



**STATE BANK OF INDIA
THIRUVANANTHAPURAM CIRCLE**

INVITES TENDERS FOR

**EMPANELMENT OF CONTRACTORS FOR ELECTRICAL WORKS UNDER HT
AND LT CATEGORY (WORKS UPTO Rs 1.00 CR) AND ELECTRICAL OPERA-
TION AND MAINTENANCE WORKS (UP TO Rs. 25 LACS)**

Last date for submission of Tender: 3.00 PM (IST) on 23.08.2023 Opening of Tech-
nical bid : 03.30 PM (IST) on 23.08.2023

TENDER NOTICE

NIT No: **THI/LHO/2023/56**
The Assistant General Manager
Premises Department,
State Bank of India,
LHO Building, Poojappura,
Thiruvananthapuram– 695012
Tel:0471-2192402
Email:agmpre.lhotri@sbi.co.in

(Name & Address of Contractors)

**NOTICE INVITING APPLICATION FOR EMPANELMENT OF CONTRACTORS
FOR ELECTRICAL WORKS, OPERATION AND MAINTENANCE WORK**

State Bank of India intend to empanel contractors under various categories for its various construction, electrical works under HT and LT category (**Works upto Rs 1.00 Cr**) and Operation and Maintenance Works (**upto Rs. 25 Lacs**) in the State Bank of India's offices / branches/ residences situated in the state of Kerala, Mahe and Lakshwadeep under Thiruvananthapuram Circle of State Bank of India. Full details and format for submission of application forms can be downloaded from our website: www.sbi.co.in under procurement news. **The contractors who are already there in the panel of SBI also should submit application for the empanelment afresh. Contractors who are debarred from existing SBI panel of electrical contractors are not eligible for participating in the new tender till the period of 2 years/ the period of debarment whichever is shorter.** Duly completed applications in the prescribed format with required documents etc. should be submitted on or before due date **23.08.2023**. **Empanelment of contractors will be done for a period of three years.**

The eligibility criteria, terms and conditions, application format and other details /requirements are as under:

(I) MINIMUM ELIGIBILITY CRITERIA:

(Table – 'A')

S N	Trade	Cat- ego- ry	Specified Project Cost Limit (Amount in Ru- pees)	*Similar Work Exe- cuted/Completed During Last 7 Years ending on 31.07.2023	**Average Turnover of Last 3 Years end- ing 31.03.2023 (Minimum) & # Solvency Required	Ex- peri- ence of Firm as on 31.07 .2023
(i)	Electrical Works	EA	upto Rs.100 lakh	a) One work of Rs.80 lakh or Two works of Rs.50 lakh or Three works of Rs.40 lakh each b) Class A Electrical contractors as per Kerala Electrical In- spectorate - All MV/LT installation up- to 250KW and gener-	Rs.30 lakh	7 years

				ator upto 250KVA Note : Class A All LT/MV/HT contractor is eligible for all category of Electrical works		
		EB	Upto Rs. 50 lakh	a) One work of Rs.40 lakh or Two works of Rs.25 lakh or Three works of Rs.20 lakh each. b) Class B Electrical contractors as per Kerala Electrical Inspectorate All MV/LT installation upto 50KW and generator upto 50KVA. Note: Class A All LT/MV/HT contractor is eligible for all category of Electrical works.	Rs. 15 lakh	7 years
		EC	Upto Rs. 30 lakh	a) One work of Rs.24 lakh or Two works of Rs.15 lakh or Three works of Rs.12 lakh each. b) Class B Electrical contractors as per Kerala Electrical Inspectorate All MV/LT installation upto 50KW and generator upto 50KVA. Note: Class A All LT/MV/HT contractor is eligible for all category of Electrical works.	Rs. 9 lakh	7 years

		ED	Upto Rs. 20 lakh	<p>a) One work of Rs.16 lakh or Two works of Rs.10 lakh or Three works of Rs.8 lakh each</p> <p>b) Class B Electrical contractors as per Kerala Electrical Inspectorate All MV/LT installation upto 50KW and generator upto 50KVA</p> <p>Note: Class A All LT/MV/HT contractor is eligible for all category of Electrical works</p>	Rs. 6 lakh	7 years
		EE	Upto 10 lakh	<p>One work of Rs.8 lakh or Two works of Rs.5 lakh or Three works of Rs.4 lakh each</p> <p>b) Class B Electrical contractors as per Kerala Electrical Inspectorate All MV/LT installation upto 50KW and generator upto 50KVA</p> <p>Note: Class A All LT/MV/HT contractor is eligible for all category of Electrical works</p>	Rs. 3 lakh	7 years
		EF	Upto Rs. 2 lakh	<p>a) One work of Rs.1.6 lakh or Two works of Rs.1 lakh or Three works of Rs.0.8 lakh each</p> <p>b) Class B Electrical</p>	Rs. 0.6 lakh	7 years

				<p>contractors as per Kerala Electrical Inspectorate - All MV/LT installation upto 25KW and generator upto 25KVA</p> <p>Note: Class A All LT/MV/HT contractor is eligible for all category of Electrical works</p>		
ii	Operation and Maintenance for Electrical Installations	OMA	Upto Rs. 25 lakh	<p>a) One work of Rs.20 lakh or Two works of Rs.12.5 lakh or Three works of Rs.10 lakh each.</p> <p>b) Class A & B Electrical contractors as per Kerala Electrical Inspectorate.</p>	Rs.7.5 lakh	7 years
		OMB	Upto Rs. 15 lakh	<p>a) One work of Rs.12 lakh or Two works of Rs.7.5 lakh or Three works of Rs.6 lakh.</p> <p>b) Class A & B Electrical contractors as per Kerala Electrical Inspectorate.</p>	Rs.4.50 lakh	
		OMC	Upto Rs. 10 lakh	<p>a)One work of Rs.8 lakh or Two works of Rs.5 lakh or Three works of Rs.4 lakh each.</p> <p>b) Class A & B Electrical contractors as per Kerala Electrical Inspectorate.</p>	Rs.3.00 lakh	

		OMD	Upto Rs. 5 lakh	a)One work of Rs.4 lakh or Two works of Rs.2.5 lakh or Three works of Rs.2 lakh each. b) Class A & B Electrical contractors as per Kerala Electrical Inspectorate.	Rs.1.50 lakh	7 years
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- A. (*) Applicants should have experience in having successfully completed similar work (in /under single order) of value as prescribed in table 'A' above for Government/Semi-Government/PSUs/Banks/Government Financial Institutions during last 7 years ending on 31.07.2023. The information must be supported with the copies of Work Order, Satisfactory Completion Certificate, proof of payment/ Form 26 AS etc.
- B. (**) Applicants should have minimum average annual turnover prescribed in above table during last 3 years ending on 31st March of last financial year ie, 31.03.2023).
- C. (#) The applicants should submit Solvency of specified value issued by any Scheduled Bank. The Solvency Certificate should not have been issued prior to 31.03.2023.

The application not fulfilling any of the above minimum eligibility criteria will be summarily rejected and no further processing will be carried out.

a. **GENERAL CONDITIONS:**

- (i) The applicant applying for more than one category shall need to ensure that: -
They must fulfill the eligibility criteria for each category of the work individually and
- (ii) **The contractors/vendors empaneled by SBI in the past need to apply afresh, else they will not be considered for empanelment.**
- (iii) The applicant must submit sufficient documentary evidence such as work orders, work completion certificates, proof of payment/Form 26 AS etc. meeting the above-mentioned criteria from the Govt./Semi-Govt./PSUs/Banks/Government Financial Institutions during last 7 years ending on 31.07.2023. (as stipulated in table 'A').
- (iv) The applicant should be bona-fide resourceful and well experienced contractor/agency/firm registered / empanelled with Banks/ PWD/ CPWD/ MES/ PSUs/ Insurance Companies/ Reputed Institutions/Reputed private firms & IT Companies..

- (v) The applicant should not have been disqualified / debarred / terminated on account of poor or unsatisfactory performance / blacklisted from any Government, Semi-government, PSU, Banks or any other organizations including any of the Offices/Branch of State Bank of India during last 7 years as on the date of publication of this notice. A suitable declaration to be submitted on the Letter Head of the Firm duly signed by the vendor/ Authorized Signatory. The application of disqualified / debarred/blacklisted/terminated agency/contractor/vendor on account of poor or unsatisfactory performance shall be summarily rejected.
- a. SBI may choose to carryout physical inspection of works mentioned by the applicants in their application forms, in addition to calling for confidential reports from the respective employer/client/department to ascertain their capability and quality of works.
- (vi) The performance of all the empaneled contractors shall be reviewed by SBI periodically and the contractors with unsatisfactory performance and also those who do not respond to **five consecutive tender enquiries of the SBI without informing any valid reasons will be removed from the panel without notice and no correspondence will be entertained in this regard.** Such contractors shall not be eligible for next one empanelment process to be done by SBI. Thereafter, if they wish they can apply afresh for empanelment.
- (vii) The contractors should be equipped with necessary infrastructure like building construction equipments, machinery and tools, labour strength etc.
- (viii) The contractor is required to furnish their PAN No, GST Registration details of firm etc. to the SBI along with supporting documents.
- (ix) The contractor should furnish the registration details for the EPF, ESI and the Labour license details under the Labour Contract Act. Further, the selected contractors shall be bound to make payment to their workmen through their Bank account and preferably to have their Bank account in State Bank of India branches. If the contractor do not have an account with SBI, they may open a Bank account with SBI for easiness of transactions.
- (x) Preference will be given to those contractors who have history of timely completion of works/projects taken up by them during the last 7 years. The contractors prone to delay the projects without valid reasons may be disqualified by the SBI within its sole discretion.

- (xi) The panel of contractors will be valid for the entire Kerala Circle (Kerala State, Minicoy, Kavarathy, Androth & Lakshadweep) and contractors will be entitled to participate anywhere within these areas.
- (xii) SBI is invariably inviting online tenders for its projects. Thus, the contractor will have to submit valid e-mail ID, cell no. and Digital Certificate to enable the firms for participation in the online procurement/e-tendering. The contractors who gets empanelled in this empanelment process shall frequently visit Bank's website www.sbi.co.in (Procurements News) for getting information regarding the tenders issued from Kerala Circle.
- (xiii) For assessing the Annual Turnover of the last 3 years, contractor must submit valid documents viz copy of Income Tax Return, copies of IT assessment order, Profit & Loss Account and Audited Balance Sheet for the last 3 years.
- (xiv) The firm/ contractor should be profit making during last three financial years ending 31.03.2023.
- (xv) The applicant shall agree and authorize the SBI to obtain the confidential report from the clients of the applicant contractors, to obtain credit opinion from the Bankers and to verify the work executed by the contractors. The applicant shall make necessary arrangements for the same.
- (xvi) All the pages of application shall be duly signed with stamp of firm by the contractors, else their application shall be summarily rejected.
- (xvii) The intending applicants are categorically advised to submit the empanelment documents strictly in the attached formats only. Any addition/ alteration to the application format shall lead to rejection of the application submitted by the contractor for the empanelment under this notice. The information required should be neatly filled/typed in **each and every columns and rows** of the Formats. **The applications received with "partly filled formats" or not containing desired information in each and every columns/points/row of various annexures shall be treated as INCOMPLETE and such applications shall be summarily rejected without any intimation/ reference to the applicant and at the applicant's risk and responsibility.**
- (xviii) **The applicants are categorically advised to refrain from mentioning the remark "AS PER ATTACHEMENT/ENCLOSURES" in their applications and annexures to avoid rejection of their applications.**

- (xix) All the details must be incorporated in the application form downloaded from the State Bank of India's website. Incomplete application / not fully filled form will be rejected.

III. The eligible and interested parties shall download prescribed application form and other details from our website www.sbi.co.in<link>empanelment of vendors The application in the prescribed format with all supporting documents in sealed envelope and superscribed as '**APPLICATION FOR EMPANELMENT OF CONTRACTORS IN KERALA CIRCLE FOR TRADE & CATEGORY.....**' shall be submitted at the office of The Assistant General Manager, Premises & Estate Department, 4th Floor, SBI LHO building, Thiruvananthapuram-12 .

IV. The prequalification criteria mentioned above is minimum, in each category. Thus, the empanelment of contractors in each category shall be considered by the SBI purely on merits, performance of the contractor in timely execution of the project with quality, verification of their credentials / inspection of work for quality, infrastructure feedback / confidential reports of the firms/applicant received from other employers etc. Hence, merely fulfilling the prescribed minimum prequalification criteria shall not entitle the contractor for their empanelment with the SBI.

V. SBI reserves its right to empanel contractor as per its needs in each category & trade. The empanelment of contractors shall be considered on merits within the sole discretion of the SBI and cannot be claimed as right by the applicant and no correspondence shall be entertained by SBI in this regard.

VI. The contractor shall specify the category under the trade for which they are submitting the application for empanelment.

VII. Canvassing in any form including bringing influence from any person/agency/Officials/authorities shall lead to disqualification of the applicant.

VIII. SBI reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.

IX. Any amendments/ corrigendum for empanelment of contractors/ vendors shall be published in Bank's website only. Therefore, applicants are requested to visit Bank's website regarding modifications/ corrigendum issued.

**Sd/-
ASSISTANT GENERAL MANAGER (Premises & Estate)**

Scope of various works are detailed as under:

Electrical works

- New Electrical wiring for Light, fan points, Sub main wiring, Main wiring. Rewiring of the existing premises as per the Bank's requirement
- UPS and Raw power wiring, AC power wiring.
- Installation of Light fixtures, fans, Geysers, Auto power factor correction equipment, MSB, DB's, Earth pits, Transformers, breakers, USS, Load break switch etc as per the Bank's requirement.
- HT cable laying with terminations. Providing support to bank for installation and commissioning of DG set.
- Laisoning with KSEB, Kerala Electrical Inspectorate and all other relevant organizations for obtaining the sanction for Energization of DG, HT installation, required power for the premises and regularization of the load for new premises and already existing premises as per Bank's requirement

EMPANELMENT OF CONTRACTORS / VENDORS / AGENCIES
APPLICATION FORM

(Please strike-off which is not applicable)

(APPLIED FOR EMPANELMENT OFCONTRACTORS)
TRADE :**Separate application shall be submitted for each trade)**

CATEGORY: **(Specify only one category. If not eligible under the specified category, SBI may consider the application for including in the qualifying category as per eligibility criteria)**

1.	Name of the contractor/Agency/Firm:	
2.	Address Phone No. (a) Landline with STD code (b) Mobile (c) Email-ID	
3.	Year of establishment	
4.	Status of the firm whether company/firm/proprietary.	
5.	Name of Directors/Partners/Proprietor	
6.	Whether registered with the Registrar of Companies/Registrar of firms. If so, mention number and date.	
7.	Name and address of Bankers	
8.	Whether registered for sales tax purpose. If so, mention TIN number and date	
9.	Whether an assesses of Income Tax. If so, mention PAN number. (Furnish copies of I.T. clearance certificate)	
10.	Whether registered for service tax. If so, mention service tax registration number & date	
11.	Whether registration/obtention of license from Govt authorities e.g., labour deptt, ESIC, etc are in place:	
12.	If, you are registered in the panel of other organizations/statutory bodies such as CPWD, PWD,MES, Banks etc., furnish their Names, category and date of registration	
13.	Detailed description of high value of three works done during the last 7 years, as per the criteria given. (i.e. name of organization, value of work done and date of completion)- copies of work orders, completion certificates must be enclosed	

14.	Annual turnover for the last 3 years	
15.	Names and addresses of the persons who will be in a position to certify about the quality as well as performance of your organization	
16.	Whether willing to work anywhere in the States of and... or mention places where you are willing to work.	
17.	Enclose copy of valid Electrical Contractor's License (applicable only for the firms/contractors applying for empanelment as electrical contractor)	
18.	Declaration regarding near relatives working in the Bank	
	I hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my empanelment are correct and genuine. I am, therefore, liable to face appropriate actions as deemed fit by the Bank in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine.	

Signature with seal

Place:

Name:

Date:

Note: Furnish Xerox certified copies of all relevant documents in support of the information furnished above.

DECLARATION:

- 1) All the information furnished by me/us here above is correct to the best of my knowledge and belief.
- 2) I/We have no objection if enquiries are made about the work listed by me/ us in the accompanying sheets/ annexures.
- 3) I/We agree that the decision of SBI Infra Management Solutions Pvt. Ltd. in selection of contractors for empanelment will be final and binding to me/ us.
- 4) I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, Banks including any of the Offices/Branch of State Bank of India during last 7 year from the date of application.
- 5) I/We hereby confirm that all information, particulars, copies of certificates and testimonials submitted in connection with my/our empanelment are correct and genuine. I am / We are, therefore, liable to face appropriate actions as deemed fit by SBI in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine. I/We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, the empanelment shall be cancelled at the discretion of SBI.

PLACE :

DATE :

**SIGNATURE OF CONTRACTOR
NAME & DESIGNATION
SEAL OF ORGANISATION**

ANNEXURE – A

**LIST OF MAJOR WORKS EXECUTED AND COMPLETED IN CENTRAL
GOVT./STATE GOVT./FINANCIAL INSTITUTIONS/PSUs DURING LAST 7 YEARS
(ENDING ON 31.07.2023)**

(Enclose supporting documents i.e. Work order, Proof of payment and Satisfactory
Completion Certificate Obtained from the Clients)

S. No.	Name of Work	Work executed for (Name of the Organization with Brief Address of Concerned Office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work	Stipulated Date for Completion	Actual Date for Completion	In case of delay, time extension granted without LD (Yes/ No)	If Work Left Incomplete or Terminated (Furnish reasons)

(Add separate sheet if required)

Note:

1. Information has to be filled up specifically in this format.
2. For certificates, the issuing authority shall not be less than an Executive in charge.

Name of Authorized Signatory

Sign & seal of the applicant

ANNEXURE – B

LIST OF MAJOR WORKS UNDER EXECUTION
(Enclose Copies of Work Orders Issued by Clients)

S. No .	Name of Work	Work being executed for (Name of the Organisation with Brief Address of concerned office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work	Date of Commencement	Scheduled Date of Completion	Likely Date of Completion	If Work Left Incomplete or Terminate(Furnish reasons)

(Add separate sheet if required)

Note:

1. Information has to be filled up specifically in this format.

Name of Authorized Signatory

Sign & seal of the applicant

ANNEXURE – C

DETAILS OF KEY PERSONNEL (PERMANENT EMPLOYEE), GIVING DETAILS ABOUT THEIR TECHNICAL QUALIFICATION & EXPERIENCE INCLUDING THEIR IN-HOUSE ESTABLISHMENT

(Add separate sheet if required)

S. No.	Name	Qualification	Experience	Particulars of Work Done	Employed in Your Firm Since	Any Other Information

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

ANNEXURE – D

DETAILS OF THREE RESPONSIBLE CLIENTS / PERSONS TO WHOM THE MAJOR WORKS CARRIED OUT BY THE APPLICANT

S. No.	Name of the Official	Organization & Address	Contact Numbers	E-mail ID

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

ANNEXURE – E

DETAILS OF LITIGATION / ARBITRATION CASES RESULTING FROM THE CONTRACTS EXECUTED IN THE LAST SEVEN YEARS OR CURRENTLY UNDER EXECUTION

Year	Awarded for or against Applicant	Name of Client	Cause of Litigation and Matter of Dispute	Disputed Amount	Actual Awarded Amount

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

ANNEXURE – F

**DECLARATION REGARDING NEAR RELATIVES WORKING IN THE STATE
BANK OF INDIA**

Name of Bank Staff Related to Applicant	Designation	Office/Branch & Place of Posting	Relation with the Applicant

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

CHECK LIST

(Please tick whichever applicable)

Sr. No.	PARTICULARS	SUBMITTED (Y or N)
1	Application Form (All pages filled in, signed and stamped)	
2	Enclosure A	
3	Enclosure B	
4	Enclosure C	
5	Enclosure D	
6	Enclosure E	
7	Enclosure F	
8	Enclosure G	
9	Enclosure H	
10	Enclosure I	
11	Enclosure J	
12	Enclosure K	
13	Enclosure L	
14	Enclosure M	
15	Annexure A	
16	Annexure B	
17	Annexure C	
18	Annexure D	
19	Annexure E	
20	Annexure F	

Date:

Name of Authorized Signatory

Place:

Sign & seal of the applicant