

**SBI PALI COLLECTORATE and CASH ADMINISTRATION CELL PALI COLLECTORATE TENDER**  
**FOR HIRING OF FABRICATED ONE NO. CASH VANS UNDER CONTROL OF**

**RBO-PALI**  
**IN RAJASTHAN**

**TENDER ID-**

**Date of Issue of Tender : 17.04.2023**

**Last date of submission : 01.05.2023 on or before 3.00 PM**

**(Technical bid need to be submitted in hard copy as well as online; however price bids to be submitted online only)**

## Notice Inviting Tender

### Tender ID:

State Bank of India invites offline Tenders from eligible bidders for providing of fabricated CASH VANS (1 Nos.) under control of Jaipur Circle (under Pali Region Rajasthan)) in Rajasthan on Hiring basis as per the criteria specified in the tender document.

1.	Name of Work	:	for providing <u>of fabricated CASH VANS</u> 01 Pali Region Rajasthan) on Hiring basis
2.	Time allowed for completion	:	As specified in the subsequent pages in the tender document.
3.	Earnest Money Deposit  (2% of the Estimated three year contract value)	:	<b>Rs. 70,000/- (Rupees Seventy Thousand only)</b> by crossed Bank Draft/ Banker's Cheque drawn in favor of State Bank of India, Jaipur( <b>To be enclosed in sealed envelope as a part of Technical Bid</b> ).
4.	Security Deposit	:	<i>The Vendor has to submit 5% of the total contract value of three year for each site in the form of a STDR/FDR in joint A/c of Bank &amp; Contractor as security deposit for the total contract period until and unless the same comes to end by termination, expiry or as decided by SBI, duly discharged in favour of the Bank or as performance Bank guarantee with the format and clauses as defined by SBI. The security deposit will be refunded on expiry/termination of the contract as the case may be after adjusting the dues payable by the contractor to the Bank Work Order will be issued only after receipt of the Security Deposit/Performance Bank Guarantee. In case Vendor fails to perform the contract, Bank shall invoke the Performance Bank Guarantee [PBG] to recover penalty/damages or any other amount due to the Bank /amount recoverable, the right to invoke the BG for any noncompliance of the terms and conditions.</i>
5.	Processing Fee of Tender	:	A non-refundable amount of Rs 1,000/- (Rupees One Thousand only) To be deposited along with Technical Bid. Fee to be deposited on or before 01.05.2023

6.	Last date and time of receipt of Tenders	:	01.05.2023 up to 3.00 p.m.
7.	Address at which the Tenders are to be submitted	:	Technical Bid and Price Bid along with Tender fee and earnest money to be deposited at SBI Regional Business Office, 85-86 Krishna Sundaram,Basant Vihar,Pali - 306401
8.	Date and time of opening of Tenders	:	02/05/2023 at 3.30 p.m.
9.	Place of opening Tenders	:	SBI Regional Business Office, 85-86 Krishna Sundaram,Basant Vihar,Pali - 306401 Email: <a href="mailto:agmr5.zojod@sbi.co.in">agmr5.zojod@sbi.co.in</a> ,Contact person : Nidhi Bansal-7340060789
10.	Defects Liability Period	:	NA
11.	Validity of Offer	:	90 days from the date of opening the Price Bid.
12.	Liquidated Damages	:	As specified in the subsequent pages in the tender document
13.	Note		The vendor has to obtain all necessary approvals/permissions, liasioning if any from the appropriate government authorities required for the completion of the above contact at the site mentioned in this tender. The vendor has to comply all the rules and regulations which are necessary for the execution of the contract and shall indemnify the SBI from all legal and monetary liabilities arising due to the violation of the approvals/permissions, rules and regulations.
14	Availability of Tender Documents		Tender documents to be downloaded from the Bank's website procurement news <a href="https://www.sbi.co.in">https://www.sbi.co.in</a> under "procurement-news"

**Mode of Submission of Tender:** The tender shall be submitted in both physical and online in two cover system in accordance with the procedure detailed herein below. Specified documents shall be sealed in envelopes of appropriate size each of which shall be sealed.

1. First Envelope marked **Cover 1** shall contain Earnest Money Deposit and Tender Fee along with Covering Letter and the Tender Document.
2. Envelope marked **Cover 2** shall be of adequate size and shall contain envelopes marked **Covers 1 & tender document** should be properly sealed & signed. This envelope shall be endorsed on the outside face asunder:

**“Providing of fabricated mobile Cash Vans (1 nos. ) under control of Jaipur Circle (under Pali Region Rajasthan) on hiring basis”**

The envelope marked Cover 2 containing the tender documents as per instructions mentioned above shall be submitted in the office of SBI Regional Business Office, 85-86 Krishna Sundaram, Basant Vihar, Pali - 306401

**ON OR BEFORE 3.00 p.m. on 01/05/2023.**

Envelope marked Cover 1 & Cover 2 containing Earnest Money Deposit along with Covering Letter and Fee of Tender Document, tender document will be opened if the Earnest Money Deposit, Fee of Tender Document, tender document is not found as prescribed, the tender shall be rejected.

1. **CONDITIONAL TENDER OR INCOMPLETE TENDER SHALL BE SUMMARILY REJECTED.**
2. Corrigendum if any will be published [www.sbi.co.in](http://www.sbi.co.in) under “procurement news”
3. **The vendor has to submit the self-attested stability certificate of the whole installation on thereof.**
4. In case of any dispute arising regarding the job contract including the interpretation or the scope or working thereof, the decision of the Regional Manager, Regional Business Office- 5 Pali, Jaipur circle shall be final and binding on the Contractor.
5. The tenderer must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The Tenderer is requested to satisfy himself regarding the availability of water, power, transport and communication facilities, capacities that may be required, the quantity of the materials, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc; The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender
6. Design and layout of the vehicle is to be approved by the Bank, However all the fabrication work/ modification is in the scope of the vendor and will be done by vendor himself.

**MINIMUM ELIGIBILITY CRITERIA FOR QUALIFYING IN TECHNICAL BID:-**

**A. Only those applicants who possess the following eligibility criteria should apply, along with documentary proof.**

- a. The Bidder should have past experience in the line of activity i.e. in providing of cash Vans to any nationalized bank/ cooperative societies and must have presently catering their services to Nationalized Banks/Financial Institutions/other reputed institutions. The Bidders must have executed the orders of similar nature and magnitude. The certificate to this effect from the organization should be furnished along with the technical bid. Letter of satisfaction is to be provided from the organization where the bidder has provided their services.
- b. The Applicant's average Annual Financial Turnover during last 3(three) years ending 30<sup>th</sup> June, 2022 should be at least INR 4 Lacs in the same services. A certificate duly authorized by CA should be submitted in this regard.
- c. Company/vendor's shall have service center to cover the SBI offices/branches under the control of Jaipur Circle, situated in Pali for providing service in time. If the vendor doesn't have the service/ office center in Pali, then an undertaking to establish the same within two months from the date of award of the contract is to be furnished by the Vendor.
- d. The applicant should possess valid certificates / license necessary for the execution of the said contract from the appropriate State/Central Government authority.
- e. The applicant must be in operation for at least three years. The bidder should have positive net worth as on 31st March 2022 and should not be a defaulter /NPA at any point of time to any Bank/Financial Institution. (Certificate from CA/CS to be submitted.)
- f. The applicant requires furnish their PAN No, GST Number, Registration details of firm with PIN No, TIN No etc. as applicable.
- g. The applicant shall have sufficient qualified staff/Engineers/Technicians for maintenance of vehicle on scheduled days. Details shall be submitted.

**B. The vendors should possess the following supporting documents and must submit self-attested photocopies of the following supporting documents in the Technical Bid:**

- a) Tender document and its subsequent corrigendum's if any duly filled in and signed and stamped by the authorized representative in each and every page.
- b) **EMD of Rs.70,000/- (Rupees seventy Thousand only)** in form of DD drawn in favor of State Bank of India, Region 5, Pali **(To be enclosed in sealed envelope as a part of Technical Bid)**. Tender will be rejected if EMD is not submitted or is

submitted in any other form until and unless specified by SBI).

- c) **A non-refundable amount of Rs 1,000/- (Rupees One Thousand only) towards tender processing fee To be submitted in form of DD drawn in favor of State Bank of India, Region 5,Pali.**
- d) The applicant should submit valid certificates / license necessary for the execution of the said contract from the appropriate State/Central Government authority, if applicable.
- e) PAN Card in the name of the proprietor/firm/company.
- f) Goods & Service Tax (GST) registration.
- g) Documents evidence e.g., profit and loss statements/Balance sheet etc. representing the applicant's average Annual Financial Turnover during last 3(three) years ending 30<sup>th</sup> June, 2022 with at least INR 4 lakhs.
- h) Details of Staff/Engineer/Technicians engaged by the firm.
- i) Details of service center/Undertaking to establish the service within two months from the date of the award of the contract to serve the sites under the control of Jaipur Circle as stated in A(d).
- j) Income Tax return for last 3(three) years ending 30<sup>th</sup> June 2022.
- k) Work order & completion/satisfactory certificate from the clients (Proof for the minimum eligibility criteria Sr. No. A(a)
- l) Document as proof of year of Establishment of the firm with not less than 3(three) years.

## **GENERAL RULES AND INSTRUCTIONS TO THE INTENDING APPLICANTS**

1. AGM, Region 5 Pali, on behalf of State Bank of India invite sealed tender for hiring of **01 nos. Fabricated** cash van with suitable modifications as detailed in this document on hire basis for a period of Three years for cash remittances between their branches/Currency Chests locations under Region-5, Pali under Administrative Office Jodhpur.
2. The hiring of the vehicle will be for a period of Three years subject to review of the performance every six (6) months. Unsatisfactory performance would render the contract liable for termination.
3. The hire charges shall include the cost of all expenses towards fuel, maintenance & repair cost of the vehicle, Fitness Certificate, insurance cover for the vehicle and all wages/remuneration to the driver under various applicable labour laws, road taxes, and any other incidental charges that may arise while operating the vehicles for the bank's purpose.
4. All transport risks, accidents, mishaps that may occur during the services provided to bank will be at the sole risk and responsibility of the hirer/bidder. The owner of the vehicle / applicant shall totally indemnify the Bank from all risks, accidents, claims arising out of the any incident during the operation of the vehicle. The successful bidder shall submit an indemnity bond after entering into the hire contract agreement. The performa of the Indemnity bond is made available in this document as Appendix 2.
5. The details of the applicants and their experience shall be furnished in the prescribed "Applications Format" only as per Appendix 3. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions, conferences or site visits will be reimbursed by the Bank. The authorized person of the firm/ company shall sign in all the pages of the application with seal of the company/ firm. If, information and details furnished by applicants are found to be false at any time in future or any information withheld, which comes to the notice of the Bank at a later date, the contract of such applicant will be cancelled immediately.
6. Applications received after the due date and times are liable for rejections. SBI/MSB/ SBI Bank reserves its right to reject any / or all the applications without assigning any reasons whatsoever.

### **VEHICLE SPECIFICATIONS:**

1. 1. Vehicle Should be LCV (Light Commercial Vehicle), with an Engine capacity of not less than 2200 CC, preferably Turbocharged, shall have, Rajasthan State Permit, shall have 1+4 seating arrangement and requisite registration, and should be registered as Commercial Vehicle (Yellow board). Offered Vehicle should be modified as specified hereunder:
2. Vehicle should not be more than 02 years old at the time of hiring and not more than 03 years old at any point of time.
3. Ground Clearance - Not less than 190 mm.
4. Vehicle should accommodate minimum 1 + 4 passengers (factory built).
5. Vehicle should have four (04) doors for driver/ passengers and one separate door for cash cabin.
6. All doors to have independent locking system from inside and outside.
7. Should have tubeless tyres including Stephney.
8. Complete tool kit containing jack and handle and tools to open wheels and minor repairs
9. Factory fitted air conditioner.

### Cash Van Modifications:

1. Vehicle should accommodate minimum 1+4 passengers and insurance coverage should also cover minimum 1+4 passengers. The service provider also shall take and service the policy of fidelity insurance for reasonable amount covering the cash van and driver.
2. 19 gauge Cold Rolled Close Annealed (CRCA) sheets for all sides & roof top for paneling. In the interiors, insulation should be provided in the form of thermocol provided between interior and exterior paneling.
3. Body should be of a sheet metal of minimum 19 Gauge, however the floor should be of minimum 16 Gauge chequered plate.
4. There should be at least 4 iron eyelets on cash cage floor, of sufficient diameter (say 2-2.5"), bolted to the chassis from below. The eyelets should be spaced in a way so as to accommodate multiple cash box stacks in the cash cage.
5. There should be two rows of seats in the driver's cabin, front row for driver and co-driver and the rear row for three persons to sit.
6. **Necessary endorsement of RTO for modification/seating capacity is needed in the RC book. The cash van will have RTO passing, Rajasthan State registration and Commercial Goods Carriage permits for commercial activity as required for the Bank.**
7. All the laws applicable to Rajasthan and local laws, ordinance, regulations and codes will be complied.
8. All doors should have flaps and locking provision from inside. Driver and rear side doors should have locking facility from both the sides.
9. The security alarm should be fixed so that it should sound on activation even when the ignition key is not on. One additional switch should be provided in the rear where the second armed guard is seated.
10. The entrance of the cage should be from the rear door where a seat should be provided for the Armed Guard also. A collapsible grill gate should be fixed for locking the boxes inside.
11. Engine immobilizing switches should be provided near the driver and the Armed Guard in the rear.
12. Arrangement for mobile charging.
13. All windows and wind screen should have wire mesh protection (of not more than 1 sq. inch). No window to be provided in the cash box area. Each window mesh should have a rectangular port hole of width 6 inches for use of weapon.
14. 2 Kg CO<sub>2</sub> type fire extinguisher & other fire safety equipments to be provided opposite to the seat of the Armed Guard in the rear or as per instruction of the Bank.
15. All doors to have glass window pane with regulator.
16. All windows and front wind screen shall have 1" square thick wire-mesh to cover wind shield from stone pelting. Front wind screen to have 1" square thick wire meshes in two partitions.
17. All doors to have strong inter locking facility.
18. Rear door to have strong steps to board the boxes into the cash van.
19. The van shall be equipped with a First Aid kit box having sufficient amount of cotton and bandages with necessary medicines.
20. All seats shall have a minimum of 6" seat cushion.



21. Adequate numbers of MS Rings, box securing chains of requisite length shall be provided in the cash cage firmly fixed with the body of the van.
22. The drawings showing above requirements to be enclosed for reference along with technical bid by the bidder.
23. The vehicle should be GPS enabled at every point of time.
24. The bidder has to modify the vehicle as per instructions received from the Bank/RBI, if required.

#### **DRIVER**

1. The driver shall be experienced, expert in speaking of local language and should be able to carry out minor repairs.
2. The vehicle owner shall be responsible for the behavior and proper conduct of the Driver.
3. He must carry a valid Driving License to drive a goods transport commercial vehicle and updated documents of the cash van.
4. The driver shall maintain secrecy of the Bank's operation.
5. The driver of the cash van shall have police verification report carried out by the cash van owner and the same shall be applicable for relieving driver also by the service provider. Such satisfactory police verification report should be renewed annually.
6. Proof of identity with photographs and proof of residence in respect of all the drivers who shall be deployed on the cash vans must be handed over to the concerned Currency Chest.

#### **Cash Compartment Security:**

- (a) Cash cage compartment should have door and grille gate.
- (b) The entrance of the cage should be from the left side of the van and rear should be completely closed.
- (c) Locking arrangement: One internal lock and 02 pad locks at the door of cash cabin.
- (d) All windows and wind screen should have wire mesh protection (of not more than 1 square inch). Each Window mesh should have a circular port-hole of dia. 6 inches for use of weapon.

#### **OTHER TERMS AND CONDITIONS:**

1. The vehicle to be hired on consolidated monthly rental basis including cost of fuel, replacement of tyres, break down maintenance, periodical maintenance/ services, driver's salary, their batta, etc and all inclusive. The rates quoted shall be valid and firm for three years and throughout the contract period.
2. The vehicle shall be insured under comprehensive policy and the policy should be lodged with the Bank. Road Tax, Insurance and all other charges payable to statutory agencies, etc are to be paid out of the rate quoted by the service provider. Any claim/charges arising out of usage of vehicles like accidents, damages of life and property of third party etc, is to be borne/dealt by the service provider.
3. The service provider should always maintain the vehicle in good running & road worthy condition and should provide alternative driver/assistant whenever the regular person is not available, having bonafide & valid driving license and police verification certificate done.
4. The Bank has the right to request for change of the Driver /Attendant of the vehicle in the event of their misbehavior/rash-driving/misconduct etc or in the event of and frequent breakdown of the vehicle and non-compliance of such direction, Bank can terminate the contract of hiring within 15 days by issuing notice.

5. The service provider has to supply the vehicle along with necessary modifications to suit cash remittance purpose and certified by Manager (Security), SBI Bank, posted at RBO/ Designated Bank official for the purpose.

6. The driver/Vehicle should be available exclusively at the office hours on all working days. He shall report to duty at least 30 minutes before the commencement of the working hours.

7. Proportionate amount will be deducted from monthly payment for the days the vehicle is not in working condition for more than two consecutive days and not more than one occasion in a month. In case the vehicle is not in running condition on more than once in a month, even for one day, proportionate amount will be deducted from monthly payment.

8. If the cash van is used by the service provider for own use, without the permission of the Manager of respective office, written warning shall be issued and repetition of the same may lead to termination of the service.

9. Service provider has to enter into an agreement on requisite stamp paper as per Bank's format, detailing all the contractual terms.

10. On acceptance of the application of the successful bidder the above terms & condition & other, if any, would be entered upon through an agreement.

11. In the event of noncompliance of the agreed term & condition or default in supplying the vehicle Bank can terminate the contract of hiring at any time by giving 15 days' notice. In such a case, the service provider has to reimburse the bank all the expense incurred by the bank in this regard.

12. The Bank shall be indemnified by the service provider against any claims/damages arising out of usage of vehicle like accidents, damages to life and property of third party etc.

13. The hiring shall be based on the following model:  
- Fixed rate for a distance of 2500 Kms (Excluding GST)  
- Rate per km for distance more than 2500 Kms (Excluding GST)

In case the vehicle is not provided by the service provider for any period during the month, proportionate amount will be deducted from the monthly hire charges. However, one day will be provided for overhauling / servicing of the vehicle every month (preferably to be done on holiday).

14. The payment of hire charges shall be after submission of the bills duly verification of the officer incharge of the succeeding month. No advance for hiring shall be paid.

15. The bank may at its discretion utilize the cash van for the same or other purpose on Bank duty at any of the places mentioned above.

16. A permanent mobile phone to be provided to each cash van irrespective of the cash van driver at the owners cost and recharged enough to make emergency calls to the concerned Bank officials and Police stations. The mobile number shall have important contact numbers of Bank officials to contact in case of an emergency.

17. The Price Bid shall be on a fixed rate basis. No upward revision in the rates would be considered on account of subsequent increase in Government Taxes, Customs Duty, Excise Tax, Sales tax, Toll Tax, minimum wages etc. whereas ,Keeping in view the huge variation in diesel prices the present rate quoted will be deemed to be inclusive of price of diesel as on date of quote. In case there is substantial variation in diesel prices, the same will be reviewed every year and appropriate increase/decrease will be effected at the discretion of Bank to the extent of % age of increase/decrease in diesel price.

18. Control Certificate: To be obtained by the Service Provider within due date as per norms.

19. Fitness Certificate from RTO: To be submitted once in a year.

20. If the cash van is utilized by the owner for any purpose for his/their own use, except for servicing and producing before the transport authorities or law enforcing authorities, the agreement is liable to be terminated.
21. All papers relating to Vehicle/Driver must be up to date.
22. Goods Carriage Certificate: To be obtained by the service provider.
23. Security of Vehicle & Driver: At the risk of Service Provider.
24. Insurance: Insurance will be covered for the vehicle with minimum 1+4 passengers.
25. GPS based vehicle tracking system will be provided by the contractor at their own cost. Safety of the equipment to be ensured. If damaged due to the negligence of the driver/owner the cost of the equipment shall be deducted from the monthly payment.
26. Rent/Rate quoted shall include all types of Charges / Entry Fee / Toll Charge / Repair / Cost of Insurance etc. **GST shall be paid by the Bank applicable to the rate for the distance run in a month.**
27. The presence of the driver along with valid driving license to be ensured during vehicle inspection. Police Verification of the driver along with photo pasted in the verification form also needs to be submitted. Failing to do so the cash van shall not be certified to be deemed fit.
28. Applicable TDS shall be deducted from the rent and paid to the Tax authorities. Service Tax as applicable shall be paid to the Tax authorities by cash van owner only as per the bills duly quoting the Service Tax Registration number.
29. **Tender may be cancelled at the discretion of the Bank without assigning any reason whatsoever.**
30. I/We agree with the above terms and conditions and signed in all pages of this document to this effect.

Place:

Signature of the Bidder

Date:

Name of the Bidder

Address of Bidder with contact Address & mobile numbers

## APPENDIX-1:: CONTRACT AGREEMENT FORMAT

This agreement made on this \_\_\_\_\_ day of the month of \_\_\_\_\_ in the year two thousand twenty Three (\_\_\_\_\_. 2023) BETWEEN, **State Bank of India (SBI)**, a banking company carrying on its Banking business under the Banking Regulation Act, 1949 and incorporated under the Companies Act, 1956 having its Branch at Tonk Road, Jaipur -302015, Rajasthan, and carrying on Banking business among other places at \_\_\_\_\_, represented by its Senior Manager/Manager

Shri \_\_\_\_\_ of the **ONE PART** (hereinafter referred to as

Bank

AND

M/s. \_\_\_\_\_ duly represented by one of its Proprietor/Partner \_\_\_\_\_, aged \_\_\_\_\_ years, S/o Sri \_\_\_\_\_, residing at \_\_\_\_\_ and having their office at \_\_\_\_\_ (hereinafter called the Contractor) of the Other part.

WHEREAS THE Bank is desirous of undertaking the .....and has accepted the tender opened on \_\_\_\_\_ .2022 submitted by the contractor & the contractor has agreed to perform as set out and subject to the terms & conditions set forth in the said documents mentioned herein under.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.

2. The following documents not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz.,

a) The Tender Document comprising Notice inviting the tender, General rules & Instruction to tenderers, General Conditions of the Contract, Special; conditions, Appendices, Priced schedule of quantities, Tender Drawings.

b) Corrigendum to tender document if any.

c) Letter from contractor dt. \_\_\_\_\_ in response to the negotiation meeting discussions held on \_\_\_\_\_

d) Letter of Acceptance issued to contractor by Bank - letter No. \_\_\_\_\_ dt \_\_\_\_\_

e) Letters from and to the Contractor, if any, leading to and prior to acceptance letter.

3. In consideration of the payments to be made by the Bank to the Contractor the Contractor hereby covenants and agrees with the Bank to execute, complete and perform the works in conformity in all respects with the Tender document as mentioned in the aforesaid documents which shall form part of this agreement.

In witness whereof, the parties hereunto have set their respective hands and seals the day and year first above written.

For & on behalf of the  
Contractor with seal

for & on behalf of the  
SBI Bank with seal

## APPENDIX -2

### INDEMNITY BOND FORMAT

THIS DEED OF INDEMNITY BOND executed at PALI on this \_\_\_\_\_ day of \_\_\_\_\_ month of year two thousand and Twenty Three (2023) By M/s \_\_\_\_\_ duly represented by proprietor / one of its partners Sri \_\_\_\_\_, aged \_\_\_\_\_ years, son of Sri \_\_\_\_\_, residing at \_\_\_\_\_.

In favour of

**State Bank of India (SBI)**, a banking company carrying on its Banking business under the Banking Regulation Act, 1949 and incorporated under the Companies Act, 1956 having its Branch/office at Pali, Rajasthan Whereas I am the authorized partner of M/s \_\_\_\_\_, and had applied for \_\_\_\_\_.

Whereas as my company has become successful in securing the subject contract through competitive tendering and the work of ..... has been awarded in our favour by SBI Bank vide their letter \_\_\_\_\_.

And whereas for undertaking the \_\_\_\_\_ work, my company has entered into contract agreement with SBI Bank, Pali on \_\_\_\_\_.

Now this Deed Witnessed that in pursuance of the aforesaid contract agreement dt. \_\_\_\_\_ me/my company based on the works completed by me/my company in respect of \_\_\_\_\_ and referred to above,

I hereby undertake to indemnify and keep harmless the SBI Bank & its officials/ staff from any damages, prosecution, other legal suits and claims arising out of any mishaps occurring at any location when my hired vehicle is at service to SBI Bank, due to faulty performance, faulty maintenance and for violating rules and regulations, any possible damage to any third party and members of public in course of rendering the vehicle hire services work for which I shall be solely responsible.

Signature of Contractor with seal

## APPENDIX -3

### APPLICATION FORM- HIRING OF CASH VANS

**NAME OF THE VEHICLE OFFERED::**

Indicate whether it is FORCE TEMPO TRAVELLER/  
/TATA 407 etc)

1. Name of the Applicant :  
Address (proof to be given) :

Telephone No. Office :

Residence :

Mobile :

Fax :

E-Mail :

2.  
a) Status of the Firm(Whether company/  
Partnership / proprietary) :

b) Name of the Proprietor/ Partners/  
Directors (with professional  
qualifications, if any):

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c) Year of establishment :

3. Whether registered with Registrar  
of Companies/ firm. If so, No. & Date :

4. Registration with Tax Authorities :

a) Income-tax No. PAN/GIR NO:

b) GST  
No: (Furnish  
copies)

- c) Details of the vehicle offered
1. Name of the Vehicle and features:
  2. Vehicle Registration Number:
  3. Annual Road Tax payment month:
  4. Annual Insurance payment month:

5. Turnover of the Company/firm (Please attach copy of audited balance sheet and profit and loss account for three years). If already existing FIRM . otherwise mention NA in all columns

Sl. No.	Year	Turnover
1	2020-21	
2	2019-20	
3	2018-19	
Average		

6. Registration with Government / Public Sector / Banks (PLEASE FURNISH COPIES OF CURRENTLY VALID WORK ORDERS)

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS	DATE OF REGISTRATION

What are your fields of core competence? Mention the fields on preference Basis

- 1)
- 2)
- 3)

7. Details of the Drivers who will drive cash van:

Sl No	Name	Educational Qualification	Age	DL NO & validity	Past History of the Driver	Any other

Copy of the Driving License of drivers to be enclosed.

7. Furnish the names of three responsible clients/ persons to whom the satisfactory services are rendered by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

NAME OF THE OFFICIAL	ORGANISATION & ADDRESS	CONTACT NUMBERS

**DECLARATION**

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexures.
3. I / We agree that the decision of SBI BANK in selection of hirer will be final and binding to me / us.
4. I / We have read the instructions appended to the Performa and I / we understand that if any false information is detected at a later date the contract can be cancelled at the discretion of the bank.

Place :  
Date :

SIGNATURE OF THE APPLICANT  
NAME & DESIGNATION  
SEAL OF ORGANISATION

**C checklist** (To be filled by Applicants)

- |   |        |
|---|--------|
| 1. Have you signed in all sheets?   | Yes/NO |
| 2. Whether Copy of PAN/VAT/Service Tax Registration copy is enclosed ?  | Yes/No |
| 3. Whether requisite application fee is paid ?  | Yes/No |
| 4. Whether enclosed proof for year of establishment ?   | Yes/No |
| 5. Whether proof for average annual financial turnover enclosed ?   | Yes/no |
| 6. Whether documentary proof for having rendered satisfactory services is Enclosed ? If yes, Number of Certificates enclosed. | Yes/no |
| 7. Whether EMD amount paid by DD ?  | Yes/No |



## PRICE BID

SL NO.	DESCRIPTION	ESTIMATED RATE PER CASH VAN PER MONTH (Amount in INR)
1	Monthly fixed hire charges for providing cash van with skilled driver as per the terms & conditions and specifications fully described in this document for running 2500 Kms minimum in a calendar month.	
2	Bidders to quote above (+) / below (-)/at par as percentage (only up to 2 decimals places) of the total estimated cost	
3	Final Amount (Exclusive GST)	

\* Rates quoted shall be exclusive of GST and inclusive of all other taxes, duties, costs incurred

- (a) Rates are inclusive of all Taxes, levies, Toll charges and duties except Service Tax/GST. Service Tax/GST shall be paid as per actual. State entry taxes shall be as per actual by the Bank.
- (b) Vehicles provided to the Bank shall have a valid permit in Rajasthan and for All India as well.
- (c) The Bank reserves the right to review the case of any tenderer whose services are found to be unsatisfactory and even cancel his contract.
- (d) For running over and above 3000 Kilometer Rs.10.00/Kilometer will be paid for extra kilometers.
- (e) The overtime for running beyond 7.00PM will be paid at a rate of Rs.100/hour

SIGNATURE OF THE APPLICANT WITH SEAL