value after completion period.
- (5) Date of commencement - within 3 days from date of issuance of instructions/ work order
- (6). Interim payment - Rs.3,00,000/-
Part bills, as well as final bill should be got recommended by the Branch

Manager and then submitted to the Engineering section.

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| (7). Final payment | After completion of the work in all respects. |
| (8) Extra work | Cost of materials and labours + 10% for profit and overheads |
| 9. Deductions from bill | |
| (a) Income tax | 2 % |
| (b) VAT | Deduction certificate as per section 7 (C) to be obtained by the contractor by submitting purchase order at Commercial Taxes Department |
| (c) Retention (for one year) | 5% |

Tenderers are expected to visit the site before quoting the rates and should satisfy themselves as to the nature and conditions of the work and facilities available etc.

Signature & Seal of the Contractor

Contd...8

10. Extra work if any, should be carried out only after obtaining approval from Regional Office
11. The tenderer should quote the rates in figures and words. The amount for each item should be worked out and the requisite totals shall be given. The total amount shall be written both in figures and words. All pages in the tender should be signed by the contractor and affixed with his seal. Incomplete tenders will be rejected
12. All materials and workmanship of the respective clients should be in accordance with the specifications and employer's instructions

13. The penalty clause for delay in completion will be strictly applied. If extension of time is required due to reasons not attributable to the contractor, the contractor should apply for the same in advance to the bank

Signature & Seal of the Contractor

LIST OF APPROVED MATERIALS

- | | |
|---|---|
| 1. HARD WOOD:
All wood must be well seasoned, free from knots
other defects, decay and defects due to handling
and transportation. | CHERUTEAK, THAMPAKOM |
| 2. TEAK WOOD | WOOD TO BE TOTALLY FREE
OF SAPWOOD, DEFECTS ETC. |
| 3. PLYWOOD (MARINE GRADE – IS 710 | GREENPLY, ANCHOR
WESTERN INDIA PLYWOODS
CENTURY, PRESTEEGE GOLD |
| 4 LAMINATE (1 mm thick of approved colour) | MERINO/ ARCHIDPLY
GREENLAM |

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|--|---------------------------|
| 5. GLASS (FLOAT GLASS) | MODI GUARD, SAINT GOBAIN |
| 6. FIXTURES such as hinges, slides, handles etc.
(Slides should be of 20" telescopic) | EBCO/ APPROVED EQUIVALENT |
| 7. PAINT (ENAMEL/EMULSION) | BERGER/ ASIAN/ICI |
| 8. LOCKS GODREJ LOCKS (with metal
body) | |
| 9. ADHESIVE FEVICOL (SR & SH) | |

Note:- All other materials not specified should get prior approval from the Consultant/ Bank before purchase / installation

Signature & Seal of the Contractor

DECLARATION OF WORKS IN HAND

To
The Deputy General Manager,
SBT, Zonal Office, Kottayam.

I/We _____ hereby declare that I/We am/are not undertaking three contracts on hand from State Bank of Travancore. I/We am/are aware that furnishing of false information will lead to removal from the Bank's Panel and forfeiting of the security deposit. I/We am/are also attaching the details of work in hand from State Bank of Travancore for our reference.

Sl. No.	Name of Work / Branch	Zone & Region	Date of award of Work / WO
1			
2			
3			
4			

Note:

- The tenderers who don't have any work with SBT have to mention – NIL - .
- Non submission of the declaration will lead to rejection of the tender.
- The contractors who submit false information are liable to be removed from Bank's panel and their security deposit will be forfeited.

Date :

Place :

Seal & Signature of the Tenderer