

## PRE-BID QUERIES & RESPONSES

### RFP FOR PROCUREMENT OF THE SERVICE OF CAR HIRING AGENCIES/COMPANIES FOR PROVIDING CARS ON MONTHLY HIRE BASIS FOR THE BANK'S EXECUTIVES/OFFICERS

**RFP / Tender No. PRE202304005 Dated 05.05.2023**

S.No.	Bidders Query	Bank's Response
1	Whether we should use only the mentioned vehicles (like CIAZ) or any equivalent vehicles (like ALTIS)?	The specifications of the Vehicles as given in the RFP has to be strictly adhered to.
2	Only Petrol Vehicles should be used?	Yes
3	Is there any separate vehicle parking? Is it Covered?	Yes, there will be separate parking for the vehicles which are mostly covered
4	(a) How is the Earnest Money Deposit given?  (b) If I am a successful bidder, Will the 3 Lakh EMD will be replaced for Bank Guarantee?	(a) As per the RFP, the EMD of Rs.3.00 lacs shall be paid in the form of Demand Draft /Bankers Cheque from Nationalized Bank/ Scheduled Commercial Bank in favour of State Bank of India, payable at Chennai. Such EMD shall not carry any interest. The demand Draft for the EMD amount has to be submitted along with the Technical Bid application, failing which the application will be summarily rejected.  (b) In case of successful bidder / bidders, the EMD will be continued with the Bank, till submission of " <b>Performance Guarantee</b> ", <b>which shall be the same amount i.e. Rs. 3.00 lacs</b> and the same should be submitted within a period of 30 days, from the date of the finalization of the tender and the finalization of agencies, who are required to submit the "Performance Guarantee" as per prescribed format given by SBI.

5	Suppose Bid is rejected, will my Earnest Money Deposit be Refunded to me?	<p>The EMD will be refunded to the ineligible and unsuccessful bidders, within 15 days from the completion of the tender process.</p> <p>In case of successful bidder / bidders, earnest money deposit will be forfeited by the Bank if:-</p> <p>a) After submission of the tender, if the tenderer fails/refuses to comply with any /all of the terms &amp; conditions of the Tender.</p> <p>(b) The Tenderer withdraws the offer during the bid validity period i.e. 3 months from the date of submission of e-bid.</p>
6	In case Govt announces Lockdown in Future, would vehicles be used continuously?	Yes, vehicle will be used by our Executives irrespective of the Lockdown situation.
7	In Pandemic Situation, how will the Drivers get Paid?	Vehicle will be used by our Executives irrespective of the Lockdown situation and hence the payments will be as per the RFP.
8	Whether we can use third party Vehicles?	No.
9	(a)The Agreement would be in whose name?  (b)Who is the owner of the vehicle for the agreement period?	(a) The Agreement will be between the successful bidder (Vendor) and the Bank. (b) The owner of the Vehicle will be the Vendor. During the Contract period, the vehicles will have to be parked at the designated location after daily usage as per the Banks instructions
10	Could you increase the Charges for Overtime (beyond 12 hours)?	During the Contract Period, the charges will be as per the RFP.
11	How is the Driver and Batta charges calculated? Does the Petrol cost come under it?	All Charges and Petrol cost are as mentioned in the RFP.
12	When vehicle is not available due to maintenance/service purpose, what to do?	As per the RFP, In case of breakdown of any car or if car is in workshop, the vendor will have to provide replacement vehicle of same or higher model.
13	If the Driver is on Leave, what to do?	Alternate Driver must be arranged by the Vendor without affecting the Banks availability of vehicle.
14	Shall we mention the Price quote in the Technical Bid? If so, what to mention in the Indicative Price Bid?	No. As per the RFP, e- Price indicative bid / quote not to be submitted along with the Technical Bid documents / application. If price bid is submitted along with technical bid documents, bid will be summarily rejected

15	Is the Price Bid conducted Online?	Yes
16	Would you accept Lien in Our Deposit at SBI Branch instead of EMD?	As per the RFP, the EMD shall be paid in the form of Demand Draft /Bankers Cheque from Nationalized Bank/ Scheduled Commercial Bank in favor of State Bank of India, payable at Chennai. Such EMD shall not carry any interest.
17	Since there is no commercial registration available for the vehicle models TOYOTA INNOVA Hycross Gx,Honda City ZX CVT (AT) and Maruti Ciaz Smart Hybrid Alpha in the state of Tamilnadu. Would it be possible to provide a provision for us to purchase the vehicles under the name of your organisation (SBI) which will be handed over to us after the completion of the contract. The maintenance and upkeep of the vehicles will be our responsibility.	Vehicle must be in the name of the Vendor only.
18	Could there be a provision to increase the rates suggested for additional usage beyond 12 hours duty and usage of vehicles on Sunday/National holidays?	All charges / rates are as per the RFP only
19	As per GOI notifications, all the Public Service Companies / Banks especially Government banks should encourage STARTUP companies registered under DPIIT (The Department for Promotion of Industry and Internal Trade) should be given preference?	The eligibility criteria as per the RFP will be the basis for selection of the vendor
20	MSME should be also given more priority in sharing the minimum 25% of project work?	The Public procurement policy for Micro and Small Enterprises (MSEs) mandated by the Government of India from time to time will be adhered to, in cases of eligible bidders”