



**STATE BANK OF INDIA
LOCAL HEAD OFFICE
THIRUVANANTHAPURAM**

INVITES TENDERS IN TWO BID SYSTEM **(PHYSICAL FORM)** FOR

**GARDEN MAINTENANCE WORKS AT SBI LOCAL HEAD OFFICE
POOJAPURA, PARK AT POOJAPURA JUNCTION, BANK HOUSE AT
JAWAHAR NAGAR & SENIOR EXECUTIVE GUEST HOUSE AT JAWAHAR
NAGAR THIRUVANANTHAPURAM**

Last date of submission of Tender (Technical & Price bid): 02.00 P.M. (IST) on
26.10.2021

Opening of Technical bid: 03:00 P.M. (IST) on 26.10.2021

Opening of financial/Price bid: 05:00 P.M. (IST) on 26.10.2021

NIT No: THI/LHO/2021/020

The Assistant General Manager

Premises & Estate Department

4th Floor, SBI LHO Building

Poojappura, Thiruvananthapuram-695012

Phone No. 0471 2192402 /420/413

e-mail: agmpre.lhotri@sbi.co.in

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NOTICE INVITING TENDER

THE STATE BANK OF INDIA (hereinafter referred to as the 'Bank'), Local Head Office, Thiruvananthapuram invites Tenders in two bid system i.e. Technical Bid and Price Bid (both in physical form) from the contractors who satisfies the eligibility criteria for 'GARDEN MAINTENANCE WORKS' for providing garden maintenance work AT SBI LOCAL HEAD OFFICE POOJAPURA, PARK AT POOJAPURA JUNCTION, BANK HOUSE AT JAWAHAR NAGAR & SENIOR EXECUTIVE GUEST HOUSE AT JAWAHAR NAGAR, THIRUVANANTHAPURAM.

Name of Work	Garden maintenance work at SBI Local Head Office Poojapura, park at Poojapura junction, Bank House at Jawahar Nagar & Senior Executive Guest House at Jawahar Nagar, Thiruvananthapuram.
Issue of tender/Availability of tender documents on Bank's website	06.10.2021 to 26.10.2021
Date of pre-bid meeting	20.10.2021
Period of AMC	One year from date of commencement (within 3 days from the issue of work order) extendable subject to review by Bank for further period of one more year.
Last Date of submission of tender	Last date for submission of tender documents is 26.10.2021 up to 02:00 p.m. (Both technical bid & price bid are to be submitted in physical form in separate sealed covers)
Date & time of opening of technical bid	26.10.2021 at 03:00 pm (Representatives of Bidder may be present during opening of Technical Bids. However Bids would be opened even in the absence of any or all the bidder's representatives. Price bid of Technically qualified bidders will be opened on the same day/ any day intimated by SBI.)
Date & time of opening of price bid	26.10.2021 at 05:00 pm
Tender to be submitted to	The Assistant General Manager Premises & Estate Department 4th Floor, SBI LHO Building Poojappura, Thiruvananthapuram-695012

For any clarification and specification please contact

Mob: Saarika S B , Deputy Manager , Mob no: 9349817800

Mob: Sajithkumar C S, Manager, Mob no: 9895100519

All the terms and conditions and other documents in the Technical bid shall be signed, stamped by the tenderers and submitted to us.

- In case the date of opening of technical /price bid is declared a holiday, the tenders will be opened on the next working day at the same time.
- The SBI reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
- For further details, please visit Bank's website: www.sbi.co.in <LINK>SBI in the news/procurement news.
- Please also note that further Addendum / Corrigendum will only be published on Bank's website.

SCOPE OF THE WORK:

GARDEN MAINTENANCE WORKS AT a) LHO COMPLEX POOJAPURA b) BANK HOUSE JAWAHAR NAGAR c) PARK AT POOJAPURA JN. d) EXECUTIVE GUEST HOUSE AT JAWAHAR NAGAR

A) Eligibility Criteria

Contractors/Bidders carrying out garden maintenance works qualifying the eligibility criteria as given below are eligible to apply.

- a) The contractor/bidder shall have a valid Income Tax registration (enclose copy).
- b) The contractor/bidder should have successfully completed garden maintenance works (in /under single order) of work value for Government/Semi-Government/PSUs/Banks/Government Financial Institutions during the last 3 years ending on 30.09.2021 costing a) Three completed works not less than Rs 4.00 lacs each or (b) Two completed works, costing not less than Rs 5.00 lacs each (c) One completed work costing not less than Rs 8.00 lacs. Certificates/ Documents to be enclosed as a proof of the same. (Proof to be enclosed).
- c) The contractor/bidder should have an average annual turnover of Rs. 3.00 Lakh in the last 3 years as on 31.03.2021 (Enclose proof).
- d) The contractor/bidder should have office in Thiruvananthapuram.
- e) The contractor/bidder should have valid registration with all Statutory Authorities such as, Central/State Labour Dept, ESI, EPF, GST etc.
- f) The contractor/bidder shall have Labour License or obtain Labour license under section 12 (1) of the Contract Labour (Regulation and Abolition) Act 1970

- g) Declaration that the contractor/bidder has not rescinded / abandoned any contract awarded by any of his client before the expiry of prescribed period of contract.
- h) Declaration that the Contractor/bidder had/has not been prosecuted or suffered any penalty or any proceedings/disputes/cases are pending for violation of any labour laws by any Labour Authority/Competent Court. A list of present and past proceedings, if any initiated by any labour authorities for violation/ alleged violation of any applicable legal provisions including non-payment of minimum wages and the outcome, if any of such proceedings should also to be attached along with such declaration.

B) GENERAL INSTRUCTIONS:-

This tender document contains the following: -

Technical Bid: The technical bid documents duly filled in and signed & stamped in all pages, with all supporting documents, shall be submitted in a sealed envelope super scribed on top as "**TECHNICAL BID FOR GARDEN MAINTENANCE WORKS AT a) LHO OMPLEX POOJAPURA (b) BANK HOUSE JAWAHAR NAGAR c) PARK AT POOJAPURA JN. d) EXECUTIVE GUEST HOUSE AT JAWAHAR NAGAR**".

Financial Bid/ Price Bid document (Page No.19 of this Notice Inviting Tender) shall be duly filled, signed and sealed and submitted in a separate envelope superscribed as "**PRICE BID FOR "GARDEN MAINTENANCE WORKS AT a)LHO COMPLEX POOJAPURA b)BANK HOUSE JAWAHAR NAGAR c) PARK AT POOJAPURA JN. d) EXECUTIVE GUEST HOUSE AT JAWAHAR NAGAR"**".

Both the Technical Bid envelope and Financial Bid/Price Bid envelope shall be placed in a bigger envelope and superscribed as "**TENDER FOR GARDEN MAINTENANCE WORKS AT a)LHO COMPLEX POOJAPURA b) BANK HOUSE JAWAHAR NAGAR c) PARK AT POOJAPURA JN. d) EXECUTIVE GUEST HOUSE AT JAWAHAR NAGAR**". Also mention Name and contact number of the vendor on the envelope. This envelope containing both the bids shall be addressed to the undersigned and dropped in the tender box kept at the following address or sent by post/ courier so as to reach the same in the office of the undersigned, on or before the scheduled date & time:

**The Assistant General Manager
Premises & Estate Department
4th Floor, SBI LHO Building
Poojappura, Thiruvananthapuram-695012**

The Bank will not be responsible for any postal delay/loss/non receipt thereof. Bid received after the date & time specified above will be rejected.

Assistant General Manager (Premises & Estates)

C) Other details and Terms & conditions

The tender form must be filled in English and all entries must be made by hand written in ink/ typed. The tenders must be submitted in the prescribed format only.

1. OPENING OF TECHNICAL BID

The technical bid will be opened and evaluated in the office of the Assistant General Manager (Premises & Estate), 4th Floor, SBI LHO Building, Poojappura, Thiruvananthapuram-695012 on the scheduled date & time in the presence of tenderers who may opt to be present. However Bids would be opened even in the absence of any or all the bidders representatives.

2. OPENING OF PRICE BID

Price bid of the tenderers who fulfill the eligibility criteria as specified in the tender alone will be opened and considered for further processing. The tenderer must quote the rates and amount for the garden maintenance works for each premises (Sl.nos. 1 to 4) specifically mentioned in the price bid. The rates should be written both in words and figures without any erasures and alterations. However, if errors are made, the wrong figures or words must be neatly scored out under full signature of the tenderer and the correct figures and words neatly rewritten under proper authentication. Overwriting is not permitted. Errors in the rates and amount in the price bid format shall be dealt with in the following manner:

- i) In the event of a discrepancy between the rates quoted in words and the rates in figures, the rates quoted in words shall be considered.
- ii) In the event of an error occurring in the amount columns as a result of wrong multiplication and extension of unit rate and quantities, the unit shall be regarded as firm and the amount shall be amended accordingly.
- iii) All errors in totaling the amount column and in carrying forward, the totals shall be corrected.

3. EARNEST MONEY DEPOSIT (EMD): No Earnest Money Deposit is to be submitted along with technical bid

4. COMMENCEMENT PERIOD

Time is the essence of the contract. The entire garden maintenance work shall be commenced within 3 days reckoned from the date of the work order.

5. LIQUIDATED DAMAGES: In case the Contractor fails to fulfil his obligations for any day or any number of days to the satisfaction of the Bank, for any reason whatsoever, he shall pay by way of liquidated damages a sum of Rs. 5000/- per day for the entire number of such days and the Bank shall without prejudice to their rights and remedies including the right to terminate the contract, be entitled to deduct such damages from the money, if any, payable by them to the Contractor.

The tenderer must obtain himself at his own responsibility and at his own expenses all the information necessary for the purpose of filling the tender and to enter into a contract with

the Bank. The tenderer shall bear all expenses in connection with the submission of this tender.

6. The tenderer whose tender is accepted is bound to execute a formal agreement with the Bank which will include the duly completed form of tender, specifications conditions, other papers therein, special conditions, all drawings etc., but his liability will commence from the date of the written acceptance of the tender whether the formal agreement is drawn or not. The contractor shall bear all expenses in connection with the execution of the said agreement including fees for stamps and registration of documents as required.

7. SECURITY DEPOSIT (SD): No SD shall be required to be deposited for this work.

8. TENDER VALIDITY: The tenders submitted shall remain valid for acceptance for a period of Ninety days from the date of their opening. Should any tenderer withdraw his tender before the expiry of the said period or makes any modifications to his tender, the tenderer shall be treated as having been withdrawn or abandoned.

The Bank does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all the tenders received without assigning of reasons thereof. The Bank's decision in this regard will be final, conclusive and binding on the Bidders. Further, the Bank reserves the right to award any portion of the work to different tenderers or to award the entire work to one tenderer.

9. The compensation or other sums of money payable by the contractor to the Bank under the terms of contract may be deducted from any amount due to the contractor and the contractor shall unless such deposits become otherwise payable within ten days, after such deductions, make good in cash the amount so deducted.

10. The garden maintenance works shall be carried out under the directions and supervision of and subject to the approval in all respects by the Bank. The contractor shall carry out work without causing inconvenience to the officials working in the premises and must remove the debris from the site. Necessary site protection works shall be carried out by the contractor at his own cost before commencement of the work, if needed.

11. On acceptance of the tender the contractor shall in writing submit to the Bank the names of his accredited representatives who will be responsible to take instructions from the Bank. The work or any part of it shall not be transferred assigned or subject without the consent of the Bank.

12. The contractor is required to comply with all Acts of Government relating to labour and the rules and regulations made there under from time to time and submit at the proper times all particulars and statements required to be furnished to the labour authorities.

13. In carrying out the work, the contractor shall comply with the provisions of the safety code. The rates shall be inclusive of all taxes, cost of materials, labour, transportation, scaffolding, ladders etc.

14. Bank will not take any responsibility to provide any material including water / electricity. However, contractor may use the available water /power supply without causing any inconvenience to the Bank functioning by paying consumption charges as per the prevailing rates. **Income tax, GST-TDS, Labour Welfare fund and any other taxes as applicable from time to time will be deducted at source as per the rates prevalent at the time of payment of bill.**

15. The rates quoted shall be firm till completion of work and no escalation shall be considered. The Bank is entitled to deduct all taxes and rates as per existing laws and rules, from any moneys due or that may become due to the contractor. The contractor shall indemnify the Bank from and against all claims, demands, proceedings, damages cost and expenses which may be brought or made against the Bank or to which it may be put by reason of the contractor not conforming to or complying with any of the provisions or requirements of any act or sections, Central/State rules and regulations, Bye laws of local authorities.

16.The contractor shall provide at his own cost all materials (except such materials if any, as may in accordance with the contract be supplied by the employer) machinery, plant tools, appliances, implements, ladders, cordage, tackle, scaffolding, in fact everything necessary or proper for the proper execution of work, whether the same may or may not be particularly shown or inferred there from and if the contractor finds any discrepancy in the drawings or between the drawings, schedule of quantities and specifications he shall immediately and in writing refer to the Bank who shall decide which is to be followed.

17. Payment will be released only after completion of the work to the satisfaction of the Bank.

18. The Contractor shall inspect the sites and obtain all the information required on all matters. Ignorance of nature of works to be carried out, working conditions etc. will not be entertained at a later date.

19. Only well trained & experienced personnel should be deputed for carrying out the garden maintenance works.

20. Annual maintenance charges shall be exclusive of taxes. All arrangements for transporting the men, pots, plants, machineries, manure and any other items shall be borne by the Agency at their own cost and expense. The rates quoted shall be deemed to include everything necessary to satisfactorily carry out the maintenance of garden.

21. The duration of the contract for the above services would be for a period of twelve (12) **months from the date of issue of work order subject to renewal for a further period of one year at the same rate at the option of the Bank on the same terms and conditions.** The rate quoted shall be firm and valid for the entire duration of contract ie, for a period of 12 months from the date of issue of work order. This contract will be in force for a period of 12 months, but may be terminated by giving ONE MONTH notice by the Bank. No escalation on any account in any form will be entertained during the above contract period.

22. The Contractor shall carry out the works in harmony with the officials of the Bank in the best overall interest of the work.

23. The Contractor shall ensure that his employees carry identity cards issued by the Agency.

24. No advance shall be paid for the maintenance contract and bills will be paid on monthly basis.

25. The successful tenderer shall be requested to execute an agreement in the format prescribed by the Bank, on award of contract.

26. The tender form must be filled in English and all entries must be made by hand written in ink or typed. The tenders must be submitted in the prescribed format only. The tenderer must quote the rates and amount for the garden maintenance works for each premises specifically mentioned in the price bid.

27. Manpower, Wages, etc. for the labours

- a)** The contractor should ensure to comply with all the provisions of Labour Act / State /Central Govt. agreed procedures. The Contractor shall be solely responsible for compliance of provisions of Various labour and industrial laws and all statutory obligations such as minimum wages as per Central / State Govt. Rules/ regulations, allowances, compensations, EPF, Bonus, gratuity, Insurance, ESIC , etc. relating to personnel engaged by them. The Bank shall have no liability in this regard.
- b)** The Contractor should obtain necessary labour license from statutory authorities for deploying man power.
- c)** All personnel provided by the Contractor will be on the payrolls of the Contractor / Company and there will be no Employee and Employer relationship between the personnel engaged by the Contractor and the Bank.
- d)** That the Contractor will not sub-contract or permit any other person to perform any of the work or services agreed to without prior written permission from the Bank.
- e)** The Contractor shall ensure the availability of a reliever for weekly off and a substitute is provided if a person is absent. The Contractor should arrange for replacing his workmen to give weekly off to his workmen as per the labour rules.
- f)** During the term of Contract, the charges payable to the Contractor shall remain fixed and valid and no request for enhancement / escalation on account of increase in minimum wages, inflation etc. shall be entertained or permitted under any circumstances except on

account of enhancement in the minimum wages beyond 10 % of the applicable minimum wages claimed by the Contractor subject to the terms and conditions as herein. The increase in minimum wages up to 10% of the existing wages shall be borne by the Contractor and the legal obligations arising out of such enhancement will be complied with by the Contractor.

- g)** All persons engaged by the Contractor should be the employees of the Contractor only and no such person has any right to make any claim of employment or absorption by the Bank. The Contractor alone shall have supervision and control of all such persons. The contractor alone shall be responsible for all working conditions and other legal obligations in respect of all such persons employed/ engaged by the Contractor.
- h)** The documents related to submission of EPF, ESIC, salary paid, etc, to the respective statutory bodies pertaining to a month has to be submitted to the Bank for scrutiny before claiming next month bill.

28. The Contractor shall provide the following machineries and to be placed at LHO building under his custody:

- a) Electric grass cutting machine with necessary garden tools.
- b) Lawn mower exclusive for these premises
- c) Tree / plant cutting tools & garden maintenance tools.
- d) Plumbing equipment with emergency requirements.

ANNEXURE-I

Scope of works includes

- Lawn and plant maintenance including mowing, dressing, trimming /cutting, pruning and weeding etc.
- Lawn making in all premises.
- Repotting and daily watering of plants twice in a day/arrangement of plants
- Daily cleaning of ponds
- Daily sweeping
- Fountain of the park to be maintained in working condition. **Contractor to ensure the availability of plumber for maintenance of the fountain**
- Maintenance of light and advertisement board in Poojapura Park. **Contractor to ensure the availability of electrician for maintenance of lights.**
- Daily cleaning of garden area
- Decorating the garden area with flower pots
- Manuring, applying insecticide, pesticide, ratrol, salt etc. as and when required
- Grass cutting, edge cutting, shrub cutting as and when required
- Daily maintenance of indoor plants on all floors of the LHO building & SBILD
- Purchase of manure and all other items for the maintenance of garden shall be borne by the contractor.
- Removal of unwanted bushes.
- Priority should be given for planting plants in the ground rather than in pots.
- Electricity and plumbing works should be carried out only by competent and licensed electricians and experienced plumber of the Contractor. All electrical and plumbing consumables like tube lights, bulbs, chokes / starters, pipes etc., should also be supplied by the Contractor at the entire area within maintenance service contract.
- Park at Poojappura Jn. having total area of 23,000 sqft along with three islands near it are to maintained.
- The waste materials should be removed from all the daily and should be disposed from the premises daily at the cost of contactor. The walkway and benches inside the park should be kept clean and tidy. Painting & Maintenance of these benches at Poojapura Park should be done as and when required.

- Penalty at the rate of Rs. 200 per day will be charged if the waste removal from the premises is not done on a daily basis.
- Water and electricity charges for maintenance of Park at Poojapura Junction is to be borne by the Contractor. At present, water and electricity charges per month works out to approximately Rs 6000/- per month. The contractor's quoted rate should be inclusive of these charges. However, if there is any change in the tariff, the additional cost beyond 10% of the present tariff due to tariff variation shall be reimbursed to the contractor by The Bank.
- Cost of fertilizer, manures, disinfectant, fungicide, red soil required for topping, seasonal plants, necessary tools etc., required for the gardening work has to be provided by the Contractor. Cost of such consumables have to be included in the garden maintenance contract

Frequency of works

1	Sweeping / Cleaning the garden areas comprising of roads, lawns flower beds, hedges, parks, pathway and rocks, slopes and park area	Daily
2	Removing the dry leaves, dry branches / barks of tree / waste plastic bottles / containers / bags/ and disposing in the dustbins / waste pits / dumping ground.	Daily
3	Watering the plants / hedges/ shrubs	Twice daily
4	Soiling / top soiling the flower beds / lawns, pots etc., (*)	Daily
5	Spreading and spraying disinfectants, fungicides and applying fertilizers. (*)	Weekly once
6	Developing flower beds, planting, sowing, raking, mulching, cutting stems for vegetative propagation, pruning	Daily
7	De-weeding and removing cut- worms manually and by spraying medicines,	Weekly once
8	Removing water logging, carcass (as and when required)	Daily
9	Maintenance of garden equipments like mowers, shovels, rakes, knives, spades, water pipes. Fire extinguisher pipes etc., (as and when required)	Weekly
10.	Iron fencing around the Poojapura park to be maintained and repaired if needed. Painting of the iron fencing should also be done	Monthly

11	Coloring pots (earthen pot at garden) and bottom of trees within the maintenance contract.	Monthly
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MINIMUM NUMBER OF MANPOWER TO BE DEPLOYED

1	Supervisor- (Full time)	1 No
2	Gardener	2 Nos for LHO (Full time -1 no & Part time- 1 no)
3	Gardener	1 No (Part time) for Park at Poojapura
4	Gardener	1 No (Part time) for <u>BANK HOUSE JAWAHAR NAGAR & EXECUTIVE GUEST HOUSE AT JAWAHAR NAGAR</u>
5	Electrician & plumber for Park maintenance as per requirement at Poojapura park.	

The above requirement of manpower is given for indicative purpose and shows the minimum number of persons normally required for the estimated work. However the Contractor shall have the freedom to deploy sufficient number of persons not less than the minimum number indicated. The contractor has to execute the work to the complete satisfaction of the Bank with not less than the minimum number of manpower as stated above, within the quoted rate. As such he should take care of all such contingencies/manpower requirement while making his quote.

UNDERTAKING TO BE SUBMITTED BY TENDERER

To

The Assistant General Manager

Premises & Estates

4th Floor, SBI LHO Building

Poojappura, Thiruvananthapuram-695012

Dear Sir,

**TENDER FOR “GARDEN MAINTENANCE WORKS AT a) SBI LHO COMPLEX
POOJAPURA b) BANK HOUSE JAWAHAR NAGAR c) PARK AT POOJAPURA JN. d)
EXECUTIVE GUEST HOUSE AT JAWAHAR NAGAR “**

Having duly examined the tender document including and connected details/ documents and having visited the sites of the said work and having acquired all the requisite information relating thereto as affecting this tender, I / We hereby offer to execute the works specified in the underwritten memorandum within the time specified therein at the rates specified in the price bid and in accordance, in all respects with specifications, designs, drawings and instructions in writing referred to in the conditions of the tender, the Articles of Agreement, special conditions of the contract and with such materials as are specified by and in all other respects in accordance with such conditions in the schedule of quantities and conditions of contract as applicable.

1. Should this tender be accepted, in whole or in part, I / We hereby agree (i) to abide by and fulfill all the terms and provisions of the said conditions, if the contract annexed hereto and the conditions of the tenders applicable or in default thereof to forfeit to SBI, Local Head Office, Thiruvananthapuram the sum of money mentioned in the said conditions.

Signature of the Contractor with Office Stamp

SPECIAL CONDITIONS OF CONTRACT/TENDER

- The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and the rates and amounts stated in the schedule/price bid and / or the schedule of rates and amount which rates and amounts shall expect as otherwise provided cover all his obligations under the contract and all matters which are necessary for the proper completion of the works.
- The contractor shall indemnify the employer against all claims in respect of patent rights and shall defend all actions arising from such claims and shall himself pay all royalties, license fee, damage, cost and charges of all and every sort that may legitimately be incurred in respect thereof.
- Work not to be sublet: The whole of the works included in the contract shall be executed by the contractor who shall not directly or indirectly transfer, assign or mutilate the contract or any part thereof or interest therein without the prior written consent of the employer and no undertaking shall relieve the contractor from the full and entire responsibility of the contract or from active superintendence of the works during its progress.
- Accident or Injury to Workman: The Bank shall not be liable for any damages or compensation payable under law in respect or in consequence of any accident or injury to any workmen or other person in the employment of the contractor or any sub-contractor, except an accident or injury resulting from any act or default of the Bank or their agents, or employees. The contractor shall indemnify and keep indemnified the Bank against all such damages and compensation, all claims, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.
- Local laws, Acts, Regulation: The contractor shall strictly adhere to all prevailing labour laws inclusive of Contract Labour (Regulation and Abolition Act 1970) and other safety regulations. The contractor shall comply with the provisions of all labour legislation including the latest requirements of all the Acts, laws, any other regulations that are applicable to the execution of the work.
 - i) Minimum Wages Act 1948
 - ii) Payment of Wages Act. 1936
 - iii) Employees Compensation Act 1923
 - iv) Contract Labour Regulation and Abolition Act 1970 and Central Rules 1971
 - v) Apprentice Act 1961 (Amended)
 - vi) Industrial Employment (Standing Order) Act 1946

- vii) Personal Injuries (Compensation Insurance) Act 1963.
- viii) Employees' Provident Fund and Miscellaneous Provisions Act 1952
- ix) Shop and Commercial Establishment Act .
- x) Payment of Bonus Act
- xi) Payment of Gratuity Act
- xii) Migrant Labour Act
- xiii) Code on Wages
- xiv) Industrial Disputes Act 1947,
- xv) Employees State Insurance Act
- xvi) Employers Liability Act 1938,

Any other applicable State/Central laws and rules framed there under from time to time.

GOVERNING LAW & JURISDICTION:

The Bank and the successful contractor shall use their best efforts to settle amicably all disputes arising out of or in connection with the Contract. If they are unable to amicably resolve the issues then this invitation to tender, the Contract and any non-contractual obligations arising out of or in connection with the tender shall be governed by the laws of India and subject to the exclusive jurisdiction of the Courts in Thiruvananthapuram, Kerala.

APPENDIX TO CONDITIONS OF CONTRACT

1.	Name of the work	:	“GARDEN MAINTENANCE WORKS AT a) LHO COMPLEX POOJAPURA b) BANK HOUSE JAWAHAR NAGAR c) PARK AT POOJAPURA JN d) EXECUTIVE GUEST HOUSE AT JAWAHAR NAGAR
2.	Date of commencement	:	Within 3 days from the date of work order
3.	Period of AMC	:	One year extendable subject to review by Bank for further period of one more year.
4.	Security Deposit	:	Nil
5.	Deduction of income tax/GST etc.	:	As per Central / State Government rules

BRIEF DETAILS OF THE BIDDER

SL NO	PARTICULARS	
1	NAME OF THE BIDDER	
3	TELEPHONE No. FAX No.	
4	MOBILE No.	
5	E-MAIL ID	
6	i) PAN ii) GST No.	
7	Contact person with mobile/ Ph No.	

8	CHECK LIST (TECHNICAL BID) - Envelope -I <ul style="list-style-type: none"> ➤ All pages of tender document duly signed and stamped ➤ Sealed envelope containing all the above documents with address of the bidder & SBI superscribed thereon. ➤ Any other documents, if asked for 	<p style="text-align: center;">Yes / No</p> <p style="text-align: center;">Yes / No</p> <p style="text-align: center;">Yes / No</p>
9	CHECK LIST(PRICE BID)– Envelope- II	Duly filled up and signed price bid.

Accepted the terms and conditions of tendering.

Seal and Signature of the company

ENVELOPE – II

Financial /Price Bid

PRICE BID FOR “GARDEN MAINTENANCE WORKS AT a)LHO COMPLEX POOJAPURA b) BANK HOUSE JAWAHAR NAGAR c) PARK AT POOJAPURA JN d) EXECUTIVE GUEST HOUSE AT JAWAHAR NAGAR			
Sl No	Description	Rate	Amount
1.	GARDEN MAINTENANCE WORKS AT LHO COMPLEX POOJAPURA as per the scope of works	Ls (rate/ month)	
2.	BANK HOUSE JAWAHAR NAGAR	Ls (rate/ month)	
3.	PARK AT POOJAPURA JN	Ls (rate/ month)	
4.	EXECUTIVE GUEST HOUSE AT JAWAHAR NAGAR	Ls (rate/ month)	
5.	Sub Total (A)		
6.	GST (B)		
7.	Grant Total (A)+(B)		

L1 will be arrived based on the grand total amount quoted by the contractors.

(The tenderer should visit the site before submitting the sealed bid and satisfy himself about the manpower and other requirements as per tender conditions and quote rate accordingly)

Seal and Signature of the company