

CHAIRS FOR STATE BANK OF INDIA, ADMINISTRATIVE OFFICE
MYSURU (40425)

Document Issued to: M/s.....

Last date for Submission of Tender: **31.07.2023 at 3.00 p.m.**

Opening of Tender: **31.07.2023 at 3.30 p.m.**

TENDERS TO BE SUBMITTED:
DEPUTY GENERAL MANAGER(B&O)
STATE BANK OF INDIA
ADMINISTRATIVE OFFICE
SAHUKAR CHANNAIAH ROAD
MYSURU

TENDER FORM

PROJECT: PROCUREMENT OF CHAIRS FOR STATE BANK OF INDIA, ADMINISTRATIVE OFFICE, MYSURU (40425)

REF: MYS/ENGG/20230712

Dear Sirs,

I/We the undersigned have carefully gone through and clearly understood after visiting the site and the Tender drawings and Tender documents comprising of the tender form, Notice to Contractors, Specifications and Schedule of Probable Quantities and Draft Agreement.

I/We do hereby undertake to execute and complete the whole or part of the work (as desired by you) at the respective rates which / I/We have quoted for the respective items of the Probable Bill of Quantities and at which rate the items specified amount to Rs.

In the event of this Tender being accepted I / We agree to enter into an agreement as and when required and execute the contract according to your form of Agreement, after the receipt of work order, in default thereof.

I / We further agree to complete the work covered in the said Schedule of Quantities within **Fifteen (15) Days** from the date of issue of the work order to commence the work.

I / We agree not to employ Sub-Contractors for this contract work.

I / We agree to pay the Government, General and Sales Tax (State and Central), Excise and Octroi duties, insurance and all other taxes including works contract tax etc., as prevailing from time to time, on such items for which the same are leviable, and to get the work, workers, employers (of contractor, Architect & Employer) engaged on the work at site and all materials and machinery collected and kept / operated at site for execution of the work shall be insured comprehensive insurance including fire / accidents / rain / floods / riots / CAR policy (Contractor's all risk insurance policy) and the insurance shall cover the period from date of start of work to date of actual completion of work. In case part work is taken over by the Employer before final completion of the whole work, such parts may not be covered by the insurance from the date of taking over that part of work by the Employer. Draft Insurance deed will be got vetted by the Architect, before obtaining the same. **The Good Service Tax applicable on this work shall be paid by Bank as per the rules, separately.**

All the rates quoted by me / us are inclusive of the same in full and nothing extra shall be claimed anytime on account of any of these.

I / We agree to pay **Income tax**, to be deducted at source, at the rate as applicable on the Gross value of the work done, and the rates quoted by me / we are inclusive of same.

I / We agree to pay **works contract tax**, to be deducted at source, at the rates prevailing from time to time as per State Government rules as amended and rates quoted by me/us are inclusive of the same.

Yours faithfully,

Contractor's Signature

Address:

Date:

NOTICE TO CONTRACTOR

ADDRESS:

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**PROJECT: PROPOSED CHAIRS FOR STATE BANK OF INDIA,
ADMINISTRATIVE OFFICE, MYSURU (40425)**

Dear Sirs,

We have pleasure in inviting you to tender for the aforesaid work.

1. Online tenders in the prescribed form will be opened on **31.07.2023 at 3.30 p.m.** in presence of the contractors who may be present.

No tender will be received after the expiry of the time notified for receiving tenders under any circumstances whatsoever.

2. The tenderer must obtain for himself, on his own responsibility and at his own expenses, all the information which may be necessary for the purpose of filling this tender and for entering into a Contract for the execution of the same and must examine the drawings and inspect the site of the work and acquaint himself with all local conditions and matters pertaining thereto.
3. Each of the tender documents page is required to be signed by the person or persons submitting the tender in token of his/their having acquainted himself / themselves with the General Conditions etc. as laid down. Any tender with any of the documents not so signed will be rejected.

Signature of the Contractor with seal & date

4. The tender documents must be filled in English and all the entries must be made by hand and written in ink. If any of the documents are missing or un-signed, the tender shall be considered invalid.
5. Each and every one of all erasures and additions / alterations made, while filling the tender, must be attested by initials of the tenderer. Over-writing of figures is not permitted. Failure to comply with either of these conditions will render the tender void. After submission of the tender no advice or any change in rate or conditions will be entertained. All the rates should be quoted both in figures and words. In-case of any discrepancy, rates quoted in words shall be taken as final and binding.
6. TOTAL SECURITY DEPOSIT: Shall comprise of:
 - a. EMD – Earnest Money Deposit
 - b. ISD - Initial security deposit
 - c. RM - Retention money
7. The intending tenderer shall deposit with The Deputy General Manager (B&O), State Bank Of India, Sahuhar Channaiah Road, Kuvempunagar, Mysuru by demand draft a sum of **Rs.9,830.00/- (Rs. Nine Thousand Eight Hundred and Thirty Only)** as the **Earnest Money Deposit** as a guarantee of good faith, which amount shall be forfeited as liquidated damages, in the event of any evasive/direct refusal or delay in starting the work and or signing the contract. The deposit of the unsuccessful tenderers will be returned, without interest, immediately after a decision is taken regarding the award of the contract. The Earnest Money of the successful tenderer will be adjusted towards security Deposit. A tender not accompanied by Earnest Money deposit will not be considered. No concession will be made to public sector companies from payment of Earnest Money Deposit.
8. The successful tenderer will have to pay a sum equivalent to 2% of his contract value less EMD amount already paid, as initial Security Deposit (ISD) in favour of **STATE BANK OF INDIA** within 3 days from the date of issue of work order to commence work. Initial Security Deposit thus paid shall be held by **STATE BANK OF INDIA** along with the EMD amount, as Security Deposit, for due execution and fulfillment of the contract, till the completion of the work in all respects and the work in all respects and shall not bear any interest.

Signature of the Contractor with seal & date

9. Together with the Money paid as EMD / ISD under relevant clause above, further **retention of 10% of the value** of the work done will be deducted from every running bill upto a maximum of 5%, and the same shall be held by the bank as a **Total Security Deposit (10% subject to maximum of 5% retention + 2% Initial Security Deposit)** . On the Architect's certifying the completion of the work, along with the final certificate of payment, 5% of the final bill value will be retained for a further period of **TWELVE** months after the virtual completion date recorded in completion certificate, issued by the Architects and agreed to by the Bank. The 2% held as ISD shall be released along with the final bill payment.
10. The total security deposit will be kept with the Bank. 50% of the total security deposit amount shall be refunded without interest to the contractor on issuance of virtual completion certificate by the Architect / Bank and the contractor's removal of his materials, equipment, labour force, temporary sheds, stores, site office etc. and on receipt of physical possession of the site by the Bank.
11. The remaining 50% of the total security deposit may be refunded 12 Months after the end of defects liability period, provided he has satisfactorily carried out all the works and attended to rectification of all defects in accordance with the conditions of the contract.
12. The Contractor shall arrange for the procurement of all the materials at site as required and directed, and store them in their godown at the site of construction, and also bear all the expenses incurred in connection therewith, including payment of all taxes
13. The rates quoted by the Contractor shall include all eventualities, such as heavy rain, sudden floods, accidents, fire, riots etc., which may cause damage to the executed work or which may totally wash out the work. Until the completion certificate is issued to the Contractors, neither the Architect nor the Employer will be responsible for such damage or wash out of the construction work.
14. Time is the essence of the contract. The work shall be completed within **Fifteen (15) days** and shall be commenced from 3 days of the receipt of the works order. The successful Contractor will have to give a **Bar chart** of various activities of work to be done so that the work gets completed within the stipulated time within one week of the receipt of the work order.

Signature of the Contractor with seal & date

15. If the Contractor fails to complete the work by the Scheduled date of completion, he will have to pay liquidated damages at the rate of 0.5% of contract amount for each week of delay the work, subject to maximum of 5% of the contract value (without extra items) .
16. The quantities contained in the Schedule are only tentative and can vary to any extent. The work as actually carried out and done will be measured from time to time, for which payment will be made subject to the terms and conditions of Contract.
17. The unit prices shall be deemed to be fixed prices. In case of extra items, the rates will be either derived from the tender rates or from the market rates based on the CPWD's mode for rate analysis.
18. Our Employer, M/s State Bank of India, do not bind themselves to accept the lowest or any tender and reserve to themselves the right to accept or reject any or all tenders, either in whole or in part, without assigning any reason whatsoever for doing so.

Signature of the Contractor with seal & date

APPENDIX TO GENERAL CONDITIONS OF CONTRACT

1	Period of Completion	Fifteen (15) days
2	Defect Liability period	12 months after completion as recorded in the completion certificate
3	Agreed Liquidated Damages	2% of Contract amount per week of delay subjected to a maximum of 5% of contract value
4	Period of Final Measurement	Seven days after completion as recorded in the completion certificate.
5	Minimum Value of work to be executed for issue of interim certificates for making payment	Minimum 25% of the contractor value
6	Total Retention money including EMD & ISD	5% of the contract value
7	Release of Security Deposit after virtual completion	After the defects liability period which is 12 months as the case may be.
8	Period for honouring certificate for making payment	7 days from the date of certificate of payment for interim bills and 15 working days for final certificate.
9	Earnest Money Deposit (EMD)	Rs.9,830.00/- (Demand Draft / bankers cheque only)
10	Initial Security Deposit (ISD)	2% of contract value including EMD

Signature of the Contractor with seal & date