Any eligible candidate, who aspires to join State Bank of India as a Probationary Officer, is required to register on-line for the Recruitment Process. The examination will be held in two phases preliminary and main. Candidates who qualify in preliminary examination and shortlisted will have to appear for Main examination and shortlisted candidates in the main examination will subsequently be called for a Group Exercises & Interview.

Prospective candidates will have to apply to after carefully reading the advertisement regarding the process of examinations and interview, eligibility criteria, online registration processes, payment of prescribed application fee/ intimation charges, pattern of examination, issuance of call letters etc. and ensure that they fulfill the stipulated criteria and follow the prescribed processes.

The tentative schedule of events is as follows:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>On-line registration including Edit/Modification of Application by candidates</td>
<td>07-02-2017 to 06-03-2017</td>
</tr>
<tr>
<td>Payment of Application Fees/Intimation Charges</td>
<td>07-02-2017 to 06-03-2017</td>
</tr>
<tr>
<td>Download of call letters for Preliminary Examination</td>
<td>15-04-2017 onwards</td>
</tr>
<tr>
<td>Online Examination – Preliminary</td>
<td>20th &amp; 30th Apr and 6th &amp; 7th May/17</td>
</tr>
<tr>
<td>Result of Online exam – Preliminary</td>
<td>17-05-2017</td>
</tr>
<tr>
<td>Download of Call Letter for Main Exam</td>
<td>22-05-2017</td>
</tr>
<tr>
<td>Conduct of Online Examination – Main</td>
<td>4th June 2017</td>
</tr>
<tr>
<td>Declaration of Result – Main</td>
<td>19th June 2017</td>
</tr>
<tr>
<td>Conduct of Group Exercises &amp; Interview</td>
<td>10th July 2017</td>
</tr>
<tr>
<td>Declaration of Final Result</td>
<td>5th Aug 2017</td>
</tr>
<tr>
<td>Pre-Examination Training for SC/ST/Religious Minority Community candidates</td>
<td>07-04-2017 onwards</td>
</tr>
<tr>
<td>Conduct of Pre-Examination Training</td>
<td>17-04-2017 to 22-04-2017</td>
</tr>
</tbody>
</table>

Candidates are advised to regularly keep in touch with the authorised SBI website www.sbi.co.in/careers for details and updates.

Vacancies (including backlog vacancies):

<table>
<thead>
<tr>
<th>Vacancies (POD)</th>
<th>Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td>SC</td>
<td>ST</td>
</tr>
<tr>
<td>347</td>
<td>350</td>
</tr>
</tbody>
</table>

Backlog vacancies detailed as under have been included in the above mentioned total vacancies.

**Vacancies reserved for OBC category are available to OBC Candidates belonging to 'Non-creamy layer'. 'Creamy layer' OBC candidates should indicate their category as 'General'.**

**Vacancies for OH, VI & HI (PWD) and forOtherRelativelyMentallyHandicapped (ORMH) candidates are reserved horizontally.**

Vacancies including reserved vacancies are provisionally and may vary according to the requirements of Bank.

1. **ELIGIBILITY CRITERIA:**

**A) Essential Academic Qualifications: (AS ON 01.07.2017)**

Graduation in any discipline from a recognised University or any equivalent qualification recognised as such by the Central Government. Those who are in the Final year/Semester of their Graduation may also apply provisionally subject to the condition that, if called for interview, they will have to produce proof of having passed the graduation examination on or before 01.07.2017.

**B) Age Limit:**

- 23 years as on 01.07.2017 for the post of Probationary Officer (POs)
- 26 years as on 01.07.2017 for the post of Probationary Officer (POs) (SC/ST) - 15 years
- 29 years as on 01.07.2017 for the post of Probationary Officer (POs) (PWD) - 10 years
- 32 years as on 01.07.2017 for the post of Probationary Officer (POs) (PWBD) - 10 years

**C) Other eligibility conditions:**

1. **Persons With Disabilities (PWD):**

   **Vacancies reserved for Person With Disability (PWD):** Persons against whom there is/are adverse report regarding character & antecedents, moral turpitude are not eligible to apply for the post.

2. **RESERVATION FOR PERSONS WITH DISABILITY (PWD):**

   Vacancies are reserved for (Disability (Physically Handicapped) Persons under Section 33 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996) as per government guidelines. Candidates with following disabilities are eligible to apply as per the definitions given in the above act: a) Orthopaedically Handicapped, b) Visually Impaired, c) Hearing Impaired.

   A person suffering from (O/H/VI who fall under the category of disability (physically handicapped or vitally/mentally impaired) as defined in the above act: a) Orthopaedically Handicapped, b) Visually Impaired, c) Hearing Impaired.

   a) Orthopaedically Handicapped (OH):

   - Only those OH candidates who have locomotor disability or cerebral palsy with locomotor impairment of minimum 40% and only those who fail in the following categories of the disabled are eligible to apply for the post:
     - Essential Academic Qualifications: (AS ON 01.07.2017)
     - All such cases where a scribe is used, the following rules will apply:
       - The deaf are those persons in whom the sense of hearing is non-functional for ordinary purposes of life i.e. total loss of hearing in both ears.
       - They do not hear, understand sounds at all even with amplified speech.
       - They may not be visually impaired.
   - Total absence of sight.
   - Severe visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.
   - Limited vision of the field of vision subtending an angle of 20 degrees or worse.

   b) Visually Impaired (VI):

   - Blindness: Only those Visually Impaired (VI) persons who suffer from any of the following conditions are eligible to apply:
     - Total absence of sight.
   - Severe visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.
   - Limited vision of the field of vision subtending an angle of 20 degrees or worse.

   - Low Vision: Candidates having low vision as defined in Chapter I, Para 2 (u) of the Persons with Disabilities (Equal opportunities, protections of rights and full participation) Act 1995.

   c) Hearing Impaired:

   - The deaf are those persons in whom the sense of hearing is non-functional for ordinary purposes of life i.e. total loss of hearing in both ears. They do not hear, understand sounds at all even with amplified speech.
   - Hearing impairment means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

   **Use of Scribe & compensatory time: The facility of scribe would be allowed to a person who has disability of 40% or more of the one desired by the person and is meant for only those persons with disability who have physical limitation to write including that of speed. In all such cases where a scribe is used, the following rules will apply:**
   - Candidates eligible for and who wish to use the services of scribe in the examination should carefully indicate the same in the online application form.
   - Both the candidate as well as the scribe will have to give a suitable undertaking in the prescribed format with passport size photograph of the scribe at the time of online examination.
   - Such candidates who are eligible to use a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination whether availing the facility of scribe or not.
   - The candidate will have to arrange his/hers own scribe at his/her own cost.

**Centrally Recruited Bank:**

**State Bank of India:**

**Central Recruitment & Promotion Department, Corporate Centre, Mumbai (Phone: 022-2282 0427; Fax: 022-2282 0411; E-mail: crpd@sbi.co.in)**

**Recreation of Probationary Officers in State Bank of India**

**Advertisement No. CRPD/PO/2016-17/19**

**Online Registration of Application & Payment of Fees:**

**07.02.2017 TO 06.03.2017**

Applications are invited from eligible Indian Citizens for appointment as Probationary Officers (POs) in State Bank of India. Candidates selected are liable to be posted anywhere in India.

**Note:**

- Cumulative age relaxation will not be available either under the above items or in combination with any other items.
- Other candidates who have passed the examination on or before 01.07.1982 will be given relaxation of 5 years in age.

**Sr. No.** | **Category** | **Age Relaxation**
---|---|---
1 | Scheduled Caste/Scheduled Tribe | 5 years
2 | Other Backward Classes (Non-Creamy Layer) | 3 years
3 | Persons With Disabilities (PWD) | 5 years
4 | Ex-Servicemen, Commissioned Officers including Emergency Commissioned Officers (EOCs)/Self Service Commissioned Officers (SSCOs) who have rendered 5 years military service and have been released on completion of assignment (including whose assignment is due to be completed within one year from the last date of receipt of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or invalidation | 5 years
5 | Persons Ordinarily domiciled of the state of Jammu & Kashmir during the period 01.01.1980 to 31.12.1989 | 5 years
SBI plans to offer, subject to necessary approvals, a SMART Compensation Package which would enable a candidate to choose monies specific elements of the salary package.

The Probationary Officers will be on probation of two years during which they will be given intensive training. Towards the end of their probation/training period, they will be subjected to a screening process. While those Officers who achieve the predetermined standards may be confirmed and given placement in the next higher cadre of Management Grade Scale-I or Management Grade Scale-II and others who qualify in the test but fail to achieve the standards set for placement in Middle Management Grade Scale-II, will be confirmed as Officer Junior Management Grade Scale-I. The services of those Officers who fail to qualify in this process will be terminated.

Bank provides immense opportunities for growth in the Bank including opportunities for postings abroad. The alternate cadre policy of the Bank provides an opportunity to the meritorious and exceptionally brilliant officers to reach the Top Management Grade in a reasonably quick time.

8. APPLICATION FEE AND INTIMATION CHARGE: (Non Refundable)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Category</th>
<th>Rs.</th>
<th>Intimation Charges</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>SC/ST/PWD</td>
<td>10/-</td>
<td>(Intimation Charges only)</td>
</tr>
<tr>
<td>2.</td>
<td>General &amp; Others</td>
<td>600/-</td>
<td>(App fee including Intimation charges)</td>
</tr>
</tbody>
</table>

*Fee*intimation charges once paid will not be refunded on any account nor can it be held in reserve for any other examination or selection.

9. PRE-EXAMINATION TRAINING:

The Bank may arrange pre-examination training at certain centres for SC/ST/Religious Minority Community candidates in consonance with the guidelines issued by Government of India. Candidates belonging to the above categories who desire to avail themselves of such training at their own cost may indicate that to effect against relevant column while applying on-line. An indicative list of training centres is given below:

- Agartala (Porompat), Tripura (Parghwa) - Dressing, Grooming, Essay Writing
- Bhopal, Bhopal (Central BANK, Bhopal) - Essay Writing
- Chandigarh (Sector 16, Chandigarh) - Dressing, Essay Writing
- Chennai (20, 1st Main Road, Chennai) - Essay Writing
- Indore, Indore (24, Mahatma Gandhi Road, Indore) - Essay Writing
- Kolkata, Kolkata (1st Floor, 24 Enclosure Park, Kolkata) - Essay Writing
- Lucknow, Lucknow (10, Connaught Place, Lucknow) - Essay Writing
- New Delhi, New Delhi (27, Preet Vihar, New Delhi) - Essay Writing
- Patna, Patna (1st Floor, 25, Mohan Road, Patna) - Essay Writing
- Pune, Pune (2nd Floor, 10, Ambegaon Path, Pune) - Essay Writing
- Ranchi, Ranchi (3rd Floor, 12, Ranchi Stadium, Ranchi) - Essay Writing

The Bank may add additional centres or may delete some of the centres indicated for training. Candidates opting for pre-examination training should download their call letter by clicking on their registration number and payment ID/O.P.S. date of birth from 07.04.2017 onwards from Bank's website. No hard copy of the call letter will be sent by post.

10. NUMBER OF CHANGES:

Candidates having already appeared for the examination in any category who desire to avail themselves of such training at their own cost may indicate that to effect against relevant column while applying on-line:

(a) GUIDELINES FOR FILLING ONLINE APPLICATION:

<table>
<thead>
<tr>
<th>Category</th>
<th>No. of Changes</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>4</td>
</tr>
<tr>
<td>General (PWD)</td>
<td>7</td>
</tr>
<tr>
<td>OBC</td>
<td>7</td>
</tr>
<tr>
<td>SC/ST/PWD</td>
<td>7</td>
</tr>
<tr>
<td>ST/ST (PWD)</td>
<td>No Restriction</td>
</tr>
</tbody>
</table>

Candidates who have already appeared for the examination in any category are not entitled to apply. The number of chances will be counted from the examination held on 18.04.2010. Appearing in Preliminary Examination will not be counted as a chance.

11. HOW TO APPLY:

Candidates can apply online only from 07.02.2017 to 06.03.2017 and no other mode of application will be accepted.

(a) PAYMENT OF FEES: [ONLINE MODE ONLY]:

i. Candidates should first scan their photograph and signature as detailed under guidelines for scans the photograph and signature.

ii. Candidates to visit Bank's website www.sbi.co.in/careers or www.statebankofindia.com/careers & open the online Application Form, available in the current openings.

iii. Fill the application carefully. Once the application is filled in completely, candidates should submit the data. In the event of candidates not being able to fill the data in one go, they can save the data already entered.

The data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. The candidates are required to save the registration number and password. The candidates can open the saved data using registration number and password and edit the particulars, if needed. This facility will be available three times only. Once the application is filled in completely, candidates should submit the data.

iv. After ensuring the correctness of the particulars of the application form, candidates are required to pay fees through the payment gateway integrated with the application, following the instructions available on the screen.

The payment can be made by using debit card/ credit card/ Internet Banking by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.

v. Successful completion of the transaction, e-receipt and application form will be generated, which may be printed for record. The printout of the application form is not to be sent to the Bank.

vi. If the online transaction is not successfully completed, please register again and make payment online.

There is also a provision to reprint the Reminder Form containing fee details, at later stage.

(b) GUIDELINES FOR SCANING THE PHOTOGRAPH & SIGNATURE

Before applying online a candidate must have to scanned (digital) image of his/her photograph and signature as per the specifications given in Annexure-II. Online application will not be registered unless candidates upload photo and signature as specified. Note:

- In case the face in the photograph or signature is unclear, the candidate's application may be rejected.

- Candidates belonging to the above mentioned categories who desire to avail themselves of such training at their own cost may indicate that to effect against relevant column while applying on-line. An indicative list of training centres is given below:

- Agartala (Porompat), Tripura (Parghwa) - Dressing, Grooming, Essay Writing
- Bhopal, Bhopal (Central BANK, Bhopal) - Essay Writing
- Chandigarh (Sector 16, Chandigarh) - Dressing, Essay Writing
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- Ranchi, Ranchi (3rd Floor, 12, Ranchi Stadium, Ranchi) - Essay Writing

The Bank may add additional centres or may delete some of the centres indicated for training. Candidates opting for pre-examination training should download their call letter by clicking on their registration number and payment ID/O.P.S. date of birth from 07.04.2017 onwards from Bank's website. No hard copy of the call letter will be sent by post.

12. CALL LETTERS FOR EXAMINATION:

The candidates should download their call letter and an “acquaint yourself” booklet by entering their registration number and password / date of birth from the Bank’s website. NO HARD COPY OF THE CALL LETTER / ACQUIRRO USENT BOOKLET WILL BE SENT BY POST.

13. PROOF OF IDENTIFICATION OF EXAMINATION:

The candidates must bring one photo identity proof such as passport/id/Driving Licence/ voter ID Card/ Bank Passbook with duly attested Photograph/Identity Card issued by School or college/Gazetted Officer.

14. TENTATIVE LIST OF EXAMINATION CENTERS (Tentative List):

<table>
<thead>
<tr>
<th>Center</th>
<th>No. of Questions Marks Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>English Language 40 40 35 minutes</td>
</tr>
<tr>
<td>2.</td>
<td>Quantitative Ability 35 35 of</td>
</tr>
<tr>
<td>3.</td>
<td>Reasoning Ability 35 35 1 hour</td>
</tr>
<tr>
<td>Total</td>
<td>150 200 3 hours</td>
</tr>
</tbody>
</table>

The examination will be conducted in centres across India. The examination will be conducted online in venues across many centres in India. The tentative list of examination centres for the Preliminary Examination is as follows:

15. EXAMINATION CENTERS (Tentative List):

<table>
<thead>
<tr>
<th>Center</th>
<th>No. of Questions Marks Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>English Language 40 40 35 minutes</td>
</tr>
<tr>
<td>2.</td>
<td>Quantitative Ability 35 35 of</td>
</tr>
<tr>
<td>3.</td>
<td>Reasoning Ability 35 35 1 hour</td>
</tr>
<tr>
<td>Total</td>
<td>150 200 3 hours</td>
</tr>
</tbody>
</table>

The candidates must bring one photo identity proof such as passport/Adhar/PAN Card/ Driving Licence/Voter's
ii) Candidates should satisfy themselves about their eligibility for the post applied for. The Bank would admit to

16.  GENERAL INFORMATION:

(i) using unfair means during the examination or (ii) impersonating or procuring impersonation by any person

(a)  Candidates are cautioned that they should not furnish any particulars that are false, tampered/ fabricated

(b) At the time of examination/interview, if a candidate is (or has been) found guilty of:

(ii) pre-meditated or procuring impersonation by any person in the examination hall or (ii) resorting to any irregular or improper means in connection with his/her candidature for selection or (v) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable:

(a) to be disqualified from the examination for which he/she is a candidate

(b) to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank.

(c) The Bank would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such an analysis, if it is found that the responses have been shared and scores obtained are not genuine / valid, the Bank reserves the right to cancel his/her candidature.

(d) USE OF MOBILE PHONES, PAGERS, CALCULATOR OR ANY SUCH DEVICES:

(i) Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination/interview is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations.

(ii) Candidates are advised in their own interest not to bring any of the banned item including mobile phones/ pagers to the venue of the examination/interview, as arrangement for safekeeping cannot be assured.

(iii) Candidates are not permitted to use or have in possession of calculators in examination premises.

16. GENERAL INFORMATION:

i) Candidates are advised to take a printout of their system generated online application form after submitting the application.

ii) Candidates should satisfy themselves about their eligibility for the post applied for. The Bank would admit to the test all the candidates applying for the posts with the requisite fee on the basis of the information furnished in the online application and shall determine their eligibility only at the time of interview.

iii) Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on to the website on account of heavy load on internet or website jam.

iv) SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

v) Not more than one application should be submitted by a candidate. In case of multiple applications, only the last valid (completed) application will be retained and the application fee / intimation charges paid for other registrations will stand forfeited. Multiple attendance/ appearance by a candidate in examination and / or Group Exercises and interview will be summarily rejected/candidature cancelled.

vi) The possibility for occurrence of some problems in the administration of the examination cannot be ruled out completely, which may impact test delivery and / or result from being generated. In that event, every effort will be made to rectify such problem, which may include the conduct of another examination if considered necessary.

vii) Candidates serving in Govt./Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of examination/interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

viii) In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.

ix) Caste certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the SC/ST candidates, if called for interview.

x) A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/she does not belong to any of the cream layer as on 06.03.2017, OBC certificate containing the 'Non-cream layer' clause, issued during the period 01.04.2017 to the date of interview, should be submitted by such candidates, if called for interview.

xi) Candidates are advised to keep their e-mail ID alive for receiving advices, viz. call letters/ Interview advices etc.

xii) Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank.

xiii) All legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Mumbai and courts/tribunals/forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

17. ANNOUNCEMENTS:

Mumbai, Date: 06.02.2017

GENERAL MANAGER

CANNING IN ANY FORM WILL BE A DISQUALIFICATION

18. DISCLAIMER

In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will stand cancelled. If any of these shortcomings is / are detected even after appointment, his / her services are liable to be terminated. Decisions of bank in all matters regarding eligibility, conduct of written examination, other tests and selection will be final and binding on all candidates. No representation or correspondence will be entertained by the bank in this regard.

Annexure

<table>
<thead>
<tr>
<th>State Code</th>
<th>State/UT</th>
<th>Preliminary Examination Centre</th>
<th>Main Examination Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Andaman &amp; Nicobar</td>
<td>Port Blair</td>
<td>Port Blair</td>
</tr>
<tr>
<td>12</td>
<td>Andhra Pradesh</td>
<td>Chirala, Chittor, Guntur, Kakinada, Kurnool, Nellore, Ongole, Puliv, Rajahmundry, Srikakulam, Tirupati, Vijayawada, Vishakhapatnam, Vizianagaram</td>
<td>Guntur, Kurnool, Vijayawada, Vishakhapatnam</td>
</tr>
<tr>
<td>13</td>
<td>Arunachal Pradesh</td>
<td>Itanagar, Naharlagun</td>
<td>Itanagar</td>
</tr>
<tr>
<td>14</td>
<td>Assam</td>
<td>Dibrugarh, Guwahati, Jorhat, Kokrajhar, Siltar Tezpur</td>
<td>Guwahati,</td>
</tr>
<tr>
<td>15</td>
<td>Bihar</td>
<td>Arak, Aurangabad, Bhir Shafir, Bhagapal, Darbhanga, Gaya, Hajipur, Muzaffarpur Pathna, Purnea, Samastipur, Siwan</td>
<td>Arak, Hajipur, Patna</td>
</tr>
<tr>
<td>16</td>
<td>Chandigarh</td>
<td>Chandigarh</td>
<td>Chandigarh</td>
</tr>
<tr>
<td>17</td>
<td>Chhattisgarh</td>
<td>Bilai, Bilikri, Raipur</td>
<td>Raipur</td>
</tr>
<tr>
<td>18</td>
<td>Goa</td>
<td>Panaji, Venna</td>
<td>Panaji</td>
</tr>
<tr>
<td>19</td>
<td>Gujarat</td>
<td>Ahmedabad, Anand, Giranganj, Himganj, Jamnagar, Mehsana, Mehsana, Rajkot, Surat, Vadodara</td>
<td>Ahmedabad, Giranganj</td>
</tr>
<tr>
<td>20</td>
<td>Haryana</td>
<td>Ambala, Bahadurgar, Hisar, Karnal, Kurukshetra, Panipat, Patauni, Sonipat, Yamunanagar</td>
<td>Bahadurgar, Hisar</td>
</tr>
<tr>
<td>21</td>
<td>Himachal Pradesh</td>
<td>Baddi, Bilaspur, Dharamshala, Hamirpur, Kangra, Kullu, Mandi, Shimla, Simour, Solan, Una</td>
<td>Shimla, Solan,</td>
</tr>
<tr>
<td>22</td>
<td>Jammu &amp; Kashmir</td>
<td>Jammu, Kathua, Samba, Srinagar</td>
<td>Jammu, Srinagar</td>
</tr>
<tr>
<td>23</td>
<td>Jharkhand</td>
<td>Bokaro, Dhanbad, Hazaribag, Jamshedpur, Ranchi</td>
<td>Jamshedpur, Ranchi</td>
</tr>
<tr>
<td>24</td>
<td>Karnataka</td>
<td>Belgaum, Bengaluru, Bidar, Hubballi, Mabagore, Mysore, Shigmo, Udipi</td>
<td>Bengaluru</td>
</tr>
<tr>
<td>25</td>
<td>Kerala</td>
<td>Alappuzha, Kannur, Koch, Kollam, Kollayam, Kozhikode, Malappuram, Palakkad, Trichur, Thiruvananthapuram</td>
<td>Kochi, Thiruvananthapuram</td>
</tr>
<tr>
<td>26</td>
<td>Lakshadweep</td>
<td>Kavaratty</td>
<td>Kavaratty</td>
</tr>
<tr>
<td>27</td>
<td>Madhya Pradesh</td>
<td>Bhopal, Gwalior, Indore, Jabalpur, Saha, Sagar, Ujjain</td>
<td>Bhopal, Indore</td>
</tr>
<tr>
<td>28</td>
<td>Maharashtra</td>
<td>Amravati, Aurangabad, Chandrapur, Dhule Jalgaon, Kolhapur, Latur, Mumbai Thane, Navi Mumbai, Nasik, Maha, Nashik, Nasik, Pune, Ratnagiri, Sangli, Satara</td>
<td>Aurangabad, Nagpur, Pune, Mumbai Thane/ Navi Mumbai</td>
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<td>Manipur</td>
<td>Imphal</td>
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<td>Mizoram</td>
<td>Aizawl</td>
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<td>Nagaland</td>
<td>Kohima</td>
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<td>Delhi - NCR</td>
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<td>34</td>
<td>Odisha</td>
<td>Angul, Balasore, Bargah, Berhampur (Ganjam), Bhubaneswar, Cuttack, Dhenkanal, Jajpur, Khurda, Puri, Sambalpur, Sambalpur</td>
<td>Bhubaneswar,</td>
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<td>36</td>
<td>Punjab</td>
<td>Amritsar, Bhaira, Fatehgarh Sahib, Jalandhar, Lohnda, Mohali, Pathankot, Patiala, Phagwara, Sangrur</td>
<td>Bhaira, Jalandhar, Lohnda, Mohali, Patiala</td>
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<td>Rajasthan</td>
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<td>Sikkim</td>
<td>Gangtok</td>
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<td>Tamil Nadu</td>
<td>Chennai, Coimbatore, Dindigul, Krishnagiri, Madurai, Nagercoil, Namakkal, Patabur, Puducherry, Thirunelveli, Vellore</td>
<td>Chennai, Madura, Thirunelveli</td>
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<td>Telangana</td>
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<td>41</td>
<td>Tripura</td>
<td>Agartala</td>
<td>Agartala</td>
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<td>42</td>
<td>Uttar Pradesh</td>
<td>Agra, Allahabad, Bareilly, Bulandshaher, Gorakhpur, Jhansi, Kanpur, Lucknow, Mathura, Meerut, Moradabad, Muzaffarnagar, Unnao, Varanasi</td>
<td>Agra, Allahabad, Kanpur, Lucknow, Meerut, Varansi</td>
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<td>Uttarakhand</td>
<td>Dehradun, Hardiwar, Haridwar, Roorkee</td>
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<tr>
<td>44</td>
<td>West Bengal</td>
<td>Asansol, Berhampur (West Bengal), Bardhaman, Durgapur, Hooghly, Howrah, Kalyani, Greater Kolkata, Siliguri</td>
<td>Hooghly, Kalyani, Greater Kolkata</td>
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</tbody>
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(Contd. on next page...)
Guidelines for scanning and Upload of Photograph (4.5cm × 3.5cm) & Signature

Before applying online a candidate will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below.

**Photograph Image:**
- Photograph must be a recent passport style colour picture.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face.
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.
- If you have to use flash, ensure there's no "red-eye".
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20kb–50 kb
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

**Signature Image:**
- The applicant has to sign on white paper with Black Ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put on the Call Letter and wherever necessary.
- If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Call Letter, the applicant will be disqualified.
- Dimensions 140 x 60 pixels (preferred)
- Size of file should be between 10kb – 20kb
- Ensure that the size of the scanned image is not more than 20kb
- Signature in CAPITAL LETTERS shall NOT be accepted.

**Scanning the photograph & signature:**
- Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- Set Color to True Color
- File Size as specified above
- Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is : image01.jpg or image01.jpeg. Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
- Candidates using MS Windows/MSOffice can easily obtain photo and signature in .jpeg format not exceeding 50kb & 20 kb respectively by using MS Paint or MSOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 50 kb (photograph) & 20 kb (signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in other photo editor also.
- If the file size and format are not as prescribed, an error message will be displayed.
- While filling in the Online Application Form the candidate will be provided with a link to upload his/her photograph and signature.

**Procedure for Uploading the Photograph and Signature**
- There will be two separate links for uploading Photograph and Signature
- Click on the respective link “Upload Photograph / Signature”
- Browse and Select the location where the Scanned Photograph / Signature file has been saved.
- Select the file by clicking on it
- Click the 'Open/Upload' button

Your Online Application will not be registered unless you upload your photograph and signature as specified.

**Note:**

1. In case the face in the photograph or signature is unclear the candidate’s application may be rejected. After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature, prior to submitting the form.
2. After registering online candidates are advised to take a printout of their system generated online application forms.