



TENDER ID: BAN/P&E/202308001

NOTICE INVITING e-TENDER

FOR

INTEGRATED FACILITY MANAGEMENT SERVICES
COMPRISING HOUSEKEEPING AND MAINTENANCE
WORKS AT TRADE FINANCE CENTRAL
PROCESSING CENTRE (TFCPC) (05053),
RESIDENCY ROAD, BENGALURU

**State Bank of India,
Premises & Estate Department, Local Head Office,
2nd Floor, New Annexe Building, LHO Campus,
No.65, St. Mark's Road, Bengaluru – 560 001**

Notice Inviting Tender

Issued to:

M/s
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Part-I Technical bid

Notice inviting e- Tenders

(Ref No. TENDER ID: BAN/P&E/202308001)

Assistant General Manager(P&E), State Bank of India, Premises & Estate Department, Local Head Office, Bengaluru – **invites e-tender for the following works from** Bank’s empaneled facility management (housekeeping) contractors for works up to 60 lakhs per year *in Bengaluru Circle*.

Eligible contractor can download the tender from the website: <https://etender.sbi> from 21.08.2023 to 05.09.2023 up to 3.00 pm.

e-tender contact person: 088-25943023,25943596
Engineer in charge contact No. 080 25943023

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|---|---------------------------------------|---|
| 1 | Name of Work | INTEGRATED FACILITY MANAGEMENT SERVICES COMPRISING HOUSEKEEPING AND MAINTENANCE WORKS AT TRADE FINANCE CENTRAL PROCESSING CENTRE (TFPCP) (05053), RESIDENCY ROAD, BENGALURU |
| 2 | Period of contract | Initially for a period of 1 (One) year with an option to renew for one more year if services found are satisfactory. |
| 3 | Earnest Money Deposit | EMD for ₹ 12,000/- (Rupees Twelve Thousand only) to be submitted in the form of DD in favor of “State Bank of India”, payable at Bengaluru and to be submitted to Assistant General Manager(P&E) State Bank of India, Premises & Estate Department, Local Head Office, 2nd Floor, New Annexe Building, LHO Campus, No.65, St. Mark’s Road, Bengaluru – 560 001 before 3.00 pm on 05.09.2023 and same to be scanned and uploaded in tender portal. |
| 4 | Security Deposit | 2% of contract value including EMD |
| 5 | Additional Security Deposit (ASD/APG) | Bank reserves the right to obtain additional security deposit if: <ul style="list-style-type: none">• the price bid is below 7.50% of the estimated cost put to tender• the amount of such ASD/APG shall be the difference between 92.5% of the estimated cost put to tender and the quoted price. DD / Bank Guarantee or FDR Receipt favouring State Bank of India but drawn on any other Nationalised Bank shall be accepted as ASD / APG. |

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| 6 | Last date and time of receipt of e-tender | 3.00 pm on 05.09.2023 |
| 7 | Date and time of opening of e-tendering | 05.09.2023 at 03.30 pm |
| 8 | Mode of Tender submission | Tenders will be accepted only in e-tender portal https://etender.sbi |
| 9 | Submission of Technical Bid | Contractors shall download the entire tender documents including technical bid to get acquainted with the terms and conditions and shall fill up and upload all pages compulsorily without fail in the e-tendering portal after affixing the signature and seal. Tender will be rejected if not uploading the same in the portal. However successful tenderer (L1) should submit the tender document duly signed with company seal and date to Assistant General Manager(P&E) State Bank of India, Premises & Estate Department, Local Head Office, 2nd Floor, New Annexe Building, LHO Campus, No.65, St. Mark's Road, Bengaluru – 560 001 in person within 3 days from date of receipt of confirmation. |
| 10 | Validity of offer | 90 days. |
| 11 | Liquidated Damages | The liquidated damages shall be 0.5% per week subject to a maximum of 5% of contract value. |
| <ul style="list-style-type: none"> ➤ In case the date of e- tendering is declared as a holiday, the tenders will be opened on the next working day at the same time. ➤ SBI has the right to accept/reject any/all tenders without assigning any reasons. ➤ In case of any queries, please contact our Engineer at 088-25943023,25943596 | | |

Seal & signature of the contractor

Date:

TENDER DOCUMENT

PART A: INSTRUCTIONS TO TENDERERS AND GENERAL CONDITIONS

INSTRUCTIONS TO CONTRACTORS

This tender is for **INTEGRATED FACILITY MANAGEMENT SERVICES COMPRISING HOUSEKEEPING AND MAINTENANCE WORKS AT TRADE FINANCE CENTRAL PROCESSING CENTRE (TFCPC) (05053), RESIDENCY ROAD, BENGALURU**

It is a double Bid system containing Technical and Price Bid.

In their own interest the contractors are advised to use their own specific seals and desist from using currency coins for the purpose. Tenders with incomplete or broken seals are liable to be rejected, the matter solely resting at the discretion of the Employer. If a Contractor does not quote for one or more items, the Tender will be considered as incomplete and will be rejected.

2. Employer have the right to accept or reject any tender without assigning any reason for doing so and does not bind itself to accept the lowest or any other tender.

3. General Specifications are for guidance only. The latest ISI codes and specifications will be referred to during execution.

4. Employer" shall mean **State Bank of India, Premises and Estate Department, 2nd Floor, New Annexe Building, SBI, LHO Campus, # 65, St. Mark's Road, Bengaluru – 560 001** and shall include his/their heirs, legal representatives, assignees and successors.

5. Rate excluding GST.

6. The contractor shall use only approved materials/makes etc. however Bank/committee will finalize the best available materials/makes in the market on submission of samples by the L1 vendor from the approved brands as listed in the tender documents.

7. All Cleansing materials will be supplied by Bank.

8. Add contractor's profit which includes everything like towards maintenance of tools & plants, uniform, training, disposal of waste/garbage from premises through BBMP or any other agencies at contractor' cost. No extra will be paid by Bank.

Assistant General Manager (P&E)
State Bank of India, Premises and Estate Department,
Local Head Office, 2nd Floor,
New Annex Building, #65, St. Mark's Road,
Bengaluru – 560 001

TENDER FORM

NAME OF PROJECT: INTEGRATED FACILITY MANAGEMENT SERVICES COMPRISING HOUSEKEEPING AND MAINTENANCE WORKS AT TRADE FINANCE CENTRAL PROCESSING CENTRE (TFCPC) (05053), RESIDENCY ROAD, BENGALURU

Dear Sirs,

I/We the undersigned have carefully gone through and clearly understood after visiting the site and the Tender drawings and tender documents comprising of the tender form, notice to contractors, and conditions for building contract, Special Conditions, Specifications and Schedule of Probable quantities and Draft Agreement prepared by SBI.

I/We do hereby undertake to execute and complete the whole or part of the work (as desired by you) at the respective rates which/I/We have quoted for the respective items of the Probable Bill of Quantities.

I/We are depositing as Earnest Money a sum of **Rs. 12,000/-** in favor of "State Bank of India", payable at Bengaluru along with this tender for due execution of the work at my/our tendered rates together with any variations which shall be adjusted by the Employer at prices based on our tendered rates. I/We shall deposit further sum equivalent to 2% of tender amount, less EMD paid in the event of my/our tender being accepted, towards initial security deposit.

In the event of this Tender being accepted, I/We agree to enter into an agreement as and when required and execute the contract according to your form of Agreement, within **7 days** of receipt of work order, in default thereof, I/We do hereby bind my-self/ ourselves to forfeit the aforesaid initial security deposit.

I/We further agree to complete the work within the time schedule as advised by Engineer in- charge from SBI.

Further, we confirm that we will commence work within seven days from the date of issue of work order or on which contractor is instructed to take possession of the site, whichever is later.

I/We agree not to employ Sub-contractors other than those that may be specifically approved by the Employer for this contract work.

I/We agree to and to get the employees of contractor & Employer engaged on the work at site shall be insured. All the rates quoted by me/ us are inclusive of the same in full and nothing extra shall be claimed anytime on account of any of these.

I/We agree to pay Income tax, to be deducted at source, at the rate prevailing from time to time on the Gross value of the work done, and the rates quoted by me/us are inclusive of same.

Yours faithfully,

Contractor's Signature

Address:

Date:
