

PRE BID MEETING QUERIES on 14/09/2021

Sr.No.	Query	Our Response
1.	Fuel refilling arrangement for GITC Belapur.	As per terms of RFP, successful bidder to have Fuel refilling arrangement tie up within 5 kilometres radius of SBI work offices, including for GITC Belapur
2.	Pre-contract Integrity pact (specify stamp paper amount).	It has to be on non-judicial stamp paper of Rs.100/-
3.	Sign of documents other than proprietor.	It will be as per terms of RFP, also you can refer letter of authority as mentioned in Part II / Appendix J for which you may nominate two of your authorised representatives.
4.	Bank reserve right to surrender excess cars hired under RFP no. LD/2021-22/1 dated 02.09.2021, what percentage of cars can be surrendered after we deploy cars, will cars be surrendered while enforcing Force Majeure.	Approximately it will be 10% of our total requirements for both categories of cars, it can be both ways, bank may require additional cars it has to be provided on same terms and conditions. Or bank reserve right to surrender excess cars deployed by giving 15 days surrender notice. It will not be under Force Majeure, it is dependent on bank's actual requirement e.g. If 50 cars were hired from your agency / company, Bank may ask to provide approx. 10% more or less, i.e. 5 cars to be provided on same terms and conditions, bank reserve to surrender 5 cars if it is redundant by giving 15 days surrender notice, it will be applicable for both categories of cars.

5.	Force Majeure: Does this have relevance to current pandemic situation where lockdowns are beyond 30 days. Will it result in termination of contract, if cars are not used during lockdown, will payment will be made in full.	Banking services fall under essential services, our top executives have to attend duties regularly during current COVID pandemic, so till now no cars were surrendered by bank for reason of COVID pandemic, however in terms of RFP under force majeure clause for unforeseen circumstances / natural calamities, bank reserve right to terminate contract without any compensation, Service provider will be entitled to receive due payments for all services rendered up to the date of termination of the agreement.
6.	As per terms of RFP, prospective bidder to have existing tie ups for minimum of 25 cars with minimum Govt. departments / Pubic Sector undertakings / reputed public limited companies. Is existing tie up other than above acceptable to bank say with foreign bank / foreign company / Mutli-national companies.	Please be guided by eligibility criteria in this regard as mentioned in RFP, no deviation will be permitted. Agency / Company should have two existing tie ups arrangements with Govt. departments / PSUs / reputed Public limited companies for hiring of minimum 25 cars under single agreement / work order.
7.	Whenever a service provider, is found lacking in performance, bank may put service provider on holiday listing (temporary debarment) for period of 12 months. Bank to consider only vehicle(s) involved in the incident shall be debarred and not the entire contract.	Generally Bank will not resort to this clause unless it is repetitive lapses on the part of service provider, however bank reserve to take action under this clause if it deems so, including to suspend entire contract.
8.	Whether Group-company also participate in bid.	No. Eligibility criteria met by an individual entity will be considered, but not as group company.

9.	Exemption of EMD to MSME	Yes MSME are exempt from EMD. Please submit Govt. registration certificate in this regard. However please note if such enterprise is declared as successful bidder and to whom contract will be awarded, they will be required to give bank guarantee for requisite amount of Rs. 50 lac for contract period of 36 months.
10.	Eligibility criteria of owned 100 cars, whether other owned vehicles e.g. considered to meet eligibility criteria.	Please be guided by terms of RFP, only owned minimum of 100 cars in the own name of prospective bidder as on date of RFP will be considered to fulfil eligibility criteria though it can be pan India.
11.	GST percentage and will it applicable to total invoice amount including for variable charges of driver allowances, fuel cost, toll and parking.	GST @ 5% to be charged by service provider on entire bill amount (including on variable charges like fuel cost, driver variable charges overtime, etc.) However GST will not be applicable on toll charges reimbursement.
12.	Provisional Financial statements for F.Y. 2020-21, statutory auditors are not authorised to sign it as per code of ICAI.	Please submit a CA certificate with respect of turnover based on monthly GSTR 1 & GSTR 3B filled during FY 2020-21. Copies of monthly GSTR-1 & GSTR-3B along with CA certificate to be submitted.
13.	Will space be provided to agency's / company's supervisor in Bank office premises?	No, not feasible.

14.	Parking charges.	Please see terms of RFP which clearly states that parking during office hours has to be arranged by concern service provider at its own cost within one kilometer radius of SBI work offices, no charges for these parkings will be reimbursed by bank. However toll / parking charges e.g. at Airport, etc. will be reimbursed on actual basis, bank's user executive has to validate it.
15.	E-bidding reverse auction process.	It will be explained to successful technical qualified bidders by bank's empanelled agency, they will also give mock practical hands-on for the same.
16.	Will tripartite / lease agreement for existing tie up will be accepted for evaluation.	No. In this regard, tripartite / lease agreement will fulfill eligibility criteria is not stipulated in RFP.
17.	Will bank consider to successful bidder, to deliver 50% required cars in first 30 days and balance 50% in next 30 days, so all cars will be deployed in 60 days (instead of 45 days).	No, we cannot deviate from this term, deviation will be allowed in this regard if manufacturer's written inability to deliver, as stated in RFP.
18.	Fixed duty Driver working hours to be reduced to 10 hours instead of 12 hours, so overtime will accrue after 10 hours of duty.	No. In this regard, we cannot deviate from this term of RFP.
19.	Page 65 of RFP, Annual turnover statements.	Both net profit and annual rental turnover income to be given for each of last four financial years.
20.	ST-3 returns now irrelevant.	Yes, it may not be submitted.

21.	Technical bid evaluation scoring matrix. Part II Appendix P. how we can score higher marks.	In its scoring matrix we have clearly mentioned that how marks will be awarded. Requisite supporting documents to substantiate your claim in this regard is required to be submitted.
22.	Whether multiple contracts pan India with one company which sum up to fulfil requirement of providing cars on hire basis to Govt. departments / PSU / reputed public limited company to fulfil criteria of minimum 25 cars.	No. No such provision of multiple contracts is in RFP. Agency / Company should have two existing tie ups arrangements with Govt. departments / PSUs / reputed Public limited companies for hiring of minimum 25 cars under single agreement / work order.
23.	Whether original power of attorney and board resolution of signing authority is required or xerox copy of it will do.	Originals thereof to be submitted.
24.	Back up (stand by) vehicles available with prospective bidder, details thereof, more elaboration required.	We have already enumerated what details are required in RFP, please refer Part II / Appendix "N".
25.	Liquidated damages from 0.5% to 5% on the contract value for non-performance to be removed.	Not possible to remove it, it is as per bank's guidelines as applicable for this RFP.
26.	Is it mandatory to avail SBI loan for purchase of cars by successful bidders under this RFP?	No it is not mandatory to avail SBI loan for the same.
27.	Bank guarantee validity period	It shall be for contract period, if contract period is extended, then bank guarantee for similar extended contract period is required.

28.	Will advance training to drivers will be provided.	It is responsibility of service provider to impart requisite training to drivers provided to bank, they shall be inculcated with safe driving skills, well aware of traffic rules & local routes, and training has to be ensured as ongoing basis culture.
29.	Are we required to submit xerox copies of RC book to support ownership of minimum 100 cars as on RFP date or will details thereof in excel sheet will do.	We will require xerox copies of RC book to support ownership of minimum 100 cars in your name as of RFP date.