

TENDER ID. BAN/P&E/202304003



**PREMISES & ESTATE DEPARTMENT
LHO BENGALURU – 560 001
e-mail; agmpre.lhoban@sbi.co.in**

**INVITES e-TENDER
FOR
GENERAL DISINFESTATION AND RODENT CONTROL TREATMENT FOR
LHO BUILDING**

Assistant General Manager (P&E)
Premises & Estate Department, State Bank of India,
2nd Floor, New Annexe Building,
SBI LHO Campus, #65, St. Mark's Road
Bengaluru-1

Notice Inviting Tender

Issued to:

M/s
.....
.....

Seal & Signature of the Contractor

Notice inviting E- Tenders
(Ref No. TENDER ID: BAN/P&E/202304003)

The Assistant General Manager(P&E), State Bank Of India, Premises and Estate Department, LHO, Bengaluru, invites open **E-Tenders**. Contractors can download this whole tender from the website <https://etender.sbi> from **29-04-2023 to 15-05-2023 up to 3.00 p.m.**

Details of the tenders are as under:

Contact details for e-Tender: 9904406300 / 9510812960 / 9510812971

1	Name of the work	GENERAL DISINFESTATION AND RODENT CONTROL TREATMENT FOR LHO BUILDING
2	Period of contract.	Initially for one year with an option to renew for one more year if found satisfactory.
3	Quantum of Work	As per BOQ.
4	Earnest Money Deposit.	Rs. 4,400/-, To be submitted in the form of Demand Draft drawn in favour of SBI payable at Bengaluru and to be submitted physically at State Bank of India Premises and Estate Department, Local Head Office, 2nd Floor, New Annex Building, SBI LHO Campus # 65, St. Mark's Road, Bengaluru – 560 001.
5	Initial Security Deposit.	2% of contract value including EMD,
6	Additional Security Deposit (ASD/APG)	Bank reserves the right to obtain additional security deposit if: <ul style="list-style-type: none">• The price Bid is below 7.5% of the estimated cost put to tender.• The amount of such ASD/APG shall be the difference between 92.5% of the estimated cost put to tender and the quoted price.
6	Last date and time of receipt of E-Tender.	3.00 p.m. On 15-05-2023.
7	Reverse Auction	Not Applicable
8	Mode of tender submission	Tenders will be accepted only in e-tender portal https://etender.sbi
9	Date and time of opening of Technical bid	3.30 p.m. On 15-05-2023
	Date and time of opening of Price bid	3.30 p.m. On 16-05-2023

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10	Defect liability period.	12 months.
11	Validity of tenders.	Rates quoted should remain valid for a period of 90 days.
13	Liquidated damages.	Liquidated damages shall be 0.5% of the contract value per week subject to a maximum of 5% of the accepted contract amount.
14	Mode of Tender submission	Tenders will be accepted only in e-tender portal https://etender.sbi
15	Submission of Technical Bid	Contractors shall download the entire tender documents including technical bid to get acquainted with the terms and conditions and shall fill up and upload all pages compulsorily without fail in the e-tendering portal after affixing the signature and seal. Tender will be rejected if not uploading the same in the portal.
14	Date of Commencement of Work	1st Day of Succeeding month of the Work Order or as advised in the Work Order.

In case the date of opening of tenders is declared as holiday, the tenders will be opened on next working day at the same time.

SBI has the right to accept/reject any/all tenders without assigning any reason(s).

In case of any queries, please contact our Engineer at 080-25944210,25943024

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SCOPE OF WORK A (Monthly Basis):
(NOT TO BE FILLED HERE)

Sl.No.	Building	Details	Approx. carpet area	Rate	Total Cost per annum
				Rupees	Rupees
1	LHO Building	Basement + Ground + 4 Floors	90000 sft.		
2	New Annexe Building	Ground + 3 Upper Floors	32000 sft		
3	Bangalore Branch Building + RACPC St.Mark's road+ Auditorium	Ground + First Floor	44200 sft		
4	SPB Branch, OSB and New Office Complex	Ground Floor + First Floor	65000 sft		
5	Office of SBI officers' Federation	Ground Floor	3200 sft		
6	Generator Room and Pump Room	Ground Floor + First Floor	4500 sft		
GRAND TOTAL					
<u>DESCRIPTION OF WORK (MONTHLY BASIS)</u>					
<p>General Disinfestation and Rodent Control Services to be carried out as details below:</p> <p>i). Spraying suitable chemicals to control the lizards, flies, cockroaches, Bed Bugs, mosquitoes and other pests inside and outside the flats and in the campus.</p> <p>ii) The General Disinfestation services and Rodent Control services should be carried out every month and wherever called for from the Bank to arrest recurrence of pests.</p> <p>iii) The rate shall include cost of necessary chemicals, labour charges etc, treatment not only for the areas given below but also to outer / common areas, staircases etc.</p> <p>iv) Providing suitable number of Gum Boards and Rat traps to eliminate / control rats/ bandicoots in the flats / campus.</p>					

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SCOPE OF WORK B: (Mosquitoes Flies, Ants, Cockroaches Daily Spraying)
(NOT TO BE FILLED HERE)

Sl.No.	Building	Details	Approx. carpet area	Rate	Total Cost per annum
				Rupees	Rupees
1	CGM Residence	Ground + First Floor	12500 sft.		
2	Residence of G M I	Ground + First Floor	2400 sft		
3	Residence of G M II	Ground + First Floor	2400 sft		
4	LHO Building Basement	Basement	15000 sft		
5	Common Area, Garden Area, Canteen Buidling	- LS -			

GRAND TOTAL = (SCOPE A + SCOPE B)

The above is format of price bid, tenderers should not fill these in technical bid submission. Price bids should be submitted through etender portal only.

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GENERAL TERMS AND CONDITIONS:

- 1 The contractor should quote the rates after inspection of site. The rates quoted should be inclusive of all taxes, transport etc. No fluctuation, escalations in rates will be permitted.
- 2 The rates should be quoted both in words and figures. Any correction should be authentication by the contractors. In case of difference in rates between words and figures, **the rates quoted in words will prevail.**
- 3 To facilitate the spray of chemicals at all places, the contractor shall remove, shift the existing furniture, fittings at his own cost of replace it in original position after completion of the job. The chemicals used for services should have the approval of the appropriate authority.
- 4 Suitable care should be taken by the employees of the company while spraying the chemicals to avoid any mishaps.
- 5 The bank reserves the right to accept or reject any tender / quotations without assigning any reasons or whatsoever.
- 6 The contractors should submit the bills every month with due acknowledgment from the occupants of the flats for having completed the work satisfactorily.
- 7 The bills will be paid only for the flats for which treatment is done and after the bill are duly certified by the Engineer in charge.
- 8 Deduction will be made at the time of effecting payment towards tax payable according to extant tax rules in force.
- 9 The work should be carried out the minimum hindrance / disturbance to the occupants of the flat.
- 10 The work should be carried out as per specification. **Un-authorized deviations in specification will be summarily rejected. No payment will be made**
- 11 The Bank will not bind itself to accept the lowest tender and it reserves the right to accept or reject based on the merits.
- 12 In case of any dispute the decision of the CDO & Deputy General Manger will be final.
- 13 Rs. 4,400/-, To be submitted in the form of Demand Draft drawn in favour of SBI payable at Bengaluru and to be submitted physically at State Bank of India Premises and Estate Department, Local Head Office, 2nd Floor, New Annex Building, SBI LHO Campus # 65, St. Mark's Road, Bengaluru – 560 001. The tenders / quotations not accompanied by EMD will be rejected straightway.
- 14 The quotations / tender should have a validity period of 90 days from the date of opening.
- 15 The tender documents may be delivered either in person or by post so as to reach the Bank on or before 15.05.2023 up to 03.00PM the bank will not be responsible for any postal delay / non receipt thereof. No consideration will be given to a tender received after the date / time specified above and such tenders are deemed to be rejected.

The tender documents are not transferable.

Incomplete tenders and those which do not conform to the requirements of the invitation for tenders are liable to be rejected. Tenders submitted by a firm shall be signed separately by

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each members thereof and in the absence of any partner shall be signed by the Power of Attorney holder. Tender by a company shall be executed by person/s duly authorized under the resolution of the Board Directors of the Company.

- 16 The contractor should carry out the works in perfect co-ordination with the flats occupants.
- 17 The duration of the contract for the above services would be for a period of 1 years (12 months) from the date of acceptance, subject to renewal one more year on satisfactory performance on the same terms and conditions.
- 18 Opening of Tenders:
The technical bids will be opened at @ 3.30 p.m. on the last date of submission i.e. on 15.05.2023.
And Price bids will be opened at @ 3.30 p.m. on 16.05.2023
- 19 The courts in Bangalore city alone shall have the jurisdiction in respect of any or all matters relating to or connected with the tender.
- 20 State Bank of India discourages the stipulation of any condition by the tenderers. The conditional tender will be liable to be rejected.
- 21 The Bank does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all the tenders received without assigning any reasons.
- 22 Final award of the contract for the above services will be subject to the approval of the Competent Authority in the Bank.

I accept all the terms and conditions and agree to execute the work as per Bank's specifications
The specifications, during of work and the terms and conditions under which the contract is required to be performed and also the rights and obligations of the person/s whose tender is accepted shall be under as Agreement to be executed strictly in terms of the Agreement for General Disinfestation Rodent Control Services and the tenders submitting the tender shall have read the same and is always deemed to have read and understood the same before submitting the tender.

Date:

SIGNATURE OF THE TENDERER / CONTRACTOR WITH (SEAL)

Seal & Signature of the Contractor

TECHNICAL BID:

ANNEXURE-A (Eligible Criteria)

1. The vendors/service providers for Pest Control services (defumigation services) fulfilling the below mentioned eligibility criteria shall be eligible submit their Bids along with supporting documents, as mentioned below. If the Bid is not accompanied by all the required documents as per the tender condition, the same would be rejected. Copies of the documentary evidences must be furnished against each of the above criteria along with an index. All documents must be signed by the authorized signatory of the bidder. Bidders must have their full-fledged office in Karnataka as on date of submission of their tender for captioned work. Valid proof of office address must be enclosed with tender.
2. Eligibility Criteria, the factors that may be kept in view while framing the qualification criteria includes the scope and nature of work, experience of firms in the same field and financial soundness of firms. The following points must be kept in view while participating in the tender procedure:-

For Pest Control. The criteria for assessment of the contractors placed on the preliminary select list are as under

- I. Average Annual financial turnover during the last 3 years (2019-20, 2020-21, 2021-22), should be at least 30% of the estimated cost, i.e Rs **1,32,000/-** (Rupees One Lakh And Thirty Two Thousand Only).

For assessing the Annual Turnover of the last 3 years (2019-20, 2020-21, 2021-22), contractor should submit valid documents viz copy of Income Tax Return Acknowledgement or Amount of Service Tax & GST paid year wise in the form of 26AS/Form no 3CD, copies of IT assessment order or any other Govt. document proof for the last 3 years (2019-20, 2020-21, 2021-22)

- II. Experience of having successfully completed similar works during last 7 years ending last day of months previous to the one in which applications are invited should be either of the following:
 - (a) Three similar (3 nos.) completed works costing not less than the amount equal to 40% of the estimated cost, i.e **Rs.1,76,000/- (Rupees One Lakh Seventy Six Thousand Only)**.
 - Or
 - (b) Two similar (2 nos.) completed works costing not less than the amount equal to 50% of the estimated cost, i.e **Rs.2,20,000/- (Rupees Two Lakh Twenty Thousand Only)**.
 - Or
 - (c) One similar (1 nos.) completed work costing not less than the amount equal to 80% of the estimated cost, i.e **Rs. 3,52,000/-(Rupees Three Lakh Fifty Two Thousand Only)**

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- III. Applicants should have experience in having successfully completed similar work (single order) during last 7 years (from 01.04.2016 to 31.03.2023) of value as prescribed as above for Government/Semi Government/ PSUs/ Banks / Government Financial Institutions. **The information must be supported with the copies of documentary evidence of satisfactory works Completion Certificate with work Start date, work end date and final value of work done excluding GST.**
3. Definition of “similar work” is be clearly defined as above. It has to be ensured that all firms satisfying the basic criteria need to submit/participate.
 4. The bidders are required to make their own arrangements to obtain the necessary training for participating in the **online** tender to be provided by the e-Tendering/Procurement agency appointed by the Bank prior to submission of bids or before the last date of submission of tender i.e, **upto 03:00 PM on 15.05.2023.**
 5. **The bidders shall submit the process compliance form and other relevant documents (GST, PAN, Work completion Certificates, ITRs, Application form, Annexures, etc..) to the P&E Department, LHO, Bengaluru along with the Technical bid document before the last date of submission of tender i.e, upto 03:00 PM on 15.05.2023.**
 6. Price bid should be submitted in website <https://etender.sbi> only.

ANNEXURE- B

(C) EVALUATION OF PRICE BID

1. The price Bid of those Bidders, who qualified in the Technical Bid and full filling the eligibility criteria shall be considered for opening.
2. The award of contract will be made to the bidder whose bid has been determined to be the lowest, responsive and complying all the statutory criteria stipulated in the Technical Bid, Price Bid of the tender Condition.
3. The SBI reserve their rights to accept any or to reject all the bids without assigning any reasons therefore and no correspondence shall be entertained in this regard.

We have read and understood the abovementioned and shall abide by the same.

Signature of the Contractor with Seal

Name:

Place:

APPLICATION FORM

- 1 Name of the organization :

- 2 Constitution of the Firm :
(Proprietorship / Partnership / Company)

Address
- 3 Name, Telephone Nos. including Mobile and e-mail id of contact person :

- 4 Registration with Govt. Authorities
 - a. Income-tax (PAN) No. :
 - b. Goods & Service tax no. (GST) :
 - c. EPF Registration No. :
 - d. ESI Registration No. :

- 5 List of Professionals / Technical / Non- : technical Personnel employed permanently
(Details may be given in the enclosed format – Annexure 2)

- 6 Details of Plant & Machinery / Manufacturing unit/ tools / equipment owned by the company :

Note: Please enclose separate sheets for additional information, photographs, and documents

Signature of the applicant with seal

Date:
Place:

Seal & Signature of the Contractor

Annexure-2

DETAILS OF KEY TECHNICAL AND ADMINISTRATIVE PERSONNEL EMPLOYED IN THE ORGANIZATION

Sr. No.	Name & Adahar No.	Designation	EPF & ESIC No.	Educational Qualification	Professional Experience	Length of continuous service with employer in years
1	2	3	4	5	6	7

Note:

- ✦ Details of Technical personnel shall be provided qualification-wise
- ✦ Organization chart of the company, additional information about Technical and administrative personnel, if any, may be submitted on separate sheet

Signature of Applicant with Seal

Seal & Signature of the Contractor

DECLARATION OF NEAR RELATIVES OF SBI EMPLOYEES

I/We.....S/o/D/o.....

.....Residing at.....

..... hereby certify that none of our relatives(s) as defined in the Tender document is/are employed in SBI as per details given in tender document. In case at any stage, it is found that the information given by me is false/incorrect, SBI shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

(The near relatives are members of a Hindu undivided family/husband and wife/ the one related to the other in the manner as father, mother, son(s) and son's wife (daughter- in- laws), daughter(s), husband (son-in-law), brother(s) and brother's wife, sister(s) & sister's husband (brother-in-law).

Place:

Date:

Signature of Applicant with Seal
Name in Capital Letters:

Address:

DECLARATION

**(TO BE SUBMITTED BY THE APPLICANT ON THEIR FIRM/COMPANY'S LETTER HEAD
ALONG WITH THEIR APPLICATION)**

To,
Assistant General Manager (P&E)
State Bank of India, Premises and Estate Department,
Local Head Office, 2nd Floor,
New Annex Building, #65, St. Mark's Road,
Bengaluru – 560 001.

I/We hereby certify that:

1. I / We have submitted document strictly on the format prescribed by the SBI and are available on the Bank's website & there is no change in formatting, number of pages etc.
2. I / We have checked that no page is missing and all pages as per the index and checklist are available & that all pages of document submitted by us are clear & legible.
3. I / We have signed (with stamp) all the pages of the tender document before submitting the same.
4. I / We have sealed the tender documents properly before submitting the same.
5. I / We have read carefully & understood the instructions to the applicants.
6. I / We hereby understood and accordingly confirm that all Tender documents along supporting documents/annexures etc. are required to be submitted by us strictly in the prescribed format only. In case, the Bid/documents submitted by us along with this tender is found in any other formats and not complying this condition, we hereby authorize the SBI to summarily reject our tender for which we shall not make any protest.
7. I / We have not made any modification / corrections / additions /deletions etc. in the PQ documents downloaded from web by me / us. In case at any stage later, it is found there is difference in our downloaded PQ documents from the original and / or any documentation, SBI shall have the absolute right to disqualify / reject our Tender and also debar me / us in participating in any future tenders of SBI without any prior intimation to me / us.
8. I/We hereby undertake and confirm that all the information furnished in this tender is correct and true to the best of our knowledge and belief and we own full responsibility for its correctness and authenticity.

Signature of Applicant with Seal

Seal & Signature of the Contractor