



Proposed Waterproofing Works At CAC, Belgaum

VOLUME – 1

STATE BANK OF INDIA

Proposed Waterproofing Works At CAC, Belgaum

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DOCUMENT ISSUED TO M/S.

LAST DATE FOR SUBMISSION OF TENDER **22.09.2021 AT 3.00p.m.**

PLACE OF SUBMISSION OF TENDER : DEPUTY GENERAL MANAGER
AO-7, NETWORK-2,
T S COMPLEX, SOLAPUR ROAD
KESHWAPUR HUBLI-580023

OPENING OF TENDER **22.09.2021 AT 3.30 PM**

STATE BANK OF INDIA
NOTICE INVITING TENDERS.

Notice Inviting Tenders No. AO-7/10 DATED 01/09/2021

State Bank of India, AO-6, Hubli, 1st Floor, T.S.Complex, Solapur Road, invites **tenders** from empanelled Civil contractors of A1 category for **Proposed Waterproofing Works At CAC, Belgaum.**

The tenders may be downloaded from the website www.sbi.co.in from **01/09/2021 to 22/09/2021** up to 3.00 p.m.

For any details contact [Mobile] 9449840052

* Details of tenders are as under:

1	Name of Work	Proposed Waterproofing Works At CAC, Belgaum.
2	Time allowed for completion	1 month from the date of issue of work order
3	Earnest Money Deposit	Bidders to sign “ Bid security Declaration” accepting that if they withdraw or modify their bids during the period of validity, they will be suspended for 1 year.
4	Security Deposit	3% of the contract including ISD.
5	Cost of tender documents (to be submitted in the form of DD payable to State Bank of India ... payable in Bangalore) along with the tender	Nil.
6	Last date and time of receipt of technical bids and indicative price bid.	3.30 p.m on 22/09/2021. The tenders are to be submitted to the department.
7	Date and time of opening of tenders.	3.30 p.m. On 22/09/2021.
8	Address for online submission of bids (technical as well as commercial bids)	Bid must be submitted to State Bank Of India, AO-7, Hubli, 1 st Floor, T.S.Complex, Solapur Road, Keshwapur Hubli-580023
9	Defects Liability Period	5 Years.

10	Validity of Offer	90 days.
11	Liquidated Damages	0.5% per week of delay subject to Max.5% of the contract.
12	Value of Interim Certificate	Rs. 4.00 lacs.
13	Any additional Information	The quoted rate should be inclusive of materials, labour, wages, fixtures, transportation, installation,(excluding GST),wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work. GST on works contract shall be paid separately
14	Electronic Payment	Electronic payment shall be preferred. All the contractor must furnish details such as 1) Name of the their bank 2) Name of their branch 3) Account number4)Name of the account holder as in the bank account 5) IFSC No of the branch 6) PAN number.
This bid document is not transferable		
In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.		
SBI has the right to accept/reject any / all tenders without assigning any reasons.		
On behalf of State Bank of India ,DGM, AO-7		

INSTRUCTIONS TO THE TENDERERS

- **1.0 SCOPE OF WORK**

- 1.1 Site and its Location

The proposed work is to be carried out at **CAC Belgaum.**

The contractor interested in quoting needs to visit the site and enclose the technical specifications of the product planned to be used at site.

- **2.0 TENDER DOCUMENTS**

- 2.1 The work has to be carried out strictly according to the conditions stipulated in tender consisting the following documents and the most workman like manner,

- Instructions to tenderers
 - General Conditions of Contract
 - Special Conditions of Contract
 - Additional Conditions for Electrical Installation
 - Technical Specifications
 - Drawings
 - Priced Bid

- 2.2 The above documents shall be taken as complementary and mutually explanatory of one another but in case of ambiguities or discrepancies, shall take precedence in the order given below:

- Price Bid
 - Technical Specifications
 - Special Conditions of Contract
 - General Conditions of Contract
 - Instructions to Tenderers

- 2.3 The tender documents are not transferable.

- 2.4 **The tender document consist of Volume I comprising NIT, instructions to tenderers, General conditions of contract, special conditions of contract, safety code, Drawings, technical specifications etc. AND Volume II comprising PRICE BID [BOQ]. Bidders to sign “ Bid security Declaration” accepting that if they withdraw or modify their bids during the period of validity, they will be suspended for 1 year.**

2.5 NOTE -The tender document has to be submitted in two sealed ENVELOPES. ENVELOP 1 should contain duly signed all pages and drawings in Volume 1 and Earnest Money Deposit. ENVELOPE 2 should contain duly filled and signed Volume II, PRICE Bid. Both these envelopes shall be sealed in one envelope superscripted with " TENDER FOR Proposed Waterproofing Works At CAC Belgaum." and Submit to Deputy General Manager, STATE BANK OF INDIA, AO-7, 1st floor, T S Complex, Solapur Road, Hubli-580023 on or **before 3.30 p.m 22/09/2021. Contact Mobile-9449840052.**

- **3.0 SITE VISIT**

- 3.1 The tenderer must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The Tenderer is requested satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc;

The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.

- **4.0 EARNEST MONEY**

- 4.1 In place of EMD, Bidders to submit a signed declaration in their letter head mentioning that if they withdraw or modify their bids in 90 days, they are ready to be suspended for a year. This declaration must be addressed to Deputy General Manager, State Bank Of India, AO-7, Hubli, 1st Floor, T.S.Complex, Solapur Road, Keshwapur Hubli-580023

- **5.0 INITIAL SECURITY DEPOSIT**

The successful tenderer will have to submit a sum equivalent to 2% of contract value by means of D/D drawn in favour of State Bank of India within a period of 15 days of acceptance of tender.

- **6.0 SECURITY DEPOSIT**

- 6.1 Total security deposit shall be 3% of contract value. Out of this 2% of contract value is in the form of initial security deposit. Balance 1% shall be deducted from the running account bill of the work at the rate of 10% of the respective running account bill i.e. deduction from each running bill account will be 10% till total 1% of contract value is reached. 50% of the total security shall be paid to the contractors on the basis of architect's certifying the virtual completion. The balance 50% would be paid to the contractors after the defects liability period as specified in the contract.
- 6.2 No interest shall be paid to the amount retained by the Bank as Security Deposit.

- **7.0 SIGNING OF CONTRACT DOCUMENTS**

The successful tenderer shall be bound to implement the contract by signing an agreement and conditions of contract attached herewith within 15 days from the receipt of intimation of acceptance of his tender by the Bank. However, the written acceptance of the tender by the Bank will constitute a binding agreement between the Bank and successful tenderer whether such formal agreement is subsequently entered into or not.

- **8.0 COMPLETION PERIOD: 1 Month from the date of issue of workorder**

- **9.0 VALIDITY OF TENDER**

Tenders shall remain valid and open for acceptance for a period of 3 (Three) months from the date of opening price bid. If the tenderer withdraws his/her offer during the validity period or makes modifications in his/her original offer which are not acceptance to the Bank without prejudice to any other right or remedy the Bank shall be at liberty to be suspended for a year.

- **10.0 LIQUIDATED DAMAGES**

The liquidated damages shall be 0.5% per week subject to a maximum of 5% of contract value.

- **11.0 RATES AND PRICES**

- 11.1 In case of lumpsum rate tender

- 11.1.1 The tenderers shall quote their rates for items both in words and figures in case of discrepancy between the rates quoted in words and figures the unit rate quoted in words will prevail. If no rate is quoted for a particular item the contractor shall not be paid for that item when it is executed.

The amount of each item shall be calculated and the requisite total is given. In case of discrepancy between the unit rate and the total amount calculated from multiplication of unit rate and the quantity the unit rate quoted will govern and the amount will be corrected.

- 11.1.2 The tenderers need not quote their rates for which no quantities have been given. In case the tenderers quote their rates for such items those rates will be ignored and will not be considered during execution.
- 11.1.3 The Tenderers should not change the units as specified in the tender. If any unit is changed the tenders would be evaluated as per the original unit and the contractor would be paid accordingly.

The tenderer should not change or modify or delete the description of the item. If any discrepancy is observed he should immediately bring to the knowledge of the Architect/Bank.

- 11.1.4 Each page of the BOQ shall be signed by the authorized person and cutting or overwriting shall be duly attested by him.
- 11.1.5 Each page shall be totaled, and the grand total shall be given.
- 11.1.6 The rate quoted shall be firm and shall include all costs, allowances, taxes, VAT, levies, service Tax etc.
- 11.1.7 Tender containing any condition leading to unknown / indefinite liability, are liable to be summarily rejected.
- 11.1.8 GST as applicable will be reimbursed by bank as specified in NIT
- 11.1.9 I.T. will be recovered as applicable as per Government Rules

- 11.1.10 The successful tenderer, after the work is awarded, he will have to enter into an agreement with the competent authority of the bank
 - 11.1.11 The tenderer, must co-ordinate with the other agencies such as (I) Electrical (II) Air Conditioning etc
 - 11.1.12 . The contractor is required to visit the branches attached in the enclosure and specify the rate for the total work involved in that branch including minor electrical work. Bank reserves the right to omit/delete any item(s) of work from the schedule at the time of allotment/before. Contractor will be paid for the actual work done at the site duly verified by the concerned official of the bank.
- 11.1.13 Period of taking up the final bill will be one month from/ after satisfactory virtual completion or the date of submission of the final bill whichever is later.

12.00. COMPLETION OF WORK: i) The work shall be considered as complete only when the certificate of virtual completion is issued by the architects/Bank. ii) The 'defects liability period' as prescribed in the contract shall commence only from date of such virtual completion. iii) Any defect that may appear within the defects liability period shall be rectified by the contractor within reasonable time on receipt of necessary instructions from Bank to that effect.

The acceptance of a tender will rest with the Competent Authority, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received, without assigning any reasons. All tenders in which any of the prescribed conditions are not fulfilled, or are incomplete in any respect are liable to be rejected.

READ UNDERSTOOD AND ACCEPTED

SIGNATURE OF THE CONTRACTOR WITH SEAL DATE

FORM OF SUBMISSION OF TENDER

(To be filled by the tenderer)

Dy General Manager,
State Bank of India,
AO-7 Hubli
1st floor TS Complex
Solapur road,
Hubli-580023

Dear Sir/s, -

Ref: TENDER NOTICE WATERPROOFING WORKS AT CAC BELGAUM

I/We hereby declare that I/ We have carefully gone through the conditions laid down in the Notice Inviting Tender, General notes, General Conditions of Contract, Special conditions, Schedule of approximate quantities and rates, Form of Agreement, General Specification,

Approved manufacturers/natural source of materials Technical Specifications of schedule of quantities, and clearly understood all the same and on the basis of the same I/We have quoted our rates in the Schedule of Quantities (i.e. BOQ) attached with the tender documents.

I/We do hereby undertake to execute and complete the whole or part of the work (as desired by you) at the respective rates quoted.

I/We accept that if I/We withdraw or modify the bids during the period I/We may be suspended for one year.

In the event of this Tender being accepted I/We agree to enter into the agreement and submit the declaration on requisite non-judicial stamp papers as and when required and execute the contract according to your form of Agreement etc., in default whereof, I/We do hereby bind myself/ourselves to forfeit the aforesaid deposit.

In the event of this Tender being accepted I/We agree to obtain the labor license and the CAR and Third party insurance policy and deposit the balance E.M.D. amount and adhere/comply to all other instructions as given in TENDER DOCUMENT.

I/We further agree to complete the work included in the said schedule of quantities within 30 DAYS time from the date of the work order issued to commence the same.

Date of commencement shall be either one week from the date of work order issued to the contractor or the date on which mark out of work at site has been given to contractor; whichever is later.

I/We agree not to employ sub-contractors other than those that may be approved by Employer / We agree to pay all taxes (except GST), insurance charges as prevailing from time to time, on such items for whom same is to be levied by/ for the government, and the rates quoted by me / us are inclusive of all the same.

Yours Faithfully,

Signature of Witness:

Contractor Name and address

1.

Name: _____

2.

Address: _____ 3

GENERAL CONDITIONS OF CONTRACT

• 1.0 DEFINITIONS

“Contract” means the documents forming the tender and the acceptance thereof and the formal agreement executed between State Bank of India (Client) and the contractor, together with the documents referred therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the Architects/Bank and all these documents taken together shall be deemed to form one contract and shall be complementary to one another.

- 1.1 In the contract the following expressions shall, unless the context otherwise requires, have the meaning hereby respectively assigned to them.
- 1.1.1 ‘SBI’ shall mean State Bank of India (Client) a body Corporate created under State Bank of India Act 1955, having its Corporate Centre at State Bank Bhavan, Madame Cama Road, Mumbai 400 021 and a LHO at # 65, St.Marks Road, Bangalore 560 001 and includes the Client’s representatives, successors and assigns.
- 1.1.2 ‘Site Engineer’ shall mean an Engineer appointed by the Bank as their representative to give instructions to the contractors.
- 1.1.3 ‘The Contractor’ shall mean the individual or firm or company whether incorporated or not, undertaking the works and shall include legal personal representative of such individual or the composing the firm or company and the permitted assignees of such individual or firms of company.

The expression ‘works’ or ‘work’ shall mean the permanent or temporary work described in the ‘Scope or Work’ and / or to be executed in accordance with the contract and includes materials, apparatus, equipment, temporary supports, fittings and things of all kinds to be provided, the obligations of the contractor hereunder and work to be done by the contractor under the contract.

- 1.1.4 ‘Engineer’ shall mean the representative of the Architect / Consultant.
- 1.1.5 ‘Drawings’ shall mean the drawings prepared by the Architects and issued by the Engineer and referred to in the specifications and any modifications of such drawings as may be issued by the Engineer from time to time. ‘Contract value shall mean the value of the entire work as stipulated in the letter of acceptance of tender subject to such additions thereto or deductions there from as may be made under the provision herein after contained.
- 1.1.6 ‘Specifications’ shall mean the specifications referred to in the tender and any modifications thereof as may time to time be furnished or approved by the architect/consultant. “Month means calendar month.
- 1.1.7 “Week” means seven consecutive days.
- 1.1.8 “Day” means a calendar day beginning and ending at 00 Hrs and 24 hrs respectively.

- **CLAUSE**

- **1.0 Total Security Deposit:**

Total Security Deposit comprise of:

Earnest Money Deposit

Initial Security Deposit

Retention Money

- **(a) Earnest Money Deposit:**

In place of EMD, Bidders to submit a signed declaration in their letter head mentioning that if they withdraw or modify their bids in 90 days, they are ready to be suspended for a year. This declaration must be addressed to Deputy General Manager, State Bank Of India, AO-7, Hubli, 1st Floor, T.S.Complex, Solapur Road, Keshwapur Hubli-580023

- **a) Initial Security Deposit (ISD)**

The amount of ISD shall be 2% of accepted value of tender including the EMD. Balance of ISD (i.e. excluding EMD) is to be submitted in the form of D/D drawn on any scheduled Bank and shall be deposited within 15 days from the date of letter of acceptance of tender.

- **b) Retention Money**

Besides the ISD as deposited by the Contractor in the above said manner the retention money shall be deducted from the running account bill at the rate of 10% of the gross value of work done by the contractor and claimed in each bill provided the total security deposit i.e. the ISD plus Retention Money shall both together not exceed 3% of the contract value. 50% of the total security deposit shall be refunded to the contractor without any interest on issue of Virtual Completion Certificate by the Architect/Consultant. The balance 50% of the total security deposit shall be refunded to the contractors without interest within fifteen days after the end of defects liability period provided the contractor has satisfactorily attended to all defects in accordance with the conditions of contract including site clearance.

- **3.0 LANGUAGE ERRORS, OMISSIONS AND DISCREPANCIES**

In case of errors, omissions and / or disagreement between written and scaled dimensions on the drawings or between the drawings and specifications etc., the following order shall apply.

- Between scaled and written dimension (or description) on a drawing, the latter shall be adopted.
- Between the written or shown description or dimensions in the drawings and the corresponding one in the specification the former shall be taken as correct.
- Between written description of the item in the specifications and descriptions in bills of quantities of the same item, the latter shall be adopted.

- In case of difference between rates written in figures and words, the rate in words shall prevail.
- Between the duplicate / subsequent copies of the tender, the original tender shall be taken as correct.

- **4.0 SCOPE OF WORK**

The contractor shall carry out, complete and maintain the said work in every respect strictly in accordance with this contract and with the directions of and to the satisfaction of the Bank to be communicated through the architect/ consultant. The architect / consultant at the directions of the Bank from time to time issue further drawings and / or written instructions, details directions and explanations which are hereafter collectively referred to as Architect's / Consultant's instructions in regard to: the variation or modification of the design, quality or quantity of work or the addition or omission or substitution of any work, any discrepancy in the drawings or between the BOQ and / or drawings and / or specifications, the removal from the site of any material brought thereon by the contractor and the substitution of any other materials thereof, the demolition, removal and / or re-execution of any work executed by him, the dismissal from the work of any person employed / engaged thereupon.

- **5.0 (i) LETTER OF ACCEPTANCE**

Within the validity period of the tender the bank shall issue a letter of acceptance either directly or through the architect by registered post or otherwise depositing at the address of the contractor as given in the tender to enter into a Contract for the execution of the work as per the terms of the tender. The letter of acceptance shall constitute a binding contract between the SBI and the contractor.

- **(ii) CONTRACT AGREEMENT**

On receipt of intimation of the acceptance of tender from the SBI/Architect the successful tenderer shall be bound to implement the contract and within fifteen days thereof he shall sign an agreement in a non-judicial stamp paper of appropriate value.

- **6.0 OWNERSHIP OF DRAWINGS:**

All drawings, specifications and copies thereof furnished by the SBI through its Architect / Consultants are the properties of the SBI. They are not to be used on other work.

- **7.0 DETAILED DRAWINGS AND INSTRUCTIONS**

The SBI through its architects/consultants shall furnish with reasonable promptness additional instructions by means of drawings or otherwise necessary for the proper execution of the work. All such drawings and instructions shall be consistent with the contract documents, true developments thereof and reasonably inferable therefrom.

The work shall be executed in conformity therewith and the contractor prepare a detailed programme schedule indicating therein the date of start and completion of various activities on receipt of the work order and submit the same to the SBI through the Architect / Consultant.

Copies of Agreement

Two copies of agreement / tender document duly signed by both the parties with the drawings shall be handed over to the contractors.

- **8.0 LIQUIDATED DAMAGES**

If the contractor fails to maintain the required progress in terms of clause 29 of GCC or to complete the work and clear the site including vacating their office on or before the contracted or extended date or completion without justification in support of the cause of delay, he may be called upon without prejudice to any other right of remedy available under the law to the SBI on account of such breach to pay a liquidated damages at the rate of 0.5% of the contract value per week subject to a maximum of 5% of the contract value.

- **9.0 MATERIALS, APPLIANCES AND EMPLOYEES**

Unless or otherwise specified the contractor shall provide and pay for all materials, labour, water, power, tools, equipment transportation and any other facilities that are required for the satisfactory execution and completion of the work. Unless or otherwise specified all materials shall be new and both workmanship and materials shall be best quality. The contractor shall at all times enforce strict discipline and good order among his employees and shall not employ on work any unfit person or anyone not skilled in the work assigned to him. Workman whose work or behavior is found to be unsatisfactory by the SBI / Architect / Consultant he shall be removed from the site immediately.

- **10.0 PERMITS, LAWS AND REGULATIONS**

Permits and licenses required for the execution of the work shall be obtained by the contractor at his own expenses.

The contractor shall give notices and comply with the regulations, laws, and ordinances rules, applicable to the contractor. If the contractor observes any discrepancy between the drawings and specifications, he shall promptly notify the SBI in writing under intimation of the Architect/Consultant. If the contractor performs any act which is against the law, rules and regulations he shall meet all the costs arising there from and shall indemnify the SBI any legal actions arising these from.

- **11.0 SETTING OUT WORK**

The contractor shall set out the work and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof and get it approved by the Architect/Consultant before proceeding with the work. If at any time any error in this respect shall appear during the progress of the works, irrespective of the fact

that the layout had been approved by the architect / consultant the contractor shall be responsible for the same and shall at his own expenses rectify such error, if so, required to satisfaction of the SBI.

- **12.0 PROTECTION OF WORKS AND PROPERTY**

The Contractor shall continuously maintain adequate protection, of all his work from damage and shall protect the SBI's properties from injury or loss arising in connection with contract. He shall make good any such damage, injury, loss due to his fault or negligence except which are due to causes beyond his control.

He shall take adequate care and steps for protection of the adjacent properties. The contractor shall take all precautions for safety and protection of his employees on the works and shall comply with all applicable provisions of Government and local bodies' safety laws and building codes to prevent accidents, or injuries to persons or property of about or adjacent to his place of work. The contractor shall take insurance covers as per clause 25.0 at his own cost. The policy may be taken in joint names of the contractors and the SBI and the original policy may be lodged with the SBI.

- **13.0 INSPECTION OF WORK**

The SBI/Architect / Consultant or their representatives shall at all reasonable time have free access to the work site and / or to the workshop, factories or other places where materials are lying or from where they are obtained and the contractor shall give every facility to the SBI, Architect / Consultant and their representatives necessary for inspection and examination and test of the materials and workmanship. No person unless authorized by the SBI / Architect / Consultant except the representative of Public Authorities shall be allowed on the work at any time. The proposed work either during its construction stage or its completion can also be inspected by the Chief Technical examiner's organization a wing of Central Vigilance Commission.

- **14.0 ASSIGNMENT AND SUBLETTING**

The whole of work included in the contract shall be executed by the Contractor and he shall not directly entrust and engage or indirectly transfer assign or underlet the contract or any part or share thereof or interest therein without the written consent of the SBI through the architect and no undertaken shall relieve the contractor from the responsibility of the contractor from active superintendence of the work during its progress.

- **15.0 QUALITY OF MATERIALS, WORKMANSHIP & TEST**

- (i) All materials and workmanship shall be best of the respective kinds described in the contract and in accordance with Architect / Consultant instructions and shall be subject from time to time to such tests as the Architect / Consultant may direct at the place of manufacture or fabrication or on the site or an approved testing laboratory. The contractor shall provide such assistance, instruments, machinery, labour and materials.

- **(ii) Samples :**

All samples of adequate numbers, size, shades & pattern as per specifications shall be supplied by the contractor without any extra charges. If certain items proposed to be used are of such nature that samples cannot be presented or prepared at the site detailed literature / test certificate of the same shall be provided to the satisfaction of the Architect / Consultant. Before submitting the sample / literature the contractor shall satisfy himself that the material / equipment for which he is submitting the samples / literature meet with the requirement of tender specification. Only when the samples are approved in writing by the Architect / Consultant the contractor shall proceed with the procurement and installation of the particular material / equipment. The approved samples shall be signed by the Architect / Consultant for identification and shall be kept on record at site office until the completion of the work for inspection / comparison at any time. The Architect / Consultant shall take reasonable time to approve the sample. Any delay that might occur in approving the samples for reasons of its not meeting the specifications or other discrepancies inadequacy in furnishing samples of best qualities from various manufacturers and such other aspects causing delay on the approval of the materials / equipmentsetc shall be to the account of the contractor.

- **(iii)Cost of Tests**

The cost of making any test shall be borne by the contractor if such test is intended by or provided for in the specifications or BOQ.

- **(iv)Cost of test not provided for**

If any test is ordered by the Architect / Consultant which is either:

- (a)If so intended by or provided for or (in the cases above mentioned) is not so particularized or through so intended or provided for but ordered by the Architect / Consultant which is either to be carried out by an independent person at any place other than the site or the place of manufacture or fabrication of the materials tested or any Government / approved laboratory, then the cost of such test shall be borne by the contractor.

- **16.0 OBTAINING INFORMATION RELATED TO EXECUTION OF WORK**

No claim by the contractor for additional payment shall be entertained which is consequent upon failure on his part to obtain correct information as to any matter affecting the execution of the work nor any misunderstanding or the obtaining incorrect information or the failure to obtain correct information relieve him from any risks or from the entire responsibility for the fulfillment of contract.

- **17.0CONTRACTORS SUPERINTENDENCE**

The contractor shall give necessary personal superintendence during the execution of the works and as long, thereafter, as the Architect / Consultant may consider necessary until the expiry of the defects liability period, stated hereto.

- **18.0 QUANTITIES**

- i)The Bill of quantities (BOQ) unless or otherwise stated shall be deemed to have been prepared in accordance with the Indian Standard Method of Measurements. The rate quoted shall remain valid for variation of quantity against individual item to

any extent subject to maximum variation of the contract value by 25%. The entire amount paid under Clause 20 hereof as well as amounts or prime cost and provisional sums, if any, shall be excluded.

- ii)Variation exceeding 25%: The items of work executed in relation to variation exceeding 25% shall be paid on the basis of provisions of clause 22(e) hereof.

- **19.0 WORKS TO BE MEASURED**

The Architect / Consultant may from time to time intimate to the contractor that he required the work to be measured and the contractor shall forthwith attend or send a qualified representative to assist the Architect in taking such measurements and calculation and to furnish all particulars or to give all assistance required by any of them. Such measurements shall be taken in accordance with the Mode of Measurements detailed in the specifications. The representative of the Architect / Consultant shall take joint measurements with the Contractor's representative and the measurements shall be entered in the measurement book. The contractor or his authorized representative shall sign all the pages of the measurement book in which the measurements have been recorded in token of his acceptance. All the corrections shall be duly attested by both representatives. No over writings shall be made in measurement book. Should the contractor not attend or neglect or omit to depute his representative to take measurements then the measurements recorded by the representative of the Architect / Consultant shall be final. All authorized extra work, omissions and all variations made shall be included in such measurements.

- **20.0 VARIATIONS:**

No alteration, omission or variation ordered in writing by the Architect / Consultant shall vitiate the contract.

In case the SBI / Architect / Consultant thinks proper at any time during the progress of works to make any alteration in, or additions to or omission from the works or any alteration in the kind or quality of the materials to be used therein, the Architect / Consultant shall give notice thereof in writing to the contractor or shall confirm in writing within seven days of giving such oral instructions the contractor shall alter to, add to, or omit from as the case may be in accordance with such notice but the contractor shall not do any work extra to or make any alteration or additions to or omissions from the works or any deviation from any of the provisions of the contract, stipulations, specifications or contract drawings without previous consent in writing of the Architect / Consultant and the value of such extras, alterations, additions or omissions shall in all cases be determined by the Architect / Consultant and the same shall be added to or deducted from the contract value, as the case may be.

- **21.0 VALUATION OF VARIATIONS**

No claim for an extra shall be allowed unless it shall have been executed under the authority of the Architect / Consultant with the concurrence of the SBI as herein mentioned. Any such extra is herein referred to as authorized extra and shall be made in accordance with the following provisions.

- a)(i) The net rates or prices in the contract shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced herein.
- (ii) Rates for all items, wherever possible should be derived out of the rates given in the priced BOQ.
- b)The net prices of the original tender shall determine the value of the items omitted, provided if omissions do not vary the conditions under which any remaining items of works are carried out, otherwise the prices for the same shall be valued under sub clause (c) hereunder.
- c)Where the extra works are not of similar character and / or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items or works are carried out, then the contractor shall within 7 days of the receipt of the letter of acceptance inform the Architect / Consultant of the rate which he intends to charge for such items of work, duly supported by analysis of the rate or rates claimed and the Architect / Consultant shall fix such rate or prices as in the circumstances in his opinion are reasonable and proper, based on the market rate.
- d)Where extra work cannot be properly measured or valued the contractor shall be allowed day work prices at the net rates stated in the tender of the BOQ or, if not, so stated then in accordance with the local day work rates and wages for the district; provided that in either case, vouchers specifying the daily time (and if required by the Architect / Consultant) the workman's name and materials employed be delivered for verifications to the Architect / Consultant at or before the end of the week following that in which the work has been executed.
- e)It is further clarified that for all such authorized extra items where rates cannot be derived from the tender, the contractor shall submit rates duly supported by rate analysis worked on the "market rate basis" for material, labour, hire / running charges of equipment and wastages etc. plus 15% towards establishment charges, contractors overheads and profit. Such items shall not be eligible for escalation.

- **22.0 FINAL MEASUREMENT**

The measurement and valuation in respect of the contract shall be completed within six months of the virtual completion of the work.

- **23.0 VIRTUAL COMPLETION CERTIFICATE (VCC)**

On successful completion of entire works covered by the contract to the full satisfaction of the SBI, the contractor shall ensure that the following works have been completed to the satisfaction of the SBI.

- a)Clear the site of all scaffolding, wiring, pipes, surplus materials, contractor's labour, equipment and machinery.
- b)Demolish, dismantle and remove the contractor's site office, temporary works, structures including labour sheds/camps and constructions and other items and things whatsoever brought upon or erected at the site or any land allotted to the contractor by the SBI and not incorporated in the permanent works.

- c) Remove all rubbish, debris etc. from the site and the land allotted to the contractor by the SBI and shall clear, level and dress, compact the site as required by the SBI.
- d) Shall put the SBI in undisputed custody and possession of the Site and all land allotted by the SBI.
- e) Shall handover the work in a peaceful manner to the SBI.
- f) All defects / imperfections have been attended and rectified as pointed out by the SBI to the full satisfaction of SBI.

Upon the satisfactory fulfillment by the contractor as stated above, the contractor shall be entitled to apply to the Architect / Consultant for the certificate. If the Architect / Consultant is satisfied of the completion of the work, relative to which the completion certificate has been sought, the Architect / Consultant shall within fourteen (14) days of the receipt of the application for virtual completion certificate, issue a VCC in respect of the work for which the VCC has been applied.

This issuance of a VCC shall be without prejudice to the SBI's rights and contractor's liabilities under the contract including the contractor's liability for defects liability period nor shall the issuance of VCC in respect of the works or work at any site be construed as a waiver of any right or claim of the SBI against the contractor in respect of works or work at the site and in respect of which the VCC has been issued.

- **24.0 WORK BY OTHER AGENCIES**

The SBI / Architect / Consultant reserves the right to use premises and any portion of the site for execution of any work not included in the scope of this contract which it may desire to have carried out by other persons simultaneously and the contractor shall not only allow but also extend reasonable facilities for the execution of such work. The contractor however shall not be required to provide any plant or material for the execution of such work except by special arrangement with the SBI. Such work shall be carried out in such manners not to impede the progress of the works included in the contract.

- **25.0 INSURANCE OF WORKS**

- 25.1 Without limiting his obligations and responsibilities under the contract the contractor shall insure in the joint names of the SBI and the contractor against all loss or damages from whatever cause arising other than the excepted risks, for which he is responsible under the terms of contract and in such a manner that the SBI and contractor are covered for the period stipulated in clause 27 of GCC and are also covered during the period of maintenance for loss or damage arising from a cause, occurring prior to the commencement of the period of maintenance and for any loss or damage occasioned by the contractor in the course of any operations carried out by him for the purpose of complying with his obligations under clause.

- a)The works for the time being executed to the estimated current Contract Value thereof, or such additional sum as may be specified together with the materials for incorporation in the works at their replacement value.
- b)The constructional plant and other things brought on to the site by the contractor to the replacement value of such constructional plant and other things.
- c)Such insurance shall be effected with an insurer and in terms approved by the SBI which approval shall not be unreasonably withheld and the contractor shall whenever required produce to the Architect / Consultant the policy of insurance and the receipts for payment of the current premiums.

- **25.2 Damage to persons and property**

The contractor shall, except if and so far as the contract provides otherwise indemnify the SBI against all losses and claims in respect of injuries or damages to any person or material or physical damage to any property whatsoever which may arise out of or in consequence of the execution and maintenance of the works and against all claims proceedings, damages, costs, charges and expenses whatsoever for or with respect to:

- a)The permanent use or occupation of land by or any part thereof.
- b)The right of SBI to execute the works or any part thereof, on, over, under, in or through any lands.
- c)Injuries or damages to persons or properties which are unavoidable result of the execution or maintenance of the works in accordance with the contract.
- d)Injuries or damage to persons or property resulting from any act or neglect of the SBI, their agents, employees or other contractors not being employed by the contractor or in respect of any claims, proceedings, damages, costs, charges and expenses in respect thereof or in relation thereto or where the injury or damage was contributed to by the contractor, his servants or agents such part of the compensation as may be just and equitable having regard to the extent of the responsibility of the SBI, their employees, or agents or other employees, or agents or other contractors for the damage or injury.

- **25.3 Contractor to indemnify SBI**

The Contractor shall indemnify the SBI against all claims, proceedings, damages, costs, charges and expenses in respect of the matters referred to in the provision sub-clause 26.2 of this clause.

- **25.4 Contractor's Superintendence**

The contractor shall fully indemnify and keep indemnified the SBI against any action, claim, or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties which may be payable in respect of any article or part thereof included in the contract. In the event of any claim made under or action brought against SBI in respect of such matters as aforesaid the contractor shall be immediately notified thereof and the contractor shall be at liberty, at his own expenses to settle any dispute or to

conduct any litigation that may arise therefrom, provided that the contractor shall not be liable to indemnify the SBI if the infringement of the patent or design or any alleged patent or design right is the direct result of an order passed by the Architect / Consultant in this behalf.

- **25.5 Third Party Insurance**

- 25.5.1 Before commencing the execution of the work the contractor but without limiting his obligations and responsibilities under clause 26.0 of GCC shall insure against his liability for any material or physical damage, loss, or injury which may occur to any property including that of SBI or to any person, including any employee of the SBI, by or arising out of the execution of the works or in the carrying out of the contract, otherwise than due to the matters referred to in the provision to Clause 26.0 thereof.

- **25.5.2 Minimum Amount of Third Party Insurance**

Such insurance shall be effected with an insurer and in terms approved by the SBI which approval shall not be reasonably withheld and for at least the amount stated below. The contractor shall, whenever required, produce to the Architect / Consultant the policy or policies of insurance cover and receipts for payment of the current premiums.

- 25.6 The minimum insurance cover for physical property, injury, and death is Rs. 5.0 lacs per occurrence with the number of occurrences limited to four. After each occurrence contractor will pay additional premium necessary to make insurance valid for four occurrences always.

- **25.7 Accident or Injury to Workmen**

- 25.7.1 The SBI shall not be liable for or in respect of any damages or compensation payable at law in respect or in consequence of any accident or injury to any workmen or other person in the employment of the contractor or any sub-contractor, save and except an accident or injury resulting from any act or default of the SBI or their agents, or employees. The contractor shall indemnify and keep indemnified SBI against all such damages and compensation, save and except as aforesaid and against all claims, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

- **25.7.2 Insurance against accidents etc. to workmen**

The contractor shall insure against such liability with an insurer approved by the SBI during the whole of the time any person employed by him on the works and shall when required, produce to the Architect / Consultant such policy of insurance and receipt for payment of the current premium. Provided always that, in respect of any persons employed by any sub-contractor the contractor's obligation to insure as aforesaid under this sub-cause shall be satisfied if the sub contractor shall have insured against the liability in respect of such persons in such manner that SBI is indemnified under the policy but the contractor shall require such sub-contractor to produce to the Architect / Consultant when required such policy of insurance and the receipt for the payment of the current premium.

- **25.7.3 Remedy on Contractor's failure to insure.**

If the contractor fails to effect and keep in force the insurance referred to above or any other insurance which he may be required to effect under the terms of contract, then and in any such case the SBI may effect and keep in force any such insurance and pay such premium or premiums as may be necessary for that purpose and from time to time deduct the amount so paid by the SBI as aforesaid and also deduct 15% of contract value from any amount due or which may become due to the contractor, or recover the same as debt from the contractor.

- 25.7.4 without prejudice to the other rights of the SBI against contractors, in respect of such default, the Bank shall be entitled to deduct from any sums payable to the contractor the amount of any damages costs, charges, and other expenses paid by the SBI and which are payable by the contractors under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause, proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the monies received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payment in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged.

- **26.0 COMMENCEMENT OF WORKS**

The date of commencement of the work will be reckoned as the recorded date of handing over site by the SBI or 15 days from the date of issue of Letter of Acceptance of Bank, whichever is later.

- **27.0 TIME FOR COMPLETION**

Time is the essence of the contract and shall be strictly observed by the contractor. The entire work shall be completed **within a period of 30 days** from the date of commencement. If required in the contract or as directed by the Architect / Consultant, the contractor shall complete certain portions of work before completion of the entire work. However the completion date shall be reckoned as the date by which the whole work is completed as per the terms of the contract.

- **28.0 EXTENSION OF TIME**

If, in the opinion of the Architect / Consultant, the work be delayed for reasons beyond the control of the contractor, the Architect / Consultant may submit a recommendation to the SBI to grant a fair and reasonable extension of time for completion of work as per the terms of contract. If the contractor needs an extension of time for the completion of work or if the completion of work is likely to be delayed for any reasons beyond the due date of completion as stipulated in the contract, the contractor shall apply to the SBI through the Architect / Consultant in writing at least 30 days before the expiry of the scheduled time and while applying for extension of time he shall furnish the reasons in details and his justification if any, for the delays. The Architect / Consultant shall submit their recommendations to the SBI in the prescribed format for granting extension of time. While granting extension of time the contractor shall be informed the period extended time which will qualify for levy of liquidated damages. For the balance period in excess of original stipulated period and duly sanctioned extension of time by the SIB the provision of liquidated damages as stated under clause 9 of GCC shall become

applicable. Further contract shall remain in force even for the period beyond the due date of completion irrespective whether the extension is granted or not.

- **29.0 RATE OF PROGRESS**

Whole of the materials, plant and labour to be provided by the contractor and the mode, manner and speed of execution and maintenance of the works are to be of a kind and conducted in a manner to the satisfaction of the Architect / Consultant. Should the rate of progress of the work or any part thereof be at any time be in the opinion of the Architect / Consultant too slow to ensure the completion of the whole of the work by the prescribed time or extended time for completion the Architect / Consultant shall thereupon take such steps as considered necessary by the Architect / Consultant to expedite progress so as to complete the works by the prescribed time or extended time. Such communications from the Architect / Consultant neither shall relieve the contractor from fulfilling obligations under the contract nor shall he be entitled to raise any claims arising out of such directions.

- **30.0 WORK DURING NIGHTS AND HOLIDAYS**

Subject to any provision to the contrary contained in the contract no permanent work shall save as herein provided by carried on during the night or on holidays without the permission in writing of the Architect / Consultant, save when the work is unavoidable or absolutely necessary for the saving of life or property or for the safety of the work in which case the contractor shall immediately advise the Architect / Consultant. However the provision of the clause shall not be applicable in the case of any work which becomes essential to carry by rotary or double shifts in order to achieve the progress and quality of the part of the works being technically required and continued with the prior approval of the Architect / Consultant at no extra cost to the SBI.

- **31.0 NO COMPENSATION FOR RESTRICTIONS OF WORK**

If at any time after acceptance of the tender SBI shall decide to abandon or reduce the scope or work for any reason whatsoever and hence not require the whole or any part of the work to be carried out, the Architect / Consultant shall give notice in writing to that effect to the contractor and the contractor shall act accordingly in the matter. The contractor shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work fully but which he did not derive in consequence of the foreclosure of the whole or part of the work.

Provided that the contractor shall be paid the charges on the cartage only of materials actually and bonafide brought to the site of the work by the contractor and rendered surplus as a result of the abandonment, curtailment of the work or any portion thereof and then taken back by the contractor, provided however that the Architect / Consultant shall have in such cases the option of taking over all or any such materials at their purchase price or a local current rate whichever is less.

In case of such stores having been issued from SBI Stores and returned by the Contractor to stores, credit shall be given to him at the rates not exceeding those at which were originally issued to the contractor after taking into consideration and deduction for claims on account of any deterioration or damage while in the

custody of the contractor and in this respect the decision of Architect / Consultant shall be final.

- **32.0 SUSPENSION OF WORK**

- i)The contractor shall, on receipt of the order in writing of the Architect / Consultant (whose decision shall be final and binding on the contractor) suspend the progress of works or any part thereof for such time and in such manner as Architect / Consultant may consider necessary so as not cause any damage or injury to the work already done or endanger the safety thereof for any of the following reasons.

- a)On account any default on the part of the contractor, or

- b)For proper execution of the works or part thereof for reasons other than the default of the contractor, or

- c)For safety of the works or part thereof

The contractor shall, during such suspension, properly protect and secure the works to the extent necessary and carry out the instructions given in that behalf by the Architect / Consultant.

- ii)If the suspension is ordered for reasons (b) and (c) in sub-para (i) above:

The contractor shall be entitled to an extension of time equal to the period of every such suspension. No compensation whatsoever shall be paid on this account.

- **33.0 ACTION WHEN THE WHOLE SECURITY DEPOSIT IS FORFEITED**

In any case in which under any clause or clauses of this contract, the contractor shall have rendered himself liable to pay compensation amounting to the whole of his security deposit the Architect / Consultant shall have the power to adopt any of the following course as they may deem best suited to the interest of the SBI.

- a)To rescind the contract (of which rescission notice in writing to the contractor by the Architect / Consultant shall be conclusive evidence) and in which case the security deposit of the contractor shall be forfeited and be absolutely at the disposal of SBI.

- b)To employ labour paid by the SBI and to supply materials to carry out the work, or any part of the work, debiting the contractor with the cost of the labour and materials (the cost of such labour and materials as worked out by the Architect / Consultant shall be final and conclusive against the contractor) and crediting him with the value of the work done in all respects in the same manner and at the same manner and at the same rates as if it had been carried out by the contractor under the terms of this contract the certificate of Architect / Consultant as to the value of work done shall be final and conclusive against the contractor.

- c)To measure up the work of the contractor, and to take such part thereof as shall be unexecuted, out of his hands, and to give it to another contractor to complete in which case any expenses which may be incurred in excess of the sum which would have been paid to the original contractor, if the whole work had been executed by him (of the amount of which excess the certificates in writing of the

Architect / Consultant shall be final and conclusive) shall be borne by original contractor and may be deducted from any money due to him by SBI under the contract or otherwise, or from his security deposit or the proceeds of sale thereof, or sufficient part thereof.

In the event of any of above courses being adopted by the SBI the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any material or entered into any engagements or make any advances on account of , or with a view to the execution of the work or the performance of the contract and in case the contract shall be rescinded under the provision aforesaid, the contractor shall not be entitled to recover or to be paid any sum or any work thereto for actually performed under this contract, unless, and until the Architect / Consultant will have certified in writing the performance of such work and the value payable in respect thereof, and he shall only be entitled to be paid the value so certified.

- **34.0 OWNER'S RIGHT TO TERMINATE THE CONTRACT**

If the contractor being an individual or a firm commit any 'Act of Insolvency' or shall be adjusted an insolvent or being an incorporated company shall have an order for compulsory winding up voluntarily or subject to the supervision of Government and of the Official Assignee of the liquidator in such acts of insolvency or winding up shall be unable within seven days after notice to him to do so, to show to the reasonable satisfaction of the Architect / Consultant that he is able to carry out and fulfill the contract, and to give security therefore if so required by the Architect / Consultant.

Of if the contractor (whether an individual firm or incorporated Company) shall suffer execution to be issued or shall suffer any payment under this contract to be attached by or on behalf of any of the creditors of the contractor.

Or shall assign or sublet this contract without the consent in writing of the SBI through the Architect / Consultant or shall charge or encumber this contract or any payment due to which may become due to the contractor there under.

- a)Has abandoned the contract; or
- b)Has failed to commence the works, or has without any lawful excuse under these conditions suspended the progress of the works for 14 days after receiving from the SBI through the Architect / Consultant written notice to proceed, or
- c)Has failed to proceed with the works with such diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or has failed to remove the materials from the site or to pull down and replace work within seven days after written notice from the SBI through the Architect / Consultant that the said materials were condemned and rejected by the Architect / Consultant under these conditions: or has neglected or failed persistently to observe and perform all or any of the acts, matters or things by this contract to be observed and performed by the contractor for seven days after written notice shall have been given to the contractor to observe or perform the same or has to be detriment of good workmanship or in defiance of the SBI's or Architect / Consultant's instructions to the contrary subject any part of the contract. Then and in any of said cases the SBI and or the Architect / Consultant, may not

withstanding any previous waiver, after giving seven days' notice in writing to the contractor, determine the contract, but without thereby affecting the powers of the SBI or the Architect / Consultant or the obligation and liabilities of the contractor the whole of which shall continue in force as fully as if the contract had not been so determined and as if the works subsequently had been executed by or on behalf of the contractor. And, further the SBI through the Architect / Consultant, their agents or employees may enter upon and take possession of the work and all plants, tools, scaffoldings, materials, sheds, machineries lying upon the premises or on the adjoining lands or roads, use the same by means of their own employees or workmen in carrying on and completing the work or by engaging any other contractors or persons to complete the work and the contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other persons employed for completing and finishing or using the materials and plant for the works.

When the works shall be completed or as soon thereafter as convenient the SBI or the Architect / Consultant shall give a notice in writing to the contractor to remove his surplus materials and plants and should the contractor fail to do so within 14 days after receipt thereof by him the SBI sell the same by public auction after due publication and shall adjust the amount realized by such auction. The contractor shall have no right to question any of the act of the SBI incidental to the sale of the materials etc.

- **35.0 CERTIFICATE OF PAYMENT**

The contractor shall be entitled under the certificates to be issued by the Architect / Consultant to the contractor within 10 working days from the date of certificate to the payment from SBI from time to time. The SBI shall recover the statutory recoveries and other dues including the retention amount from the certificate of payment.

Provided always that the issue of any certificate by the Architect / Consultant during the progress of works or completion shall not have effect as certificate of satisfaction or relieve the contractor from his liability under clause.

The Architect / Consultant shall have power to withhold the certificate if the work or any part thereof is not carried out to their satisfaction.

The Architect / Consultant may by any certificate make any corrections required in previous certificate.

The SBI shall modify the certificate of payment as issued by the Architect / Consultant from time to time while making the payment.

The contractor shall submit interim bills only after taking actual measurements and properly recorded in the Measurement Book (M.B.). Advance against the material brought on site for the work on non perishable items shall be granted by Bank on production of proper invoice and delivery of the material to site. Such advance shall be paid up to 75% of the invoice value and same will be forfeited from running bill accounts as per the consumption of material and progress of work.

The contractor shall not submit interim bills when the approximate value of work done by him is less than **Rs.4 Lakhs** and the minimum interval between two such bills shall be two month including the material advance.

The final bill may be submitted by contractor within a period of one month from the date of virtual completion and Architect / Consultant shall issue the certificate of payment within a period of two months. The SBI shall pay the amount within a period of three months from the date of issue of certificate provided there is no dispute in respect of rates and quantities.

The contractor shall submit the interim bills in the prescribed format with all details.

- **36.0 SETTLEMENT OF DISPUTES AND ARBITRATION**

Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications, design, drawings and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other questions, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the work of the execution or failure to execute the same, whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter.

- i) If the contractor considers that he is entitled to any extra payment or compensation in respect of the works over and above the amounts admitted as payable by the Architect or in case the contractor wants to dispute the validity of any deductions or recoveries made or proposed to be made from the contract or raise any dispute, the Contractor shall forthwith give notice in writing of his claim, or dispute to the Assistant General Manager (Premises & Estate) / Dy. General Manager (Premises) and endorse a copy of the same to the Architect, within 30 days from the date of disallowance thereof or the date of deduction or recovery. The said notice shall give full particulars of the claim, grounds on which it is based and detailed calculations of the amount claimed and the contractor shall not be entitled to raise any claim nor shall the Bank be in any way liable in respect of any claim by the contractor unless notice of such claim shall have been given by the contractor to the Assistant General Manager (Premises & Estate) / Dy. General Manager (Premises) in the manner and within the time as aforesaid. The contractor shall be deemed to have waived and extinguished all his rights in respect of any claim not notified to the Assistant General Manager (Premises & Estate) / Dy. General Manager (Premises) in writing in the manner and within the time aforesaid.
- ii) The Assistant General Manager (Premises & Estate) / Dy. General Manager (Premises) shall give his decision in writing on the claims notified by the contractor. The contractor may within 30 days of the receipt of the decision of the Assistant General Manager (Premises & Estate) / Dy. General Manager (Premises) submit his claims to the conciliating authority namely the Circle Development Officer / General Manager (Corporate Services) for conciliation along with all details and copies of correspondence exchanged between him and the Assistant General Manager (Premises & Estate) / Dy. General Manager (Premises).

- iii) If the conciliation proceedings are terminated without settlement of the disputes, the contractor shall, within a period of 30 days of termination thereof shall give a notice to the concerned Chief General Manager / Dy. Managing Director & Corporate Development Officer of the Bank for appointment of an arbitrator to adjudicate the notified claims failing which the claims of the contractor shall be deemed to have been considered absolutely barred and waived.
- iv) Except where the decision has become final, binding and conclusive in terms of the contract, all disputes or differences arising out of the notified claims of the contractor as aforesaid and all claims of the Bank shall be referred for adjudication through arbitration by the sole Arbitrator appointed by the Chief General Manager / Dy. Managing Director & Corporate Development Officer. It will also be no objection to any such appointment that the Arbitrator so appointed is a Bank Officer and that he had to deal with the matters to which the Contract relates in the course of his duties as Bank Officer. If the arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed in the manner aforesaid by the said Chief General Manager / Dy. Managing Director & Corporate Development Officer. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor.

It is a term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each dispute along with the notice for appointment of arbitrator.

It is also a term of this contract that no person other than a person appointed by such Chief General Manager aforesaid should act as arbitrator.

The conciliation and arbitration shall be conducted in accordance with the provisions of the Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof and the rules made there under.

It is also a term of the contract that if any fees are payable to the arbitrator these shall be paid equally by both the parties. However, no fees will be payable to the arbitrator if he is a Bank Officer.

It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims. The venue of the arbitration shall be such place as may be fixed by the arbitrator in his sole discretion. The fees if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner, such costs or any part thereof shall be paid and fix or settle the amount of costs to be so paid.

- **37.0 WATER SUPPLY**

The contractor shall make his own arrangements for water required for the work and nothing extra will be paid for the same. This will be subject to the following conditions:

- i) That the water used by the Contractor shall be fit for construction purpose to the satisfaction of the Architect / Consultant.
- ii) The Contractor shall make alternative arrangements for the supply of water if the arrangements made by the Contractor for procurement of water in the opinion of the Architect / Consultant are unsatisfactory.
- 37.1 The contractor shall construct temporary well/tube well in SBI land for taking water for construction purposes only after obtaining permission in writing from the SBI. The contractor has to make his own arrangements for drawing and distributing the water at his own cost. He has to make necessary arrangements. To avoid any accidents or damages caused due to construction and subsequent maintenance of the wells. He has to obtain necessary approvals from the local authorities, if required at his own cost. He shall restore the ground to its original condition after wells are dismantled on completion of work or hand over the well to the SBI without any compensation as directed by the Architect / Consultant.

- **38.0 POWER SUPPLY**

The contractor shall make his own arrangements for power and supply / distribution system for driving plant or machinery for the work and for lighting purpose at his own cost. The cost of running and maintenance of the plants are to be included in his tender prices. He shall pay all fees and charges required for the power supply and include the same in his tendered rates and hold the owner free from all such costs. He has to obtain necessary approval from the appropriate authorities, if required.

- **39.0 TREASURE TROVE ETC.**

Any treasure trove, coin or object antique which may be found on the site shall be the property of SBI and shall be handed over to the Bank immediately.

- **40.0 METHOD OF MEASUREMENT:**

Unless otherwise mentioned in the Schedule of quantities or in mode of measurement the measurement will be on the net quantities or work produced in accordance with up to date. Rules laid down by the Bureau of Indian Standards. In the event any dispute / disagreement the decision of the Architect / Consultant shall be final and binding on the contractor.

- **41.0 MAINTENANCE OF REGISTERS**

The contractor shall maintain the following registers as per the enclosed format at site of work and should produce the same for inspection of SBI / Architect / Consultant whenever desired by them. The contractor shall also maintain the records / registers as required by the local authorities / Government from time to time.

- Register for secured advance

- Register for hindrance to work
- Register for running account bill
- Register for labour

- **42.0 FORCE MAJEURE**

- 42.1 Neither contractor nor SBI shall be considered in default in performance of their obligations if such performance is prevented or delayed by events such as war, hostilities revolution, riots, civil commotion, strikes, lockout, conflagrations, epidemics, accidents, fire, storms, floods, droughts, earthquakes or ordinances or any act of god or for any other cause beyond the reasonable control of the party affected or prevented or delayed. However a notice is required to be given within 30 days from the happening of the event with complete details, to the other party to the contract, if it is not possible to serve a notice, within the shortest possible period without delay.
- 42.2 As soon as the cause of force majeure has been removed the party whose ability to perform its obligations has been affected, shall notify the other of such cessation and the actual delay incurred in such affected activity adducing necessary evidence in support thereof.
- 42.3 From the date of occurrence of a case of force majeure obligations of the party affected shall be suspended during the continuance of any inability so caused. With the cause itself and inability resulting therefrom having been removed, he agreed time of completion of the respective obligations under this agreement shall stand extended by a period equal to the period of delay occasioned by such events.
- 42.4 Should one or both parties be prevented from fulfilling the contractual obligations by a state of force majeure lasting to a period of 6 months or more the two parties shall mutually decide regarding the future execution of this agreement.

- **43.0 LOCAL LAWS, ACTS, REGULATIONS**

The contractor shall strictly adhere to all prevailing labour laws inclusive of contract labour (regulation and abolition act of 1970) and other safety regulations. The contractor shall comply with the provision of all labour legislation including the latest requirements of all the acts, laws, any other regulations that are applicable to the execution of the project.

- i)Minimum Wages Act, 1948 (Amended)
- ii)Payment of Wages Act 1936 (Amended)
- iii)Workmen's Compensation act 1823 (Amended)
- iv)Contract Labour Regulation and Abolition act 1970 and Central Rules 1971 (Amended)
- v)Apprentice Act 1961 (Amended)

- vi) Industrial Employment (Standing Order) Act 1946 (Amended)
- vii) Personal Injuries (Compensation Insurance) Act 1953 and any other modifications
- viii) Employees' Provident Fund and Miscellaneous Provisions Act 1952 and amendment thereof.
- ix) Shop and Establishment Act
- x) Any other Act or enactment relating thereto and rules framed there under from time to time.

- **45.0 SAFETY CODE:**

Safety as per Annexure 1.14 should be followed

- **46.0 ACCIDENTS**

The contractor shall immediately on occurrence of any accident at or about the site or in connection with the execution of the work report such accident to the Architect / Consultant. The contractor shall also report immediately to the competent authority whenever such report is required to be lodged by the law and take appropriate actions thereof.

ANNEXURE - 1.1: FORM 1: FORMAT OF APPLICATION FOR REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR

1	Name and Location of the establishment	
2	Postal address of the establishment	
3	Full name and address of the Principal Employer. (Furnish father's name in the case of individuals)	
4	Full name and address of the Manager or the person responsible for the supervision and control of the Establishment.	
5	Nature of work carried on in the Establishment	
6	Particulars of Contractors and Contract Labour	
(a)	Names and address of the Contractors	
(b)	Nature of work in which contract labour is employed or is to be employed.	
(c)	Maximum number of contractlabour to be employed any day through each Contractor	
(d)	Estimated ate of commencement of each contract work under each contractor.	
(e)	Estimated ate of termination of employment of contract labour under each Contractor	
7	Particulars of Treasury Receipt enclosed (Name of the Treasury, Amount and Date)	

I hereby declare that the particulars given above are true to the best of my knowledge and belief.

Principal Employer

Seal and Stamp

.....

ANNEXURE 1.2: FORM XII: FORMAT OF REGISTER OF CONTRACTORS

1. Name and addresses of the Principal Employer _____
2. Name and address of the Establishment _____

Sr. No.	Name and address of the contractor	Nature of work on contract	Location of contract work	Period of contract from to	Maximum number of workmen employed by the contractor

ANNEXURE – 1.3: FORM VI-B: FORMAT OF NOTICE OF COMMENCEMENT / COMPLETION OF CONTRACT WORK.

1. Name and Principal Employer & Address.
2. No. and Date of Certificate of Registration.
3. I/we hereby intimate that the contract work _____ (Name of Work) given to _____ (Name and address of the contractor) having Licence No. _____ dated _____ has commenced / has been completed with effect from _____ (Date)/ on _____ (date).

Signature of the Principal Employer

The Inspector,

ANNEXURE -1.8: FORMAT FOR RUNNING BILL

- **RUNNING A/C. BILL**
- Name of Contractor / Agency
- Name of work:
- Sr. No. of this Bill:
- No. and date of previous bill:
- Reference to Agreement No.:
- Date of written order to commence:
- Date of completion as per agreement.

Sr. No.	Item Description	Unit	Rate (Rs.)	As per tender qty, Amount (Rs.)
1	2	3	4	5

Upto Previous R/A Bill	Upto date (Gross)	Present Bill	Remark
Qty . Amount (Rs.)	Qty . Amount (Rs.)	Qty . Amount (Rs.)	
6	7	8	9

Note:

- If part rate is allowed for any item, it should be _____ indicated with reasons for allowing such a rate.
- If adhoc payment is made, it should be mentioned in previous bill specifically.
-

-

ANNEXURE – 1.13: DETAILS OF INSURANCE POLICIES

Type of Policies	Name of Insurance	Amount Rs.	Policy No.	Validity
CAR Policy including 3 rd Party liability				
Workmen's Compensation				

Remarks :

- This is only an 'on-account' payment and is not to be interpreted either as approval of work, materials brought or affixed at site or for that matter approval of any sort.
- The quantum of work done and materials delivered at site have been certified by
- Should you wish to audit such work, kindly contact the undersigned and oblige.

Architects _____

ANNEXURE -1.14 : SAFETY CODE

SAFETY MEASURES AT SITE:

- 1) All personnel at site should be provided with Helmets and Safety Boots with some Identification Mark. Visitors also should be provided with Helmets. It should be ensured that these are used properly.
- 2) First Air Box should be kept at site with all requisite materials.
- 3) No one should be allowed to inspect / work at a height without Safety Belt.
- 4) Suitable scaffolds should be provided for workmen for all Works that cannot safely be done from the ground, or from solid construction except such short period work as can be done safely from ladders. When a ladder is used an extra Masdoor shall be engaged for holding the ladder and if the ladder is used for carrying materials as well as suitable footholds and handholds shall be provided on the ladder and the ladder shall be given an inclination not steeper than $\frac{1}{4}$ to 1 ($\frac{1}{4}$ horizontal and 1 vertical).
- 5) Scaffolding or staging more than 3.5 meters above the ground or floors, swung or suspended from an overhead support or erected with stationary support shall have a guard rail properly attached, bolted, braced and otherwise secured at least 1 meter high above the floor or platform of such scaffolding or staging and extending along the entire length of the outside and ends thereof with only such openings as may be necessary for the delivery of materials. Such scaffolding or staging shall be so fastened as to prevent it from swaying from the building or structure.
- 6) Working platforms, Gangways, and Stairways should be so constructed that they do not sag unduly or unequally, and if the height of the platform or the Gangway of the Stairway is more than 3-5 meters above ground level or floor level they should be closely boarded, should have adequate width and should be suitably fenced, as described.
- 7) Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of person or materials by providing suitable fencing or railing whose minimum height shall be 1 meter.
- 8) Safe means of access shall be provided to all working platforms and other working places. Every ladder shall be securely fixed. No portable single ladder shall be over 9 Meters in length while the width between side rails in rung ladder shall in no case be less than 30 cms for ladder upto and including meters in length. For longer ladders this width should be increased at least 6mm for each additional 30 cms. Uniform step spacing shall not exceed 30 cms.
- 9) Adequate precautions shall be taken to prevent danger from electrical equipments. For electrical on line works gloves, rubber mats, and rubber shoes shall be used.
- 10) All trenches 1.2 Meters or more in depth shall at all time be supplied with at least one ladder for each 30 Meters length or fraction thereof. Ladder shall be extended from bottom of the trench to at least 1 Meter above the surface of the ground. The sides of the trenches, which are 1.5 meters or more in depth shall be stepped back to give suitable slope, or securely held by timber bracing, so as to avoid the danger of sides collapsing. The excavated materials shall not be placed within 1.5 meters of the edge of the trench or half of the depth of the trench

whichever is more cuttings shall be done from top to bottom. Under no circumstances undermining or under cutting shall be done.

- 11) Before any demolition work is commenced and also during the process of the work:-
 - a) All roads and open areas adjacent to the Work Site shall either be closed or suitably protected;
 - b) No electrical cable or apparatus which is liable to be a source of danger over a cable or apparatus used by the operator shall remain electrically charged.
 - c) All practical steps shall be taken to prevent danger to persons employed from risk of fire or explosion or flooding. No floor, roof or other part of the building shall be so over-loaded with debris or materials as to render it unsafe.
 - d) All necessary personal safety equipment as considered adequate by the Site Engineer should be kept available for the use of the persons employed on the Site and maintained in a condition suitable for immediate use; and the Contractor should take adequate steps to ensure proper use of equipment by those concerned.
 - e) Workers employed on mixing Asphaltic materials, cement and lime mortars shall be provided with protective footwear and protective goggles.
 - f) Those engaged in white washing and mixing or stacking of cement bags or any materials which are injurious to the eyes shall be provided with protective goggles.
 - g) Those engaged in welding works shall be provided with Welder's protective eye-shields.
 - h) Stone breakers shall be provided with protective goggles and protective clothing and seated at sufficiently safe intervals.
 - i) When workers are employed in sewers and manholes, which are in use, the Contractor shall ensure that the manhole covers are opened and are ventilated at least for an hour before the workers are allowed to get into the manholes and the manholes so opened shall be cordoned off with suitable railing and provided with warning signals and boards to prevent accident to the Public.
- 12) Use of hoisting machines and tackle including their attachments, anchorage and support shall conform to the following standard or conditions:-
 - a) These shall be of good mechanical construction, sound material and adequate strength and free from patent defect and shall be kept in good repairs and in good working order.
 - b) Every rope used in hoisting or lowering materials or as a means of suspension shall be of durable quality and adequate strength, and free from patent defects.
 - c) Every crane driver or hoisting appliance operator shall be properly qualified and no person under the age of 21 years should be in-charge of any hoisting machine including any scaffold, winch or give signals to the operator.

- d) In case of every hoisting machine and of every chain ring hook, shackle swivel and pulley block used in hoisting or lowering or as means of suspension the safe working load shall be ascertained by adequate means.
- e) Every hoisting machine and all gear referred to above shall be plainly marked with the safe working load. In case of hoisting machine having a variable safe working load, each safe working load of the conditions under which it is applicable shall be clearly indicated. Not part of any machine or of any gear referred to above in this paragraph shall be loaded beyond the safe working load except for the purpose of testing.
- f) Motor, Gearing, Transmission, Electric wiring and other dangerous parts of hoisting appliances should be provided with efficient safeguards, hoisting appliances should be provided with such means as will reduce to the minimum the risk of accidental descent of the load, adequate precautions should be taken to reduce to the minimum the risk of any part of a suspended load becoming accidentally displaced.
- g) When workers are employed on electrical installation, which are already energized, insulating mats, and wear apparel such as gloves, sleeves, and boots as may be necessary should be provide. The workers should not wear any rings, watches and carry keys or other materials, which are good conductors of electricity.
- 13. All scaffolds, ladders and other safety devices, mentioned or described herein shall be maintained in safe condition and no scaffold, ladder or equipment shall be altered or removed while it is in use. Adequate washing facilities shall be provided at or near places of work.

FORM OF AGREEMENT

ARTICLES of AGREEMENT made this _____ day of _____ year 2021 between the **Dy General Manager, State Bank of India, Administrative Office -(ADDRESS)** Hereinafter referred to as the "Employer/Owner/Client" which expression shall be excluded by repugnant to the context, includes its successors and

assigns) of the ONE PART and _____ of _____ (Hereinafter referred to as Contractor" unless excluded by or repugnant to extent includes its successors and assigns) of the OTHER PART.

WHEREAS the Employer intends to carry out (**Proposed waterproofing works at CAC Belgaum and Shall herein after referred as "Project"**)

AND WHEREAS for the purpose of the above said project, the Employer invited sealed tenders from experienced, resourceful and bonafied contractors vide his Notice Inviting Tender (NO. _____ dated. _).

WHEREAS the contractor submitted his Tender Documents containing Notice Inviting Tender, General notes, General Conditions of Contract, Special conditions, Schedule of approximate quantities and rates, Form of Agreement, General Specification, Approved manufacturers/natural source of materials, Declaration, Technical Specifications as in Schedule of Quantities etc. for the above said project, (Hereinafter collectively referred to as the "said conditions"), duly signed on each page as a token of his acceptance of the same

AND WHEREAS out of the Tenders received, the Tender of the contractor was found to be most suitable for the project.

AND WHEREAS the Employer has accordingly issued the work order (NO. _ dt. _____) to the contractor subject to his furnishing the requisite Security Deposit.

AND WHEREAS the Contractor has accepted the aforesaid Work Order vide his letter of acceptance NO. _____ dt. _____ and has also deposited with the Employer a sum of Rs. _____ which with the Earnest Money of Rs. _____ forms the requisite Security Deposit @ 2 % of the accepted Tender Value of Rs. _____.

NOW, therefore, it is hereby agreed to and between the parties as follows:

1) Contract documents

The following documents shall constitute the Contract Documents.

I. This Article of Agreement.

II. Tender Document submitted by the Contractor including the "said conditions", N.I.T and Schedule of quantity.

III. All correspondence between the Employer and the Contractor from the date of issue of N.I.T and the date of issue of work order.

IV. Work order No. _____ dt. _____

2) In consideration of the payments to be made to the Contractor as hereinafter provided the Contractor shall upon and subject to the said conditions, execute and complete the contracted project works shown upon the said drawings etc. and such further detailed drawings as may be furnished to the contractor by the said Employer and described in the said Specifications and the said Schedule of Quantities.

3) Notwithstanding what is stated in the N.I.T conditions of Tendering, Conditions of Contract of herein stated before, the Employer reserves itself the right of altering the drawings and the nature of the work and addition to or omitting any items of work or of having portions of same carried out departmentally or otherwise and such alterations or variations shall be carried out without prejudice to this contract.

4) As mentioned in Article 1 above, the "said conditions" shall be read and be treated as forming part of this agreement and parties hereto will respectively be bound thereby and to abide by and submit themselves to the conditions and stipulations and perform the same on their parts to be respectively observed and prepared.

5) Any dispute arising under this agreement shall be referred to the Arbitration in a manner specified in the General Conditions of the Contract and all legal disputes shall be limited within the territorial jurisdiction of the Bangalore thereto. The decision of the arbitration shall be final and binding on both the parties.

IN WITNESS WHEREOF THE PARTIES to their present have here under set and subscribed their hands, the _____ day, month and year first above written.

Signed and delivered for and on behalf of

State Bank of India, Shri. _____ its duly authorized official, In the presence of –

1. (Name and Address)

2. (Name andAddress)

Signed and delivered for and on behalf of

Dy-General Manager AO-7-

The Contractor _____ byShri _____ official, in the
presenceof

1. (Name andAddress) -

2. (Name andAddress)

Declaration

I/We Inspected the site for waterproofing work at CAC Belgaum. of State Bank of India and I/We have made me/us fully acquainted with the local conditions in and around the sites of works and Lay out drawings of works, drawings of each items etc. complete.

I/We hereby declare that I/We have carefully gone through the conditions laid down in the Notice Inviting Tender, General notes, General Conditions of Contract, Special conditions, Schedule of approximate quantities and rates, Form of Agreement, General Specification, Approved manufacturers/natural source of materials (i.e. all parts of Technical bid), Technical Specifications of schedule of quantities (i.e. all parts of Price bid), and clearly understood all the same and on the basis of the same I/We have quoted our rates in the Schedule of Quantities/BOQ attached with the tender documents.

We accept all the terms and conditions of tender documents. We will abide by the technical specification mentioned in the tender. We hereby undertake to use only specified material/make as per the tender schedule.

I/We hereby declare that, in particular during execution of all works at site; it will be my/our sole responsibility to strictly adhere to/ meticulously follow the General Specification, Approved manufacturers/ natural source of materials, Technical Specifications of schedule of quantities, all drawings of layout and items.

For any type of deviation (to any of above or subsequent instructions), it will be my/ our responsibility to obtain the written instruction of the Engineer-in-charge for the same failing which it shall be deemed that I have carried out any such deviations at my own and I shall be duty bound to replace the all deviated material/works from the site at my/our cost as well as I shall be liable to be penalized by the employer as deemed fit and for all such losses made thereof, I/ we shall not have any right to arbitrate in any manner.

I/ We hereby declare that I/ We shall obtain necessary drawings of items from employer in time and also shall uniformly maintain such progress as may be directed by the employer to ensure completion of same within the target date/ time as mentioned in the tender document.

Date:

Signature and seal of Contractor/Tenderer

CHECKLIST OF DOCUMENTS TO BE SUBMITTED

1. The entire tender document
2. Bid security declaration
3. Copy of letter of Empanelment