



# STATE BANK OF INDIA

LOCAL HEAD OFFICE,  
III/1, Pt. J. N. MARG  
BHUBANESWAR

**TENDER ID: BHU/P&E/05/2024-25/01**

**DATE: 10.05.2024**

## PRE-QUALIFICATION TENDER APPLICATION

PRE-QUALIFICATION OF COMPOSITE CONTRACTORS FOR INTERNAL REFURBISHING (2<sup>ND</sup> TO 5<sup>TH</sup> FLOOR) AND ALLIED CIVIL WORKS INCLUDING EXTERNAL FAÇADE WORKS, FIXED FIRE FIGHTING SYSTEM, AUTOMATIC FIRE DETECTION & ALARM SYSTEM, PUBLIC ADDRESS AND VOICE EVACUATION SYSTEM (BASEMENT-2 TO 6<sup>TH</sup> FLOOR), HVAC (CENTRALIZED CHILLER PLANT) INTERNAL ELECTRICAL & EXTERNAL WORKS (LT), TELECOM & DATA CABLING WORKS AT EXISTING LHO BUILDING AT BHUBANESWAR, ODISHA

Name of the Tenderer : \_\_\_\_\_

Address : \_\_\_\_\_

**Date & Time of Opening of Tender: 01.06.2024 at 4:00 pm.**

**M/s Architect Narayan & Associates Pvt. Ltd.**  
**(ANAPL)**

304 3<sup>rd</sup> Floor, Antariksh building, Makhawana Road,  
Marol Andheri East, Mumbai-400059

9321211705/9892216644

**NOTICE INVITING APPLICATION FOR PRE-QUALIFICATION OF COMPOSITE CONTRACTORS FOR INTERNAL REFURBISHING (2<sup>ND</sup> TO 5<sup>TH</sup> FLOOR) AND ALLIED CIVIL WORKS INCLUDING EXTERNAL FAÇADE WORKS, FIXED FIRE FIGHTING SYSTEM, AUTOMATIC FIRE DETECTION & ALARM SYSTEM, PUBLIC ADDRESS AND VOICE EVACUATION SYSTEM (BASEMENT-2 TO 6TH FLOOR), HVAC (CENTRALIZED CHILLER PLANT), INTERNAL & EXTERNAL ELECTRICAL WORKS (LT), TELECOM AND DATA CABLING WORKS AT EXISTING LHO BUILDING AT BHUBANESWAR, ODISHA**

M/s Architect Narayan & Associates Pvt. Ltd. Mumbai, on behalf of State Bank of India, Local Head Office, Bhubaneswar intend to prepare panel for “Pre-qualified composite vendors/contractors/agencies” for “Interior furnishing & allied Civil works, façade works, Electrical works (LT), Fixed Fire Fighting System, Automatic Fire Detection & Alarm System, Public Address And Voice Evacuation System, HVAC works (Centralized Chiller Plant), Telecom and Data Cabling works etc., for its existing LHO Office of Bhubaneswar Circle at Bhubaneswar, Odisha:

1. Name of Work	Pre-qualification of composite Contractors/Vendors/Agencies for State Bank of India, Local Head Office, Bhubaneswar, Odisha
2. Availability of “Pre-Qualification” Application forms	Application forms and other documents can be downloaded from the Bank’s website <a href="http://www.sbi.co.in">www.sbi.co.in</a> <link> <a href="#">SBI in the News&gt;Show More</a> >”Pre-qualification of Contractors/vendors for internal & external renovation of LHO building at Bhubaneswar” from 10.05.2024 to 15:00 Hrs on 01.06.2024.
3. Last Date & Time of submission of applications:	01.06.2024 by 15.00 hours.
4. Place of Submission of Applications:	The application to be submitted addressing to Assistant General Manager (P&E), Premises & Estate Dept., 2 <sup>nd</sup> Floor, State Bank of India, Local Head Office, III/1, Pt. J N Marg, Kharvelnagar, Bhubaneswar-751001, Odisha
5. Value of work (approximate) in Indian Rupees (INR)	Rs. 21,00,00,000.00 (Twenty-One Crores) excluding GST.
<p>For clarifications please contact:</p> <p>Project Architect: 9321211705/9892216644  Email: <a href="mailto:tasleem@architectnarayan.com">tasleem@architectnarayan.com</a>/<a href="mailto:rln@architectnarayan.com">rln@architectnarayan.com</a></p> <p>SBI Officials: 9491041610/7439647415/7600035062/9867991919  Email: <a href="mailto:agmpre.lhobhu@sbi.co.in">agmpre.lhobhu@sbi.co.in</a></p>	

Signature of Contractor with Seal

State Bank of India, Bhubaneswar Circle intend to Pre-qualify Composite contractors / vendors for short term (6 months) for its interior refurbishing project etc. of SBI LHO building situated in the "III/1, PT. J N MARG, KHARVELNAGAR, BHUBANESWAR-751001, Odisha state". Duly completed applications in the prescribed format with required documents etc. **should be submitted on or before due date 01.06.2024 (3. 00 pm)**. The eligibility criteria, terms and conditions, application format and other detail/requirement are as under:

**6) MINIMUM ELIGIBILITY CRITERIA:**

- i) Average Annual financial turnover during the last 3 years, ending 31st March'2024 of the financial year, should be 630.00 Lakhs.
- ii) The firm should submit Solvency Certificate for Rs. 840.00 Lakhs as per prescribed format as attached 'Annexure H'. **The Solvency Certificate should not have been issued prior to 1<sup>st</sup> May' 2024.**
- iii) The firm should have minimum 7 years of experience in this field & must have executed similar works in the past

Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:

- a. Three similar completed works costing not less than the amount equal to Rs. 840.00 Lakhs.  
Or
- b. Two similar completed works costing not less than the amount equal to Rs. 1050.00 Lakhs.  
Or
- c. One similar completed work costing not less than the amount equal to Rs. 1680.00 Lakhs

**Similar work means:** The vendor should have executed a single composite work comprising interior furniture works with allied Civil works, Electrical, Fire protection works, Public Addressing works, Telecom & Data Cabling, Façade works, HVAC (**work experience of Centralized Chiller Plant will be considered only**). The vendor should note as in this particular refurbishing work's major component is interior works, therefore, credential submitted for completed similar works must have executed major portion in the interior works along with the allied works for composite project.

- iv) **The firm should have a valid Electrical license (M.V/H.T/E.H.T) issued by the Competent Authority of the Central / State Govt. for Electrical works issued in**

Signature of Contractor with Seal

---

the name of Proprietor / Partner / Director of applied firm and should enclose photocopy thereof for verification.

- v) The firm should have valid license registered with BANKS / PWD / CPWD / MES / RLY / PSUs / FINANCIAL INSTITUTIONS / AUTONOMOUS BODY / QUASSI GOVT for carrying out the captioned work at Bhubaneswar, Odisha state
- vi) The fire contractor must be registered with any state fire brigade and should have to shops and establishment registered in Odisha state.
- vii) The Contractor must have experience of executing HVAC work of Centralized chiller plant only. The experience of Hi-wall split, Cassette, VRF will not be considered. The existing HAVC (Centralized HVAC Chiller Plant having capacity 2 X 250 TR) of LHO building is supplied and maintained by M/s Blue Star Ltd. The vendor has to execute the work in-coordination with AMC vendor M/s Blue Star Ltd. It's the responsibility of the contractor to obtain all necessary clearance / approval of drawing(s) / permission from the Blue Star Ltd. at his own cost if required.

Note: It is the responsibility of the Contractor/Vendor to arrange/submit the completion certificate from the client furnishing the expenditure under each head as mentioned below. Illustration, if a vendor named M/s **ABC** was awarded a composite work from reputed firm from **XYZ**, such as "Interior & refurbishing work of Regional Office of 6 floors (B+G+4) at Bhubaneswar". Then the vendor M/s ABC need to arrange the completion certificate from **XYZ**. The completion certificate furnishing expenditure incurred under each head to be submitted separately as per "**Annexure KA**".

- A. Applicants should have minimum average annual turnover prescribed above during last 3 years ending on 31<sup>st</sup> March'24.
- B. Payroll must be supported with copy of EPF and ESIC payment slip paid for the latest month as applicable.
- C. Documentary proof for having Office in Odisha state is to be attached. The applicant who do not have office at Odisha state need to set up their office within 15 fifteen days (15) of their final award of work. An undertaking on letter head is to be provided by the Applicant, declaring the above, if they won't have any office set up at Bhubaneswar at present need to submit declaration as per (**Annexure X**).
- D. All applicants should have GST number. All applicants need to submit latest GST filing letter as on 31.03.2024, to ascertain the regularity in GST.

Signature of Contractor with Seal

---

**The application not fulfilling any of the above minimum eligibility criteria will be summarily rejected and no further processing will be carried out.**

**7. GENERAL CONDITIONS:**

- (i) The applicant applying for the “Pre-qualification of the captioned work” need to ensure that: -
  - a. They must fulfill the eligibility criteria for this particular the work.
- (ii) The applicant must submit sufficient documentary evidence/work completion certificates etc. meeting the above-mentioned criteria from the Govt./Semi Govt./PSUs/Banks/Government Financial Institutions/MNC/reputed Organizations/ AUTONOMOUS BODY / QUASSI GOVT / MNC / Reputed Corporate firms / Hotels / Hospitals during last 7 years (as stipulated above in clause ‘6’).
- (iii) The applicant should be bona-fide resourceful and well experienced contractor / agency / firm registered with BANKS / PWD / CPWD / MES / RLY / PSUs / FINANCIAL INSTITUTIONS for carrying out the captioned work at Bhubaneswar, Odisha state.
- (iv) The applicant should not have been blacklisted or included in negative list on account of poor or unsatisfactory performance / blacklisted from any Governments, Semi-governments, PSUs, Banks or any other organizations including any of the Offices/Branch of State Bank of India Pan India during last 7 years from the date of publication / application of this notice. A suitable declaration to be submitted on the Letter Head of the Firm duly signed by the Authorized Signatory only as per “Annexure-W”. The application of disqualified/debarred/blacklisted/terminated on account of poor or unsatisfactory performance applicant shall be summarily rejected.
- (v) **The firm should have a valid Electrical license (M.V / H.T / E.H.T) issued by the Competent Authority of the Central / State Govt. for Electrical works issued in the name of Proprietor / Partner / Director of applied firm and should enclose photocopy thereof for verification. Agencies with valid Electrical License from other States applying for this “Pre-qualification process” should obtain all necessary permission / Electrical License from the Electrical License Board of Odisha state if required before execution of the work.**
- (vi) The SBI may choose to carryout physical inspection of works mentioned by the applicants in their application forms in addition to calling for confidential reports from the respective employer/department to ascertain their credentials, performance, capability and quality of works.

Signature of Contractor with Seal

---

- (vii) This particular pre-qualification is exclusively for this captioned work only, with validity for 6 months only. Any vendor if participated in pre-qualification but not willing to participate in the tender, then Bank may not consider or entertain their firm in Bank's future projects.
- (viii) The contractors should be equipped with necessary infrastructure like scaffolding, equipment, machinery and tools, labour strength etc.
- (ix) The contractor is required to furnish their PAN No, GSTIN Registration details of firm with GSTIN No. etc. to the SBI along with supporting documents.
- (x) The contractor should furnish the registration details for the EPF, ESI and the Labour license details under the Labour Contract Act. Further, the selected contractors shall be bound to make payment to their workmen through their Bank account and preferably to have their Bank account in State Bank of India branches.
- (xi) Preference will be given to those contractors who have history of timely completion of works / projects taken up by them during the last 7 years. The contractors prone to delay the projects without valid reasons may be disqualified by the SBI within its sole discretion.
- (xii) The SBI is invariable inviting online tenders for its projects. Thus, the contractor will have to submit valid e-mail ID, cell no. and Digital Certificate (signature) to enable the firms for participation in the online procurement/e-tendering.
- (xiii) For assessing the Annual Turnover of the last 3 years, contractor must submit valid documents viz copy of Income Tax Return, copies of IT assessment order, Profit & Loss Account and Audited Balance Sheet for the last 3 years.
- (xiv) The firm/contractor/vendor should be profit making during last three financial years ending 31.03.2024 **(Provisional for financial year 2023-24)**.
- (xv) The applicant shall agree and authorize, co-ordinate & co-operate with the SBI to obtain the confidential report from the clients of the applicant contractors, to obtain credit opinion from the Bankers and to verify the work executed by the contractors.
- (xvi) All the pages of application shall be duly signed with stamp of firm by the contractors, else their application shall be summarily rejected.
- (xvii) The intending applicants are categorically advised to submit the "Pre-qualification" documents strictly in the attached formats only. The information required should be neatly filled/typed in **each and every columns and rows** of the Formats. The

Signature of Contractor with Seal

---

applications received with “partly filled formats” not containing desired information in each and every columns/points/row of various annexures shall be treated as INCOMPLETE and such applications shall be **summarily rejected without any reference to the applicant and at the applicant’s risk and responsibility.**

- (xviii) The applicants are categorically advised to refrain from mentioning the remark “AS PER ATTACHEMENT/ENCLOSURES” in their applications and annexures to avoid rejection of their applications.
- (xix) The panel of Pre-qualified Vendors/Contractors will be reviewed by the SBI at interval of 3 months or as and when need arises with the sole discretion of the SBI and no correspondence will be entertained in this regard.
- (xx) All the details must be incorporated in the application form downloaded from the State Bank of India’s website. Incomplete information / not fully filled form will be rejected.
- (xxi) **Criteria for HVAC work (Centralized HVAC Chiller Plant) :**

The Contractor must have experience of executing HVAC work of Centralized chiller plant only. The experience of Hi-wall split, Cassette, VRF will not be considered.

The existing HVAC (Centralized HVAC Chiller Plant having capacity 2 X 250 TR) of LHO building is supplied and maintained by M/s Blue Star Ltd. The vendor has to execute the work in-coordination with AMC vendor M/s Blue Star Ltd. It’s the responsibility of the contractor to obtain all necessary clearance / approval of drawing(s) / permission from the Blue Star Ltd. at his own cost if required, under notice of the Bank / Consultant/ Architect.

- (xxii) **As this particular work is composite in nature, therefore, vendor should have necessary valid license to undertake Electrical work, HVAC work (Centralized Chiller Plant), Civil works, Fire protection works, data cabling works etc.**
- (xxiii) After completion of “Pre-qualification process”, the eligible vendors/contractors need to submit EMD, which is **1 % of value of project** while inviting Technical bid & Price bid for this work.
- (xxiv) **A) Criteria pertaining to as mentioned below to be ensured for Water Based Fixed Fire Fighting System.**

Signature of Contractor with Seal



The preliminary evaluation will be done on the following parameters based on proof documents submitted along with the tender and offers from firms not conforming to any of these parameters or not supported by proof document will be rejected.

- a) The Agency / Company / Firm should be a contractor firm for the Supply, Installation Testing & Commissioning (SITC) of the various fire protection systems such as Water Based Fixed Fire Fighting Arrangements Like Hydrant, Wet Riser, Hose Reel, Down Comer, Fire Pumps (Electric & Diesel), Sprinkler Systems etc. from last 07 Years as on 31/03/2024. The system to be installed should conform to relevant BIS code viz. Sprinkler System should be as per IS: 15105, Fire hydrant & wet riser system should conform to IS: 3844, Installation of hose reel should conform to IS: 884 etc. and relevant BIS, NBC-2016 & NFPA's.
- b) The Agency / Company / Firm should also SITC experience of Water Based Fixed Fire Fighting Arrangements in the commercial buildings (at least 04 floors) / Shopping mall etc. copy of the work order and completion certificates should enclosed.
- c) The fire contractor must be registered with any state fire brigade and should have to shops and establishment registered in Odisha state.
- d) **NOTE: RENEWAL OF NO OBJECTION CERTIFICATE: As per the ODISHA Fire Safety Act it is required to be inspected by competent authority for the fire and fire safety measures, firefighting tools, apparatus etc. and to carry out still photography and video recording as an evidence that it has been handed over to the Competent Authority. Renewal of Fire NOC (Fire Safety Certificate) from Fire Brigade will be done by the vendor. (License fee will be paid by the Bank).**

**B) Automatic Fire Detection & Alarm System, Public Address and Voice Evacuation System (Basement-2 To 6th Floor) (Dismantling of existing system & SITC of new system):**

- a) The Manufacturer / Firm / Company / Dealer / Vendor **should have minimum 07-Years' experience** in supply, installation, testing, commissioning, maintenance and repair of *Automatic Fire Detection and Alarm System & PA System*. They should enclose copies of contract orders and installation certificate along with satisfactory performance certificate from customers.
- b) The Manufacturer / Firm / Company / Dealer / Vendor should have successfully **completed similar works** of supply, installation, testing, commissioning, maintenance and repair of *Automatic Fire Detection and Alarm System* for **Public Sector Undertaking / Organization / State / Central Govt.,**
- c) The components of the AFD&AS proposed to be installed by the applicant should bear certification by one of the standards as listed against each item below i.e., UL (Underwriters Laboratories Inc), BS ("British Standard"), FM ("Factory Mutual"), BIS (Bureau of Indian Standards), LPCB (Loss Prevention Control Board) ERTL (Electronic

Signature of Contractor with Seal

---



Research & Testing Laboratory) / ETDC (Electronics Testing and Development Center).

A copy of relevant certification needs to be enclosed. UL certified product will be preferred by the bank.

- d) The fire contractor must be registered with any state fire brigade and should have to shops and establishment registered in Odisha state.
- e) Entire Facility shall be provided with PA which shall also be used as voice Evacuation system during emergency. The system shall be capable of being integrated with the Fire Alarm System through necessary interfaces and will be used as voice evacuation system in case of emergency.

8. The eligible and interested parties may download prescribed application form and other details from our website of vendors "[Procurement News - SBI In the News \(bank.sbi\)](#)" under the head of "Procurement news". The application in the prescribed format with all supporting documents in sealed envelope (A-3/A-4) and superscripted as "APPLICATION FOR PRE-QUALIFICATION OF COMPOSITE CONTRACTORS FOR INTERNAL REFURBISHING (2<sup>ND</sup> TO 5<sup>TH</sup> FLOOR) AND ALLIED CIVIL WORKS INCLUDING EXTERNAL FAÇADE WORKS, FIXED FIRE FIGHTING SYSTEM, AUTOMATIC FIRE DETECTION & ALARM SYSTEM, PUBLIC ADDRESS AND VOICE EVACUATION SYSTEM (BASEMENT-2 TO 6<sup>TH</sup> FLOOR), HVAC (CENTRALIZED CHILLER PLANT) INTERNAL ELECTRICAL & EXTERNAL WORKS (LT), TELECOM & DATA CABLING WORKS AT EXISTING LHO BUILDING AT BHUBANESWAR, ODISHA".

9. All documents shall be submitted at the office of The Assistant General Manager (P&E), 2<sup>nd</sup> Floor, Local Head Office, III/1, P.T J.N Marg, Bhubaneswar-751001. The applications so received from the contractors shall be examined and evaluated by a Committee in the SBI.

10. The prequalification criteria mentioned above is minimum. Thus, the "PRE-QUALIFICATION" of contractors shall be considered by the SBI purely on merits, performance of the contractor in timely execution of the project with quality, feedback / confidential reports of the firms / applicants received from their employers /Bank /SBI etc. Hence, merely fulfilling the prescribed minimum prequalification criteria shall not entitle the contractor for their "Pre-qualification" for the Captioned work of SBI.

11. The SBI reserves its right to "Pre-qualify" contractor for this particular work only. However, Pre-qualification of contractors shall be considered on merits within the sole discretion of the SBI and cannot be claimed as right by the applicant and no correspondence shall be entertained by the SBI in this regard. The list may be used for any other building work as per the discretionary of the Bank.

Signature of Contractor with Seal

---

12. Canvassing in any form including bringing influence from any person/agency/Officials/authorities shall lead to disqualification for the “Pre-Qualification” exercise.

13. **The application will be accepted through ‘Speed Post or Courier or Hand delivery (with acknowledgment). No other mode of delivery will be accepted.** Completed applications must reach this office by speed post on or before **1<sup>st</sup> June, 2024 up to 3:00 PM**. Applications received after due date will not be entertained during the current exercise (Postal / Courier delay, if any, will not be considered). However, applicant shall not be entitled to raise any claim for the same and no correspondence shall be entertained in this regard.

14. **The applicant who do not having office at Odisha state need to set up their office within fifteen days (15) from the date of final award of work. An undertaking on letter head is to be provided by the Applicant, declaring the above, if they won't have any office set up at Bhubaneswar at present.**

15. All future correspondence in connection to work shall be done in that address. The vendors not having GST number of Odisha state need to arrange Odisha GST number within one month of award of work.

**16. Integrity Pact:**

The pact essentially envisages an agreement between the prospective vendors/bidders and the buyer, committing the persons/officials of both sides, not to resort to any corrupt practices in any aspect/stage of the contract. Only those vendors/bidders, who commit themselves to such a Pact with the buyer, would be considered competent to participate in the bidding process. In other words, entering into this Pact would be a preliminary qualification. The essential ingredients of the Pact include:

- Promise on the part of the principal not to seek or accept any benefit, which is not legally available;
- Principal to treat all bidders with equity and reason;
- Promise on the part of bidders not to offer any benefit to the employees of the Principal not available legally;
- Bidders not to enter into any undisclosed agreement or understanding with other bidders with respect to prices, specifications, certifications, subsidiary contracts, etc.
- Bidders not to pass any information provided by Principal as part of business relationship to others and not to commit any offence under PC/ IPC Act;
- Foreign bidders to disclose the name and address of agents and representatives in India and Indian Bidders to disclose their foreign principals or associates;
- Bidders to disclose the payments to be made by them to agents / brokers or any other intermediary.

Signature of Contractor with Seal

- Bidders to disclose any transgressions with any other company that may impinge on the anti-corruption principle.

Integrity Pact, in respect of a particular contract, would be operative from the stage of invitation of bids till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

The SBI reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.

### **17. Details of the Project / Work:**

i) Name of work: Internal and external renovation of Local Head Office building at Bhubaneswar in Odisha State.

ii) Site Address: Local Head Office, State Bank of India, Pt. J. N Marg, Bhubaneswar-751001, Odisha. The building consists of 2 basements and ground floor plus 6 floors i.e (B1+B2+G+6) storied building, having approximate built up area of 1,60,873 Sqft (Each floor appx 15,000 sqft). The adjacent buildings to this existing SBI LHO building at Bhubaneswar are RBI office building in the right and BSNL Office building in the left side.

iii) Completion period: 8 months (Eight months)

iv) Brief description of the project:

- a) The project involves external renovation of the building such as road widening, shifting of existing gate position, facelift of facade and allied civil works.
- b) Interior furnishing of 2<sup>nd</sup> to 5<sup>th</sup> floor of LHO building
- c) Fixing of tiles / Carpets in the floors as directed by Bank
- d) Fixing of modular furniture and false ceiling
- e) Renovation of washrooms at all floors except 6<sup>th</sup> floor.
- f) Renovation of all ducts
- g) Revamping of HVAC system excluding **chiller, Pumps, Cooling Towers etc.**
- h) Replacement of main LT electrical panel & APFC panel at Substation
- i) Replacement of main HVAC panel & **Centralized HVAC** control desk and associated power and control wiring.
- j) Replacement of 6 nos. of AHU out of existing total 17 nos **of centralized Chiller Plant.**
- k) Replacement of GI duct of HVAC system ( **centralized Chiller Plant**) (2<sup>nd</sup> to 5<sup>th</sup> floor)
- l) Replacement of Condenser & Chilled water pipe line (**centralized Chiller Plant**).
- m) Replacement of Cooling tower base ( **centralized Chiller Plant**)
- n) Provision of rising main in the building
- o) Provision of ventilation at Washrooms
- p) Provision of pressurization/Ventilation of lift well, staircase & for both basements

Signature of Contractor with Seal

- q) Internal electrical arrangements in connection to furniture works (2<sup>nd</sup> to 5<sup>th</sup> floor)
- r) Demolition works comprises such removal of existing furniture, false ceiling, electrical wire/cables, points, switches, lights, fittings & fixture, AHU, HVAC duct, chilled water line, cooling tower base, condenser pipeline, UPS, Split Air-conditioner, Electrical panels etc.
- s) Dismantling of existing washroom comprising works such as removal of tiles, pipelines, doors, windows, sanitary fitting & fixtures etc.
- t) **Revamp of Fixed Fire Fighting System (Dismantling of existing system & SITC of new system):**

**Sub contract / sublet of work of Fire Fighting System works is not permissible.** However, if in any unavoidable circumstances, only for fire fighting works, in case contractor appoints sub-contractors for the Firefighting services, Bank reserves its rights to review their credentials and works done, prior to approving them for being part of the subject project in any way – Bidder shall be responsible to submit all their sub-contractor credential for Bank's pre-approval (at no extra cost paid to bidder) – Bank reserves full right to accept or reject any such sub-contractor without giving any reason what-so-ever.

**Note: Presently all floors of LHO building is functional with all furniture, fixtures, electrical connections, HVAC, connectivity & washrooms etc. However, now Bank intend to undertake refurbishing works in four floors (2<sup>nd</sup> to 5<sup>th</sup>) only. Two or one floor out of four no. of floors shall be handed over to Vendor in phased manner to execute the total works. However all other floors such as basement, Ground, 1<sup>st</sup>, 2<sup>nd</sup> & 6<sup>th</sup> floor will be functioning during the renovation of remaining floors. Therefore, co-ordination and co-operation needs to be maintained among all the trades/disciplines such HVAC, Electrical, carpentry & civil, so that day today functioning of Bank at these floors shall be not hampered and may not cause inconvenience to the Staffs.**

**M/s Architect Narayan & Associates, Mumbai  
(Project Architect)  
FOR ASSISTANT GENERAL MANAGER (P&E)  
STATE BANK OF INDIA**

Signature of Contractor with Seal

---

**STATE BANK OF INDIA**  
 PREMISES & ESTATE DEPARTMENT,  
 LOCAL HEAD OFFICE, 2<sup>ND</sup> FLOOR, III/1, Pt. J N MARG,  
 BHUBANESWAR-751001

**PRE-QUALIFICATION OF CONTRACTORS / VENDORS / FIRMS**  
**APPLICATION FORM**

**(Please strike-off which is not applicable)**

CONSTRUCTION OF PROPOSED BANK'S BUILDING AT.....

1	a) Name of the Applicant / Firm / Organization	
	b) Full Postal Address of Firm Website, if any	
	c) Contact Details (i) Phone No.(Landline) (ii) Mobile No.  (iii) e-mail Id	..... ..... .....
2	Year of Establishment  (Enclose certified copies of documents as an evidence – ENCLOSURE 'A')	
3	Constitution of Firm  (Enclose certified copies of documents as an evidence – ENCLOSURE 'B')	Sole proprietorship/ Partnership /Private Ltd. / Public Ltd. / Any other (Please specify)
4	Name of the Proprietor/ Partners / Directors of the Organization / Firm with Qualification.  (Enclose certified copies of documents as an evidence – ENCLOSURE 'C')	

Signature of Contractor with Seal

5	Name/s of Authorized Signatory / Directors / Partners with Designation and Contact No.	
6	Mode of Authorization  (Enclose certified copies of documents as an evidence – ENCLOSURE ‘D’)	Resolution / Partnership Deed / Registered Power of Attorney / Proprietor / Any Other (Please specify)
7	Details of Registration with Registrar of Companies/ Registrar of Firms. Whether Partnership Firm, Company, etc. Name of Registering Authority, Date and Registration Number.  (Enclose certified copies of documents as an evidence – ENCLOSURE ‘E’)	
8	Whether registered with Govt./Semi Govt/Banks/CPWD/Municipal Authorities or any other Public Organization and if so, in which class and since when?  Name of Organisation  Category  No. & Date of Registration  Name of Organisation  Category (Enclose certified copies of documents as an evidence – ENCLOSURE ‘F’)	YES / NO
9	Number of years of experience in the field and details of work in any other field.	

Signature of Contractor with Seal

10	<p>Yearly turnover of the organization during last 3 years (year wise) and furnish audited balance sheet and Profit &amp; Loss A/c. (Audited) for the last 3 years.</p> <p>(Enclose certified copies of documents as an evidence – ENCLOSURE ‘G’)</p>	<p>2021-22: Rs.....</p> <p>2022-23: Rs.....</p> <p>2023-24: Rs.....</p> <p><b>Average:</b> Rs.....</p>
11	<p>Banker’s Details</p> <p>(i) Banker’s Name:</p> <p>(ii) Full Postal Address:</p> <p>(iii) Telephone No.:</p> <p>(iv) Account No.:</p> <p>(v) Type of Account:</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
12	<p>Solvency Certificate from the Bankers (For minimum amount of 30% of the approximate work value). Certificate No</p> <p>Date</p> <p>Amount</p> <p>Name of the Bank &amp; Branch</p> <p>(Enclose certified copies of documents as an evidence – ENCLOSURE ‘H’)</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Please fill up enclosed Annexure ‘H’ &amp; enclose copies of LOI /work order / agreement</p>
13	<p>Registration with Government Authorities:</p> <p>(Enclose certified copies of documents as an evidence – ENCLOSURE ‘I’)</p> <p>(i) Income Tax (PAN) No.</p> <p>(ii) Goods &amp; Service Tax (GST) No.</p> <p>(iii) Labour License</p>	<p>.....</p> <p>.....</p> <p>.....</p>

Signature of Contractor with Seal



	(iv) ESI  (v) EPF	.....  .....
14	Whether last three years IT returns filed (Please enclose certified copies of the IT return of 2021-22, 2022-23, 2023-24 – ENCLOSURE ‘J’)	
15	Details of major works executed & completed during last 7 years in Central Govt./State Govt./Financial Institutions/PSUs  Requisite Documents as instructed in the aforesaid clause No 7 of GCC for Fire Fighting works and Shop & Establishment License presence on Odisha state is to be attached.	Please fill up as Annexure ‘K’ & along work order. Completion Certificate to be attached as Annexure “KA”.
16	Details of major works under execution in Central Govt./State Govt./Financial Institutions/PSUs.	Please fill up enclosed Annexure ‘L’ & enclose copies of LOI /work order / agreement
17	Details of Key Personnel Permanently employed. (ANNEXURE ‘M’)  (i) Technical Personnel Other Personnel	.....  .....
18	Manpower on payroll (in case of having regular staff). (Payroll must be supported with EPF and ESIC payment slip paid for the latest month - ENCLOSURE ‘N’)	

Signature of Contractor with Seal

19	Whether the applicant possess valid Electrical license (M.V/HT/EHT) issued by the competent authority of the Central/State Govt. for Electrical works issued in the name of Proprietor/Partner/Director of applied firm. (Enclose certified copies of documents as an evidence – ENCLOSURE ‘O’)	
20	Furnish the names of -3- responsible persons along with their designation, address, contact no., etc., for whose organization, you have completed the above-mentioned jobs and who will be in a position to certify about the quality as well as performance of your organization. (ANNEXURE ‘S’)	
21	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed of during the last seven years by an arbitrator. If so, the details of such litigation are required to be submitted. (ANNEXURE ‘T’)	
22	Submission of Integrity Pact (IP) as per format	Please fill up the form submit as per attached format in Annexure ‘W’.
23	Submission of Undertaking for Opening of Office as per format	Annexure - X
24	Submission of Checklist	Annexure - Y

Signature of Contractor with Seal

**DECLARATION:**

- 1) All the information furnished by me/us here above is correct to the best of my knowledge and belief.
- 2) I/We have no objection if enquiries are made about the work listed by me/ us in the accompanying sheets/ annexures.
- 3) I/We agree that the decision of SBI in selection of contractors will be final and binding to me/ us.
- 4) I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, Banks including any of the Offices/Branch of State Bank of India/SBI Pan India during last 7 year from the date of application.
  
- 5) I/We hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my/our Pre-qualification are correct and genuine. I am / We are, therefore, liable to face appropriate actions as deemed fit by the SBI in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine. I/We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, the Pre-qualification shall be cancelled at the discretion of the SBI & will be not entertained for participation in the tender for the captioned work.

**PLACE:**

**DATE:**

**SIGNATURE OF CONTRACTOR  
NAME & DESIGNATION**

---

Signature of Contractor with Seal

**FORMAT OF SOLVENCY CERTIFICATE**

**ANNEXURE-H**

**SOLVENCY CERTIFICATE (On Bank's Letter Head)**

**NAME OF ENTITY / AUTHORITY  
(To whom solvency certificate is being issued)**

**Address .....**

**Reference No.....**

**Date:**

Dear Sir,

**SOLVENCY CERTIFICATE: M/S.....**

This is to state that M/s ..... having Regd.Office/Head Office at ....., are a customer of our Bank for over ..... years, and are presently enjoying certain credit facilities with us. The conduct of account(s) of the company has been satisfactory. The Company, can be considered good upto Rs.\_\_\_\_\_ (Rupees.....) in terms of Net Worth shown in their Audited Balance sheet as on ..... This certificate is being issued only for the purpose of .....

It is clarified that this Certificate is issued without any risk and responsibility on the part of State Bank of India or any of its officials in any respect whatsoever, more particularly either as guarantor or otherwise. This certificate must be taken as a private & confidential report given by the Bank without prejudice and on the express condition that State Bank of India & its officials are held free by you from any liability in connection with it.

This certificate is issued for the abovementioned specific purpose, and at the specific request of our customer M/s.....

Yours faithfully,

1. (Name and Designation)

2. (Name and Designation)

\*\*\*\*\*

Note: Issuance of the Solvency Certificate from the Branch, may be confirmed by sending us an email at. "agmpre.lhobhu@sbi.c.in"

Signature of Contractor with Seal

**ANNEXURE – K**

**LIST OF MAJOR WORKS EXECUTED AND COMPLETED IN CENTRAL GOVT./STATE GOVT./FINANCIAL INSTITUTIONS/PSUs BODY DURING LAST 7 YEARS AS ON 31.03.2024**

(Enclose supporting documents i.e. Work order, Satisfactory Completion Certificate (Annexure-KA) and proof of payment Obtained from the Clients)

S. No.	Name of Work	Work executed for (Name of the Organization with Brief Address of Concerned Office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work executed	Stipulated Date / Time for Completion	Actual Date / Time for Completion	If Work Left Incomplete or Terminated (Furnish reasons)

(Add separate sheet if required)

Note:

1. Information has to be filled up specifically in this format.
2. For certificates, the issuing authority shall not be less than an Executive in charge.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor with Seal

---

**COMPLETION OF CONTRACT WORK**

Certificate No. \_\_\_\_\_

Date \_\_\_\_\_

**NAME OF THE FIRM/AGENCY:**

1	Name of the work (brief description) a) New building b) Repair & renovation of building	
2	Building detail of the work & address, where executed	
3	LOI/Work order	
4	Agreement No.	
5	Tendered Amount	
6	Date of commencement of work	
7	Stipulated date of completion	
8	Actual date of completion	
9	Detail of compensation levied for delay, if any	
10	Final work value(executed)	a) Interior work      Rs. _____ b) Electrical works      Rs. _____ c) Civil works      Rs. _____ d) HVAC works      Rs. _____, ( Centralized Chiller Plant only) e) Telecom & Data cabling work Rs. _____ f) Fire Protection system Rs. _____ g) Fire Alarm & PA System Rs _____ h) Miscellaneous works, if any Rs. _____ <b>Total in INR      Rs. _____</b>
11	Brief description of work executed	
12	Performance(Satisfactory/Unsatisfactory)	

Signature of the Principal Employer

Name:

Principal Employer &amp; address.

Signature of Contractor with Seal

**ANNEXURE – L**

**LIST OF MAJOR WORKS UNDER EXECUTION**

**(Enclose Copies of Work Orders Issued by Clients)**

S. No.	Name of Work	Work being executed for (Name of the Organisation with Brief Address of concerned office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work	Date of Commencement	Likely Date of Completion	If Work Left Incomplete or Terminated (Furnish reasons)

(Add separate sheet if required)

Note:

1. Information has to be filled up specifically in this format.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor with Seal



**ANNEXURE – M**

**DETAILS OF KEY PERSONNEL (PERMANENT EMPLOYEE), GIVING DETAILS ABOUT THEIR TECHNICAL QUALIFICATION & EXPERIENCE INCLUDING THEIR IN-HOUSE ESTABLISHMENT**

S. No.	Name	Qualification	Experience	Particulars of Work Done	Employed in Your Firm Since	Any Other Information

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor with Seal

---

**ANNEXURE – S**

**DETAILS OF THREE RESPONSIBLE CLIENTS / PERSONS TO WHOM THE MAJOR WORKS CARRIED OUT BY THE APPLICANT**

S. No.	Name of the Official	Organization & Address	Contact Numbers	E-mail ID

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor with Seal

---

**ANNEXURE – T**

**DETAILS OF LITIGATION / ARBITRATION CASES RESULTING FROM THE CONTRACTS EXECUTED IN THE LAST SEVEN YEARS OR CURRENTLY UNDER EXECUTION**

Year	Award for or against Applicant	Name of Client	Cause of Litigation and Matter of Dispute	Disputed Amount	Actual Awarded Amount

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

**Name of Authorized Signatory**

**Sign & seal of the applicant**

Signature of Contractor with Seal

---

**ANNEXURE – U**

**DECLARATION REGARDING NEAR RELATIVES WORKING IN THE STATE  
BANK OF INDIA**

Name of Bank Staff Related to Applicant	Designation	Office/Branch & Place of Posting	Relation with the Applicant

(Add separate sheet if required)

**Notes:**

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

**Name of Authorized Signatory**

**Sign & seal of the applicant**

Signature of Contractor with Seal

---

**FORMAT OF PRE-CONTRACT INTEGRITY PACT**

State Bank of India hereinafter referred to as “The Principal”.

And .....hereinafter referred to as “The Bidder/Contractor”

**Preamble**

The Principal intends to award, under laid down organizational procedures, contract/s for .....The Principal values full compliance with all relevant laws of the land, rules, regulations, and economic use of resources and of fairness/transparency in its relations with its Bidder and / or Contractor.

In order to achieve these goals, the Principal will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

**Section 1- Commitments of the Principal.**

1. The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
  - a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
  - b. The Principal will during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.
  - c. The Principal will exclude from the process all known prejudiced persons.
  
2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or it there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Signature of Contractor with Seal

---

## **Section 2 – Commitments of the Bidder(s)/ Contractor(s)**

1. The Bidder(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

- a. The Bidder(s) / contractor(s) will not, directly or through any other persons or firm, offer promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage or during the execution of the contract.
- b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s) /Contractors will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.

Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only. Copy of the "Guidelines on Indian Agents of Foreign Suppliers" as annexed and marked as Annexure.

- e. The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

2. The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Signature of Contractor with Seal

---

**Section 3: Disqualification from tender process and exclusion from future contracts:** If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the “Guidelines on Banning of business dealings”.

**Section 4: Compensation for Damages**

1. If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

**Section 5: Previous Transgression**

1. The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti-corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.
2. If the bidder makes incorrect statement on this subject, he can be disqualified from the tender process for action can be taken as per the procedure mentioned in “Guidelines on Banning of business dealings”.

**Section 6: Equal treatment of all Bidders/Contractors/Subcontractors.**

1. The Bidder(s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.
2. The Principal will enter into agreements with identical conditions as this one with all bidders, contractors and subcontractors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

**Section 7: Criminal charges against violation Bidder(s)/Contractor(s)/Sub-Contractor(s)**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Signature of Contractor with Seal

---



## **Section 8: Independent External Monitor/Monitors**

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairman, SBI.
- (3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/ Subcontractor(s) with confidentiality.
- (4) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (5) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (6) The Monitor will submit a written report to the Chairman, SBI within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
- (7) Monitor shall be entitled to compensate on the same terms as being extended to / provided to Independent Directors on the SBI Board.
- (8) If the Monitor has reported to the Chairman SBI, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman SBI has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- (9) The word "Monitor" would include both singular and plural.

Signature of Contractor with Seal

---

**Section 9 – Pact Duration**

This pact begins when both parties have legally signed it. It expires for the Contractor 10 months after the last payment under the contract, and for all other Bidders & months ---- the contract has been awarded. If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/ determined by Chairman of SBI.

**Section 10 – Other provisions**

- This agreement is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi.
- Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

**(For & on behalf of the Principal)**  
**(Office Seal)**

**(For & On behalf of Bidder/ Contractor)**  
**(Office Seal)**

Place -----

Date -----

Witness 1: (Name & Address) \_\_\_\_\_

Witness 2: (Name & Address) \_\_\_\_\_

Signature of Contractor with Seal

\_\_\_\_\_

**LETTER OF UNDERTAKING FOR NON-BLACK LISTED/DEBARRED**

*(On self Letter Head)*

**TO SO EVER IT MAY CONCERN**

**Reference No.....**

**Date:**

This is hereby confirm that our \_\_\_\_\_(name of firm/agency/company) has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, Banks including any of the Offices/Branch of State Bank of India/SBI Pan India during last 7 year from the date of application.

I/We hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my/our Pre-qualification are correct and genuine. I am / We are, therefore, liable to face appropriate actions as deemed fit by the SBI in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine. I/We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, the Pre-qualification shall be cancelled at the discretion of the SBI & will be not entertained for participation in the tender for the captioned work.

Yours faithfully,

**Proprietor/Authorized signatory of the firm  
(Name and Designation)**

Signature of Contractor with Seal

---

**UNDERTAKING FOR OFFICE SET UP**

*(On Self letter Head)*

**TO WHOM SO EVER IT MAY CONCERN**

We hereby give our consent to open an office in Odisha state, within 15 days from the date of issue of work order.

**Yours faithfully,**

**Proprietor/Authorized signatory of the firm  
(Name and Designation)**

**DATE:**

---

Signature of Contractor with Seal

**CHECK LIST**

(Please tick whichever applicable)

<b>SR. NO.</b>	<b>PARTICULARS</b>	<b>SUBMITTED (Y or N)</b>	<b>Remarks</b>
1	Application Form		
2	Enclosure A		
3	Enclosure B		
4	Enclosure C		
5	Enclosure D		
6	Enclosure E		
7	Enclosure F		
8	Enclosure G		
9	Enclosure H		
10	Enclosure I		
11	Enclosure J		
12	Annexure K		
13	Annexure L		
14	Annexure M		
15	Enclosure N		
16	Enclosure O		
17	Enclosure P		
18	Annexure S		
19	Annexure T		

Signature of Contractor with Seal

<b>SR. NO.</b>	<b>PARTICULARS</b>	<b>SUBMITTED (Y or N)</b>	<b>Remarks</b>
20	Annexure U		
21	Annexure V		
22	Annexure W		
23	Annexure X		
24	Annexure Y		

**Name of Authorized Signatory**

**Sign & seal of the applicant**

Date:

Place:

Signature of Contractor with Seal

To be pasted / superscripted on cover page of envelope

**NOTICE INVITING APPLICATION FOR PRE-QUALIFICATION OF COMPOSITE CONTRACTORS FOR INTERNAL REFURBISHING (2<sup>ND</sup> TO 5<sup>TH</sup> FLOOR) AND ALLIED CIVIL WORKS INCLUDING EXTERNAL FAÇADE WORKS, FIXED FIRE FIGHTING SYSTEM, AUTOMATIC FIRE DETECTION & ALARM SYSTEM, PUBLIC ADDRESS AND VOICE EVACUATION SYSTEM (BASEMENT-2 TO 6TH FLOOR), INTERNAL & EXTERNAL ELECTRICAL WORKS (LT), HVAC, TELECOM AND DATA CABLING WORKS AT EXISTING LHO BUILDING AT BHUBANESWAR, ODISHA**

<b>Name of the firm with address</b>	
<b>Name of the Authorized representative</b>	
<b>Email ID</b>	
<b>Contact No. Mobile</b>	

Signature of Contractor with Seal

---